

WESTCHESTER JOINT WATER WORKS

Pre-Meeting Packet

For

Tuesday, July 28, 2020 at 3:30 p.m.

Board Meeting

NOTICE OF MEETING

WESTCHESTER JOINT WATER WORKS BOARD OF TRUSTEES MEETING

The Westchester Joint Water Works Board of Trustees Meeting has been scheduled for:

DATE: July 28, 2020

DAY: Tuesday

TIME: 3:30 p.m.

LOCATION: Westchester Joint Water Works
1625 Mamaroneck Avenue
Mamaroneck, NY 10543

Due to coronavirus concerns and in accordance with the Governor's Executive Order 202.1, the public will be able to attend the meeting remotely through an audio conference – access information to be provided in advance of the meeting on WJWW's website, www.wjww.com

If you have any questions, please call (914) 698-3500, extension 610.

**WESTCHESTER JOINT WATER WORKS
BOARD OF TRUSTEES MEETING AGENDA**

Tuesday, July 28, 2020 at 3:30 p.m.

In

Main Office Conference Room

Due to coronavirus concerns and in accordance with the Governor's Executive Order 202.1, the public will be able to attend the meeting remotely through an audio conference – access information to be provided in advance of the meeting on WJWW's website, www.wjww.com

I. APPROVAL OF MINUTES

- July 14, 2020 Board Meeting

II. FINANCIAL REPORTS AND APPROVALS

- Bank Balances
- Approval of Claims
- General Administration
 - Distributions to Member Municipalities
 - Emergency/Priority Services Bid
 - PKF O'Connor Davies (Accounting Services)
 - Rye Lake Filtration Plant
 - Consideration of a Resolution to Declare the Intent to be Co-Lead Agency with the Town of Harrison Planning Board on SEQR Review for Rye Lake Filtration Facility

III. OLD BUSINESS

- Project Updates

IV. MANAGER'S REPORT

V. NEW BUSINESS

VI. CONSIDERATION OF EXECUTIVE SESSION

VII. DATE OF NEXT MEETING - TBD

WESTCHESTER JOINT WATER WORKS

Board of Trustees Meeting

Tuesday, July 14, 2020 at 3:30 p.m.

The meeting was called to order at 3:40 p.m. with the following members present (via video conference):

Present:

- Trustees: Ron Belmont, Tom Murphy, Nancy Seligson,
- Lori Lee Dickson, General Counsel
- David Birdsall, Business Director
- Terrence O'Neill, General Superintendent
- Frank Arcara, Chief Water Treatment Plant Operator 1-B

Approval of Minutes

Trustee Murphy made a motion to approve the minutes of the June 23, 2020 Board Meeting. Trustee Seligson seconded the motion, all in favor:

Trustee Seligson	"aye"
Trustee Belmont	"aye"
Trustee Murphy	"aye"

Financial Reports and Approvals

The Business Director reviewed bank balances and presented claims to the Board highlighting significant items, among them: Water Purchases, Distribution System Repairs, Rye Lake Distribution System Modifications Project, Payroll, Kenilworth Storage Tank Project, Rye Lake Filtration Plant Engineering Services, NYSHIP Premium, Vehicle Purchase, Electric Power, and PRV Valve Maintenance.

Approval of Claims: Trustee Belmont made a motion to approve 173 claims totaling \$2,082,453. Trustee Seligson seconded the motion, all in favor:

Trustee Seligson	"aye"
Trustee Belmont	"aye"
Trustee Murphy	"aye"

General Administration:

- Fee Schedule: The Business Director discussed various fees:
 - Fire Hydrant Fees – This fee category has not been increased for more than five years and the efforts related to maintaining fire hydrants have increased significantly. The current average hydrant fee is \$17.60 per month and we are proposing to increase the fee to \$20 per month;
 - Due to the increase in material costs, we are increasing our tap and service connection fees for 1" (from \$950 to \$1,000), 1.5" (from \$1,550 to \$1,650) and 2" services (from \$2,150 to \$2,350). We are also increasing the fee for 2" meter pits from \$2,375 to \$2,550;
 - Service connections (greater than 2 inches) including installation of a tee fitting to active water mains is a sensitive procedure, we are changing our policy and are requiring that the

work be done by the WJWW priority contractor and/or WJWW staff and are adding two fees, one for work done during regular hours (\$7,000) and one for work done outside of regular hours (\$11,000) to cover the cost of the work to be performed. The customer would pay for any materials involved separately;

- The early seasonal turn-on fee is proposed to increase from \$35 to \$50;
- The charge for fire services has not been changed for more than five years and varies by the size of service – WJWW proposes a 10% increase in these fees.
- Following a review of the late payment charge and average balances outstanding in light of the change from quarterly to monthly billing, WJWW is proposing to decrease the late payment fee from \$50 to \$25. Interest penalties would remain unchanged for any outstanding balances that are carried forward.

Trustee Murphy made a motion to approve the Fee changes as presented by the Business Director. Trustee Belmont seconded the motion, all in favor:

Trustee Seligson	“aye”
Trustee Belmont	“aye”
Trustee Murphy	“aye”

- Capital Project discussion will be deferred to a future meeting.
- Rye Lake Filtration Facility: General Counsel commented on the status of SEQR process and draft letter regarding joint lead on project and status of various related items.

Old Business

The General Superintendent reviewed several items including the Toll Brothers and Wegmans projects. The Chief Water Treatment Plant Operator discussed water usage with the Board. He explained that there have been heavy use days due to hotter and dryer conditions, but that recent rains have lowered volumes being used somewhat.

Manager's Report

No Manager's Report at this time.

New Business

The Chief Water Treatment Plant Operator reviewed the following engineering proposals:

- H2M proposal for additional engineering services for Kenilworth Tank (\$13,400) due to delays and additional work related to coordination and easement issues at the site, Covid-19 protocols and electrical work. Trustee Belmont made a motion to approve the proposal from H2M. Trustee Murphy seconded the motion, all in favor:

Trustee Seligson	“aye”
Trustee Belmont	“aye”
Trustee Murphy	“aye”

- H2M proposal for Rye Lake UV Facility engineering services - \$140,400 in additional cost driven by design issues, additional meetings, coordination, etc (total estimated engineering costs for

project are now \$454,200). Trustee Seligson made a motion to approve the proposal from H2M. Trustee Belmont seconded the motion, all in favor:

Trustee Seligson	"aye"
Trustee Belmont	abstain
Trustee Murphy	"aye"

- Woodard & Curran proposal for Engineering Services for Weaver Street Plant Modifications (\$37,500) involving Variable Frequency Drives for pumps which will provide better control/efficiency particularly in light of high volumes and aid in managing pressures so as to avoid 30" transmission main going air-bound. Trustee Belmont made a motion to approve the proposal from Woodard & Curran. Trustee Murphy seconded the motion, all in favor:

Trustee Seligson	"aye"
Trustee Belmont	"aye"
Trustee Murphy	"aye"

Executive Session

No Executive Session needed at this time.

Date of Next Meeting

The next Board of Trustees meeting is scheduled for July 28th, 2020 at 3:30 p.m.

With no further business to discuss, Trustee Seligson made a motion to adjourn the meeting. Trustee Murphy seconded the motion:

Trustee Seligson	"aye"
Trustee Belmont	"aye"
Trustee Murphy	"aye"

The meeting adjourned at 5:25 p.m.

WESTCHESTER JOINT WATER WORKS													
REPORT OF BANK ACCOUNT BALANCES WITH STERLING NATIONAL BANK													
JANUARY 1, 2020 TO JULY 28, 2020													
ACCOUNT	Interest Rates	01/14/20	01/28/20	02/11/20	02/26/20	03/11/20	03/31/20	04/14/20	04/28/20	05/12/20	05/26/20	06/09/20	06/23/20
GENERAL FUND	0.050	6,072,412	6,273,723	7,213,619	6,282,180	4,335,988	4,371,224	5,009,804	4,825,364	4,191,921	3,238,939	2,944,361	2,307,357
MONEY MARKET	0.120	1,204,345	1,204,345	1,204,467	1,204,467	1,204,582	1,204,582	1,204,704	1,204,704	1,204,820	1,204,820	1,205,588	1,205,588
CONSUMER DEP	0.170	817,603	826,403	820,521	817,521	814,632	817,632	817,749	817,749	811,861	808,861	808,300	802,300
CAPITAL FUND	0.170	9,702	9,702	9,703	9,703	9,705	9,705	9,706	9,706	7,607	3,175	6	6
TOTALS:		8,104,062	8,314,173	9,248,310	8,313,871	6,364,907	6,403,143	7,041,963	6,857,523	6,216,209	5,255,795	4,958,255	4,315,251
ACCOUNT	07/14/20	07/28/20											
GENERAL FUND	3,698,814	4,414,829											
MONEY MARKET	1,205,839	1,205,839											
CONSUMER DEP	808,333	802,333											
CAPITAL FUND	9,694	9,694											
TOTALS:	5,722,680	6,432,695	0	0	0	0	0	0	0				

ACCOUNT	Interest Rates	01/14/20	01/28/20	02/11/20	02/26/20	03/11/20	03/31/20	04/14/20	04/28/20	05/12/20	05/26/20	06/09/20	06/23/20
GENERAL FUND	0.050	6,072,412	6,273,723	7,213,619	6,282,180	4,335,988	4,371,224	5,009,804	4,825,364	4,191,921	3,238,939	2,944,361	2,307,357
MONEY MARKET	0.120	1,204,345	1,204,345	1,204,467	1,204,467	1,204,582	1,204,582	1,204,704	1,204,704	1,204,820	1,204,820	1,205,588	1,205,588
CONSUMER DEP	0.170	817,603	826,403	820,521	817,521	814,632	817,632	817,749	817,749	811,861	808,861	808,300	802,300
CAPITAL FUND	0.170	9,702	9,702	9,703	9,703	9,705	9,705	9,706	9,706	7,607	3,175	6	6
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WESTCHESTER JOINT WATER WORKS

DATE OF MEETING	01/14/20	01/28/20	02/11/20	02/26/20	03/11/20	04/14/20	04/28/20	05/12/20	05/26/20	06/09/20	06/23/20	07/14/20	07/28/20	TOTAL
TOTAL NUMBER OF CLAIMS:	220	92	150	190	107	60	164	75	96	110	129	173	68	1844
TOTAL NUMBER OF CHECKS:	199	82	139	180	97	50	152	66	86	102	121	160	60	1688
AMOUNT OF CLAIMS & CHECKS	\$2,300,932	\$914,152	\$1,191,195	\$3,705,471	\$669,204	\$759,521	\$1,709,014	\$1,735,616	\$691,103	\$1,053,286	\$464,062	\$2,082,453	\$1,631,976	\$21,030,673
MAJOR CATEGORIES														
PAYROLL & BENEFITS	\$246,486	\$130,625	\$127,711	\$119,500	\$117,299	\$116,910	\$130,895	\$129,318	\$126,634	\$126,506	\$115,757	\$175,971	\$114,646	\$1,953,288
CHEMICALS, MATERIALS, PARTS	\$266,256	\$64,153	\$84,219	\$12,582	\$40,458	\$154,650	\$84,859	\$6,092	\$11,011	\$48,888	\$39,823	\$98,903	\$25,767	\$950,063
PERMITS/INSURANCES	\$94,470	\$89,421	\$20,050	\$103,122	\$715	\$89,461	\$0	\$5,136	\$876	\$82,851	\$114,997	\$83,425	\$8,600	\$785,401
PROFESSIONAL/ENGINEERING/LEGAL	\$93,293	\$59,645	\$16,932	\$52,054	\$68,529	\$75,333	\$0	\$8,787	\$32,754	\$24,960	\$34,838	\$11,636	\$7,115	\$536,076
NYC WATER BOARD/UNITED WATER	\$1,263,054	\$0	\$2,504,554	\$0	\$0	\$478,597	\$0	\$1,399,201	\$0	\$450,506	\$0	\$729,660	\$0	\$6,825,572
OFFICE & COMPUTER	\$11,532	\$18,706	\$9,534	\$25,418	\$8,665	\$7,141	\$16,866	\$9,945	\$10,040	\$11,646	\$12,333	\$5,848	\$6,794	\$180,787
UTILITIES & TELEPHONES	\$31,890	\$36,883	\$7,791	\$23,797	\$6,431	\$31,251	\$25,688	\$2,725	\$23,667	\$3,871	\$25,152	\$29,861	\$2,506	\$257,502
EMPLOYEE EDUCATION/EXPENSE	\$956	\$1,090	\$672	\$390	\$566	\$1,025	\$0	\$260	\$20	\$389	\$230	\$723	\$244	\$6,565
MEDICARE REIMBURSEMENTS	\$0	\$0	\$0	\$15,704	\$434	\$0	\$0	\$0	\$0	\$15,993	\$145	\$0	\$0	\$32,276
CUSTOMER REFUNDS	\$3,897	\$2,408	\$1,276	\$6,153	\$1,421	\$1,243	\$3,840	\$2,812	\$733	\$1,244	\$30	\$56	\$10,411	\$35,524
BLDGSG/GROUNDS IMPROVEMENTS	\$41,313	\$3,520	\$13,470	\$32,285	\$3,423	\$34,195	\$2,544	\$3,444	\$3,614	\$18,397	\$15,462	\$25,112	\$3,942	\$210,474
TAXES	\$32,725	\$0	\$11,320	\$0	\$0	\$67,927	\$0	\$0	\$10,163	\$26,100	\$0	\$0	\$0	\$148,235
AUTHORIZATIONS	\$131,111	\$1,312	\$133,924	\$652,079	\$11,440	\$541,099	\$27,007	\$134,009	\$93,173	\$241,935	\$70,655	\$547,502	\$166,982	\$3,764,866
O/S CONTRACTORS	\$83,949	\$0	\$584,296	\$157,833	\$409,823	\$275,318	\$9,876	\$33,887	\$378,418	\$0	\$34,640	\$373,756	\$27,537	\$2,471,481
TOTAL CLAIMS/CHECKS:	\$2,300,932	\$407,763	\$1,191,195	\$3,705,471	\$669,204	\$759,521	\$858,617	\$1,735,616	\$691,103	\$1,053,286	\$464,062	\$2,082,453	\$374,544	\$18,158,110
REIMB. FOR SEWER RENTS	\$0	\$506,389	\$0	\$0	\$0	\$0	\$446,419	\$0	\$0	\$0	\$0	\$0	\$595,109	\$1,547,917
DISTRIBUTIONS TO MUNIS	\$0	\$0	\$0	\$0	\$0	\$0	\$403,978	\$0	\$0	\$0	\$0	\$0	\$662,323	\$1,324,646
GRAND TOTAL:	\$2,300,932	\$914,152	\$1,191,195	\$3,705,471	\$669,204	\$759,521	\$1,709,014	\$1,735,616	\$691,103	\$1,053,286	\$464,062	\$2,082,453	\$1,631,976	\$21,030,673

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**WESTCHESTER JOINT WATER WORKS
GENERAL FUND ACCOUNTS
TUESDAY, JULY 28, 2020**

CASH BALANCE IN STERLING NATIONAL BANK:

GENERAL FUND	7/1/2020	\$	3,023,830.25
MONEY MARKET	7/1/2020	\$	1,205,839.14
TOTAL:		\$	4,229,669.39

**NET ACTIVITY: FROM 7/1/2020 TO 7/28/2020
STERLING NATIONAL BANK**

\$	1,390,998.46
\$	1,390,998.46

CASH AVAILABLE TO PAY CLAIMS:

GENERAL FUND:	7/28/2020	\$	4,414,828.71
MONEY MARKET	7/28/2020	\$	1,205,839.14
TOTAL:		\$	5,620,667.85

LESS:	UNAPPROVED CLAIMS:	\$	(1,518,714.20)
	OUTSTANDING CHECKS PRIOR PERIODS:	\$	(1,717,821.05)

CASH BALANCE AFTER PAYING CLAIMS:	\$	2,384,132.60
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CLAIMS PAYABLE:

DATE	FROM	TO	
17-Jul-20	2007124	2007158	\$ 1,489,272.30
Check Nos.	59776	59810	
23-Jul-20	2007166	2007185	\$ 29,441.90
Check Nos.	59811	59831	
TOTAL CLAIMS PAYABLE:			\$ 1,518,714.20

PAYROLL CLAIMS

(ZERO BALANCE CHECKING ACCOUNT)

DATE	FROM	TO	
15-Jul-20	2007119	2007123	\$ 56,654.22
Check Nos.	2220	2220	
22-Jul-20	2007161	2007165	\$ 56,607.10
Check Nos.	2221	2221	
TOTAL PAYROLL CLAIMS:			\$ 113,261.32

TOTAL ALL CLAIMS:	\$	1,631,975.52
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Prepared by: _____ Doris Lechner, Accountant

Submitted by: _____ David Birdsall, Business Director

Approved by: _____ Nancy Seligson, Chairperson
Board of Trustees

VB REFERENCE	VENDOR NAME.....	AMOUNT DUE	DESCRIPTION
002007166	ADP, INC.	1,384.84	P/E 6/20;6/27;7/4;7/11/20 PROCESSING CHARGES
002007124	CABLEVISION LIGHTPATH,	1,400.29	7/1/20-7/31/20 INTERNET 100MB/1625 MAMARONECK AVE
002007125	CARUS PHOSPHATES, INC.	5,080.00	(80) BAGS OF CARUS/ RYE LAKE
002007126	CARMEL WINWATER WORKS	8,423.80	JUNE 2020 MEGALUG, FOST ADAPTER, CLM,SLV/INVENTOR
002007127	CARMEL WINWATER WORKS	768.00	JUNE2020 (2) 2 BRASS SCRD 90LF;(2) BRASS CPLG
002007167	PATRICIA COUGHLIN	10,260.58	REFUND CUST#308170005348 DUE TO CREDIT ON ACCOUNT
002007128	CITIBANK	142.04	JUNE 2020 ITUNES; GASOLINE
002007129	ETRE ASSOCIATES LTD	9,095.30	2/21/20 T/M 34 DANTE ST. 6" WATER MAIN BR REP
002007130	ETRE ASSOCIATES LTD	159,748.76	A1371 V/M RUSHMORE AVE/OBC EASEMENT TRANSITE W M
002007131	ETRE ASSOCIATES LTD	11,994.12	2/21/20 V/M 1056 MAMARONECK AVE/RENEW PLASTIC SER
002007132	ETRE ASSOCIATES LTD	6,448.02	5/28/20 T/H 35 UNDERHILL PL/4" WATER MAIN REPAIR
002007133	ALFONSO MAGNOTTA	150.00	REIMBURSEMENT FOR COST OF WORK BOOTS/JOB DUTIES
002007168	NICHOLAS RUGGIERO	78.65	REIMBURSEMENT OF PAYING COST OF WORK BOOTS
002007134	FEDERAL EXPRESS CORP.	87.47	7/6/20-& 7/7/20 FEDEX TO STERLING NAT BANK/DEPOSI
002007135	FERGUSON ENTERPRISES,	2,182.00	JUNE 2020 20'X48 POLY NOTCHED METER PIT & LIDS
002007136	FERGUSON ENTERPRISES,	858.00	JUNE 2020 20"X48" POLY NOTCHED METER PIT
002007137	FERGUSON ENTERPRISES,	7,125.38	JUNE 2020 36X48 METER PIT; 36" MONITOR RING
002007138	GREATAMERICA FINANCIAL	206.22	6/1/20-6/30/20 XEROX C8045 COPIER / LEASE AGREEM
002007169	TODD HOFFMAN	150.00	REFUND CUST#208213009946 DUE TO CREDIT ON ACCOUNT
002007170	THE JOURNAL NEWS	274.00	6/4/2020 PUBLIC NOTIFICATION/NON-COMPLIANCE W/TRE
002007139	KERR CONSULTING	1,012.50	REMOTE/NEW MIP ORG CHART OF ACC & MICROIX REQ SET
002007140	LANZA'S ELECTRICAL CON	150.00	7/1/20 1625 MAMARONECK AVE/REPL BROK SP SWITCHES
002007141	LANZA'S ELECTRICAL CON	1,680.00	7/8/20 KENILWORTH ST/REM WALL PACKS & REPLAC NEW
002007171	JACKSON LEWIS LLP	220.50	JUNE 30,2020 PROFESSIONAL SERVICES/GENERAL MATTER
002007142	MATRIX IMAGING Solutio	3,238.37	JUNE 2020 BASE PACKAGE, LR ENVEL, PUPLIC NOTIF,CE
002007172	MCI COMM SERVICE	37.02	JULY 2020 PHONE LINE FOR GENERATOR
002007143	NSI NEAL SYSTEMS, INC.	350.00	6/25/20 MACY RD. PRESSURE REDUCING VALVE VAULT
002007173	NEW YORK SECTION AWWA	15.00	2020 ONLINE TRAINING 7/15/20 RAY JOVINE
002007174	READY REFRESH BY NESTL	618.25	7/16/20 POLAND SPRING WATER
002007144	SAMMARCO STONE & SUPPL	313.35	A1371 V/M RUSHMORE AVE/OBC EASEMENT TRANSITE W M
002007175	SENSUS USA INC	1,949.94	9/5/20-9/4/21 M2 SOFTWARE 1 YEAR SUPPORT/WALK BY
002007145	SWIFTREACH NETWORKS, L	1,575.00	JUNE 2020 SWIFT 911 MONTHLY SUBSCRIPTION
002007146	TOWN/HARRISON	314,591.08	2ND QTR REIMBURSEMENT FOR THE SEWER RENT CHARGES
002007147	TOWN/HARRISON	258,345.00	12/31/19 PARTIAL DISTR OF EARNING F/GENERAL FUND
002007186	TOWN/HARRISON	70.00	LEGAL ADVERTISEMENT IN THE NEWSPAPER RYE LAKE UV
002007176	TOTAL TECHNOLOGY SOLUT	3,885.00	AUGUST 2020 ESP MONITORING/MANAGED DESKTOP
002007177	TOTAL TECHNOLOGY SOLUT	715.50	JULY 2020 AGREEMENT HOSTED EMAIL/ADD MAILBOX(53)
002007148	TOWN OF MAMARONECK	136,451.67	2ND QTR 2020 REIMBURSEM FOR THE SEWER RENT CHARG
002007149	TOWN OF MAMARONECK	192,202.00	12/31/19 PARTIAL DISTR OF EARNING F/GENERAL FUND
002007178	TOWN/VILLAGE OF HARRIS	1,200.00	JUNE 2020 ROAD OPENING PERMIT FEES
002007150	TOWN OF HARRISON	5,100.00	ADDITIONAL WETLAND FEE(18,282 SQFT)
002007159	TOWN OF HARRISON	1,300.00	SITE PLAN APPLICATION WETLAND PERMIT
002007160	TOWN OF HARRISON	1,000.00	WETLAND PERMIT SITE PLAN APPLICATION
002007151	UNITED RENTALS	36.57	JUNE 2020 DYED DIESEL
002007179	UNITED METRO ENERGY CO	556.68	7/13/20 (375) GALS OF GASOLINE/WJWW VEHICLES
002007180	UNITED METRO ENERGY CO	352.97	7/6/20 (250) GALS OF GASOLINE/WJWW VEHICLES
002007152	VERIZON	229.55	7/7/20-8/6/20 INTERNET & PHONE PURCHASE ST
002007181	VERIZON	203.98	7/11/20-8/10/20 ALARM LINE / OFFICE
002007182	VERIZON	430.90	7/4/20-8/3/20 INTERNET & PHONE /WEAVER ST. PLANT
002007183	VERIZON BUSINESS FIOS	29.09	7/6/20-8/5/20 PHONE LINE FOR GENERATOR
002007153	VILLAGE OF MAMARONECK	144,066.09	2ND QTR 2020 REIMBURSEMENT FOR THE SEWER RENT
002007154	VILLAGE OF MAMARONECK	211,776.00	12/31/19 PARTIAL DISTRIB OF EARNING FROM THE GENE
002007155	VINCENT PIT STOP, INC	33.28	(13.87) GASOLINE
002007156	VITOLITE ELECTRIC SALE	335.03	JUNE 2020 ELECTRICAL SUPPLIES/POST OFFICE PRV

23 Jul 2020

C L A I M S L I S T I N G for 07/15/20 - 07/23/20

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VB REFERENCE	VENDOR NAME.....	AMOUNT DUE	DESCRIPTION
002007157	VITOLITE ELECTRIC SALE	1,759.13	ELECTRICAL SUPPLIES/KENILWORTH STATION
002007158	VITOLITE ELECTRIC SALE	18.28	JUNE 2020 ELECTRICAL SUPPLIES/RYE LAKE REPAIR
002007184	WESTERN PEST SVCES	89.00	JULY 2020 MONTHLY PEST CONTROL SERVICE
002007185	WOODARD & CURRAN INC.	6,920.00	J1812 & J18-13 ANDERSON HILL & POST OFFICE PRV'S
**		1,518,714.20	
*			
09 002007119	STERLING NATIONAL BANK	14,628.81	#29 P/E 7/11/20 FEDERAL PAYROLL TAXES WITHHOLDING
09 002007161	STERLING NATIONAL BANK	14,649.96	#30 P/E 7/18/20 FEDERAL PAYROLL TAXES WITHHOLDING
09 002007120	NYS DEFERRED COMPENSAT	2,804.66	#29 P/E 7/11/20 NYS DEFERRED COMP
09 002007162	NYS DEFERRED COMPENSAT	2,661.06	#30 P/E 7/18/20 NYS DEFERRED COMP
09 002007121	NYS INCOME TAX	2,761.92	#29 P/E 7/11/20 NYS PAYROLL TAXES WITHHOLDING
09 002007163	NYS INCOME TAX	2,750.31	#30 P/E 7/18/20 NYS PAYROLL TAXES WITHHOLDING
09 002007122	PAYROLL	36,188.83	#29 P/E 7/11/20 PAYROLL SUMMARY
09 002007164	PAYROLL	36,275.77	#30 P/E 7/18/20 PAYROLL SUMMARY
09 002007123	UTILITY WORKER UNION L	270.00	#29 P/E 7/11/20 UNION DUES
09 002007165	UTILITY WORKER UNION L	270.00	#30 P/E 7/18/20 UNION DUES
**		113,261.32	
*			
		1,631,975.52	

[405] 68 items listed out of 21252 items.

For Billings As Of: 7/23/2020
For Cash Received As Of: 7/23/2020

Date	Percentage of Receivable Balance Over 60 Days	Total # of Accts Over 60 Days	Total Balances Over 60 Days	Village of Mamaroneck		Town of Mamaroneck		Town/Village of Harrison		City of Rye		City of New Rochelle	
				# of Accts	Overdue Balance	# of Accts	Overdue Balance	# of Accts	Overdue Balance	# of Accts	Overdue Balance	# of Accts	Overdue Balance
05/13/19	23%	1,324	\$ 363,324	349	\$ 6,096	253	\$ 21,050	691	\$ 328,491	25	\$ 7,413	6	\$ 274
05/28/19	27%	1,439	\$ 396,882	492	\$ 35,075	343	\$ 42,659	552	\$ 305,995	42	\$ 12,618	10	\$ 535
06/07/19	22%	1,381	\$ 435,976	400	\$ 27,884	273	\$ 35,032	671	\$ 360,260	29	\$ 12,252	8	\$ 547
06/21/19	20%	1,376	\$ 368,316	506	\$ 52,061	213	\$ 3,836	629	\$ 300,289	24	\$ 11,870	4	\$ 260
07/02/19	19%	1,314	\$ 350,783	445	\$ 44,267	330	\$ 17,835	498	\$ 272,662	33	\$ 15,286	8	\$ 733
07/18/19	16%	1,220	\$ 418,440	403	\$ 40,421	191	\$ 29,058	591	\$ 333,960	30	\$ 14,499	5	\$ 502
08/16/19	17%	1,080	\$ 476,243	323	\$ 41,995	174	\$ 53,223	560	\$ 365,290	19	\$ 15,180	4	\$ 556
09/06/19	22%	1,101	\$ 528,299	376	\$ 61,870	228	\$ 72,931	468	\$ 382,374	24	\$ 9,767	5	\$ 1,356
09/19/19	17%	1,112	\$ 502,994	399	\$ 104,531	173	\$ 59,577	511	\$ 328,158	25	\$ 9,600	4	\$ 1,127
10/04/19	19%	904	\$ 429,745	329	\$ 93,596	247	\$ 93,726	302	\$ 231,889	21	\$ 8,813	5	\$ 1,721
10/17/19	15%	1,001	\$ 479,603	293	\$ 82,575	176	\$ 75,339	510	\$ 311,832	18	\$ 8,281	4	\$ 1,577
11/07/19	29%	1,083	\$ 329,491	371	\$ 110,664	234	\$ 103,419	453	\$ 102,890	21	\$ 9,983	4	\$ 2,536
11/21/19	17%	1,140	\$ 377,003	484	\$ 129,787	144	\$ 66,769	475	\$ 161,599	33	\$ 16,450	4	\$ 2,399
12/13/19	25%	1,168	\$ 390,067	365	\$ 100,741	177	\$ 54,526	601	\$ 218,308	19	\$ 13,943	6	\$ 2,548
01/10/20	18%	1,082	\$ 281,213	360	\$ 108,817	235	\$ 29,849	457	\$ 126,927	25	\$ 12,967	5	\$ 2,654
01/24/20	25%	1,369	\$ 362,513	515	\$ 136,121	177	\$ 11,000	636	\$ 197,363	37	\$ 15,090	4	\$ 2,938
02/07/20	25%	1,288	\$ 353,307	407	\$ 113,556	286	\$ 31,884	566	\$ 192,220	24	\$ 11,997	5	\$ 3,650
02/21/20	23%	1,384	\$ 361,472	533	\$ 135,968	209	\$ 6,870	599	\$ 205,690	39	\$ 10,464	4	\$ 2,480
03/06/20	24%	1,258	\$ 330,590	442	\$ 119,285	319	\$ 31,969	455	\$ 166,008	35	\$ 10,383	7	\$ 2,945
03/27/20	23%	1,360	\$ 372,036	503	\$ 131,077	229	\$ 17,923	589	\$ 209,838	33	\$ 10,446	6	\$ 2,752
04/09/20	26%	1,549	\$ 429,284	422	\$ 125,210	308	\$ 32,063	784	\$ 259,535	28	\$ 9,055	7	\$ 3,421
05/08/20	24%	1,663	\$ 298,710	466	\$ (13,119)	316	\$ 33,088	843	\$ 272,844	32	\$ 2,287	6	\$ 3,610
05/21/20	20%	1,415	\$ 337,119	455	\$ 19,396	222	\$ 27,457	700	\$ 274,797	33	\$ 11,761	5	\$ 3,709
06/05/20	16%	1,296	\$ 350,696	398	\$ 8,409	263	\$ 40,925	601	\$ 287,246	28	\$ 10,234	6	\$ 3,880
06/18/20	28%	1,238	\$ 538,921	433	\$ 55,064	215	\$ 35,243	565	\$ 435,010	21	\$ 9,942	4	\$ 3,663
07/10/20	16%	1,026	\$ 499,408	317	\$ 7,091	235	\$ 48,540	450	\$ 429,579	19	\$ 9,705	5	\$ 4,493
07/23/20	17%	1,096	\$ 573,745	407	\$ 34,341	187	\$ 40,861	475	\$ 483,299	23	\$ 11,534	4	\$ 3,710

Westchester Joint Water Works						
Proposed 2020 Disbursements of 2019 WJWW Net Distribution Amounts						
To Member Municipalities as of July 28, 2020 ⁽¹⁾						
	Village of Mamaroneck	Town of Mamaroneck	Town/Village of Harrison		Total Distribution	
2018 Net Income (Before Filter Plant Fines)	\$ 1,475,422.00	30.1%	\$ 1,043,529.00	21.3%	\$ 2,387,361.00	48.7%
					\$ 4,906,312.00	100.0%
Less: 2018 Tax Levy Transfers	\$ 102,276.00		\$ 38,128.00		\$ 165,507.00	
					\$ 305,911.00	
Less: Increase in Working Capital Reserve	\$ 180,050.00		\$ 108,550.00		\$ 361,400.00	
					\$ 650,000.00	
2019 Distribution of 2018 Net Income (After Tax Levy)	\$ 1,193,096.00	30.2%	\$ 896,851.00	22.7%	\$ 1,860,454.00	47.1%
					\$ 3,950,401.00	100.0%
2019 Net Income (Before Filter Plant Fines)	\$ 969,065.00	31.6%	\$ 812,346.00	26.5%	\$ 1,282,616.00	41.9%
					\$ 3,064,027.00	100.0%
Less: 2019 Tax Levy Transfers	\$ 121,961.00		\$ 43,538.00		\$ 249,236.00	
					\$ 414,735.00	
Less: Increase in Working Capital Reserve	\$ -		\$ -		\$ -	
					\$ -	
2020 Distribution of 2019 Net Income (After Tax Levy)	\$ 847,104.00	32.0%	\$ 768,808.00	29.0%	\$ 1,033,380.00	39.0%
					\$ 2,649,292.00	100.0%
Schedule of 2019 Income Disbursements in 2020:						
First Disbursement TOH (March 31,2020)	\$ -		\$ -		\$ 258,345.00	
					\$ 258,345.00	
First Disbursement VOM & TOM (April 28, 2020)	\$ 211,776.00		\$ 192,202.00		\$ -	
					\$ 403,978.00	
Second Disbursement (July 28, 2020)	\$ 211,776.00		\$ 192,202.00		\$ 258,345.00	
					\$ 662,323.00	
Third Disbursement (Proposed September 22, 2020)	\$ 211,776.00		\$ 192,202.00		\$ 258,345.00	
					\$ 662,323.00	
Fourth Disbursement (Proposed December 15, 2020)	\$ 211,776.00		\$ 192,202.00		\$ 258,345.00	
					\$ 662,323.00	
Total	\$ 847,104.00		\$ 768,808.00		\$ 1,033,380.00	
					\$ 2,649,292.00	

(1) Distributions are contingent upon NYS not imposing and/or waiving accrued filtration plant related fines and reflect 2019 WJWW net income (before filtration plant fines) of \$3,064,027 less transfers to tax liens totaling \$414,735.

Note: In addition to the General Fund distributions above, a Capital Fund distribution of \$9,702 was made April 28, 2020.A4 Breakdown as follows: Village of Mamaroneck (\$3,170) Town of Mamaroneck (\$2,100) and Town of Harrison (\$4,432).

WJWW 2020 Emergency/Priority Services Contract Bid - July 16, 2020

<u>Bidder</u>	<u>Base Bid*</u>	<u>Unit Prices</u>	<u>Non-Collusion Certificate</u>	<u>Qualification Documents</u>
ELQ Industries	\$ 7,918.00	✓	✓	✓
Gianfia Corp.	\$ 9,963.97	✓	✓	✓
Bilotta Construction	\$ 10,834.97	✓	✓	✓
Montesano Bros.	\$ 11,523.72	✓	✓	✓
PCI Industries	\$ 11,700.48	✓	✓	✓

*Base Bid - Reflects labor and equipment rates submitted by bidders incorporated into a typical repair scenario.

WJWW RESOLUTION

**DECLARATION OF INTENT TO SERVE AS CO-LEAD AGENCY FOR THE
CONSTRUCTION OF A FILTRATION FACILITY FOR THE RYE LAKE PUBLIC
WATER SOURCE AS MANDATED FOR COMPLIANCE WITH USEPA SURFACE
WATER TREATMENT RULES**

On motion of _____, seconded by _____, the following resolution was adopted by the Board of Trustees of the Westchester Joint Water Works, Mamaroneck, New York:

WHEREAS, in compliance with mandatory USEPA Surface Water Treatment Rules, the Westchester Joint Water Works ("WJWW") proposes to construct a filtration facility on property within in the Town of Harrison proximate to its Rye Lake public water source (the "Project"); and

WHEREAS, the Project will require certain reviews, permits and approvals from various jurisdictional agencies, including the Harrison Planning Board, and will be subject to compliance with New York State Environmental Quality Review ("SEQRA") mandates; and

WHEREAS, in accordance with the provisions of 6 NYCRR Part 617, the Board of Trustees of the WJWW and the Harrison Planning Board desire to cooperatively serve as Co-Lead Agencies for the SEQRA review of this Project, and, in this capacity, intend to undertake a coordinated review, complete all necessary assessments and make determinations in accordance with SEQRA.

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of the Westchester Joint Water Works hereby declares its intent to serve as Co-Lead Agency along with the Planning Board of the Town/Village of Harrison for the coordinated SEQRA Review of the Project and calls for preparation of a Co-Lead Agency Agreement and Co-Lead Agency Notice of Intent and when complete, authorizes circulation of the Co-Lead Agency Notice of Intent with relevant supplementary materials to all Involved and Interested Agencies on its behalf and provide these agencies with notice and deadlines within which to act in connection therewith.

ROLL CALL AYES: _____

NAYS: _____

ABSENT: _____

DATE: _____ 2020

Commercial Backflow Status

7/23/2020

("Commercial" includes: Commercial, Industrial, Institutional, Apartment Buildings & Multi-family 3+ residences)

Hazard Category	Level	Has BFD	%	In Process of Applying for or Installing BFD	%	Ordered to Install BFD due to No Response	%	Under Review Based on Use/Activities	%	Requested Use Info	%	Totals
Dental/Veterinary/Medical Related Activities	High	54		1		0		0		0		55
Industrial/Chemical Using Related Activities	High	111		4		1		0		0		116
Subtotal High Hazard		165	96%	5	3%	1	1%	0	0%	0	0%	171
Auto or Repair/Boat Servicing Activities	Medium	84		0		4		0		0		88
Restaurant/Food/Club Related Activities	Medium	157		1		8		0		0		166
Office/Retail/Warehouse Related Activities	Medium	314		10		52		0		0		376
Subtotal Medium Hazard		555	88%	11	2%	64	10%	0	0%	0	0%	630
Apartment Building (3+ Units)	Low	78		2		5		0		262		347
Subtotal Low Hazard		78	22%	2	1%	5	1%	0	0%	262	76%	347
Use To Be Determined/Identified		0		0		23		0		0		23
Subtotal Use To Be Determined/Identified Hazard	TBD	0	0%	0	0%	23	100%	0	0%	0	0%	23
Totals		798		18		93		0		262		1171
% of Total		68%		2%		8%		0%		22%		100%

Residential Backflow Status (Res-1 family & Res-2 family)

Municipality	Has BFD	%	In Process of Applying for or Installing BFD	%	Communication Has occurred Between WJWW & Customer Regarding BFD	%	Under Review Based on Use/Activities	%	Totals
Village of Mamaroneck	406	11%	5	0%	297	8%	2953	81%	3661
Town of Mamaroneck	497	17%	12	0%	491	16%	1995	67%	2995
T/V of Harrison	1380	24%	25	0%	129	2%	4278	74%	5812
City of Rye	52	15%	0	0%	3	1%	283	84%	338
City of New Rochelle	2	3%	0	0%	0	0%	69	97%	71
Totals	2337		42		920		9578		12877
% of Total	18%		0%		7%		74%		100%