

WESTCHESTER JOINT WATER WORKS

Pre-Meeting Packet

For

Wednesday, October 28, 2020 at 3:30 p.m.

Board Meeting

NOTICE OF MEETING

**WESTCHESTER JOINT WATER WORKS
BOARD OF TRUSTEES
MEETING**

The Westchester Joint Water Works Board of Trustees Meeting has been scheduled for:

DATE: **October 28, 2020**

DAY: **Wednesday**

TIME: **3:30 p.m.**

LOCATION: **Westchester Joint Water Works
1625 Mamaroneck Avenue
Mamaroneck, NY 10543**

Due to coronavirus concerns and in accordance with the Governor's Executive Order 202.1, the public will be able to attend the meeting remotely through an audio conference – access information to be provided in advance of the meeting on WJWW's website, www.wjww.com

If you have any questions, please call (914) 698-3500, extension 610.

**WESTCHESTER JOINT WATER WORKS
BOARD OF TRUSTEES MEETING AGENDA**

Wednesday, October 28, 2020 at 3:30 p.m.

**In
Main Office Conference Room**

Due to coronavirus concerns and in accordance with the Governor's Executive Order 202.1, the public will be able to attend the meeting remotely through an audio conference – access information to be provided in advance of the meeting on WJWW's website, www.wjww.com and can also be accessed via the Zoom link below:

Join Zoom Meeting

<https://zoom.us/j/92913064695?pwd=eVV5VGRzMFEQwRGx6MnZQazVVaklJdz09>

Meeting ID: 929 1306 4695

Password: 002934

Dial by your location: +1 929 205 6099 US (New York)

I. APPROVAL OF MINUTES

- October 13, 2020 Board Meeting

II. FINANCIAL REPORTS AND APPROVALS

- Bank Balances
- Approval of Claims
- General Administration
 - Water Arrears Transfer to Town of Harrison Tax Levy
 - Insurance Renewal
 - Project A-1310 Barry Ave / Macy Rd Transmission Main (Contractor Payment)
 - Purchase Booster Station Modifications and PRV Upgrade
 - UV Facility Bid
 - Rye Lake Filtration Plant
 - Special Counsel Proposal

III. OLD BUSINESS

- Project Updates

IV. MANAGER'S REPORT

V. NEW BUSINESS

VI. CONSIDERATION OF EXECUTIVE SESSION

VII. DATE OF NEXT MEETING - TBD

WESTCHESTER JOINT WATER WORKS
Board of Trustees Meeting
Tuesday, October 13, 2020 at 3:30 p.m.

The meeting was called to order at 3:32 p.m. with the following members present (via video conference):

Present:

- Trustees: Ron Belmont, Tom Murphy*, Nancy Seligson,
- Lori Lee Dickson, General Counsel
- Paul Kutzy, Manager
- David Birdsall, Business Director
- Terrence O'Neill, General Superintendent
- Frank Arcara, Chief Water Treatment Plant Operator 1-B

*Trustee Murphy had to attend another meeting and left at 4:11 p.m.

Approval of Minutes

Trustee Murphy made a motion to approve the minutes of the September 22, 2020 Board meeting. Trustee Belmont seconded the motion, all in favor:

Trustee Seligson	"aye"
Trustee Belmont	"aye"
Trustee Murphy	"aye"

Executive Session

At 3:34 p.m., Trustee Belmont made a motion to go into Executive Session to discuss personnel issues, including employment history and qualifications regarding an appointment and related matters. Trustee Murphy seconded the motion, all in favor:

Trustee Seligson	"aye"
Trustee Belmont	"aye"
Trustee Murphy	"aye"

At 3:53 p.m., Trustee Belmont made a motion to leave Executive Session and return to the regular Board meeting. Trustee Murphy seconded the motion, all in favor:

Trustee Seligson	"aye"
Trustee Belmont	"aye"
Trustee Murphy	"aye"

Financial Reports and Approvals

The Business Director reviewed bank balances and presented claims to the Board highlighting significant items, among them: New York City water bills, final payment for Capital project A-1310 new transmission main (Barry Ave / Macy Rd), payroll costs, engineering costs related to various projects,

monthly NYSHIP premium, meter setting and valve purchases, City of New Rochelle infrastructure related taxes and costs related to a temporary pump needed for the Purchase Booster Station.

Approval of Claims: Trustee Belmont made a motion to approve 175 claims totaling \$2,373,556.68 – removing from consideration for approval, the final claim payment to ELQ in the amount of \$358,745.32 pending resolution of pavement issues along Avondale Road, potentially related to work done as part of Capital project A-1310 at Barry Ave/Macy Rd. Trustee Murphy seconded the motion, all in favor:

Trustee Seligson	“aye”
Trustee Belmont	“aye”
Trustee Murphy	“aye”

General Administration:

- The Business Director reported that a WJWW vehicle was re-auctioned online. The result was that the 2001 Ford F250, which is inoperable, received a high bid of \$1,050.00 (\$300 over the first auction result). Trustee Murphy made a motion to approve the auction result as presented. Trustee Belmont seconded the motion, all in favor:

Trustee Seligson	“aye”
Trustee Belmont	“aye”
Trustee Murphy	“aye”

- Rye Lake Filtration Facility: General Counsel reminded the Board that an initial draft of a Co-Lead Agency agreement was sent, attorney to attorney, to the TVOH Planning Board on July 27th. The Planning Consultant for the Planning Board was also copied on this draft. Counsel also reminded the Board that the Filtration Facility, a Committee Report item, was taken off of the Planning Board’s September 22nd meeting agenda the morning of the meeting and that the Planning Board submitted additional questions, as to potential segmentation with this project and the current proposal up for approval of the UV Facility at the Rye Lake source. WJWW responded with a comprehensive submission answering the questions and provided factual basis for the argument that there would be no segmentation, as these are two independent projects. The submission was made a full 21 days before their scheduled October 27th meeting, as required by the Planning Board, and in order to give the Board members sufficient time to review the document. Counsel was informed that once the submission was made, the Planning Board would make a determination and move forward on both matters. The projects have now been placed back on the Planning Board’s agenda and Counsel is hopeful that they will discuss the Co-Lead Agency relationship for the Rye Lake Filtration Facility and perhaps recommend a resolution be made to circulate a Notice of Intent to act as Co-Lead agents with WJWW. Counsel is also optimistic that she will have news indicating ongoing communications and progress for this project at the next BOT meeting.

The Business Director presented to the Board, a revised proposal from Co-Communications to provide public relations services for WJWW’s five-year plan in the not-to-exceed amount of \$51,000.00. Trustee Murphy made a motion to approve the proposal and Trustee Belmont seconded the motion, all in favor:

Trustee Seligson	“aye”
Trustee Belmont	“aye”
Trustee Murphy	“aye”

- UV Treatment Facility: Subsequently and on a parallel track, this facility is listed as an Action Item on the TVOH Planning Board's October 27th meeting agenda and representatives from H2M will be in attendance to address any questions that the Board may have related to this separate project.

*Trustee Murphy had to attend another meeting and left at 4:11 p.m.

Old Business

The General Superintendent explained that Distribution staff replaced 5 hydrants as well as 6 service lines and responded to 131 service calls over the last 10 days, which included meter backflow inspections and final meter readings, as examples. He also gave an update on the following project:

- 60 Halstead Avenue / TVOH: Work related to this project has been delayed because of on-going hydrant flushing in the area, but is expected to begin the morning of October 15th. The Manager added that flushing work, that was cancelled in March due to the COVID-19 pandemic, is taking longer than usual because of rigorous measures that have been implemented to protect against any accumulation of biofilm organisms in the lines. The Manager explained that the extra measures will effectively scour the entire WJWW system and remove any build up.

The Chief Water Treatment Plant Operator reported that the Operations staff have taken approximately 167 routine bacteriological water samples in the past ten days. This sampling includes raw water, high turbidity, calcium, phosphate and total organic carbon (TOC) testing. He also gave an update on the following project:

- Winged Foot Tank Rehabilitation / TOM: The Chief Water Treatment Plant Operator explained that this job has been completed and that the tank has been filled with water. Following initial water sample testing which yielded favorable results, WJWW is currently awaiting a second set of test results to come in. Once WCDOH gives approval, the tank will be put back in service.

Manager's Report

No Manager's Report needed at this time.

New Business

- Mamaroneck Avenue Bridge (TVOH / VOM): The Business Director explained that Westchester County is rehabilitating the bridge along Mamaroneck Avenue near the entrance to I-95 in the TVOH and WJWW has agreed to cover the cost of the inspection and testing of the water main that will be replaced as a result of this work. Approval of the Engineering and Design Services proposal related to the replacement of 190 linear feet of water main, in the estimated, not-to-exceed amount of \$22,454.00 (Wasp Engineering), was requested. Trustee Belmont made a motion to approve the Engineering and Design Services proposal. Trustee Seligson seconded the motion, all in favor:

Trustee Seligson
Trustee Belmont
Trustee Murphy

"aye"
"aye"
not present

Date of Next Meeting

The next Board of Trustees meeting is scheduled for October 28, 2020 at 3:30 p.m.

With no further business to discuss, Trustee Belmont made a motion to adjourn the meeting. Trustee Seligson seconded the motion:

Trustee Seligson
Trustee Belmont
Trustee Murphy

“aye”
“aye”
not present

The meeting adjourned at 4:21 p.m.

DRAFT

REVISED PER BOARD OF TRUSTEES AT 10/13/2020 MEETING

09 Oct 2020

C L A I M S L I S T I N G for 09/21/20 - 10/09/20

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VB REFERENCE	VENDOR NAME.....	AMOUNT DUE	DESCRIPTION
002010030	AAA EMERGENCY SUPPLY C	25.00	REFILL SCOTT 4.5 AIR CYLINDER
002009218	ADP, INC.	1,657.18	P/E 8/15,8/22,8/29,8/31,9/5 AND 9/12 PAYROL PROCE
002009283	A & C FURIA ELECTRIC	3,492.50	7/15-7/21 RYE LAKE/INSPECT HYRDOMATIC PUMP
002009284	ACTION REMEDIATION CO	1,254.00	(2)GALS NON REGSODIUM FLUOROSILICATE;(2)G REP DRU
002010001	AMERICAN WATER WORKS A	850.00	12/01/20-11/30/21 RENEWAL/STANDARDS REVISIONS
002009285	BLAKLEY EQUIPMENT	1,455.86	8/3-8/31 KOMATSU RENTAL, GAS, DAMAGE WAIVER
002009286	B & A AUTOMOTIVE INC	2,593.17	8/6/20 16 FORD EXPL/INT BATTERY,R ROTORS,ENG MOUN
002009219	BEN ROMEO CO., INC.	500.00	(5) BOXES OF WOOD WEDGES
002009220	CARUS PHOSPHATES, INC.	5,080.00	(80) BAGS OF CARUS / RYE LAKE
002009221	CARUS PHOSPHATES, INC.	5,080.00	(80) BAGS OF CARUS / LARCHMONT PLANT
002010002	CARUS PHOSPHATES, INC.	5,080.00	(80) BAGS OF CARUS /RYE LAKE PLANT
002009222	CARMEL WINWATER WORKS	7,323.65	MEGALUGS, MJ LONG SLV,FOSTER ADAPTERS/INVENTORY
002009223	CARMEL WINWATER WORKS	1,575.00	FLS400 1/2 PMP, DISCH HOSE/DE WATER HOLES
002009287	CARMEL WINWATER WORKS	7,755.58	T/H HALSTEAD AVE/VALVE CLUSTER INSTALLATION
002009288	CARMEL WINWATER WORKS	4,411.00	COR-BLUE THR ROD; WSH PLATE BLK ROD
002009289	CARMEL WINWATER WORKS	3,245.00	ROADWAY BOX/INVENTORY;CMPL CURB BOX/SERVICE
002010031	CARMEL WINWATER WORKS	4,380.00	12" CPLG COMPLETE;GASKET ONLY/INVENTORY
002010032	CARMEL WINWATER WORKS	981.00	12 STARGRIP W/ACCES;12" MJ GASKET/INVENTORY
002010033	CARMEL WINWATER WORKS	3,407.16	4"US PIPE OL MJ GATE VALVE;4 MEGALUG W/ACCE/INVEN
002010003	CENTURY BUILDING SERVI	1,659.88	SEPTEMBER 2020 CLEANING SERVICES
002010004	CITY OF NEW ROCHELLE	57,520.22	2020-2021 SCHOOL DISTRICT TAX/BL/L:4999-0009
002009224	CITY OF YONKERS	7,623.00	JUNE 2020 LAB WATER SAMPLES
002009290	CON EDISON GARAGE	32.61	8/19/20-9/18/20 GAS HEAT/GARAGE
002010034	CONCRETE EXPRESS OF NY	4,294.00	A1369 V/M WATER INFR P/PAVING; RD REPAIR/VARIOUS
002010035	CONCRETE EXPRESS OF NY	19,082.00	ROAD REPAIRS VARIOUS LOCATION T/M & T/H
002009225	CON EDISON -PRV DISTR	40.07	8/17/20-9/16/20 ELECTRICITY STRATTON RD PUMP
002009291	CON EDISON -PRV DISTR	106.08	8/19/20-9/18/20 PRV TIMBER TRAIL/ELECTRICITY
002009292	CON EDISON -PRV DISTR	135.88	8/20/20-9/21/20 676 PURCHASE ST PUMP/ELECTRICITY
002009293	CON EDISON -PRV DISTR	37.35	8/19/20-9/18/20 PRV PURITAN RD/ELECTRICITY
002009294	CON EDISON -PRV DISTR	45.98	8/19/20-9/18/20 PRV ANDERSON HILL RD/ELECTRICITY
002009295	CON EDISON	37.12	8/19/20-9/18/20 GAS/OFFICE HEAT
002009296	CON EDISON	120.42	8/19/20-9/18/20 1ST PRV/ELECTRICITY
002009297	CON EDISON	70.89	8/19-9/18/20 1200 MAMARONECK AVE PRV/ELECTRICITY
002009226	CORE & MAIN LP	980.00	(140) 5/8S 1/2 ZINC BOLT/NUT
002009227	CORE & MAIN LP	420.00	(60) PSB 5/8S 1/2 ZINC BOLT/NUT
002010005	CORE & MAIN LP	18,669.00	(5) HYDRO-GUARD BSS02 & HEX KEY/PLANT SAMPLING
002010006	COYNE CHEMICAL CO., IN	8,159.33	48 UNITS 60 LB ACCUTAB / LARCHMONT PLANT
002010007	CIVICPLUS, INC	3,675.00	10/1/20-9/30/21 RENEWAL WEBSITE HOSTING & SUPPORT
002009228	CONTINENTAL UTILITY	11,660.00	(1) ANNUAL MAINTENANCE & TECH SUPPORT2020-2021
002009229	DOLPH ROTFELD ENGINEER	250.00	6/29-7/26/2020 PROF ENGINEERING SERVICES
002009298	EASTCOM ASSOCIATES INC	358.00	REPAIR LD-12 S/N 123 186 MIC-HEADPHONES
002009299	EASTCOM ASSOCIATES INC	235.00	REP DLDMIC HEADPHONES/RETERMINATED CONNECTOR
002009300	EASTCOM ASSOCIATES INC	235.00	REP DLD MIC/MOUNTING OF HEADPHONE JACK
002009301	EASTCOM ASSOCIATES INC	299.00	REP DIGI-CORR/REPL BAT, REPL JACK COVER
002009230	ELITE ACTION FIRE EXTI	172.50	SEMI-ANNUAL INSP OF FIRE SUPPRESSION S-M
002010036	ELG INDUSTRIES	350,745.32	A1310 JOINT BARRY AVE/MACY RD WATER MAIN/FINAL PA
002009302	ETRE ASSOCIATES LTD	6,503.87	5/22/20 V/M 334 MAMARONECK AVE/SERV CONN LEAK REP
002009231	KARL R ANDERSEN	148.84	REIMBURSEMENT OF PAYING COST OF WORK BOOTS/CONTRA
002009232	DORIS LECHNER	3,885.00	9/2/20-9/18/20 CONSULTING SERVICES
002010008	DORIS LECHNER	1,365.00	9/21/20-9/30/20 CONSULTING SERVICES
002010009	DANIEL PIRRONE	166.00	9/8/20-11/9/20 COURSE/STUDY MATERIALS FOR CLASS
002009303	FEDERAL EXPRESS CORP.	61.45	6/23&6/24 2020 FEDEX STERLING BANK & ARTHUR GALLA
002009304	FEDERAL EXPRESS CORP.	26.24	7/10/20 FEDEX / STERLING BANK-DEPOSITS
002009305	FEDERAL EXPRESS CORP.	56.75	7/22/20 (2) FEDEX BANK-DEPOSITS/KLIK TECH

VB REFERENCE	VENDOR NAME.....	AMOUNT DUE	DESCRIPTION
002009306	FEDERAL EXPRESS CORP.	30.45	9/15/20 FEDEX STERLING BANK - DEPOSITS
002009307	FEDERAL EXPRESS CORP.	113.32	9/18&9/22 FEDEX STERLING BANK & NATASHA COURT PE
002009233	FAESY & BESTHOFF, LLC	3,388.00	(4400) SODIUM SILICO FLUORIDE/RYE LAKE PLANT
002009308	FERGUSON ENTERPRISES,	6,440.00	(20) 1" METER YOKE
002009309	FERGUSON ENTERPRISES,	55,529.60	(10) 1-1/2 METER YOKE; (20) 2 METER YOKE
002009234	FUTURE FENCE & PAINTIN	940.00	7/8/20 LAKE ST/REPL UPRIGHT ON CANTILEVER GATE
002009235	FUTURE FENCE & PAINTIN	1,840.00	7/23/20 LAKE ST INST 2 REMOV SECTIONS OF CHAIN LI
002009236	GRAINGER	2,080.80	(2) PORTABLE GENERATOR/FOR EMERGENCY
002009237	GRAINGER	3,132.00	(3) PORTABLE GENERATOR / FOR EMERGENCY
002010010	GRAINGER	94.90	MICROTORCH, FUNNEL SET, BUTANE REFILL/PLANTS
002010037	GREATAMERICA FINANCIAL	755.80	8/20/20-9/19/20 LEASE AGRM XEROX C8045 & C8035 CO
002009238	HACH COMPANY	156.12	(3) BUFFER SOLN, YELLOW/FOR PLANTS
002009239	HACH COMPANY	138.00	REAGENTS & CHEMICALS FOR PLANTS
002009240	HACH COMPANY	25.30	ALCOHOL PREP PADS/FOR PLANTS
002009241	HACH COMPANY	676.48	REAGENTS AND CHEMICALS FOR PLANTS
002009242	HACH COMPANY	185.27	MISC.ITEMS FOR DISTRIBUTIONS
002010011	HACH COMPANY	1,238.66	REAGENTS & CHEMICALS FOR PLANTS
002010012	HACH COMPANY	886.58	POCKET COLOMETER / PLANTS
002010013	HACH COMPANY	6,064.00	BIO TECTOR COMPRESSOR / RYE LAKE
002009243	HARPER HAINES FLUID CO	57,239.60	16" ELECTR MULTI FUNC.CONTROL VALVE/RYE LAKE
002009310	THE T/V OF HARRISON	2,100.00	7/28/20 T/H 575 WEST ST/TRAFFIC CONTROL/WATER MAI
002010014	THE T/V OF HARRISON	3,150.00	7/7/20-7/8/20 CRYSTAL ST/SERVICE/POLICE TRAFFIC
002010038	THE T/V OF HARRISON	2,100.00	8/18/20 POLICE TRAFFIC CONTROL/590 WEST ST/HYDRAN
002010039	THE T/V OF HARRISON	4,350.00	8/11/20 POLICE TRAFFIC CONTR/575 WEST ST. WATER M
002009244	HAZEN AND SAWYER, P. C	4,208.72	A1364 JOINT RYE LAKE FILTRATION FACILITY/JUNE 2021
002009245	HAZEN AND SAWYER, P. C	2,886.26	A1364 JOINT RYE LAKE FILTRATION FACILITY
002009246	H2M ARCHITECTS + ENGIN	5,346.00	A1352 JOINT RYE LAKE UV FACILITY
002009247	H2M ARCHITECTS + ENGIN	13,937.00	A1352 JOINT RYE LAKE UV FACILITY
002009248	H2M ARCHITECTS + ENGIN	3,105.00	A1352 JOINT RYE LAKE UV FACILITY
002009249	H2M ARCHITECTS + ENGIN	20,203.00	A1352 JOINT RYE LAKE UV FACILITY
002009250	H2M ARCHITECTS + ENGIN	28,592.00	A1362 JOINT WINGED FOOT TANK REHABILITATION
002009251	H2M ARCHITECTS + ENGIN	1,700.00	A1352 JOINT RYE LAKE UV FACILITY
002009252	H2M ARCHITECTS + ENGIN	200.00	A1352 JOINT RYE LAKE UV FACILITY
002009253	H2M ARCHITECTS + ENGIN	463.50	A1352 JOINT RYE LAKE UV FACILITY
002009254	H2M ARCHITECTS + ENGIN	6,500.00	2020 ANNUAL TANK INSPECTION
002010040	HOME DEPOT	1,452.74	SEPTEMBER 2020 SUPPLISE FOR DISTRIBUTION/PLANTS
002009255	J & C METAL PRODUCTS	1,850.00	2UD. REAR LOAD CONTAINERS/GARAGE
002010015	JCI JONES CHEMICALS, I	6,114.50	(3494) GALS OF CAUSTIC SODA/LARCHMONT PLANT
002010016	JCI JONES CHEMICALS, I	4,200.00	(28) 150 LB OF CHLORINE / RYE LAKE
002009256	JOHNSON CONTROLS SECUR	6,648.24	8/1/20-10/31/20 QUARTERY BILLING/ALL LOCATIONS
002009311	K.R.B.VAC & JANITORIAL	1,011.69	AUGUST 2020 MISC ITEMS/DISTRIBUTION; PLANTS
002009257	LANZA'S ELECTRICAL CON	8,205.00	8/26/-9/2/20 OLD LAKE ST PIT/ELECTRICAL/WIRING
002010041	JACKSON LEWIS LLP	2,835.00	AUGUST 2020 PROFESSIONAL SERVICES/GENERAL MATTERS
002010042	JACKSON LEWIS LLP	727.50	JULY 2020 PROFESSIONAL SERV/GENERAL MATTER
002010043	W.B. MASON CO.INC.	2,623.52	SEPTEMBER 2020 OFFICE SUPPLIES/PAPER,TONER, BATTEI
002010044	MATRIX IMAGING SOLUTIO	7,500.00	OCTOBER 2020 POSTAGE ACCOUNT
002009314	MCGUIRE'S MECHANICAL C	373.37	9/15/20 V/M 941 SHORE ACRES DR/INST NEW METER
002009315	MCGUIRE'S MECHANICAL C	2,468.99	9/14/20 GARAGE / REPL WATER HEATER
002009312	METLIFE	4,117.39	OCTOBER 2020 DENTAL, LIFE,AD&D INSURANCE
002009258	MCI COMM SERVICE	37.02	SEPTEMBER 2020 PHONE LINE FOR GENERATOR
002009259	MILES TREE EXPERTS	2,200.00	8/12&8/17 PURCHASE ST/CLEAN UP STORM DAMAGE
002009260	MILES TREE EXPERTS	2,600.00	8/6&8/17 RYE LAKE CLEAN UP STORM DAMAGE
002009261	MCCARTHY FINGAR LLP	288.00	A1353 V/M OAK LANE BASEMENT WATER MAIN REPLACEMENT
002009262	MCCARTHY FINGAR LLP	4,200.00	A1364 JOINT RYE LAKE FILTRATION FACILITY

VB REFERENCE	VENDOR NAME.....	AMOUNT DUE	DESCRIPTION
002009263	MCCARTHY FINGAR LLP	2,952.00	A1352 JOINT RYE LAKE UV FACILITY
002010045	MCCARTHY FINGAR LLP	4,583.33	NOVEMBER 2020 PROFESSIONAL SERVICES
002009264	NELSON POPE VOORHIS	2,145.00	A1364 JOINT RYE LAKE FILTRATION FACILITY
002009313	NELSON POPE VOORHIS	577.50	A1352 JOINT RYE LAKE UV FACILITY/6/18-6/30,2020
002010046	STATE OF NEW YORK	78,148.50	OCTOBER 2020 03024-NYSHIP/HEALTH INSURANCE PREM
002010047	NYC WATER BOARD	353,150.29	AUGUST 2020/BL90100 LOT1270 METER9940 SHAFT22
002010048	NYC WATER BOARD	496,948.27	AUGUST 2020 EXCESS PER CAPITA WJWW/LOTS1270&833
002010049	NYC WATER BOARD	53,728.00	AUGUST 2020 EXCESS PER CAPITA/V/LARCMONT LOT1270
002010050	NYC WATER BOARD	9,546.50	AUGUST 2020 EXCESS P/CAPITA/SUEZ LOTS 1270 & 833
002010051	NYC WATER BOARD	632,080.95	AUGUST 20 RYE LAKE/BL90100; LOT833; METER 7909
002009316	OPTIMUM	148.71	9/23/20-10/22/20 OPTIMUM 200 INTERNET / GARAGE
002009265	PERFECTION PLUS	1,610.00	AUGUST 2020 GROUNDS MAINTENANCE ALL LOCATIONS
002009317	POLLARDWATER	395.45	COMBO KEYS TO OPERATE CURB VALVES/CONTROL VALVES
002009318	POLLARDWATER	461.95	UNIV VALVE KIT
002009266	S & H UNIFORMS	113.00	NAVY HOOD SWEATSHIRT, GREY ENG RAIN JACKET
002010052	SWIFTREACH NETWORKS, L	1,575.00	SEPTEMBER 2020 SWIFT 911
002009267	TOTAL TECHNOLOGY SOLUT	3,885.00	OCTOBER 2020 ESP MANAGER SERV/DESKTOP MONITORING
002009268	TOTAL TECHNOLOGY SOLUT	702.00	SEPTEMBER 2020 AGREEMENT HOSTED EMAIL/OUTLOOK
002009269	TOTAL TECHNOLOGY SOLUT	611.25	HP LASERJET PRO LASER PRINTER/BY KRISTEN&LILIYA
002010017	TOLLS BY MAIL	2.50	NY AG7595 OPERATION /YONKERS BR 7/24, 8/9/20
002009270	TOWN/VILLAGE OF HARRIS	3,600.00	AUGUST 2020 ROAD OPENING PERMITS
002010053	TOWN/VILLAGE OF HARRIS	1,800.00	SEPTEMBER 2020 ROAD OPENING PERMITS
002009271	U LINE	184.69	ULINE C-FOLD TOWELS, TISSUE, DISPENSER/ALL LOCATION
002010018	U LINE	100.36	(2) WHITE PAPER ROLL TOWELS /ALL LOCATIONS
002010019	U LINE	55.13	WHITE PAPER ROLL TOWEL/ALL LOCATIONS
002010020	U LINE	241.00	SCOTT EXTRA CORELEE, ADVIL, ULINE FRESHENER/ALL L
002010054	U LINE	94.02	STACK BIN, BLUE STACK BIN/ALL LOCATIONS
002010055	U LINE	80.15	(3) ULINE 10 PERSON FIRST AID KIT /ALL LOCATIONS
002009272	USA BLUE BOOK/UTILITY	91.46	CHESSELL CIRCULAR CHART BX1100
002009273	UNITED METRO ENERGY CO	634.20	(420) GALS OF GASOLINE FOR WJWW VEHICLES
002009274	UNITED METRO ENERGY CO	292.93	9/4/20 (199) GALS OF GASOLINE/WJWW VEHICLES
002009275	UNITED METRO ENERGY CO	382.74	9/10/20 (260) GALS OF GASOLINE/WJWW VEHICLES
002010021	UNITED METRO ENERGY CO	458.41	(330) GALS OF GASOLINE WJWW VEHICLES/9/17/20
002010023	UNITED METRO ENERGY CO	334.30	(240) GALS OF GASOLINE WJWW VEHICLES 9/23/20
002010056	UNITED METRO ENERGY CO	497.21	(350) GALS OF GASOLINE WJWW VEHICLES
002010057	VEHICLE TRACKING SOLUT	319.84	SEPTEMBER 2020 (16) GPRS CELLULAR DATA USAGE
002009276	VERIZON	203.98	9/11/20-10/10/20 ALARM LINE OFFICE
002009277	VERIZON	422.91	9/4/20-10/3/20 INTERNET & PHONE WEAVER ST PLANT
002010058	VERIZON	176.99	9/28/20-10/27/20 RYE LAKE / FIOS INTERNET
002010059	VERIZON	164.99	9/28/20-10/27/20 830 LAKE ST /FIOS INTERNET
002009278	VERIZON BUSINESS FIOS	128.88	9/16/20-10/15/20 RYE LAKE INTERNET
002009279	VERIZON BUSINESS FIOS	28.87	9/6/20-10/5/20 PHONE LINE FOR GENERATOR
002010060	VERIZON BUSINESS FIOS	144.99	9/28/20-10/27/20 WJWW OFFICE /FIOS INTERNET
002010061	VERIZON BUSINESS FIOS	379.79	10/1/20-10/31/20 RYE LAKE PHONE & INTERNET BUNDLE
002010062	VERIZON WIRELESS	2,187.07	8/27/20-9/26/20 WJWW EMPLOYEE MOBILE PHONES
002009319	VISION SERVICE PLAN	593.88	OCTOBER 2020 VISION INSURANCE
002009280	VITOLITE ELECTRIC SALE	2,078.01	ELECTRICAL SUPPLIES/PARK LANE
002009281	VITOLITE ELECTRIC SALE	120.57	ELECTRICAL SUPPLIES LAKE ST PIT
002009320	VITOLITE ELECTRIC SALE	258.83	8/26/20-9/2/20 OLD LAKE ST/ELECTRICAL SUPPLIES
002009321	VITOLITE ELECTRIC SALE	45.46	8/26/20-9/2/20 OLD LAKE ST PIT/ELECTRICAL SUPPLIE
002009322	VITOLITE ELECTRIC SALE	30.64	OLD LAKE ST PIT/ELECTRICAL SUPPLIES
002009282	XYLEM DEWATERING SOLUT	18,867.40	8/7-9/3/20 RENTAL DRI-PRIME HL250M PUMP/PURCHASE
002010024	XYLEM DEWATERING SOLUT	16,617.40	9/4/20-10/1/20 RENTAL DRI PRIME PUMP/PURCHASE BOO

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~~2,561,254.52~~

2,202,509.20

VB REFERENCE	VENDOR NAME.....	AMOUNT DUE	DESCRIPTION
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09 002009214	STERLING NATIONAL BANK	13,658.86 #39	P/E 9/19/20 FEDERAL PAYROLL TAXES WITHHOLDING
09 002009323	STERLING NATIONAL BANK	14,407.12 #40	P/E 9/26/20 FEDERAL PAYROLL TAXES WITHHOLDING
09 002010025	STERLING NATIONAL BANK	16,472.86 #41	P/E 10/03/20 FEDERAL PAYROLL TAXES WITHHOLDIN
09 002009215	NYS DEFERRED COMPENSAT	2,274.89 #39	P/E 9/19/20 NYS DEFERRED COMP
09 002009324	NYS DEFERRED COMPENSAT	2,390.01 #40	P/E 9/26/20 NYS DEFERRED COMP
09 002010026	NYS DEFERRED COMPENSAT	2,750.82 #41	P/E 10/03/20 NYS DEFERRED COMP
09 002009216	NYS INCOME TAX	2,555.08 #39	P/E 9/19/20 NYS PAYROLL TAXES WITHHOLDING
09 002009325	NYS INCOME TAX	2,718.95 #40	P/E 9/26/20 NYS PAYROLL TAXES WITHHOLDING
09 002010027	NYS INCOME TAX	3,176.40 #41	P/E 10/03/20 NYS PAYROLL TAXES WITHHOLDING
09 002009217	PAYROLL	33,799.88 #39	P/E 9/19/20 PAYROLL SUMMARY
09 002009326	PAYROLL	36,155.50 #40	P/E 9/26/20 PAYROLL SUMMARY
09 002010028	PAYROLL	39,832.05 #41	P/E 10/03/20 PAYROLL SUMMARY
09 002009213	UTILITY WORKER UNION L	285.00 #39	P/E 9/19/20 UNION DUES
09 002009327	UTILITY WORKER UNION L	285.00 #40	P/E 9/26/20 UNION DUES
09 002010029	UTILITY WORKER UNION L	285.00 #41	P/E 10/03/20 UNION DUES

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171,047.42

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~~2,732,301.94~~

2,373,556.62

[405] 176 items listed out of 21812 items.

175

WESTCHESTER JOINT WATER WORKS
REPORT OF BANK ACCOUNT BALANCES WITH STERLING NATIONAL BANK
JANUARY 1, 2020 TO OCTOBER 28, 2020

ACCOUNT	Interest Rates	01/14/20	01/28/20	02/11/20	02/26/20	03/11/20	03/31/20	04/14/20	04/28/20	05/12/20	05/26/20	06/09/20	06/23/20
GENERAL FUND	0.050	6,072,412	6,273,723	7,213,619	6,282,180	4,335,988	4,371,224	5,009,804	4,825,364	4,191,921	3,238,939	2,944,361	2,307,357
MONEY MARKET	0.120	1,204,345	1,204,345	1,204,467	1,204,467	1,204,582	1,204,582	1,204,704	1,204,704	1,204,820	1,204,820	1,205,588	1,205,588
CONSUMER DEP	0.170	817,603	826,403	820,521	817,521	814,632	817,632	817,749	817,749	811,861	808,861	808,300	802,300
CAPITAL FUND	0.170	9,702	9,702	9,703	9,703	9,705	9,705	9,706	9,706	7,607	3,175	6	6
TOTALS:		8,104,062	8,314,173	9,248,310	8,313,871	6,364,907	6,403,143	7,041,963	6,857,523	6,216,209	5,255,795	4,958,255	4,315,251
ACCOUNT	07/14/20	07/28/20	08/11/20	08/25/20	09/08/20	09/22/20	10/13/20	10/28/20					
GENERAL FUND	3,698,814	4,414,829	3,609,006	4,727,215	6,681,860	6,106,633	5,776,143	8,410,967					
MONEY MARKET	1,205,839	1,205,839	1,206,099	1,206,099	1,206,358	1,206,358	1,206,536	1,206,536					
CONSUMER DEP	808,333	802,333	799,367	799,367	802,401	786,626	777,434	780,434					
CAPITAL FUND	9,694	9,694	9,694	9,694	9,695	9,695	9,695	9,695					
TOTALS:	5,722,680	6,432,695	5,624,166	6,742,375	8,700,314	8,109,312	7,769,807	10,407,631	0				

WESTCHESTER JOINT WATER WORKS
CLAIMS LISTING FOR APPROVAL BY BOARD OF TRUSTEES
WEDNESDAY, OCTOBER 28, 2020

DATE OF MEETING	01/14/20	01/28/20	02/11/20	02/26/20	03/11/20	03/31/20	04/14/20	04/28/20	05/12/20	05/26/20	06/09/20	06/23/20	07/14/20	07/28/20	08/11/20	TOTAL
TOTAL NUMBER OF CLAIMS:	220	92	150	190	107	210	60	164	75	96	110	129	173	68	56	1900
TOTAL NUMBER OF CHECKS:	199	82	139	180	97	194	50	152	66	86	102	121	160	60	54	1742
AMOUNT OF CLAIMS & CHECKS	\$2,300,932	\$914,152	\$1,191,195	\$3,705,471	\$669,204	\$2,122,688	\$759,521	\$1,709,014	\$1,735,616	\$691,103	\$1,053,286	\$464,062	\$2,082,453	\$1,631,976	\$168,982	\$21,199,655
MAJOR CATEGORIES																
PAYROLL & BENEFITS	\$246,486	\$130,625	\$127,711	\$119,500	\$117,299	\$175,030	\$116,910	\$130,895	\$123,318	\$126,634	\$126,506	\$115,757	\$175,971	\$114,646	\$115,265	\$2,068,553
CHEMICALS, MATERIALS, PARTS	\$266,256	\$64,153	\$84,219	\$12,582	\$40,458	\$154,650	\$12,402	\$84,859	\$6,092	\$11,011	\$48,888	\$39,823	\$98,903	\$25,767	\$24,683	\$974,746
PERMITS/INSURANCES	\$94,470	\$89,421	\$20,050	\$103,122	\$715	\$89,461	\$0	\$92,277	\$3,136	\$876	\$82,851	\$114,997	\$63,425	\$8,600	\$5,091	\$790,492
PROFESSIONAL/ENGINEERING/LEGAL	\$93,293	\$59,645	\$16,932	\$52,054	\$68,529	\$75,333	\$0	\$50,200	\$8,787	\$32,754	\$24,960	\$34,838	\$11,636	\$7,115	\$1,491	\$537,567
NYC WATER BOARD/UNITED WATER	\$1,263,054	\$0	\$0	\$2,504,554	\$0	\$278,597	\$0	\$0	\$1,399,201	\$0	\$450,506	\$0	\$729,860	\$0	\$0	\$6,825,572
OFFICE & COMPUTER	\$11,532	\$18,706	\$9,534	\$25,418	\$8,665	\$7,141	\$16,866	\$26,319	\$9,945	\$10,040	\$11,646	\$12,333	\$5,948	\$6,794	\$9,860	\$190,647
UTILITIES & TELEPHONES	\$31,890	\$36,883	\$7,791	\$23,797	\$6,431	\$31,251	\$5,989	\$25,688	\$2,725	\$23,667	\$3,871	\$25,152	\$29,861	\$2,506	\$3,561	\$261,063
EMPLOYEE EDUCATION/EXPENSE	\$956	\$1,090	\$672	\$390	\$566	\$1,025	\$0	\$0	\$260	\$20	\$389	\$230	\$723	\$244	\$0	\$6,565
MEDICARE REIMBURSEMENTS	\$0	\$0	\$0	\$15,704	\$434	\$0	\$0	\$0	\$0	\$0	\$15,993	\$145	\$0	\$0	\$0	\$32,276
CUSTOMER REFUNDS	\$3,897	\$2,408	\$1,276	\$6,153	\$1,421	\$1,243	\$0	\$3,840	\$2,812	\$733	\$1,244	\$30	\$56	\$10,411	\$442	\$35,966
BLDGSGROUNDS IMPROVEMENTS	\$41,313	\$3,520	\$13,470	\$32,285	\$3,423	\$34,195	\$2,544	\$9,753	\$3,444	\$3,614	\$18,397	\$15,462	\$25,112	\$3,942	\$2,383	\$212,857
TAXES	\$32,725	\$0	\$11,320	\$85	\$0	\$0	\$67,927	\$0	\$0	\$10,163	\$26,100	\$0	\$0	\$0	\$864	\$149,099
AUTHORIZATIONS	\$131,111	\$1,312	\$313,924	\$652,079	\$11,440	\$541,099	\$527,007	\$332,638	\$134,009	\$93,173	\$241,935	\$70,655	\$547,502	\$166,982	\$5,342	\$3,770,208
O/S CONTRACTORS	\$83,949	\$0	\$594,296	\$157,833	\$409,823	\$275,318	\$9,876	\$102,148	\$33,887	\$378,418	\$0	\$34,640	\$373,756	\$27,537	\$0	\$2,471,481
TOTAL CLAIMS/CHECKS:	\$2,300,932	\$407,763	\$1,191,195	\$3,705,471	\$669,204	\$1,864,343	\$759,521	\$858,617	\$1,735,616	\$691,103	\$1,053,286	\$464,062	\$2,082,453	\$374,544	\$168,982	\$18,327,092
REIMB. FOR SEWER RENTS	\$0	\$506,389	\$0	\$0	\$0	\$0	\$0	\$446,419	\$0	\$0	\$0	\$0	\$0	\$595,109	\$0	\$1,547,917
DISTRIBUTIONS TO MUNIS	\$0	\$0	\$0	\$0	\$0	\$258,345	\$0	\$403,978	\$0	\$0	\$0	\$0	\$0	\$662,323	\$0	\$1,324,646
GRAND TOTAL:	\$2,300,932	\$914,152	\$1,191,195	\$3,705,471	\$669,204	\$2,122,688	\$759,521	\$1,709,014	\$1,735,616	\$691,103	\$1,053,286	\$464,062	\$2,082,453	\$1,631,976	\$168,982	\$21,199,655

DATE OF MEETING	08/25/20	09/08/20	09/22/20	10/13/20	10/28/20	TOTAL
TOTAL NUMBER OF CLAIMS:	1900	91	126	176	126	2530
TOTAL NUMBER OF CHECKS:	1742	103	83	118	118	2328
AMOUNT OF CLAIMS & CHECKS	\$21,199,655	\$1,912,032	\$467,351	\$3,311,924	\$2,772,957	\$32,396,221
MAJOR CATEGORIES						
PAYROLL & BENEFITS	\$124,242	\$123,230	\$236,910	\$253,907	\$120,893	\$2,927,735
CHEMICALS, MATERIALS, PARTS	\$82,644	\$98,396	\$31,882	\$344,139	\$146,517	\$1,678,324
PERMITS/INSURANCES	\$102,278	\$5,269	\$125	\$0	\$4,536	\$902,700
PROFESSIONAL/ENGINEERING/LEGAL	\$47,327	\$62,790	\$10,191	\$21,803	\$40,549	\$720,227
NYC WATER BOARD/UNITED WATER	\$1,484,497	\$0	\$1,598,187	\$1,545,453	\$0	\$11,453,709
OFFICE & COMPUTER	\$4,226	\$77,361	\$14,743	\$32,546	\$2,672	\$322,195
UTILITIES & TELEPHONES	\$36,175	\$691	\$49,707	\$6,224	\$40,484	\$394,344
EMPLOYEE EDUCATION/EXPENSE	\$2,763	\$0	\$0	\$1,165	\$0	\$10,493
MEDICARE REIMBURSEMENTS	\$32,276	\$0	\$15,993	\$0	\$0	\$48,269
CUSTOMER REFUNDS	\$11,151	\$0	\$2,004	\$0	\$7,666	\$56,787
BLDGSGROUNDS IMPROVEMENTS	\$8,789	\$49,068	\$1,700	\$13,492	\$2,620	\$288,526
TAXES	\$0	\$0	\$24,593	\$57,520	\$0	\$231,212
AUTHORIZATIONS	\$7,940	\$50,546	\$231,433	\$449,549	\$2,382,432	\$6,892,108
O/S CONTRACTORS	\$0	\$0	\$432,133	\$6,504	\$24,588	\$2,934,706
TOTAL CLAIMS/CHECKS:	\$1,912,032	\$467,351	\$2,649,601	\$2,732,302	\$2,772,957	\$28,861,335
REIMB. FOR SEWER RENTS	\$0	\$0	\$0	\$0	\$0	\$1,547,917
DISTRIBUTIONS TO MUNIS	\$0	\$0	\$662,323	\$0	\$0	\$1,986,969
GRAND TOTAL:	\$1,912,032	\$467,351	\$3,311,924	\$2,732,302	\$2,772,957	\$32,396,221

**WESTCHESTER JOINT WATER WORKS
GENERAL FUND ACCOUNTS
WEDNESDAY, OCTOBER 28, 2020**

CASH BALANCE IN STERLING NATIONAL BANK:

GENERAL FUND	10/1/2020	\$	6,945,673.36
MONEY MARKET	10/1/2020	\$	1,206,535.97
TOTAL:		\$	8,152,209.33

**NET ACTIVITY: FROM 10/1/2020 TO 10/28/2020
STERLING NATIONAL BANK**

\$	1,465,293.42
\$	1,465,293.42

CASH AVAILABLE TO PAY CLAIMS:

GENERAL FUND:	10/28/2020	\$	8,410,966.78
MONEY MARKET	10/28/2020	\$	1,206,535.97
TOTAL:		\$	9,617,502.75

LESS:	UNAPPROVED CLAIMS:	\$	(2,652,064.43)
	OUTSTANDING CHECKS PRIOR PERIODS:	\$	(2,511,583.14)

CASH BALANCE AFTER PAYING CLAIMS: \$ 4,453,855.18

CLAIMS PAYABLE:

DATE	FROM	TO	
15-Oct-20	2010068	2010126	\$ 274,066.06
Check Nos.	60355	60413	
Voided Checks	N/A	N/A	
21-Oct-20	2010127	2010170	\$ 124,823.12
Check Nos.	60414	60457	
22-Oct-20	2010176	2010188	\$ 2,253,175.25
Check Nos.	60458	60470	

TOTAL CLAIMS PAYABLE: \$ 2,652,064.43

PAYROLL CLAIMS

(ZERO BALANCE CHECKING ACCOUNT)

DATE	FROM	TO	
10-Oct-20	2010063	2010067	\$ 58,608.70
Check Nos.	2233	2233	
17-Oct-20	2009323	2009327	\$ 62,283.87
Check Nos.	2234	2234	

TOTAL PAYROLL CLAIMS: \$ 120,892.57

TOTAL ALL CLAIMS: \$ 2,772,957.00

Prepared by: _____ David Birdsall, Business Director

Submitted by: _____ David Birdsall, Business Director

Approved by: _____ Nancy Seligson, Chairperson
Board of Trustees

VB REFERENCE	VENDOR NAME.....	AMOUNT DUE	DESCRIPTION
002010068	360 FIRE PREVENTION LL	486.65	REFUND FOR HYDRANT PERMIT #2020-05/103 CORPORATE
002010069	AIRGAS, INC	213.64	(12) LEASE /RENT INDUSTRIAL CYLINDERS
002010127	AIRGAS, INC	207.35	(12) LEASE /RENT INDUSTRIAL CYLINDERS
002010128	AIRGAS, INC	213.64	(12) LEASE/RENT INDUSTRIAL CYLINDERS
002010129	AAA EMERGENCY SUPPLY C	698.00	(1) 25 PPM H2S/FOR IND SCI CALIBRATION STAND
002010130	AAA EMERGENCY SUPPLY C	898.00	(1) IND-VEN-TRADE IN
002010131	AAA EMERGENCY SUPPLY C	898.00	(1) IND-VEN-TRADE IN/VENTIS 4 GAS METER
002010132	ADP, INC.	1,360.07	P/E 9/19;9/26;9/30;10/3;10/8;10/10PAYROLL PROCESS
002010070	JODI BELLER	315.04	CUST.REFUND/OVERPAYMENT ON ACCOUNT
002010071	B & A AUTOMOTIVE INC	1,316.60	9/17/20 19 FORD EXPL/MICH DEF LTX ALIGMENT
002010072	B & A AUTOMOTIVE INC	43.77	9/16/20 11 FORD SUPER D/RIGHT TAIL LIGHT
002010073	B & A AUTOMOTIVE INC	485.80	9/14/20 19 FORD F350 FT BR PAD,FR BRAKES;TIRE,OIL
002010074	B & A AUTOMOTIVE INC	1,335.10	9/2 07 GMC SIERR/AC SYSTEM,RR STROBE,OIL CHANGE
002010133	B & A AUTOMOTIVE INC	1,481.35	9/30/20 17 FORD EXPL/R&R ROTORS;CALIPERS;F&R BRAKE
002010134	BLACKSTONE HEATING AND	335.03	7/23/20 CLEANING OF BOILER/LARCHMONT PLANT
002010075	CABLEVISION LIGHTPATH,	1,400.29	10/1/20-10/31/20 WJWW OFFICE/INTERNET 100 MB
002010135	CARUS PHOSPHATES, INC.	5,080.00	(80) BAGS OF CARUS 8650/LARCHMONT PLANT
002010076	CARMEL WINWATER WORKS	4,589.90	SOLID SLEEVES, 12"MEGALUG, MJ TEE,RW BOX/INVENTORY
002010077	CARMEL WINWATER WORKS	3,813.70	12"MJ D/P SLEEVE;12" LONG SOLID SLEEVE/INVENTORY
002010078	CARMEL WINWATER WORKS	306.40	4 DI MJ 11-1/4;22-1/2; MJ 45/SERVICE
002010176	CARMEL WINWATER WORKS	1,575.00	(3) FLS400 PMP; 2X50 FLAT HOSE
002010136	CITIBANK	3,292.84	SEPTEMBER 2020 AWWA;WEATHERTECH;SAFELITE;GAS
002010137	DIG SAFELY NEW YORK, I	518.00	JULY-SEPTEMBER 2020 LOCATION REQUEST SERVICES
002010079	EXTATE OF WLM FINNERAN	7,351.22	CUST.REFUND/ FINAL BILL CREDIT ON ACCOUNT
002010080	FEDERAL EXPRESS CORP.	30.38	10/5/20 FEDEX /STERLING NAT BANK/DEPOSITS
002010138	FEDERAL EXPRESS CORP.	30.30	10/16/20 STERLING NATIONAL BANK DEPOSITS
002010139	FAESY & BESTHOFF, LLC	3,003.00	(3900) SODIUM SILICO FLUORIDE-CHINESE & USA/RYE LA
002010081	GRAINGER	19.50	(10) AIR FILTER / RYE LAKE PLANT
002010140	GREATAMERICA FINANCIAL	206.22	9/1/20-9/31/20 XEROX C8045 COPIER LEASE AGREEMENT
002010141	HACH COMPANY	800.10	REAGENTS & CHEMICALS FOR PLANTS
002010177	HACH COMPANY	800.10	CHEMICALS AND REAGENTS FOR PLANTS
002010082	HANOVER ELECTRIC	22,160.50	PARK LANE TANK/INST 6 LED;2 LIGHT CONTROLLERS,PH C
002010083	HAZEN AND SAWYER, P. C	8,004.89	A1364 JOINT RYE LAKE FILTRATION FACILITY
002010142	HAZEN AND SAWYER, P. C	2,773.27	A1364 JOINT RYE LAKE FILTRATION FACILITY
002010143	THE HARTFORD-DBL/TDB	220.20	7/1/20-9/30/20 NYS DISABILITY LNY 196307
002010084	H2M ARCHITECTS + ENGIN	742.40	A1346 JOINT NEW 2MG KENILWORTH WATER STORAGE TANK
002010085	H2M ARCHITECTS + ENGIN	1,097.50	A1346 JOINT NEW 2MG KENILWORTH WATER STORAGE TANK
002010086	H2M ARCHITECTS + ENGIN	1,755.00	A1352 JOINT RYE LAKE UV FACILITY
002010087	H2M ARCHITECTS + ENGIN	11,237.50	A1352 JOINT RYE LAKE UV FACILITY
002010088	H2M ARCHITECTS + ENGIN	945.00	A1352 JOINT RYE LAKE UV FACILITY
002010089	H2M ARCHITECTS + ENGIN	800.00	A1352 JOINT RYE LAKE UV FACILITY
002010090	H2M ARCHITECTS + ENGIN	85,872.50	A1352 JOINT RYE LAKE UV FACILITY
002010091	H2M ARCHITECTS + ENGIN	4,822.95	A1352 JOINT RYE LAKE UV FACILITY
002010092	H2M ARCHITECTS + ENGIN	2,907.30	A1352 JOINT RYE LAKE UV FACILITY
002010093	H2M ARCHITECTS + ENGIN	832.80	A1346 JOINT NEW 2 MG KENILWORTH WATER STORAGE TANK
002010094	H2M ARCHITECTS + ENGIN	5,869.88	A1346 JOINT NEW 2 MG KENILWORTH WATER STORAGE TANK
002010095	H2M ARCHITECTS + ENGIN	3,157.50	A1346 JOINT NEW 2 MG KENILWORTH WATER STORAGE TANK
002010096	H2M ARCHITECTS + ENGIN	7,052.30	A1352 JOINT RYE LAKE UV FACILITY
002010097	HUNTINGTON POWER	707.50	8/18/20 SERVICE AT KENILWORTH BOOSTER PUMP STATION
002010178	INFINITI HANDLING SYST	612.50	CLARK GPX25E NO START, BRAKE,NO FORWARD/REVERSE
002010098	JCI JONES CHEMICALS, I	3,600.00	(24) 150LB CYLINDER CHLORINE / RYE LAKE STATION
002010099	JCI JONES CHEMICALS, I	5,888.75	(3,365) GALS OF CAUSTIC SODA/LARCHMONT PLANT
002010179	JPI PAINTING, INC.	2,233,450.00	A1362 JOINTWINGED FOOT TANK REHABILITATION
002010144	K.R.B.VAC & JANITORIAL	1,159.90	SEPTEMBER 2020 MISCELLANEOUS ITEMS/DISTR& PLANTS

VB REFERENCE	VENDOR NAME.....	AMOUNT DUE	DESCRIPTION
002010100	LANZA'S ELECTRICAL CON	1,140.00	9/28/20 POST OFFICE ELECTRICAL SERVICE
002010180	LANZA'S ELECTRICAL CON	270.00	PURCHASE BOOSTER TANK REMOVAL
002010101	MATRIX IMAGING SOLUTIO	2,466.67	SEPTEMBER 2020 POSTAGE/BASE PKG;ADD PKG;NOTIF INSE
002010102	MCGUIRE'S MECHANICAL C	1,018.46	9/29/20 HILLDALE PIT/REPL 2 SUMP PUMPS
002010145	METLIFE	4,316.19	NOVEMBER 2020 INSURANCE PREM DENTAL,LIFE&AD&D
002010146	MCI COMM SERVICE	37.19	SEPTEMBER 914 381 2836 PHONE LINE FOR GENERATOR
002010147	MCI COMM SERVICE	5.25	NOVEMBER 20 9146863049/LAKE ST PLANT/PHONE
002010148	MCI COMM SERVICE	7.73	OCTOBER 20 PURCHASE ST 9146842469
002010103	NELSON POPE VOORHIS	825.00	A1352 JOINT RYE LAKE UV FACILITIES
002010104	NELSON POPE VOORHIS	1,237.50	A1352 JOINT RYE LAKEUV FILTRATION FACILITY
002010149	NY POWER AUTHORITY	36,837.55	SEPTEMBER 2020 ELECTRIC POWER /ALL LOCATIONS
002010150	OSP FIRE PROTECTION	199.00	HYDROTEST/RECHARGE;FIRE EXT INSP/WJWW OFFICE
002010151	OSP FIRE PROTECTION	340.00	HYDROTEST/RECH/FIRE EXTING INSP WJWW GARAGE
002010152	OSP FIRE PROTECTION	90.00	(5) FIRE EXTINGUISHER INSPECTIONS/LARCHMONT PLANT
002010153	OSP FIRE PROTECTION	72.00	(3) FIRE EXTINGUISHER INSPECTION/PURCHASE BOOSTER
002010154	OSP FIRE PROTECTION	54.00	(1) FIRE EXTINGUISHER INSPECTION/PARK LANE TANK
002010155	OSP FIRE PROTECTION	227.00	(6) FIRE EXTING INSPECTION;HYDROTEST/RYE LAKE
002010156	OSP FIRE PROTECTION	173.00	(4) FIRE EXTING INSPECTION;HYDROTEST/830 LAKE ST.
002010157	OSP FIRE PROTECTION	63.00	(2) FIRE EXTINGUISHER INSPECTION/KENILWORTH STATIO
002010181	PENDRAGON LLC	1,860.00	9/1-10/8 SHAFT 22 SR.ENG LABOR/MNTH REPORT/CALIBR
002010158	PERMA	324.00	PPE SURGICAL FACE MASKS;PROTECTIVE SUITS
002010105	PERFECTION PLUS	2,285.00	SEPTEMBER 2020 GROUND MAINTENANCE / VARIOS LOCATIO
002010106	POLLARDWATER	58.30	6 CIOD PIPE SDL F/B/SERVICE
002010107	POLLARDWATER	442.50	PITOT TUBE /HYDRANT FLUSHING
002010108	POLLARDWATER	354.00	8 OZ FOOD GRD ANTI SEIZE BRSH TOP,DISK/SERVICE
002010159	READY REFRESH BY NESTL	498.35	(60) POLAND SPRG BOTTLE WATER
002010109	PRESCOTT, E.J.	66.90	(6) TUBE HYDRANT LUBE
002010110	PRESCOTT, E.J.	445.00	TRIMBLE R2 RECH BATTERY,CASE/COLLECT GPS DATA
002010111	PRESCOTT, E.J.	46,332.00	HYDRANTS;5 B62 3-6;4-6;5-0;5-6;6-0;6-6/INVENTORY
002010182	PRESCOTT, E.J.	9,072.84	B62 HOUSING COVER; HOSE NOZZLE, HYDR REP KIT
002010112	S & H UNIFORMS	80.00	(1) NAVY CHALLENGER JACK
002010160	S & H UNIFORMS	194.00	(2) NAVY HOOD SWEATSHIRT; FLEECE VEST
002010161	SAMMARCO STONE & SUPPL	687.12	(56) QUIKRETE BLACKTOP MIX 60 LB
002010113	SPRAGUE OPERATING RESO	295.08	(235.1) GALS OF #2 B-5 BIOHEAT /LARCHMONT PLANT
002010162	TCD CELLULAR COMMUNICA	11,670.60	FORD2020/TRANSIT PRT;MICROPULSE;WORKBENCH,FLOOR TR
002010114	TOTAL TECHNOLOGY SOLUT	702.00	OCTOBER 2020 (52) AGREEM HOSTED EMAIL/ADD MAILBOX
002010115	TOTAL TECHNOLOGY SOLUT	439.98	MICROSOFT SURFACE DOCK-F/NOTEBOOK/TABLET PC
002010116	TOTAL TECHNOLOGY SOLUT	3,885.00	NOVEMBER 2020 AGREEMENT ESP MONITORING/MAN.SERVER
002010117	TELOG INSTRUMENTS,INC	2,400.00	8/12/20-8/11/20 TRIMBLE UNITY PLATFORM /2 SEATS
002010183	TOWN OF MAMARONECK	956.34	TRAFFIC DETAILS/WEAVER ST 9/24/20
002010184	U LINE	728.19	12 GAL YLW STACKABLE MANUAL CLOSE/FIRE EXT STAND
002010118	UNITED METRO ENERGY CO	541.13	(375) GALS OF GASOLINE FOR WJWW VEHICLE 10/6/20
002010163	UNITED METRO ENERGY CO	438.12	10/13/20 (300) GALS OF GASOLINE/WJWW VEHICLES
002010119	VERIZON	245.94	10/2/20-11/1/20 INTERNET & PHONE/LARCHMONT PLANT
002010120	VERIZON	417.94	10/4/20-11/03/20 INTERNET & PHONE/LARCHMONT
002010121	VERIZON	231.05	10/7/20-11/6/20 INTERNET & PHONE PURCHASE ST
002010164	VERIZON	251.29	10/6/20-11/5/20 PHONE /LAKE ST PLANT
002010165	VERIZON	818.95	9/25/20-10/12/20 FAX LINE OFFICE
002010185	VERIZON	200.80	10/11/20-11/10/20 ALARM LN OFFICE
002010166	VERIZON BUSINESS FIOS	30.31	10/6/20-11/5/20 PHONE LINE FOE GENERATOR 3812836
002010167	VILLAGE OF MAMARONECK	9,050.00	A1369 V/M WATER INFRSTR/PLANNED PRE PAVING
002010122	VILLAGE PAINT SUPPLY I	17.56	POLY BRUSH, PAINT SAMPLES
002010123	VITOLITE ELECTRIC SALE	444.77	9/28/20 POST OFFICE WORK
002010186	VITOLITE ELECTRIC SALE	573.98	PURCHASE BOOSTER/ELECTRICAL SUPPLIES

VB REFERENCE	VENDOR NAME.....	AMOUNT DUE	DESCRIPTION
002010168	WEST.CTY.WTR.DIST.#1	21,511.56	#21 PYM/BUY-IN TO DEP PIPE LN CON/CNT DIST CHAMBER
002010124	WOODARD & CURRAN INC.	14,063.23	9/4/20 SCADA MAINTENANCE/OPERATION ASS
002010125	WOODARD & CURRAN INC.	3,948.00	8/7/20 SCADA MAINTENANCE/OPERATION ASS
002010169	WOODARD & CURRAN INC.	6,009.14	5/8/20 SCADA MAINTENANCE/OPERATION ASS.
002010170	WOODARD & CURRAN INC.	7,742.50	4/3/20 SCADA MAINTENANCE/OPERATION ASS
002010187	F.B.WEBB COMPANY	11.44	COUPLINGS; PLG SOL 1/8BLK; NIP BLK STL
002010188	F.B.WEBB COMPANY	3,064.06	(1) PRESS KIT M18 FORCE LOGIC;PRES GA
002010126	ZEP SALES & SERVICE	520.79	WHT SINGLEFOLD MULTI FOLD PAPER TOWEL/ALL LOCATION

** 2,652,064.43

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09 002010063	STERLING NATIONAL BANK	15,033.55	#42 P/E 10/10/20 FEDERAL PAYROLL TAXES WITHHOLDING
09 002010171	STERLING NATIONAL BANK	16,090.88	#43 P/E 10/17/20 FEDERAL PAYROLL TAXES WITHHOLDING
09 002010064	NYS DEFERRED COMPENSAT	2,662.66	#42 P/E 10/10/20 NYS DEFERRED COMP
09 002010172	NYS DEFERRED COMPENSAT	2,528.88	#43 P/E 10/17/20 NYS DEFERRED COMP
09 002010065	NYS INCOME TAX	2,920.55	#42 P/E 10/10/20 NYS PAYROLL TAXES WITHHOLDING
09 002010173	NYS INCOME TAX	3,136.22	#43 P/E 10/17/20 NYS PAYROLL TAXES WITHHOLDING
09 002010066	PAYROLL	37,706.94	#42 P/E 10/10/20 PAYROLL SUMMARY
09 002010174	PAYROLL	40,242.89	#43 P/E 10/17/20 PAYROLL SUMMARY
09 002010067	UTILITY WORKER UNION L	285.00	#42 P/E 10/10/14 UNION DUES
09 002010175	UTILITY WORKER UNION L	285.00	#43 P/E 10/17/20 UNION DUES

** 120,892.57

*

2,772,957.00

[405] 126 items listed out of 21938 items.

For Billings As Of: 10/22/2020
For Cash Received As Of: 10/22/2020

Date	Percentage of Receivable Balance Over 60 Days	Total # of Accts Over 60 Days	Total Balances Over 60 Days	Village of Mamaroneck		Town of Mamaroneck		Town/Village of Harrison		City of Rye		City of New Rochelle	
				# of Accts	Overdue Balance	# of Accts	Overdue Balance	# of Accts	Overdue Balance	# of Accts	Overdue Balance	# of Accts	Overdue Balance
05/13/19	23%	1,324	\$ 363,324	349	\$ 6,096	253	\$ 21,050	691	\$ 328,491	25	\$ 7,413	6	\$ 274
05/28/19	27%	1,439	\$ 396,882	492	\$ 35,075	343	\$ 42,659	552	\$ 305,995	42	\$ 12,618	10	\$ 535
06/07/19	22%	1,381	\$ 435,976	400	\$ 27,884	273	\$ 35,032	671	\$ 360,260	29	\$ 12,252	8	\$ 547
06/21/19	20%	1,376	\$ 368,316	506	\$ 52,061	213	\$ 3,836	629	\$ 300,289	24	\$ 11,870	4	\$ 260
07/02/19	19%	1,314	\$ 350,783	445	\$ 44,267	330	\$ 17,835	498	\$ 272,662	33	\$ 15,286	8	\$ 733
07/18/19	16%	1,220	\$ 418,440	403	\$ 40,421	191	\$ 29,058	591	\$ 333,960	30	\$ 14,499	5	\$ 502
08/16/19	17%	1,080	\$ 476,243	323	\$ 41,995	174	\$ 53,223	560	\$ 365,290	19	\$ 15,180	4	\$ 556
09/06/19	22%	1,101	\$ 528,299	376	\$ 61,870	228	\$ 72,931	468	\$ 382,374	24	\$ 9,767	5	\$ 1,356
09/19/19	17%	1,112	\$ 502,994	399	\$ 104,531	173	\$ 59,577	511	\$ 328,158	25	\$ 9,600	4	\$ 1,127
10/04/19	19%	904	\$ 429,745	329	\$ 93,596	247	\$ 93,726	302	\$ 231,889	21	\$ 8,813	5	\$ 1,721
10/17/19	15%	1,001	\$ 479,603	293	\$ 82,575	176	\$ 75,339	510	\$ 311,832	18	\$ 8,281	4	\$ 1,577
11/07/19	29%	1,083	\$ 329,491	371	\$ 110,664	234	\$ 103,419	453	\$ 102,890	21	\$ 9,983	4	\$ 2,536
11/21/19	17%	1,140	\$ 377,003	484	\$ 129,787	144	\$ 66,769	475	\$ 161,599	33	\$ 16,450	4	\$ 2,399
12/13/19	25%	1,168	\$ 390,067	365	\$ 100,741	177	\$ 54,526	601	\$ 218,308	19	\$ 13,943	6	\$ 2,548
01/10/20	18%	1,082	\$ 281,213	360	\$ 108,817	235	\$ 29,849	457	\$ 126,927	25	\$ 12,967	5	\$ 2,654
01/24/20	25%	1,369	\$ 362,513	515	\$ 136,121	177	\$ 11,000	636	\$ 197,363	37	\$ 15,090	4	\$ 2,938
02/07/20	25%	1,288	\$ 353,307	407	\$ 113,556	286	\$ 31,884	566	\$ 192,220	24	\$ 11,997	5	\$ 3,650
02/21/20	23%	1,384	\$ 361,472	533	\$ 135,968	209	\$ 6,870	599	\$ 205,690	39	\$ 10,464	4	\$ 2,480
03/06/20	24%	1,258	\$ 330,590	442	\$ 119,285	319	\$ 31,969	455	\$ 166,008	35	\$ 10,383	7	\$ 2,945
03/27/20	23%	1,360	\$ 372,036	503	\$ 131,077	229	\$ 17,923	589	\$ 209,838	33	\$ 10,446	6	\$ 2,752
04/09/20	26%	1,549	\$ 429,284	422	\$ 125,210	308	\$ 32,063	784	\$ 259,535	28	\$ 9,055	7	\$ 3,421
05/08/20	24%	1,663	\$ 298,710	466	\$ (13,119)	316	\$ 33,088	843	\$ 272,844	32	\$ 2,287	6	\$ 3,610
05/21/20	20%	1,415	\$ 337,119	455	\$ 19,396	222	\$ 27,457	700	\$ 274,797	33	\$ 11,761	5	\$ 3,709
06/05/20	16%	1,296	\$ 350,696	398	\$ 8,409	263	\$ 40,925	601	\$ 287,246	28	\$ 10,234	6	\$ 3,880
06/18/20	28%	1,238	\$ 538,921	433	\$ 55,064	215	\$ 35,243	565	\$ 435,010	21	\$ 9,942	4	\$ 3,663
07/10/20	16%	1,026	\$ 499,408	317	\$ 7,091	235	\$ 48,540	450	\$ 429,579	19	\$ 9,705	5	\$ 4,493
07/23/20	17%	1,096	\$ 573,745	407	\$ 34,341	187	\$ 40,861	475	\$ 483,299	23	\$ 11,534	4	\$ 3,710
08/10/20	17%	1,076	\$ 612,077	316	\$ 20,224	219	\$ 60,089	524	\$ 519,028	13	\$ 9,601	4	\$ 3,136
08/20/20	14%	1,242	\$ 602,277	396	\$ 54,087	376	\$ 52,359	451	\$ 480,623	15	\$ 11,939	4	\$ 3,269
09/03/20	18%	1,079	\$ 555,207	331	\$ 37,437	217	\$ 79,674	513	\$ 423,066	12	\$ 10,780	6	\$ 4,251
09/17/20	21%	1,061	\$ 689,958	403	\$ 66,343	155	\$ 55,045	473	\$ 549,349	24	\$ 14,978	6	\$ 4,243
10/08/20	21%	1,026	\$ 719,397	319	\$ 51,733	189	\$ 77,073	492	\$ 575,143	20	\$ 10,070	5	\$ 5,379
10/22/20	21%	923	\$ 664,856	368	\$ 98,423	136	\$ 55,660	390	\$ 493,389	24	\$ 12,946	5	\$ 4,438

Commercial Backflow Status

10/19/2020

("Commercial" includes: Commercial, Industrial, Institutional, Apartment Buildings & Multi-family 3+ residences)

Hazard Category	Level	Has BFD	%	In Process of Applying for or Installing BFD	Ordered to Install BFD due to No Response	%	Under Review Based on Use/Activities	%	Requested Use Info	%	Totals
Dental/Veterinary/Medical Related Activities	High	54		1	0		0		0		55
Industrial/Chemical Using Related Activities	High	111		4	1		0		0		116
Subtotal High Hazard		165	96%	5	3%	1%	0	0%	0	0%	171
Auto or Repair/Boat Servicing Activities	Medium	84		0	4		0		0		88
Restaurant/Food/Club Related Activities	Medium	157		1	8		0		0		166
Office/Retail/Warehouse Related Activities	Medium	316		9	50		0		0		375
Subtotal Medium Hazard		557	89%	10	2%	10%	0	0%	0	0%	629
Apartment Building (3+ Units)	Low	80		0	5		0		263		348
Subtotal Low Hazard		80	23%	0	0%	1%	0	0%	263	76%	348
Use To Be Determined/Identified		0		0	23		0		0		23
Subtotal Use To Be Determined/Identified Hazard	TBD	0	0%	0	23	100%	0	0%	0	0%	23
Totals		802		15	91		0		263		1171
% of Total		68%		1%	8%		0%		22%		100%

Residential Backflow Status (Res-1 family & Res-2 family)

Municipality	Has BFD	%	In Process of Applying for or Installing BFD	%	Communication Has occurred Between WJWW & Customer Regarding BFD	%	Under Review Based on Use/Activities	%	Totals
Village of Mamaroneck	415	11%	6	0%	295	8%	2943	80%	3659
Town of Mamaroneck	509	17%	10	0%	488	16%	1989	66%	2996
T/V of Harrison	1401	24%	17	0%	132	2%	4263	73%	5813
City of Rye	54	16%	0	0%	3	1%	281	83%	338
City of New Rochelle	2	3%	0	0%	0	0%	69	97%	71
Totals	2381		33		918		9545		12877
% of Total	18%		0%		7%		74%		100%

WJWW 2020 Insurance Program Renewal

LINE OF COVERAGE		EXPIRING PROGRAM		PROPOSED PROGRAM	
		CARRIER	EXPIRING COST	CARRIER	ESTIMATED COST
Property	Premium		\$45,289.00		\$47,932.00
	Srchrg & Asmnt		\$239.00		\$276.00
	Estimated Cost	AGCS Marine Insurance Company (Allianz SE)	\$45,528.00	AGCS Marine Insurance Company (Allianz SE)	\$48,208.00
	Annualized Cost		N/A		N/A
	TRIA Premium		\$1,359.00		\$1,438.00
General Liability	Premium		\$68,191.00		\$70,119.00
	Estimated Cost	National Fire Insurance Co of Hartford (CNA Insurance Companies)	\$68,191.00	National Fire Insurance Co of Hartford (CNA Insurance Companies)	\$70,119.00
	Annualized Cost		N/A		N/A
	TRIA Premium		-		-
Automobile	Premium		\$18,849.00		\$22,787.00
	Srchrg & Asmnt		\$230.00		\$290.00
	Estimated Cost	National Fire Insurance Co of Hartford (CNA Insurance Companies)	\$19,079.00	National Fire Insurance Co of Hartford (CNA Insurance Companies)	\$23,077.00
	Annualized Cost		N/A		N/A
	TRIA Premium		-		-
Public Officials E&O	Premium		\$14,888.00		\$15,920.00
	Estimated Cost	National Fire Insurance Co of Hartford (CNA Insurance Companies)	\$14,888.00	National Fire Insurance Co of Hartford (CNA Insurance Companies)	\$15,920.00
	Annualized Cost		N/A		N/A
	TRIA Premium		-		-
Lead Umbrella	Premium		\$29,789.00		\$33,770.00
	Estimated Cost	Berkley Insurance Company (W. R. Berkley Group)	\$29,789.00	Berkley Insurance Company (W. R. Berkley Group)	\$33,770.00
	Annualized Cost		N/A		N/A
	TRIA Premium		\$596.00		\$675.00
Excess Liability	Premium		\$15,000.00		\$15,680.00
	Estimated Cost	American Alternative Insurance Corp (Munich Re America Corporation Group)	\$15,000.00	American Alternative Insurance Corp (Munich Re America Corporation Group)	\$15,680.00
	Annualized Cost		N/A		N/A
	TRIA Premium		\$300.00		\$1,568.00
Crime	Premium		\$4,651.00		\$4,837.00
	Estimated Cost	Travelers Casualty and Surety Co of America (The Travelers Companies, Inc.)	\$4,651.00	Travelers Casualty and Surety Co of America (The Travelers Companies, Inc.)	\$4,837.00
	Annualized Cost		N/A		N/A
	TRIA Premium		-		-
Cyber Liability	Premium		\$5,037.00		\$6,995.00
	Estimated Cost		\$5,037.00		\$6,995.00
	Annualized Cost	BCS Insurance Company (BCS Insurance Company)	N/A	BCS Insurance Company (BCS Insurance Company)	N/A
	TRIA Premium		\$55.00		\$69.00
	Cyber Deception		\$450.00		\$630.00
Total Estimated Program Cost			\$202,163.00		\$219,236.00
with TRIA			\$204,473.00		\$222,986.00

Note Regarding Insurance Renewal: Generally, rates for comparable insurance coverages have been up 15+% this year due to poor carrier loss experience on multiple insurance lines. Given current market conditions, the 9% rate increase on WJWW's renewing insurance program is reasonable.

October 20, 2020



CONFIDENTIAL

Lori Lee Dickson
General Counsel
Westchester Joint Water Works
1625 Mamaroneck Avenue
Mamaroneck, New York 10543

BRYAN CAVE LEIGHTON PAISNER LLP
1290 Avenue of the Americas
New York NY 10104 3300
T: +1 212 541 2000
F: +1 212 541 4630
bcplaw.com

Re: Engagement of Bryan Cave Leighton Paisner LLP

Dear Ms. Dickson:

We are pleased that Westchester Joint Water Works ("WJWW") has chosen to engage Bryan Cave Leighton Paisner LLP ("BCLP" or the "Firm") as special environmental counsel to provide legal services to WJWW in connection with the proposed construction of a water filtration facility and UV treatment facility and such future matters that we mutually agree to undertake. Consistent with our normal practice, this letter and the attached Statement of Engagement Terms and Billing Practices (the "Statement") set forth the terms of our engagement. The Statement is important and is provided to our clients so that they understand in advance how various issues will be handled.

This letter confirms that the Firm has not been asked to act as counsel for any of WJWW's member municipalities or customers. Thus, by representing WJWW, the Firm will not be serving as counsel to the Village of Mamaroneck, Town of Mamaroneck and the Town/Village of Harrison. Nor will the Firm be acting as counsel for WJWW's trustees, directors, officers or employees.

We cannot guarantee any particular legal result, but we assure you that we will work vigorously and efficiently. The quality of our work is paramount, and while we do not sacrifice quality to economy, we do recognize the need for cost effective representation. In all client matters we attempt to utilize those lawyers and legal assistants having the lowest hourly billing rates that are commensurate with the degree of specialization and level of experience required in order to achieve your objective. The selection of those lawyers and legal assistants who will render services to you will be made by me as the lawyer having overall supervisory responsibility for your matter, taking into consideration the nature of the work, the office in which most of those services are likely to be rendered, the degree of legal experience, knowledge and specialization required in order to achieve your objective, the availability of lawyers and legal assistants to work on your matter and their hourly billing rates.

We take into account many factors in billing for services rendered. The principal factor is usually our time costs billed at our hourly rates for the attorneys and legal assistants who do the work. Our schedule of hourly rates for attorneys and other members of the professional staff is based on years of experience, specialization in training and practice and level of professional attainment. Currently our hourly rates for New York attorneys and legal assistants

Lori Lee Dickson, Esq.
October 20, 2020
Page 2



range from \$240 to \$1160. The current hourly rate for our professionals likely to be involved in rendering services in connection with this matter are as follows: Philip E. Karmel (\$860). Time charges are usually in minimum units of one quarter (1/4) of an hour.

However, because WJWW is a non-profit public benefit corporation, BCLP will reduce its rates by ten percent for this engagement. Thus, for this engagement, my hourly rate will be \$774 (not \$860). For the purpose of this engagement, the 2020 rates of our attorneys and other time-keepers will be "frozen" for 2021 and 2022. WJWW will not be charged for travel time attending board meetings (or other meetings). Finally, the Firm is aware that it is being retained as special environmental counsel, and will work cooperatively with your office to co-represent the client in a cost-effective manner.

Our billing statements are normally rendered on a monthly basis and are due and payable upon receipt. We endeavor to include expenses and other charges in the statement for the month in which they are incurred. On occasion, however, late-posted items will be billed on the next regular statement. The Firm reserves the right to charge a late payment penalty in the form of interest on any statements not paid within 30 days of the statement date at the legal rate of interest.

Our representation is conditioned upon receipt of the signed copy of this letter from you confirming your understanding and approval of these terms of our engagement.

It is possible that some of our present or future clients will have disputes with WJWW during the time that we are representing you. Therefore, as a condition to our undertaking this engagement, you have agreed that our Firm may continue to represent or may undertake in the future to represent existing or new clients in any matter on a position that is adverse to you or in which your interests may be adversely affected unless we represent you with respect to the same matter. We agree, however, that your prospective consent to conflicting representation contained in the preceding sentence shall not apply in any instance where as the result of our representation of you we have obtained sensitive, proprietary or other confidential information of a non-public nature that, if known to any such other client of ours, could be used in any such other matter by such client to the disadvantage of WJWW.

Our attorney-client relationship is one of mutual trust and confidence. We do our best to see to it that our clients are satisfied not only with our services but also with the fees charged for those services. I will be the Responsible Lawyer for this matter. Whenever you have any questions or comments regarding our services or fees, you should contact me or any other attorney in the Firm with whom you are working. We also encourage you to inquire about any matters relating to our fee arrangements or monthly statements that are in any way unclear.

Lori Lee Dickson, Esq.
October 20, 2020
Page 3



We appreciate the confidence you have placed in us and look forward to working with you. If this letter and the Statement correctly set forth our mutual understanding, please sign and date the enclosed copy of this letter and return it to us with the attached Statement.

Very truly yours,

A handwritten signature in black ink that reads "Philip E. Karmel". The signature is written in a cursive, flowing style.

Philip E. Karmel

**THIS CONTRACT CONTAINS A
BINDING ARBITRATION PROVISION WHICH MAY BE ENFORCED BY
THE PARTIES.**

**THESE TERMS INCLUDING THE ATTACHED STATEMENT OF ENGAGEMENT TERMS
AND
BILLING PRACTICES ARE APPROVED.**

DATED: October __, 2020

Westchester Joint Water Works

By: Lori Lee Dickson
General Counsel
Its Authorized Representative

New York Statement of Engagement Terms and Billing Practices



1 Our Team

- 1.1 You may contact your client relationship lawyer at any time to discuss any aspect of our services.
- 1.2 Details of the team for each matter, including the Responsible Lawyer with overall responsibility, will be set out in our engagement letter. We may involve others as well or instead (if necessary without asking you first) including paralegals, contract attorneys, trainees, law clerks, non-practicing barristers and lawyers qualified or licensed in various jurisdictions.

2 BCLP Group

- 2.1 Bryan Cave Leighton Paisner (the "BCLP Group") is a global law firm comprised of a network of affiliated firms and entities ("BCLP Firms"). The locations of our offices and further jurisdiction-specific information, including a description of each of the BCLP Firms can be found at www.bclplaw.com.

3 Fees

- 3.1 Our general policy is to calculate fees for legal services on the basis of a rate for each lawyer, contract attorney, and legal assistant engaged in providing such services, multiplied by the number of hours (or fractions thereof) devoted to the rendering of such services by each such lawyer, contract attorney, or legal assistant.
- 3.2 In serving the client we attempt to utilize those lawyers, contract attorneys, and legal assistants having the lowest hourly billing rates commensurate with the legal knowledge and level of experience required in order to achieve the client's objective. Depending on the complexity of your matter, the Firm may use contract attorneys during our representation of you. Unless you are notified otherwise, contract attorneys will be supervised and billed by the Firm the same as other attorneys with similar experience. The selection of those lawyers, contract attorneys, and legal assistants who will render services will be made by the lawyer having overall supervisory responsibility for each engagement, taking into consideration the nature of the engagement, the office in which most of those services are likely to be rendered, the degree of legal experience and knowledge required in order to achieve the client's objective, the availability of lawyers, contract attorneys, and legal assistants to work on the engagement, and their hourly billing rates. We may involve others as well or instead (if necessary without asking you first) including trainees, paralegals, non-practicing barristers and lawyers qualified in various jurisdictions.

4 Conflicts of Interests

- 4.1 We have procedures in place to prevent our acting for clients when there is a legal conflict of interest. The conflicts of interest rules governing any instruction of the BCLP Group by you will be the applicable conflicts rules in the jurisdiction(s) where the work is being undertaken and which the lawyers of the BCLP Group

working on such matter are subject to. If you are aware, or become aware, of a possible conflict, please immediately notify the responsible lawyer for your matter or your client relationship partner.

- 4.2 Occasionally a conflict of interest involving another BCLP client may appear after we have started acting for you on a matter. If this happens, subject to our duty of confidentiality, we will discuss the matter with you to try to resolve the conflict, but we may have to stop acting for you on that matter; and you agree that we will be free, taking account of applicable rules and law, best practices and your and any other concerned client's interests and wishes, to decide whether to act for both clients, for one, or for neither.
- 4.3 In certain cases, more than one of our clients may have an interest in the same subject matter of a transaction, or be competing for the same asset. Examples might be buying an entity through auction sale or tendering for a contract. If this happens, you agree that we are free to act for you and one or more other clients with the same interest.
- 4.4 You agree that you will not seek to prevent us from acting for other clients, including clients whom you may regard as competitors, on matters in which you may have an interest but have not hired us to represent you. This includes but is not limited to our acting in relation to regulatory, transactional or corporate matters where you and/or your affiliates are involved.
- 4.5 We reserve the right not to assist you in taking action which is adverse to another client of a BCLP Firm or Associated Firm and we will not be obliged to do so.

5 Deposits

- 5.1 Any deposits that we receive from you will be placed in our client trust account on your behalf and are refundable to the extent not subject to disbursement. Under certain circumstances, one of those accounts allows interest earned to be credited to the clients. New York law requires that the interest earned in the other trust account, which must be used for all deposits which are too small in amount or will be held for too short a time to generate enough interest to justify placing the funds in a separate account, be contributed to a New York state fund to provide civil legal service programs for indigent persons and programs for the administration of justice. If you have any questions with regard to the account into which your deposit(s) are placed, please feel free to contact us.
- 5.2 Deposits are received with the understanding that we are expressly authorized to withdraw from the trust account the sums necessary to pay for services as they are performed and expenses as they are incurred. You will be notified in writing of the amounts applied or withdrawn, and you will also be provided with a statement explaining the services rendered and costs

incurred. If the charges for services and costs exceed the balance on deposit, the statement will show the excess due and payable. We may also request additional deposits to cover further services and costs, if circumstances warrant. When our services are complete or terminated, you will receive a final invoice. Any remaining balance after payment of our final invoice will be returned to the person or entity that paid the deposit. Thus, if a third-party pays the deposit on your behalf any monies remaining will be returned to the third-party unless you or the third-party instruct us otherwise prior to the distribution of such monies.

6 Litigation and Dispute Resolution Matters

- 6.1 The outcome, cost and the course of most litigation matters cannot be predicted. Should you ever have questions or concerns, we encourage you to contact us. Your timely and full cooperation and assistance will play a critical role in our efforts. You always retain the right to determine whether a compromise should be pursued and accepted, or, alternatively, whether the matter should be pursued to an adjudication on the merits at trial and thereafter to an appeal. While we cannot assure you that there will not be an adverse outcome, our efforts always are directed toward obtaining the most satisfactory resolution of this matter for you that is possible.

7 Criminal Finances

- 7.1 We have a legal obligation not to engage in any activity, practice or conduct that could facilitate the illegal evasion of paying UK, US or foreign tax.

8 Anti-Bribery and Corruption

- 8.1 We are committed to complying with all applicable anti-bribery and corruption laws and regulations to which we are subject, including the Bribery Act 2010 and the Foreign Corrupt Practices Act. To counter non-compliance, our firm and its staff operate under a zero-tolerance approach to bribery and corruption in line with the firm's policy.

9 Data Protection and Marketing

- 9.1 We are committed to complying with our privacy obligations. Our Privacy Notice at www.bclplaw.com explains how we collect and use your personal information (including personal information that you provide to us about other persons) (together, "Personal Information").
- 9.2 The BCLP Firm you engage is responsible (i.e. it is the "Data Controller") for the Personal Information it collects from you in connection with our engagement and the manner in which it will be processed to enable us to provide you with our services and comply with our obligations. For further details, please see our engagement letter or contact the lawyer responsible for your matter.

- 9.3 The amount of clients' Personal Information we collect will typically be relatively limited (e.g. work details and client due diligence information). In certain circumstances, we will need to know more information about you and related persons (for example, where we are acting for an individual client in respect of personal matters). If you do not provide us with this information, or if it is not satisfactory, we may not be able to act, or to continue to act, for you. Your Personal Information will be used primarily to provide you with legal services, but also to comply with our legal and regulatory obligations and those relevant purposes set out in our Privacy Notice (including: (a) for business continuity purposes; (b) for marketing and business development purposes where appropriate; and (c) to manage complaints and claims).

- 9.4 Please note in particular that: (a) we are under legal and professional obligations to undertake appropriate client due diligence (which will, in certain circumstances, include collecting information about criminal and regulatory convictions and proceedings and verifying such information through electronic data sources); (b) we will monitor and record email, telephone and similar communications in certain circumstances to ensure compliance with applicable rules and law and our internal policies, and for training, quality and business continuity purposes; (c) your Personal Information will be shared on a need-to-know basis within the BCLP Group and, under certain circumstances, to select third parties who provide services to us and to regulators (for further details, see our Privacy Notice). Some of these recipients of your information may be located in other countries (whose privacy laws may not be as comprehensive to those where you are based); and (d) unless agreed otherwise in writing, we may disclose that you are a client of ours. Once details of a matter are in the public domain (otherwise than through an unauthorized disclosure by any party), we may disclose that we acted for you and the general nature of our work. We will disclose this information mainly in pitches and marketing materials.

- 9.5 Subject to limited exceptions, individuals may have the right under applicable privacy laws to access and correct their Personal Information. If we have to provide information in response to a request from someone whose information we hold in connection with your current or past matters (typically referred to as a "Subject Access Request"), providing that information will form part of our services to you for which we will be entitled to charge a reasonable fee. We will not charge the requestor.
- 9.6 You also agree that you will treat personal information and confidential information that you receive from us as confidential and in accordance with applicable data privacy laws and will use it only for the purpose for which you receive it, or as otherwise required by law.

- 9.7 We understand the obligations on us to take steps to help provide a secure environment and we will seek to treat Personal Information securely and in accordance with our privacy and information security policies.
- 9.8 For details of your privacy rights (including the right to object, where there are legitimate grounds to do so, to our processing of your Personal Data), please see our Privacy Notice. If you have any questions regarding our processing of your Personal Information or if you wish to exercise your privacy rights, please contact your matter/relationship partner, or send a written and dated request to privacy@bclplaw.com.

10 Anti-Money Laundering

- 10.1 In certain jurisdictions where the BCLP Firm operates, we are obliged to obtain and hold satisfactory evidence of the identity of our clients and sometimes of related people to comply with anti-money laundering ("AML") and anti-terrorist financing legislation.
- 10.2 We take a risk-based and proportionate approach to identifying clients for AML purposes. Sometimes we may need to: see original documents; check the information you provide; use corporate, personal and/or confidential information to check identity through electronic data sources; and ask you for up-to-date evidence of identity.
- 10.3 If we ask for documents or information, you must provide them promptly. If you do not, or if they are not satisfactory, we may not be able to act, or to continue to act, for you.
- 10.4 We have a central team, who handle client identification and AML legislation compliance. They will have access to your corporate, personal and/or confidential information. Other BCLP Firms and Associated Firms may also have access to the information on a need to know basis.
- 10.5 We do not accept payments in cash whether for our charges or otherwise.
- 10.6 If we are unable to satisfy ourselves as to source of funds, monies paid to us will usually be frozen and not applied to the transaction, unless and until the appropriate authorities consent.
- 10.7 We will not make payments to anyone other than you unless this is a necessary part of the transaction, and then only if you instruct us to do so.

11 Termination of Engagement

- 11.1 You may terminate our engagement with or without cause at any time on written notice to us. Termination of our services will not affect your responsibility to pay for legal services rendered and all expenses and other charges incurred up to the date when we receive notice of termination, and for any further work required of us in order to facilitate an orderly turnover of matters in process at the time of termination.

- 11.2 We may terminate our engagement for any of the reasons permitted under the New York Rules of Professional Conduct, including your deliberate disregard to pay fees, insistence upon conduct contrary to our judgment and advice, insistence upon presenting a claim or defense that is not warranted under existing law and cannot be supported by good faith argument, or any other conduct that renders it unreasonably difficult for us to carry out employment effectively or presents conflicts with our professional responsibilities. If required, we will request a stipulation executed by you allowing us to withdraw as your attorney in any judicial, arbitration or similar proceedings, and you agree to sign such stipulation. We may also apply for a court order approving our withdrawal from representing you, and you agree in advance to our withdrawal.
- 11.3 Our attorney-client relationship will also terminate when a matter for which our Firm was hired has been completed, whether or not our bill to you for services has been rendered or paid. Upon termination of our relationship, the Firm has no duty to accept new engagements or to continue representation in any matters unless mutually agreed in writing.
- 11.4 Once a matter ends, we will not remind you about future time deadlines or obligations relevant to that matter unless we expressly agree to do so in writing.

12 Future Representation

- 12.1 In the event our engagement necessitates that we prepare an agreement which provides for ongoing rights and obligations on your part, a dispute concerning the interpretation or enforceability of that agreement may subsequently arise after our engagement has been terminated. In the absence of our express written agreement, you may not assume that the Firm will continue to be free to represent you in a future dispute concerning such agreement.

13 Retention of Files

- 13.1 Generally, we keep each client's legal files for ten years after we close the file. After ten years, we destroy those files unless the client tells us otherwise. If you want us to keep your files for a longer period of time, please tell us.

14 Arbitration of Dispute

- 14.1 In the event that a dispute arises between us relating to our fees, you may have the right to arbitration of the dispute pursuant to Part 137 of the Rules of the Chief Administrator of the Courts. Upon your request, a copy of those Rules will be provided to you.
- 14.2 In the event that a dispute arises between us concerning the services we have provided to you, whether claims for legal malpractice, breach of fiduciary duty, breach of contract, or any other claim based upon alleged attorney misconduct, or a fee dispute to which Part 137 does not apply, then that dispute will be settled by arbitration

before an arbitral forum other than that prescribed by Part 137. Such an arbitration shall be heard in the City of New York by a panel of three arbitrators, all of whom must be attorneys practicing in that City, with one arbitrator to be selected by each party and the third to be chosen by the two arbitrators or the parties to the arbitration. The arbitrators may establish such rules for the conduct of the arbitration as they may choose, except that those rules shall be consistent with the procedural rules of the American Arbitration Association for commercial arbitrations; the arbitrators shall have the power to award all relief available in a court of law; and the arbitration proceedings shall be private and confidential and shall not be disclosed to the public by either the arbitrators or the parties to the arbitration. The award of the arbitrators must be by a majority vote and shall be final and binding, not subject to challenge by either party in any court of law. The arbitrators shall determine which party shall pay for the arbitrators' fees and the costs of the proceedings, but in any event each party shall bear its own costs of legal representation, if any, in the proceeding. Although you can consult another lawyer with respect to this provision, we believe that it is desirable because, although both parties give up the right to a jury trial, to full discovery, and to appellate review, arbitration generally is a quicker and less expensive method of dispute resolution and the privacy of the process can be assured.

15 Charges

- 15.1 Our statements to our clients are normally rendered on a monthly basis, and ordinarily include certain charges other than fees for legal services. These charges may include third-party expenses (such as filing fees, court reporters and travel) and internal expenses. Under some circumstances, clients may be asked to contract with and pay directly larger third-party invoices. Other third-party expenses will be added to our bills with no markup. The Firm has elected to charge for certain support activities on the basis of each client's individual use instead of covering them in its hourly rates for fee earners. The internal charges will be billed in the following way:
- 15.2 **Mail:** There is no charge for regular mail. Clients are charged the actual cost of express mail and bulk mailings, as well as air express couriers.
- 15.3 **Messengers:** Clients are charged the actual costs of outside messenger service. In some instances, Firm personnel may be used in lieu of an outside messenger service to reduce delivery time. In those cases, delivery charges are competitive with those of the outside messenger.
- 15.4 **Reprographics Costs:** The Firm charges \$.20 per page for black and white images (including copies, prints and scans), \$.70 per page for color images. When required by size or time constraints of the specific

project, reprographics services may be provided by outside vendors and will be charged to clients at actual cost.

- 15.5 **Binding:** The Firm charges \$5.00 for each binding (velo, spiral, fastback, etc.) job.
- 15.6 **Data Transfers:** The Firm charges a fixed rate for burning CDs and DVDs at \$8 and \$12, respectively.
- 15.7 **Computer Research:** The Firm uses several databases to conduct computer-assisted research. The Firm contracts for the majority of those database services in bulk and for several years in advance. The Firm bills clients at a discount from the vendors' regular rates to third parties where applicable. Charges for usage of databases that are not included under these advance contracts, and all other research databases, are billed to clients at actual cost.
- 15.8 **Long-Distance Telephone Calls:** The Firm does not charge clients for long-distance telephone calls.

16 Applicable Law

- 16.1 Even though our Firm has offices and transacts business in numerous locations, our attorney-client relationship will be governed by New York law, including the New York Rules of Professional Conduct.



architects + engineers

538 Broad Hollow Road, 4th Floor East
Melville, NY 11747 | tel 631.756.8000

October 20, 2020

Mr. Paul Kutzy, P.E.
Manager
Westchester Joint Water Works
1625 Mamaroneck Avenue
Mamaroneck, NY 10543

**Re: Westchester Joint Water Works
Rye Lake UV Facility
Contract B – Equipment Bid
H2M Project No.: WJWW1803
WJWW Project No.: A-1352
Letter of Recommendation**

Dear Mr. Kutzy:

On Wednesday, October 15, 2020, bids were received by the Westchester Joint Water Works (WJWW) for the above referenced project. WJWW received one (1) bid for Contract B – Equipment Bid. As shown on the enclosed bid tab, the bid was submitted by EFI Solutions, Incorporated, of Centralia, IL for a total base bid amount of \$4,277,063.00.

We have investigated the qualifications submitted by the bidder and have found them to be a qualified and responsible contractor. EFI Solutions has successfully completed projects of similar size and complexity for various municipalities within Westchester, Nassau, and Suffolk Counties. Therefore, we recommend that the project be awarded to EFI Solutions in the total base bid amount of \$4,277,063.00.

Should you have any questions regarding this recommendation, please contact our office.

Very truly yours,

H2M architects + engineers

James L. Neri

James L. Neri, P.E.
Senior Vice-President

Digitally signed by James L. Neri
DN: cn=James L. Neri, o=H2M architects + engineers,
ou=014100, email=jneri@h2m.com, c=US
Date: 2020.10.26 11:13:22 -04'00'

JLN:cww

cc: David Birdsall, Business Director

\\H2m.com\shares\Projects\WJWW (Westchester Joint Water Works)\WJWW1803 - Rye Lake UV Facility\00-Deliverables\2020.10.20
Equipment Bid Contract Recommendation.docx

h2m.com



CLIENT NAME: WESTCHESTER JOINT WATER WORKS
PROJECT TITLE: RYE LAKE UV FACILITY
CONTRACT B - EQUIPMENT BID
H2M PROJECT No.: WJWW1803
BID DATE: WEDNESDAY, OCTOBER 15, 2020 @ 2:00PM

BIDDER											
BB or CC				BB				EFI Solutions, Inc. Centralia, IL			
ITEM NO.	DESCRIPTION	QTY.	UNITS	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
WJWW1803-1	Bonds and Insurances	1	LS	\$109,390.00	\$109,390.00						
WJWW1803-2	Providing Pre-Engineered, Prefabricated Rye Lake UV Facility package and shop drawing submittals.	1	LS	\$272,098.00	\$272,098.00						
WJWW1803-3	Providing one (1) new pre-engineered prefabricated Rye Lake UV Facility.	1	LS	\$3,612,103.00	\$3,612,103.00						
WJWW1803-4	Delivery and offloading of the pre-engineered, prefabricated Rye Lake UV Facility.	1	LS	\$183,157.00	\$183,157.00						
WJWW1803-5	Pre-Engineered, prefabricated building Manufacturer coordination and support.	1	LS	\$47,800.00	\$47,800.00						
WJWW1803-6	Shop witness testing during fabrication of the pre-engineered, prefabricated building. Tour to consist of three (3) people and one (1) trip.	1	LS	\$15,015.00	\$15,015.00						
WJWW1803-7	Cash allowances as specified in Section 012100 for additional work not included in the original scope of this project due to unforeseeable conditions or requested by the owner.	1	LS	\$30,000.00	\$30,000.00						
WJWW1803-8	Furnishing project record documents, as-builts, and operation and maintenance manuals as specified in specification Sections 017800, 017823 and 017839.	1	LS	\$7,500.00	\$7,500.00						
TOTAL BASE BID (SUM OF ALL ITEMS)					\$4,277,063.00						