

WESTCHESTER JOINT WATER WORKS
Board of Trustees Meeting
Tuesday, February 27, 2024 at 4:45 p.m.

Present:

- Trustees: Jaine Elkind Eney (in-person), Sharon Torres (in-person), and Rich Dionisio (in-person)
- Lori Lee Dickson, General Counsel (in-person)
- David Birdsall, Business Director (in-person)
- Zach Wasp, Assistant Civil Engineer (via videoconferencing)

Approval of Minutes

Trustee Dionisio made a motion to approve the minutes of the February 13, 2024 Board Meeting minutes. Trustee Torres seconded the motion, all in favor:

Trustee Elkind Eney	“aye”
Trustee Torres	“aye”
Trustee Dionisio	“aye”

Financial Reports and Approvals

David Birdsall, Business Director, reviewed bank balances and presented claims to the Board highlighting significant items, among them: Water Purchases from NYCDEP (December '23) (New York City Water Board), Water Infrastructure Repairs, Replacements, Priority Projects (Etre Associates), Payroll Costs (Two Payroll Periods), Water Distribution System Materials: Meters (Core & Main Water Meters, Concrete Express Fill Material, Carmel Winwater Pipe & Components, Capitol Supply-Hydrants & Parts, Ferguson Water Meter Settings, Spire Water Meters), Main Electric Power (January) (NY Power Authority), and NYC Annual Land Use Permit (NYC Dept Environmental Protection).

Approval of Claims: Trustee Dionisio made a motion to approve 112 claims totaling \$1,564,306. Trustee Torres seconded the motion, all in favor:

Trustee Elkind Eney	“aye”
Trustee Torres	“aye”
Trustee Dionisio	“aye”

General Administration:

- Rye Lake Turbidity Curtain Bids: The Business Director reported that although five potential bidders picked up bid packets for the construction component of this project, only 2 bids were received. The bids ranged from \$574,426 (from ELQ Industries) to \$668,000 (from Coppola Paving & Landscaping Corp.). ELQ Industries came in as the low bidder, with an estimated total construction cost of \$574,426. Hazen & Sawyer performed an evaluation of the proposals and recommended that WJWW award the contract to ELQ Industries. The Business Director reminded the Board that the Rye Lake Turbidity Curtain project was previously approved with an overall project cost of \$900,000 (inclusive of engineering and contracting work). Trustee Dionisio made a motion to award the construction bid to ELQ Industries in the estimated amount of \$574,426. Trustee Torres seconded the motion, all in favor:

Trustee Elkind Eney	“aye”
Trustee Torres	“aye”
Trustee Dionisio	“aye”

- Water Distribution Materials Bids: The Business Director reported that WJWW is still reviewing bid results and that this item will be discussed at the next Board meeting.

Old Business

- Rye Lake Filtration Plant:
 - No new updates were reported at this time.
- Project, System Maintenance and Operational Updates:
 - No new updates were reported at this time.

Manager's Report

No Manager's Report was needed at this time.

New Business

No New Business to discuss at this time.

Executive Session

No Executive Session was needed at this time.

Date of Next Meeting

The next Board of Trustees meeting is scheduled for Tuesday, March 12, at 4:45 p.m.

With no further business to discuss, Trustee Dionisio made a motion to adjourn the meeting. Trustee Torres seconded the motion:

Trustee Elkind Eney	“aye”
Trustee Torres	“aye”
Trustee Dionisio	“aye”

The meeting adjourned at 4:57 p.m.