

WESTCHESTER JOINT WATER WORKS

Pre-Meeting Packet

For

Tuesday, December 15, 2020 at 3:30 p.m.

Board Meeting

NOTICE OF MEETING

WESTCHESTER JOINT WATER WORKS
BOARD OF TRUSTEES
MEETING

The Westchester Joint Water Works Board of Trustees Meeting has been scheduled for:

DATE: December 15, 2020

DAY: Tuesday

TIME: 3:30 p.m.

LOCATION: Westchester Joint Water Works
1625 Mamaroneck Avenue
Mamaroneck, NY 10543

Due to coronavirus concerns and in accordance with the Governor's Executive Order 202.1, the public will be able to attend the meeting remotely through an audio conference – access information to be provided in advance of the meeting on WJWW's website, www.wjww.com

If you have any questions, please call (914) 698-3500, extension 610.

**WESTCHESTER JOINT WATER WORKS
BOARD OF TRUSTEES MEETING AGENDA**

Tuesday, December 15, 2020 at 3:30 p.m.

In

Main Office Conference Room

Due to coronavirus concerns and in accordance with the Governor's Executive Order 202.1, the public will be able to attend the meeting remotely through an audio conference – access information to be provided in advance of the meeting on WJWW's website, www.wjww.com and can also be accessed via the Zoom link below:

Join Zoom Meeting

<https://zoom.us/j/92913064695?pwd=eVV5VGRzMFRQwRGx6MnZQazVVaklJdz09>

Meeting ID: 929 1306 4695

Password: 002934

Dial by your location: +1 929 205 6099 US (New York)

I. APPROVAL OF MINUTES

- November 24, 2020 Board Meeting

II. FINANCIAL REPORTS AND APPROVALS

- Bank Balances
- Approval of Claims
- General Administration
 - Distributions to Member Municipalities
 - Town of Mamaroneck Tax Levy Transfer
 - 2021 Water Treatment Chemical Bid
 - NY State Records Retention and Disposition Schedule LGS-1 Resolution
 - Local Capital Project / Dudley Lane (TOM)
 - Project A-1310 Barry Ave / Macy Rd Transmission Main
 - Rye Lake Filtration Plant

III. OLD BUSINESS

- Project Updates

IV. MANAGER'S REPORT

V. NEW BUSINESS

VI. CONSIDERATION OF EXECUTIVE SESSION

VII. DATE OF NEXT MEETING - TBD

WESTCHESTER JOINT WATER WORKS
Board of Trustees Meeting
Tuesday, November 24, 2020 at 3:30 p.m.

The meeting was called to order at 3:34 p.m. with the following members present (via video conference):

Present:

- Trustees: Ron Belmont, Tom Murphy, Nancy Seligson,
- Lori Lee Dickson, General Counsel
- Paul Kutzy, Manager
- David Birdsall, Business Director
- Frank Arcara, Chief Water Treatment Plant Operator 1-B
- Jacqueline Briggs, Assistant Civil Engineer
- Zach Wasp, Junior Civil Engineer

Approval of Minutes

Trustee Murphy made a motion to approve the minutes of the November 10, 2020 Board meeting. Trustee Belmont seconded the motion, all in favor:

Trustee Seligson	"aye"
Trustee Belmont	"aye"
Trustee Murphy	"aye"

Financial Reports and Approvals

The Business Director reviewed bank balances and presented claims to the Board highlighting significant items, among them: NYC Water Purchases, Kenilworth Tank Contractor Payments, Distribution System Repairs, Transmission Main Partial Payment, Payroll Related Items, NYSHIP Monthly Health Insurance Premium, Monthly Electric Bill, SCADA and Operations Assistance Engineering Services, Temporary Pump at Purchase Booster Station Monthly Rental and Special Counsel.

Approval of Claims: Trustee Murphy made a motion to approve 139 claims totaling \$2,950,927.00. Trustee Belmont seconded the motion, all in favor:

Trustee Seligson	"aye"
Trustee Belmont	"aye"
Trustee Murphy	"aye"

- Partial Payment ELQ (Barry Avenue & Macy Road / TVOH): The Business Director reminded the Board that at the last meeting a partial payment of \$206,138.81 to ELQ for the contractor work related to this project, was approved. Discussions have been ongoing about payment, pending resolution of pavement issues along Avondale Road, potentially related to work done as part of Capital project (A-1310) Barry Ave/Macy Rd Transmission Main. WJWW staff and the contractor have met at the site and have had subsequent meetings. It was suggested that a payment of \$206,138.81 for the contractor work be made and that the approximate \$152,000 remaining balance related to the retainage fee be held, pending a final resolution of the issue. Partial payment of the contract work is being handled as a pre-approved item.

General Administration:

- Local Capital Improvement Projects: The Business Director explained that each year, Local Capital Improvement Projects for the replacement of vulnerable or non-functional water infrastructure in advance of paving are undertaken. This year, due to Covid-19, this work was more limited than in years past. The Business Director presented the following estimated costs related to this work for each member municipality and requested that the Board members put these items on their respective agendas:

VOM: Trustee Belmont made a motion to approve the Local Capital Project for the repair/replacement of vulnerable/compromised water infrastructure in advance of paving projects within the Village of Mamaroneck (A-1369) for an estimated \$75,000. Trustee Murphy seconded the motion, all in favor:

Trustee Seligson	"aye"
Trustee Belmont	"aye"
Trustee Murphy	"aye"

TVOH: Trustee Belmont made a motion to approve the Local Capital Project for the repair/replacement of vulnerable/compromised water infrastructure in advance of paving projects within the Town/Village of Harrison (A-1370) for an estimated \$50,000. Trustee Murphy seconded the motion, all in favor:

Trustee Seligson	"aye"
Trustee Belmont	"aye"
Trustee Murphy	"aye"

TOM: Trustee Murphy made a motion to approve the Local Capital Project for the repair/replacement of vulnerable/compromised water infrastructure in advance of paving projects within the Town of Mamaroneck (A-1368) for an estimated \$25,000. Trustee Belmont seconded the motion, all in favor:

Trustee Seligson	"aye"
Trustee Belmont	"aye"
Trustee Murphy	"aye"

- Joint Capital Project Cost Amendments: The Business Director presented for the Board's consideration the following three cost amendments related to Joint Capital Improvement Projects:

- Barry Ave/Macy Rd 16" Transmission Main (A-1310): As a result of significantly more rock removal than anticipated, more utility conflicts, upgrade of gaskets and additional quantities of K-Crete beyond estimated amount, a revised estimated total cost from \$6.800 million to \$7.025 million (\$225 thousand increase) was presented. Member cost shares:

VOM:	\$1,917,825 (\$61,425 increase)
TOM:	\$1,299,625 (\$41,625 increase)
TVOH:	\$3,807,550 (\$121,950 increase)

Trustee Murphy made a motion to approve a revised estimated total cost from \$6.800 million to \$7.025 million (\$225 thousand increase). Trustee Belmont seconded the motion, all in favor:

Trustee Seligson	"aye"
Trustee Belmont	"aye"
Trustee Murphy	"aye"

- New Kenilworth 2MG Water Storage Tank (A-1346): As a result of unanticipated quantities of contaminated soil removed, various site work changes and redesign of concrete vault, a revised estimated total cost from \$4.250 million to \$4.600 million (\$350 thousand increase) was presented. Member cost shares:

VOM:	\$1,186,800 (\$90,300 increase)
TOM:	\$ 837,200 (\$63,700 increase)
TVOH:	\$2,576,000 (\$196,000 increase)

Trustee Murphy made a motion to approve a revised estimated total cost from \$4.250 million to \$4.600 million (\$350 thousand increase). Trustee Belmont seconded the motion, all in favor:

Trustee Seligson	“aye”
Trustee Belmont	“aye”
Trustee Murphy	“aye”

- Brevoort Lane Water Main Replacement (A-1372): As a result of more involved excavation work with significant water infiltration issues, additional valve and pipe work, greater quantities of paving and fill materials, a revised estimated total cost from \$150 thousand to \$225 thousand (\$75 thousand increase) was presented. It was noted that this work falls in the area Outside District of Rye and debt service costs will be recovered through WJWW capital improvement/infrastructure tax recovery charge to Rye Outside District customers. Member cost shares:

VOM:	\$62,550 (\$20,850 increase)
TOM:	\$41,400 (\$13,800 increase)
TVOH:	\$121,050 (\$40,350 increase)

Trustee Belmont made a motion to approve a revised estimated total cost from \$150 thousand to \$225 thousand (\$75 thousand increase). Trustee Murphy seconded the motion, all in favor:

Trustee Seligson	“aye”
Trustee Belmont	“aye”
Trustee Murphy	“aye”

- Purchase Booster Station SCADA Engineering Proposal (Woodard & Curran): The Business Director presented to the Board a proposal from Woodard & Curran for engineering services and SCADA modifications, a result of upgrades to the pumps at this facility currently underway, which is a Joint Capital project. The proposal with an estimated cost of \$56,800, includes engineering services, an allocation for the acquisition of a SCADA panel and modifications to the PRV outside of Rye Lake. Trustee Belmont made a motion to approve the Woodard & Curran proposal for SCADA engineering services and infrastructure upgrades in the estimated amount of \$56,800. Trustee Murphy seconded the motion, all in favor:

Trustee Seligson	“aye”
Trustee Belmont	“aye”
Trustee Murphy	“aye”

- Architect Proposal for Record Storage (Emmanuel D’Amore): The Business Director presented to the Board a proposal from Emmanuel D’Amore for architectural services, in the amount of \$8,650, for the evaluation and design of an area in the WJWW garage for record storage. The renovation of this space is necessary in order to follow NYS guidelines related to record storage and due to the voluminous files, old records and engineering drawings, which are not efficiently stored and not easily accessible currently. Trustee Belmont made a motion to approve the Emmanuel D’Amore proposal for architectural services for the evaluation and design of an area in the

WJWW garage for record storage, in the amount of \$8,650. Trustee Murphy seconded the motion, all in favor:

Trustee Seligson

“aye”

Trustee Belmont

“aye”

Trustee Murphy

“aye”

- Rye Lake Filtration Facility: General Counsel reported that WJWW had an initial scoping meeting and that another has been scheduled for next week. A draft scope will be presented to the Board for consideration once it has been completed. WJWW will continue to hold all necessary public forum meetings virtually, as necessary, following the Governor’s guidelines until such time as these restrictions are lifted. Once the Governor’s waiver to the open meetings law is lifted, WJWW will notify the public of an actual physical location, selected for its size and ample parking, that will be able to accommodate public participation. Counsel explained that WJWW is continuing to move forward with qualified professionals who are conducting necessary environmental reviews, investigations and site work. The Filtration Facility is listed as a Committee Report on this evening’s TVOH Planning Board agenda and if, as rumored, the Planning Board takes any actions at tonight’s meeting in regard to WJWW designation of Lead Agency, Counsel will keep the Board updated. Special Counsel to the BOT will attend the Planning Board meeting this evening in Counsel’s absence due to a schedule conflict.
- UV Facility: General Counsel reminded the Board that at the last meeting a proposal for the commencement of the off-site construction of a small building for this project was approved and that the firm H2M is providing engineering services related to this project. This project is listed as a Public Hearing item on the TVOH Planning Board’s agenda for their meeting this evening. Counsel explained that WJWW has submitted all information requested by the Planning Board which includes factual data as to why this is a separate project apart from the Rye Lake Filtration Facility. Trustee Seligson, Chair of WJWW BOT, sent an extensive and impassioned letter to the Planning Board, by the submission deadline for tonight’s meeting, indicating the necessity to move expeditiously to protect the public drinking water from the threat of Cyptosporidium. Counsel pointed out that if the Planning Board takes the information seriously, they could proceed to an approval this evening, conditioned upon meeting the mandates of the wetlands consultants, which WJWW has already agreed to pay for and abide by. Counsel reminded the Board that based on regulations, the WJWW Board found that this is a Type II action and as a result the Planning Board could proceed to approve tonight if they’re interested in protecting the public drinking water. Counsel also reported that to date, there still has been no direct communication from the Planning Board, making it difficult to understand the rationale and reasoning for the delays, but said she will keep the Board apprised of any developments.

Old Business

The Chief Water Treatment Plant Operator explained that over the last two weeks WJWW staff has been busy replacing 4 fire hydrants, with WJWW staff performing two of these replacements, six water main repairs, cutting in service tees, responding to service calls, performing meter replacements, mark outs, Code 53s and weekly/monthly blow offs. The Operations staff has taken 160 water samples which test for various water parameters and all have come back normal.

The Junior Civil Engineer updated the Board on the following projects:

- Two scheduled water main repairs, located at Halstead and Harrison Avenues (TVOH) and at 615 Fifth Avenue (TOM), were successful and completed ahead of schedule.

- 33 Calvert Street/TVOH: A water service interruption at is scheduled for 2:00 a.m. on December 3rd, to install water service tees for a new apartment building.
- Mamaroneck Ave Bridge (near I95 entrance): The temporary water main has been activated and construction work can now continue on the existing bridge structure, unimpeded by WJWW.

Manager's Report

No Manager's Report needed at this time.

Executive Session

At 4:12 p.m., Trustee Murphy made a motion to go into Executive Session for advice of counsel and to discuss personnel issues regarding a certain individual. Trustee Belmont seconded the motion, all in favor:

Trustee Seligson	"aye"
Trustee Belmont	"aye"
Trustee Murphy	"aye"

At 4:27 p.m., Trustee Belmont made a motion to leave Executive Session and return to the regular Board meeting. Trustee Murphy seconded the motion, all in favor:

Trustee Seligson	"aye"
Trustee Belmont	"aye"
Trustee Murphy	"aye"

New Business

No New Business to discuss at this time.

Date of Next Meeting

The next Board of Trustees meeting is scheduled for December 15, 2020 at 3:30 p.m.

With no further business to discuss, Trustee Belmont made a motion to adjourn the meeting. Trustee Murphy seconded the motion:

Trustee Seligson	"aye"
Trustee Belmont	"aye"
Trustee Murphy	"aye"

The meeting adjourned at 4:29 p.m.

WESTCHESTER JOINT WATER WORKS
REPORT OF BANK ACCOUNT BALANCES WITH STERLING NATIONAL BANK
JANUARY 1, 2020 TO DECEMBER 15, 2020

ACCOUNT	Interest Rates	01/14/20	01/28/20	02/11/20	02/26/20	03/11/20	03/31/20	04/14/20	04/28/20	05/12/20	05/26/20	06/09/20	06/23/20
GENERAL FUND	0.050	6,072,412	6,273,723	7,213,619	6,282,180	4,335,988	4,371,224	5,009,804	4,825,364	4,191,921	3,238,939	2,944,361	2,307,357
MONEY MARKET	0.120	1,204,345	1,204,345	1,204,467	1,204,467	1,204,582	1,204,582	1,204,704	1,204,704	1,204,820	1,204,820	1,205,588	1,205,588
CONSUMER DEP	0.170	817,603	826,403	820,521	817,521	814,632	817,632	817,749	817,749	811,861	808,861	808,300	802,300
CAPITAL FUND	0.170	9,702	9,702	9,703	9,703	9,705	9,705	9,706	9,706	7,607	3,175	6	6
TOTALS:		8,104,062	8,314,173	9,248,310	8,313,871	6,364,907	6,403,143	7,041,963	6,857,523	6,216,209	5,255,795	4,958,255	4,315,251
ACCOUNT	07/14/20	07/28/20	08/11/20	08/25/20	09/08/20	09/22/20	10/13/20	10/28/20	11/24/20	11/24/20	12/15/20		
GENERAL FUND	3,698,814	4,414,829	3,609,006	4,727,215	6,681,860	6,106,633	5,776,143	8,410,967	9,129,753	6,959,256	6,738,730		
MONEY MARKET	1,205,839	1,205,839	1,206,099	1,206,099	1,206,358	1,206,358	1,206,536	1,206,536	1,206,614	1,206,614	1,206,689		
CONSUMER DEP	808,333	802,333	799,367	799,367	802,401	786,626	777,434	780,434	780,450	780,450	795,466		
CAPITAL FUND	9,694	9,694	9,694	9,694	9,695	9,695	9,695	9,695	9,695	9,695	9,695		
TOTALS:	5,722,680	6,432,695	5,624,166	6,742,375	8,700,314	8,109,312	7,769,807	10,407,631	11,126,512	8,956,015	8,750,580		

WESTCHESTER JOINT WATER WORKS
CLAIMS LISTING FOR APPROVAL BY BOARD OF TRUSTEES
TUESDAY, DECEMBER 15, 2020

DATE OF MEETING	01/14/20	01/28/20	02/11/20	02/26/20	03/11/20	03/31/20	04/14/20	04/28/20	05/12/20	05/26/20	06/09/20	06/23/20	07/14/20	07/28/20	08/11/20	TOTAL
TOTAL NUMBER OF CLAIMS:	220	92	150	190	107	210	60	164	75	96	110	129	173	68	56	1900
TOTAL NUMBER OF CHECKS:	199	82	139	180	97	194	50	152	66	86	102	121	160	60	54	1742
AMOUNT OF CLAIMS & CHECKS	\$2,300,932	\$914,152	\$1,191,195	\$3,705,471	\$669,204	\$2,122,688	\$759,521	\$1,709,014	\$1,735,616	\$691,103	\$1,053,286	\$464,062	\$2,082,453	\$1,631,976	\$168,982	\$21,199,655
MAJOR CATEGORIES																
PAYROLL & BENEFITS	\$246,486	\$130,625	\$127,711	\$119,500	\$117,299	\$175,030	\$116,910	\$130,895	\$129,318	\$126,634	\$126,506	\$115,757	\$175,971	\$114,646	\$115,265	\$2,068,553
CHEMICALS, MATERIALS, PARTS	\$266,256	\$64,153	\$84,219	\$102,582	\$40,458	\$154,650	\$12,402	\$94,859	\$6,092	\$11,011	\$48,888	\$39,823	\$98,903	\$25,767	\$24,683	\$974,746
PERMITS/INSURANCES	\$94,470	\$89,421	\$20,050	\$103,122	\$715	\$69,461	\$0	\$92,277	\$5,136	\$876	\$82,851	\$114,997	\$83,425	\$8,600	\$5,091	\$790,492
PROFESSIONAL/ENGINEERING/LEGAL	\$93,293	\$59,645	\$16,932	\$52,054	\$68,529	\$75,333	\$0	\$50,200	\$8,787	\$32,754	\$24,960	\$34,838	\$11,636	\$7,115	\$1,491	\$537,567
NYC WATER BOARD/UNITED WATER	\$1,263,054	\$0	\$0	\$2,504,554	\$0	\$478,597	\$0	\$0	\$1,399,201	\$0	\$450,506	\$0	\$729,660	\$0	\$0	\$6,825,572
OFFICE & COMPUTER	\$11,532	\$18,706	\$9,534	\$25,418	\$8,665	\$7,141	\$16,866	\$26,319	\$9,945	\$10,040	\$11,646	\$12,333	\$5,848	\$6,794	\$9,860	\$190,647
UTILITIES & TELEPHONES	\$31,890	\$36,863	\$7,791	\$23,797	\$6,431	\$31,251	\$5,989	\$25,688	\$2,725	\$23,667	\$3,871	\$25,152	\$29,861	\$2,506	\$3,561	\$261,063
EMPLOYEE EDUCATION/EXPENSE	\$956	\$1,090	\$672	\$390	\$566	\$1,025	\$0	\$0	\$260	\$20	\$389	\$723	\$244	\$0	\$0	\$6,565
MEDICARE REIMBURSEMENTS	\$0	\$0	\$0	\$15,704	\$434	\$0	\$0	\$0	\$0	\$0	\$15,993	\$145	\$0	\$0	\$0	\$32,276
CUSTOMER REFUNDS	\$3,897	\$2,408	\$1,276	\$6,153	\$1,421	\$1,243	\$0	\$3,840	\$2,812	\$733	\$1,244	\$30	\$56	\$10,411	\$442	\$35,966
BLDGS/GROUNDS IMPROVEMENTS	\$41,313	\$3,520	\$13,470	\$32,285	\$3,423	\$34,195	\$2,544	\$9,753	\$3,444	\$3,614	\$18,397	\$15,462	\$25,112	\$3,942	\$2,383	\$212,857
TAXES	\$32,725	\$0	\$11,320	\$0	\$0	\$0	\$87,927	\$0	\$0	\$10,163	\$26,100	\$0	\$0	\$0	\$864	\$149,099
AUTHORIZATIONS	\$131,111	\$1,312	\$313,924	\$652,079	\$11,440	\$541,099	\$527,007	\$332,638	\$134,009	\$93,173	\$241,935	\$70,655	\$547,502	\$166,982	\$5,342	\$3,770,208
O/S CONTRACTORS	\$83,949	\$0	\$584,296	\$157,833	\$409,823	\$275,318	\$9,876	\$102,148	\$33,887	\$378,418	\$0	\$34,640	\$373,756	\$27,537	\$0	\$2,471,481
TOTAL CLAIMS/CHECKS:	\$2,300,932	\$407,763	\$1,191,195	\$3,705,471	\$669,204	\$1,864,343	\$759,521	\$858,617	\$1,735,616	\$691,103	\$1,053,286	\$464,062	\$2,082,453	\$374,544	\$168,982	\$18,327,092
REMB. FOR SEWER RENTS	\$0	\$506,389	\$0	\$0	\$0	\$0	\$0	\$446,419	\$0	\$0	\$0	\$0	\$0	\$595,109	\$0	\$1,547,917
DISTRIBUTIONS TO MUNIS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$403,978	\$0	\$0	\$0	\$0	\$0	\$662,323	\$0	\$1,324,646
GRAND TOTAL:	\$2,300,932	\$914,152	\$1,191,195	\$3,705,471	\$669,204	\$2,122,688	\$759,521	\$1,709,014	\$1,735,616	\$691,103	\$1,053,286	\$464,062	\$2,082,453	\$1,631,976	\$168,982	\$21,199,655

DATE OF MEETING	08/25/20	09/08/20	09/22/20	10/13/20	10/28/20	11/10/20	11/24/20	12/15/20	TOTAL
TOTAL NUMBER OF CLAIMS:	111	91	126	175	126	101	139	180	2949
TOTAL NUMBER OF CHECKS:	103	83	118	163	118	92	129	167	2715
AMOUNT OF CLAIMS & CHECKS	\$1,912,032	\$467,351	\$3,311,924	\$2,373,557	\$2,772,957	\$1,211,368	\$2,950,927	\$2,994,534	\$39,194,305
MAJOR CATEGORIES									
PAYROLL & BENEFITS	\$124,242	\$123,230	\$236,910	\$253,907	\$120,893	\$128,069	\$199,927	\$692,488	\$3,948,219
CHEMICALS, MATERIALS, PARTS	\$82,644	\$98,396	\$31,882	\$344,139	\$146,517	\$134,369	\$45,660	\$116,074	\$1,974,427
PERMITS/INSURANCES	\$102,278	\$5,269	\$125	\$0	\$4,536	\$840	\$1,000	\$330,452	\$1,234,992
PROFESSIONAL/ENGINEERING/LEGAL	\$47,327	\$62,790	\$10,191	\$21,803	\$40,549	\$30,391	\$53,330	\$69,140	\$873,088
NYC WATER BOARD/UNITED WATER	\$1,484,497	\$0	\$1,598,187	\$1,545,453	\$0	\$0	\$1,665,414	\$866,618	\$13,985,741
OFFICE & COMPUTER	\$4,226	\$77,361	\$14,743	\$32,546	\$2,672	\$905	\$5,964	\$28,412	\$357,476
UTILITIES & TELEPHONES	\$36,175	\$691	\$49,707	\$6,224	\$40,484	\$1,783	\$40,646	\$6,716	\$443,489
EMPLOYEE EDUCATION/EXPENSE	\$2,763	\$0	\$0	\$1,165	\$0	\$1,134	\$0	\$0	\$14,627
MEDICARE REIMBURSEMENTS	\$32,276	\$0	\$15,993	\$0	\$0	\$868	\$0	\$16,993	\$86,130
CUSTOMER REFUNDS	\$11,151	\$0	\$2,004	\$7,666	\$0	\$244	\$4,718	\$140	\$61,889
BLDGS/GROUNDS IMPROVEMENTS	\$8,789	\$49,068	\$1,700	\$13,492	\$2,620	\$5,671	\$3,377	\$2,515	\$300,089
TAXES	\$149,099	\$0	\$24,593	\$57,520	\$0	\$25,458	\$0	\$0	\$256,670
AUTHORIZATIONS	\$7,940	\$50,546	\$231,433	\$90,804	\$2,382,432	\$89,612	\$666,125	\$48,652	\$7,337,752
O/S CONTRACTORS	\$2,471,481	\$0	\$432,133	\$6,504	\$24,588	\$34,579	\$264,766	\$154,011	\$3,388,062
TOTAL CLAIMS/CHECKS:	\$18,327,092	\$467,351	\$2,649,601	\$2,373,557	\$2,772,957	\$456,923	\$2,950,927	\$2,332,211	\$34,242,651
REMB. FOR SEWER RENTS	\$1,547,917	\$0	\$0	\$0	\$0	\$754,445	\$0	\$0	\$2,302,362
DISTRIBUTIONS TO MUNIS	\$1,324,646	\$0	\$0	\$0	\$0	\$0	\$0	\$662,323	\$2,649,292
GRAND TOTAL:	\$21,199,655	\$1,912,032	\$3,311,924	\$2,373,557	\$2,772,957	\$1,211,368	\$2,950,927	\$2,994,534	\$39,194,305

**WESTCHESTER JOINT WATER WORKS
GENERAL FUND ACCOUNTS
TUESDAY, DECEMBER 15, 2020**

CASH BALANCE IN STERLING NATIONAL BANK:

GENERAL FUND	12/1/2020	\$	3,908,098.76
MONEY MARKET	12/1/2020	\$	1,206,689.30
TOTAL:		\$	5,114,788.06

NET ACTIVITY: FROM 12/1/2020 TO 12/15/2020

STERLING NATIONAL BANK		\$	2,830,630.94
		\$	2,830,630.94

CASH AVAILABLE TO PAY CLAIMS:

GENERAL FUND:	12/15/2020	\$	6,738,729.70
MONEY MARKET	12/15/2020	\$	1,206,689.30
TOTAL:		\$	7,945,419.00

LESS: UNAPPROVED CLAIMS: \$ (2,801,649.88)

OUTSTANDING CHECKS PRIOR PERIODS: \$ (269,791.95)

CASH BALANCE AFTER PAYING CLAIMS: \$ 4,873,977.17

CLAIMS PAYABLE:

DATE	FROM	TO	
24-Nov-20	2011200	2011203	\$ 748,433.60
Check Nos.	60688	60691	
4-Dec-20	2012006	2012074	\$ 120,763.15
Check Nos.	60692	60760	
9-Dec-20	2012080	2012116	\$ 975,263.02
Check Nos.	60761	60797	
9-Dec-20	2012118	2012171	\$ 957,190.11
Check Nos.	60798	60851	
Voided Checks:	60328		

TOTAL CLAIMS PAYABLE: \$ 2,801,649.88

PAYROLL CLAIMS

(ZERO BALANCE CHECKING ACCOUNT)

DATE	FROM	TO	
25-Nov-20	2011204	2011208	\$ 75,793.98
Check Nos.	2239	2239	
2-Dec-20	2012001	2012005	\$ 61,422.26
Check Nos.	2240	2240	
9-Dec-20	2012075	2012079	\$ 55,667.66
Check Nos.	2241	2241	

TOTAL PAYROLL CLAIMS: \$ 192,883.90

TOTAL ALL CLAIMS: \$ 2,994,533.78

Prepared by: _____ David Birdsall, Business Director

Submitted by: _____ David Birdsall, Business Director

Approved by: _____ Nancy Seligson, Chairperson
Board of Trustees

VB REFERENCE	VENDOR NAME.....	AMOUNT DUE	DESCRIPTION
002012006	A & C FURIA ELECTRIC	450.00	11/10/20 4TH&5TH UNITS:OVERHAUL/REPAIR ON MUELLER
002012007	ALL MAKES PUMP & MOTOR	9,600.00	A1373 JOINT PURCHASE BOOSTER STATION PRV MODIFICAT
002012008	CATHLEEN BRACKSMAYER	140.01	REFUND DUE OWNER & ATTOR PAID PRV BAL ON FINAL BIL
002012080	BEN ROMEO CO., INC.	500.00	WOOD WEDGES / WATER MAINS
002012009	CARUS PHOSPHATES, INC.	5,080.00	(80) 50LB BAGS CARUS8650/LARCHMONT PLANT
002012010	JOSEPH CARDUCCI, INC	6,840.00	(9) DAYS OF HYDRANT FLUSHING 9/23-10/16/20
002012118	CARMEL WINWATER WORKS	165.00	(1) 202 BS DBL STRAP SADDLE/INVENTORY
002012119	CARMEL WINWATER WORKS	995.00	A1373 JOINT PURCHASE BOOSTER STATION PRV MODIFICAT
002012120	CARMEL WINWATER WORKS	11,503.30	CURB STOP, BALL CORP, B CORP, COUPLINGS/INVENTORY
002012121	CARMEL WINWATER WORKS	1,900.00	8X15 HYMAX CLM; VALVE BOX/INVENTORY
002012122	CARMEL WINWATER WORKS	1,289.16	BOILER DRAIN;BRASS BUSHING;MTR GASKET;TEFLON TAPE
002012123	CARMEL WINWATER WORKS	308.50	(2) MJ TEE/T/H HALSTEAD AVE/SERVICES
002012124	CARMEL WINWATER WORKS	310.00	A1373 JOINT PURCHASE BOOSTER STATION & PRV MODIF
002012125	CARMEL WINWATER WORKS	4,326.65	4,6,8 MEGALUG; GARDEN HOSE;COUPLINGS/WATER MAINS
002012081	CO-COMMUNICATIONS,INC	13,750.00	50% DEPOSIT/ACC BRIEF & MESSAG;DESIGN & DEV MICROS
002012126	CENTURY BUILDING SERVI	2,514.88	NOVEMBER 2020 CLEANING SERVICES
002012011	CON EDISON GARAGE	780.73	10/19/20-11/18/20 GAS HEAT GARAGE
002012012	CON EDISON -PRV DISTR	40.71	10/16/20-11/16/20 ELECTRICITY STRATTON RD PUMP
002012013	CON EDISON -PRV DISTR	128.94	10/20/20-11/19/20 676 PURCHASE ST PUMP ELECTRIC
002012014	CON EDISON -PRV DISTR	197.01	10/19/20-11/18/20 PRV TIMBER TRAIL/ELECTRICITY
002012015	CON EDISON -PRV DISTR	102.37	10/20/20-11/18/20 1 ANDERSON HL RD PUMP ELECTRICIT
002012016	CON EDISON -PRV DISTR	41.67	10/19/20-11/18/20 PRV PURITAN RD/ELECTRICITY
002012017	CON EDISON	337.57	10/19/20-11/18/20 OFFICE GAS HEAT
002012018	CORE & MAIN LP	1,950.00	(50) IPERL/ALLY 25' 3W TRPL CABLE
002012082	DVIRKA AND BARTILUCCI	1,605.30	SR ENG SERV/FESIB STD YONKERS CRISFIELD PUMP STAT
002012083	ESRI	520.54	11/23/20-5/31/21 ARCGIS ONLINE VIEWER/FIELD W LICE
002012019	EASTCOM ASSOCIATES INC	1,452.00	DR CONN LEAD SET,EXT LEAD,SELF-HAMMER/MARKOUTS
002012020	ETRE ASSOCIATES LTD	24,323.51	6/19/20 T/H PARK AVE&JEFFERSON ST/WATER MAIN
002012127	ETRE ASSOCIATES LTD	6,393.98	7/23/20 T/H NEW STREET/REPLACE HYDRANT 3574
002012128	ETRE ASSOCIATES LTD	10,852.36	7/30/20 T/H WOODLANDS RD/REPLACE HYDRANT 3253
002012129	ETRE ASSOCIATES LTD	8,104.03	7/28/20 T/H WEST STREET/REPLACE HYDRANT 3397
002012130	ETRE ASSOCIATES LTD	18,350.31	7/31/20 T/M 84 VALLEY RD/REPAIR SERVICE LINE
002012131	ETRE ASSOCIATES LTD	2,275.57	7/23/20 T/M 4 BRIAR DELL CIRCLE/BLOW OUT CURB BOX
002012132	ETRE ASSOCIATES LTD	3,030.61	7/30/20 T/H PURCHASE ST/REPL TOP SEC OF VALVE BOX
002012133	ETRE ASSOCIATES LTD	3,195.83	7/30/20 T/H MAGNOLIA & SYCAMORE/REPL TOP SECT HYDR
002012134	ETRE ASSOCIATES LTD	3,609.99	8/14/20 V/M LOUIS ST. REPAIR BLOW OFF
002012135	ETRE ASSOCIATES LTD	2,125.47	8/3/20 T/H 9 PHEASANT RUN/REPAIR CURB BOX
002012136	ETRE ASSOCIATES LTD	11,155.16	8/14/20 T/H BEVERLY RD/REPAIR STANDPIPE BLOW OFF
002012137	ETRE ASSOCIATES LTD	5,396.42	8/5/20 T/H BEVERLY RD/REPLACE HYDRANT 3824
002012138	ETRE ASSOCIATES LTD	5,340.93	8/10/20 V/M 528 BALDWIN PL / CURB VALVE REPAIR
002012139	ETRE ASSOCIATES LTD	19,523.48	8/14/20 RYE, 5 HANNAN PL/RENEW LEAKING PL SERV LN
002012140	ETRE ASSOCIATES LTD	3,452.33	8/10/20 V/M 118 BEACH CURB VALVE REPAIR
002012141	ETRE ASSOCIATES LTD	20,049.71	8/14/20 T/H 575 WEST ST/RE-ROUTE 8" WATER MAIN
002012021	GEORGE BELSITO	433.80	4TH QUARTER 2020 MEDICARE REIMBURSEMENT
002012022	STEPHEN BISCEGLIA	433.80	4TH QUARTER 2020 MEDICARE REIMBURSEMENT
002012023	JOSEPH CALDARARO	433.80	4TH QUARTER 2020 MEDICARE REIMBURSEMENT
002012024	DANIEL COPPOLA	104.36	REIMBURSTMENT FOR WORK BOOTS COST/REQ FOR JOB DUTY
002012025	ORS C DEAK	867.60	4TH QUARTER 2020 MEDICARE REIMBURSEMENT
002012026	DONALD DEFALCO	433.80	4TH QUARTER 2020 MEDICARE REIMBURSEMENT
002012084	THOMAS A. DELCO	867.60	4TH QUARTER 2020 MEDICARE REIMBURSEMENT
002012027	JENNIE DELITTO	433.80	4TH QUARTER 2020 MEDICARE REIMBURSEMENT
002012028	RALPH FAGA	433.80	4TH QUARTER 2020 MEDICARE REIMBURSEMENT
002012142	SAL GARUFI III	150.00	REIMBURSEMENT FOR THE COST OF WORK BOOTS/REQUIR JO
002012029	JOHN G HOCK	1,388.10	4TH QUARTER 2020 MEDICARE REIMBURSEMENT

VB REFERENCE	VENDOR NAME.....	AMOUNT DUE	DESCRIPTION
002012030	DORIS LECHNER	4,445.00	11/2/20-11/30/20 (63.5) HR CONSULTING SERVICES
002012031	DORIS LECHNER	867.60	4TH QUARTER 2020 MEDICARE REIMBURSEMENT
002012032	EDWARD MURRAY	867.60	4TH QUARTER 2020 MEDICARE REIMBURSEMENT
002012033	BENNY ORSINO	433.80	4TH QUARTER 2020 MEDICARE REIMBURSEMENT
002012034	JOHN QUADAGNO	867.60	4TH QUARTER 2020 MEDICARE REIMBURSEMENT
002012035	DANIEL ROEDER	1,735.20	4TH QUARTER 2020 MEDICARE REIMBURSEMENT
002012036	LOUIS SANTORO	867.60	4TH QUARTER 2020 MEDICARE REIMBURSEMENT
002012037	LINDA STAIGER	433.80	4TH QUARTER 2020 MEDICARE REIMBURSEMENT
002012038	MARTIN VIAPIANO	867.60	4TH QUARTER 2020 MEDICARE REIMBURSEMENT
002012039	GEORGE WOHLLEBER	433.80	4TH QUARTER 2020 MEDICARE REIMBURSEMENT
002012040	GRACIELA ZAMBRANO	433.80	4TH QUARTER 2020 MEDICARE REIMBURSEMENT
002012041	FEDERAL EXPRESS CORP.	52.72	11/24/20 EXPRESS (2) PKGS:STERL BANK;GALLAGHER RIS
002012085	FAESY & BESTHOFF, LLC	3,388.00	(4400) SODIUM SILICO FLUORIDE/RYE LAKE
002011200	ARTHUR J. GALLAGHER &	178,756.60	11/01/20-11/01/21 INSURANCE POLICIES
002012042	GLOBAL MONTELLLO GROUP	428.79	(317) GALS OF DIESEL; 11/6/20
002012086	GRAINGER	535.89	MECHANICAL GLOVES L&XL; SCREW EXTRACTOR SET
002012087	GRAINGER	108.10	(1) LUNETTE EYE 4" / DISTRIBUTION
002012143	GREATAMERICA FINANCIAL	755.80	10/20/20-11/19/20 XEROX C8045 & C8035 COPIERS
002012043	THE T/V OF HARRISON	1,950.00	10/9/20 (13) HR /357 W STREET/HYDRANT REPLACEMENT
002012044	THE T/V OF HARRISON	2,700.00	10/21/20 (18)HR 79 PLEASANT RIDGE RD/HYDRANT REPL
002012144	HOME DEPOT	99.83	OCTOBER 2020 PIPE WRENCH, PVC MB CORDLESS;HOST CLR
002012045	JCI JONES CHEMICALS, I	6,434.98	(3,677) GALS OF CAUSTIC SODA/LARCHMONT PLANT
002012088	LANZA'S ELECTRICAL CON	5,595.00	A1373 JOINT PURCHASE BOOSTER STATION PRV MODIFICAT
002011201	MATRIX IMAGING SOLUTIO	7,500.00	DECEMBER 2020 POSTAGE ACCOUNT
002012145	MATRIX IMAGING SOLUTIO	2,393.94	NOVEMBER 2020 BASE PACKAGE;ACS CHARGES PER RECORD
002012046	MCGUIRE'S MECHANICAL C	373.42	RYE LAKE/DROPPED OFF NEW PUMP/FUTURE USE
002012089	MCGUIRE'S MECHANICAL C	249.00	11/16/20 T/H 4 SADDLE TR LN/REPAIR KITCHEN SINK
002012047	METLIFE	4,641.91	DECEMBER 2020 DENTAL,LIFE & AD&D INSURANCE
002012048	MCI COMM SERVICE	37.09	NOVEMBER 2020 ALARM LINE OFFICE/LONG DISTANCE
002012049	MCI COMM SERVICE	37.19	NOVEMBER 2020 WEAVER ST. PLANT/LONG DISTANCE
002012050	MCI COMM SERVICE	37.56	NOVEMBER 2020 RYE LAKE LONG DISTANCE
002012090	MCCARTHY FINGAR LLP	5,544.00	A1352 JOINT RYE LAKE UV FACILITY
002012091	MCCARTHY FINGAR LLP	4,992.00	A1364 JOINT RYE LAKE FILTRATION FACILITY
002012092	MCCARTHY FINGAR LLP	4,583.33	JANUARY 2021 PROFESSIONAL SERVICES/ANNUAL RETAINER
002012051	ROBERT ANDREWS SR	867.60	4TH QUARTER 2020 MEDICARE REIMBURSEMENT
002012052	FRANCES CYMBROWSKY	433.80	4TH QUARTER 2020 MEDICARE REIMBURSEMENT
002012053	ERMELINDO MAUCIERI	433.80	4TH QUARTER 2020 MEDICARE REIMBURSEMENT
002012054	DONALD S. MAZIN	867.60	4TH QUARTER 2020 MEDICARE REIMBURSEMENT
002012055	GRACE MONTEIRO	433.80	4TH QUARTER 2020 MEDICARE REIMBURSEMENT
002012056	JOHN MURRAY	867.60	4TH QUARTER 2020 MEDICARE REIMBURSEMENT
002012093	NELSON POPE VOORHIS	1,443.75	A1352 JOINT RYE LAKE UV FACILITY
002012146	STATE OF NEW YORK	78,124.68	JANUARY 2021 HEALTH INSURANCE PREMIUM
002011202	NYS AND LOCAL RETIREME	410,591.00	Y/E 3/31/2021 ANNUAL NYS RETIREMENT CONTRIBUTION
002012117	NYS AND LOCAL RETIREME	4,992.76	P/E 11/5; 11/12; 11/19; 11/26 PAYROLL PROCESSING
002012094	NYS DEPT ENVIRON. CONS	110.00	2020 ANNUAL STATE POLLUTANT DISCHARGE/RYE LAKE
002012095	NYC WATER BOARD	327,782.32	OCTOBER 2020 SHAFT22 BL90100;LOT1270;METER9940
002012096	NYC WATER BOARD	29,995.18	OCTOBER 2020 EXCESS PER CAPITA/V/LARCHMONT;L1270
002012097	NYC WATER BOARD	392,914.73	OCTOBER 2020 RYE LAKE;BL90100;LOT833;METER7909
002012098	NYC WATER BOARD	115,927.97	OCTOBER 2020 EXCESS PER CAPITA WJWW LOTS1270&833
002012057	OPTIMUM	171.44	11/23/20-12/22/20 OPTIMUM INTERNET/WJWW GARAGE
002012099	PARACO GAS	252.47	(192.4) GALS PROPANE PIPELINE/HEAT/830 LAKE ST
002012100	PENDRAGON LLC	1,350.00	10/28/20-12/1/20 LABOR SR. ENG. SERVICE SHAFT 22
002011203	PERMA	151,586.00	1/01/21-1/01/22 WORKERS COMPENSATION INSURANCE
002012147	PITNEY BOWES GLOBAL	619.65	9/30/20-12/29/20 POSTAGE MACHINE LEASING

VB REFERENCE	VENDOR NAME.....	AMOUNT DUE	DESCRIPTION
002012058	POLLARDWATER	814.00	2-1/2 INSIDE & OUTSIDE CURB BX;LADYFOOT BAR
002012059	POLLARDWATER	341.80	(4) QUICK RELEASE TUBE CTTR
002012060	POLLARDWATER	279.70	(2) 3-12 PIPE DESCALER
002012061	POLLARDWATER	855.90	CLIP W/HOSE RAMP; 12FT HOSE RAMP SEC/TEMP WATER
002012101	POLLARDWATER	45.00	SCREWS FOR WATER MAINS
002012102	POLLARDWATER	226.10	GROUND FAULT INTERRUPTER/FOR MAKING TAPS
002012103	PRESCOTT, E.J.	32,130.00	(6) 5B62 4-0& (9) 5B62 5-0 HYDRANTS/INVENTORY
002012062	PRINTCRAFT, INC	109.88	(500) BUSINESS CARDS-KARL ANDERSEN
002012063	ROSANN LANDSCAPE CORP	19,750.00	A1346 JOINT NEW 2MG KENILWORTH WATER STORAGE TANK
002012064	S & H UNIFORMS	132.00	(4) NAVY IND CARGO PANT
002012065	S & H UNIFORMS	120.00	(3) NAVY IND CARGO PANT
002012148	S & H UNIFORMS	66.00	(2) NAVY IND CARGO PANT / UNIFORM
002012149	S & H UNIFORMS	68.00	(2) NAVY MEN FLEECE ZIP / UNIFORMS
002012104	SWIFTREACH NETWORKS, L	1,575.00	NOVEMBER 2020 SWIFT 911 MONTHLY
002012150	TOWN/HARRISON	258,345.00	4TH PYMT/PARTIAL DISTRIB OF EARN/GEN FUNDS /2019
002012066	TOTAL TECHNOLOGY SOLUT	2,514.99	MICROSOFT SURFACE PRO 7 TABLET 12.3"
002012067	TOTAL TECHNOLOGY SOLUT	702.00	NOVEMBER 2020 EMAIL-EXCHANGE W/OUTLOOK MONITORING
002012068	TOTAL TECHNOLOGY SOLUT	3,885.00	DECEMBER 2020 ESP MANAGED DESKTOP, SERVER
002012105	TOTAL TECHNOLOGY SOLUT	2,748.98	LENOVO THINK PAD P17/THUNDERBOLT/METER READING UPG
002012106	TOTAL TECHNOLOGY SOLUT	3,700.00	N20-20 HOUR NETWORK TIMEBLOCK
002012107	TOTAL TECHNOLOGY SOLUT	2,592.09	MICROSOFT SURFACE PRO 7 TABLET 12.3" UPGR K HERZNE
002012151	TOWN OF MAMARONECK	192,202.00	4TH PYMT PARTIAL DISTR OF EARN/GEN. FUNDS/2019
002012152	THOMAS ENGLISH & ASSOC	3,537.15	3/12/20 RYE LAKE /CHANGED FEED SCREW;METERIALS
002012153	THOMAS ENGLISH & ASSOC	2,911.61	6/12/20 RYE LAKE/LARCHMONT /FEEDER DC & MA SIGNAL
002012154	THOMAS ENGLISH & ASSOC	1,151.73	7/15/20-7/16/20 RYE LAKE/FLORIDE FEED SYSTEM
002012155	THOMAS ENGLISH & ASSOC	598.50	8/3/20 RYE LAKE CHANGES OUT 12 AUX-VALVES & WHIPS
002012156	THOMAS ENGLISH & ASSOC	1,056.12	8/12/20 RYE LAKE REBUILT CHLORINATOR & INJECTOR
002012157	THOMAS ENGLISH & ASSOC	507.01	8/27/20 RYE LAKE ROBO CONTROLLER VALVE NOT WORKING
002012158	THOMAS ENGLISH & ASSOC	6,322.01	10/21/20 RYE LAKE ROBO CONTROL VALVE NEW CABLES
002012159	THOMAS ENGLISH & ASSOC	470.43	11/13/20 LARCHMONT CAUSTIC FEED LINE LEAKING
002012160	THOMAS ENGLISH & ASSOC	2,094.13	6/24/20 LARCHMONT PHOSPHATE #1 PUMP BROKEN
002012069	TOLLS BY MAIL	1.75	10/22/20 NY BA1144 OPERATION/NEW ROCHELLE BR
002012108	U LINE	106.50	(12) 7X10" FACEMASK /ALL LOCATIONS
002012070	UNITED METRO ENERGY CO	409.17	11/23/20 (300) GALS OF GASOLINE
002012071	UNITED METRO ENERGY CO	413.07	11/16/20 (300) GALS OF GASOLINE
002012109	VEHICLE TRACKING SOLUT	319.84	NOVEMBER 2020 (16) GPRS CELLULAR DATE USAGE
002012110	VERIZON	176.99	11/28/20-12/27/20 FIOS INTERNET RYE LAKE
002012111	VERIZON	164.99	11/28/20-12/27/20 FIOS INTERNET 830 LAKE ST
002012162	VERIZON	48.86	12/2/20-1/1/21 LARCHMONT PLANT INTERNET & PHONE
002012072	VERIZON BUSINESS FIOS	126.98	11/16/20-12/15/20 INTERNET /RYE LAKE
002012112	VERIZON BUSINESS FIOS	168.80	11/28/20-12/27/20 FIOS INTERNET WJWW OFFICE
002012163	VERIZON BUSINESS FIOS	100.95	12/1/20-12/31/20 RYE LAKE PHONE & INTERNET
002012164	VERIZON WIRELESS	2,445.04	11/27/20-12/26/20 WJWW EMPLOYEE MOBILE PHONES
002012161	VILLAGE OF MAMARONECK	211,776.00	4TH PAYM PARTIAL DISTR OF EARN/GENERAL FUNDS /2019
002012073	VINCENT GARAGE, INC	241.74	10/16/20 2014 FORD TRUCK EXPL/CHECK NOISE FRONT
002012074	VISION SERVICE PLAN	615.09	DECEMBER 2020 VISION INSURANCE
002012165	WEST.CTY.DEPT.HEALTH	420.00	DUDLEY LN WATER MAIN REPL/APPROVAL OF PLANS
002012113	WEST CTY DEPT OF LABS	13,548.00	OCTOBER 2020 LAB ANALYSES OF WATER SAMPLES
002012166	WASP ENGINEERING GROUP	7,605.00	11/16/20-12/5/20 PROF & TECH ENG SERV/VARIOUS PROJ
002012167	YALE SOFTWARE SOLUTION	6,228.00	MARCH 2020 43.15 HR INFORMATION TECH SERVICES
002012168	YALE SOFTWARE SOLUTION	9,288.00	1-15 APRIL 2020 64.5 HR INFORMATION TECH SERVICES
002012169	YALE SOFTWARE SOLUTION	8,172.00	16-30 APRIL 2020 56.75HR INFORMATION TECH SERVICES
002012170	YALE SOFTWARE SOLUTION	9,036.00	1-15 MAY 2020 INFORMATION TECHNOLOGY SERVICES
002012171	YALE SOFTWARE SOLUTION	4,428.00	16-31 MAY 2020 30.75 HR INFORMATION TECH SERVICES

VB REFERENCE	VENDOR NAME.....	AMOUNT DUE	DESCRIPTION
002012114	F.B.WEBB COMPANY	133.60	PIPE WRENCH STR 24 ALUM 3 CPCTY
002012115	F.B.WEBB COMPANY	30.23	CAP 2 LF BRS / DISTRIBUTION
002012116	ZEP SALES & SERVICE	588.96	(3) GLOVES NITRIL GENPURP PWDR FREE
***		2,801,649.88	
*			
09 002011204	STERLING NATIONAL BANK	17,121.46	#48 P/E 11/21/20 FEDERAL PAYROLL TAXES WITHHOLDING
09 002012001	STERLING NATIONAL BANK	15,037.28	#49 P/E 11/28/20 FEDERAL PAYROLL TAXES WITHHOLDING
09 002012075	STERLING NATIONAL BANK	13,245.81	#50 P/E 12/05/20 FEDERAL PAYROLL TAXES WITHHOLDING
09 002011205	NYS DEFERRED COMPENSAT	2,621.96	#48 P/E 11/21/20 NYS DEFERRED COMP
09 002012002	NYS DEFERRED COMPENSAT	2,756.92	#49 P/E 11/28/20 NYS DEFERRED COMP
09 002012076	NYS DEFERRED COMPENSAT	2,491.48	#50 P/E 12/05/20 NYS DEFERRED COMP
09 002011206	NYS INCOME TAX	3,309.53	#48 P/E 11/21/20 NYS PAYROLL TAXES WITHHOLDING
09 002012003	NYS INCOME TAX	3,164.81	#49 P/E 11/28/20 NYS PAYROLL TAXES WITHHOLDING
09 002012077	NYS INCOME TAX	2,758.42	#50 P/E 12/05/20 NYS PAYROLL TAXES WITHHOLDING
09 002011207	PAYROLL	52,456.03	#48 P/E 11/21/20 PAYROLL SUMMARY
09 002012004	PAYROLL	40,028.15	#49 P/E 11/28/20 PAYROLL SUMMARY
09 002012078	PAYROLL	36,717.85	#50 P/E 12/05/20 PAYROLL SUMMARY
09 002011208	UTILITY WORKER UNION L	285.00	#48 P/E 11/21/20 UNION DUES
09 002012005	UTILITY WORKER UNION L	435.10	#49 P/E 11/28/20 UNION DUES
09 002012079	UTILITY WORKER UNION L	454.10	#50 P/E 12/05/20 UNION DUES
***		192,883.90	
*			
		2,994,533.78	

[405] 180 items listed out of 22358 items.

For Billings As Of: 12/10/2020
For Cash Received As Of: 12/10/2020

Date	Percentage of Receivable Balance Over 60 Days	Total # of Accts Over 60 Days	Total Balances Over 60 Days	Village of Mamaroneck		Town of Mamaroneck		Town/Village of Harrison		City of Rye		City of New Rochelle	
				# of Accts	Overdue Balance	# of Accts	Overdue Balance	# of Accts	Overdue Balance	# of Accts	Overdue Balance	# of Accts	Overdue Balance
09/06/19	22%	1,101	\$ 528,299	376	\$ 61,870	228	\$ 72,931	468	\$ 382,374	24	\$ 9,767	5	\$ 1,356
09/19/19	17%	1,112	\$ 502,994	399	\$ 104,531	173	\$ 59,577	511	\$ 328,158	25	\$ 9,600	4	\$ 1,127
10/04/19	19%	904	\$ 429,745	329	\$ 93,596	247	\$ 93,726	302	\$ 231,889	21	\$ 8,813	5	\$ 1,721
10/17/19	15%	1,001	\$ 479,603	293	\$ 82,575	176	\$ 75,339	510	\$ 311,832	18	\$ 8,281	4	\$ 1,577
11/07/19	29%	1,083	\$ 329,491	371	\$ 110,664	234	\$ 103,419	453	\$ 102,890	21	\$ 9,983	4	\$ 2,536
11/21/19	17%	1,140	\$ 377,003	484	\$ 129,787	144	\$ 66,769	475	\$ 161,599	33	\$ 16,450	4	\$ 2,399
12/13/19	25%	1,168	\$ 390,067	365	\$ 100,741	177	\$ 54,526	601	\$ 218,308	19	\$ 13,943	6	\$ 2,548
01/10/20	18%	1,082	\$ 281,213	360	\$ 108,817	235	\$ 29,849	457	\$ 126,927	25	\$ 12,967	5	\$ 2,654
01/24/20	25%	1,369	\$ 362,513	515	\$ 136,121	177	\$ 11,000	636	\$ 197,363	37	\$ 15,090	4	\$ 2,938
02/07/20	25%	1,288	\$ 353,307	407	\$ 113,556	286	\$ 31,884	566	\$ 192,220	24	\$ 11,997	5	\$ 3,650
02/21/20	23%	1,384	\$ 361,472	533	\$ 135,968	209	\$ 6,870	599	\$ 205,690	39	\$ 10,464	4	\$ 2,480
03/06/20	24%	1,258	\$ 330,590	442	\$ 119,285	319	\$ 31,969	455	\$ 166,008	35	\$ 10,383	7	\$ 2,945
03/27/20	23%	1,360	\$ 372,036	503	\$ 131,077	229	\$ 17,923	589	\$ 209,838	33	\$ 10,446	6	\$ 2,752
04/09/20	26%	1,549	\$ 429,284	422	\$ 125,210	308	\$ 32,063	784	\$ 259,535	28	\$ 9,055	7	\$ 3,421
05/08/20	24%	1,663	\$ 298,710	466	\$ (13,119)	316	\$ 33,088	843	\$ 272,844	32	\$ 2,287	6	\$ 3,610
05/21/20	20%	1,415	\$ 337,119	455	\$ 19,396	222	\$ 27,457	700	\$ 274,797	33	\$ 11,761	5	\$ 3,709
06/05/20	16%	1,296	\$ 350,696	398	\$ 8,409	263	\$ 40,925	601	\$ 287,246	28	\$ 10,234	6	\$ 3,880
06/18/20	28%	1,238	\$ 538,921	433	\$ 55,064	215	\$ 35,243	565	\$ 435,010	21	\$ 9,942	4	\$ 3,663
07/10/20	16%	1,026	\$ 499,408	317	\$ 7,091	235	\$ 48,540	450	\$ 429,579	19	\$ 9,705	5	\$ 4,493
07/23/20	17%	1,096	\$ 573,745	407	\$ 34,341	187	\$ 40,861	475	\$ 483,299	23	\$ 11,534	4	\$ 3,710
08/10/20	17%	1,076	\$ 612,077	316	\$ 20,224	219	\$ 60,089	524	\$ 519,028	13	\$ 9,601	4	\$ 3,136
08/20/20	14%	1,242	\$ 602,277	396	\$ 54,087	376	\$ 52,359	451	\$ 480,623	15	\$ 11,939	4	\$ 3,269
09/03/20	18%	1,079	\$ 555,207	331	\$ 37,437	217	\$ 79,674	513	\$ 423,066	12	\$ 10,780	6	\$ 4,251
09/17/20	21%	1,061	\$ 689,958	403	\$ 66,343	155	\$ 55,045	473	\$ 549,349	24	\$ 14,978	6	\$ 4,243
10/08/20	21%	1,026	\$ 719,397	319	\$ 51,733	189	\$ 77,073	492	\$ 575,143	20	\$ 10,070	5	\$ 5,379
10/22/20	21%	923	\$ 664,856	368	\$ 98,423	136	\$ 55,660	390	\$ 493,389	24	\$ 12,946	5	\$ 4,438
11/05/20	26%	963	\$ 531,395	325	\$ 74,845	206	\$ 82,479	410	\$ 359,031	17	\$ 10,356	5	\$ 4,684
11/19/20	22%	914	\$ 576,828	320	\$ 86,008	150	\$ 59,801	415	\$ 409,867	24	\$ 17,176	5	\$ 3,977
12/10/20	33%	1,113	\$ 715,599	335	\$ 96,535	177	\$ 68,044	575	\$ 531,816	19	\$ 14,779	7	\$ 4,425

Commercial Backflow Status

12/10/2020

("Commercial" includes: Commercial, Industrial, Institutional, Apartment Buildings & Multi-family 3+ residences)

Hazard Category	Level	Has BFD	%	In Process of Applying for or Installing BFD	%	Ordered to Install BFD due to No Response	%	Under Review Based on Use/Activities	%	Requested Use Info	%	Totals
Dental/Veterinary/Medical Related Activities	High	54		1		0		0		0		55
Industrial/Chemical Using Related Activities	High	111		4		1		0		0		116
Subtotal High Hazard		165	96%	5	3%	1	1%	0	0%	0	0%	171
Auto or Repair/Boat Servicing Activities	Medium	85		0		3		0		0		88
Restaurant/Food/Club Related Activities	Medium	157		1		8		0		0		166
Office/Retail/Warehouse Related Activities	Medium	316		10		50		0		0		376
Subtotal Medium Hazard		558	89%	11	2%	61	10%	0	0%	0	0%	630
Apartment Building (3+ Units)	Low	82		3		5		0		259		349
Subtotal Low Hazard		82	23%	3	1%	5	1%	0	0%	259	74%	349
Use To Be Determined/Identified		0		0		23		0		0		23
Subtotal Use To Be Determined/Identified Hazard	TBD	0	0%	0	0%	23	100%	0	0%	0	0%	23
Totals		805		19		90		0		259		1173
% of Total		69%		2%		8%		0%		22%		100%

Residential Backflow Status (Res-1 family & Res-2 family)

Municipality	Has BFD	%	In Process of Applying for or Installing BFD	%	Communication Has occurred Between WJWW & Customer Regarding BFD	%	Under Review Based on Use/Activities	%	Totals
Village of Mamaroneck	418	11%	9	0%	294	8%	2942	80%	3663
Town of Mamaroneck	514	17%	8	0%	487	16%	1987	66%	2996
T/V of Harrison	1411	24%	22	0%	133	2%	4250	73%	5816
City of Rye	54	16%	0	0%	3	1%	281	83%	338
City of New Rochelle	2	3%	0	0%	0	0%	69	97%	71
Totals	2399		39		917		9529		12884
% of Total	19%		0%		7%		74%		100%

Westchester Joint Water Works						
2020 Disbursements of 2019 WJWW Net Distribution Amounts						
To Member Municipalities as of December 2020 ⁽¹⁾						
	Village of Mamaroneck	Town of Mamaroneck	Town/Village of Harrison	Total Distribution		
2018 Net Income (Before Filter Plant Fines)	\$ 1,475,422.00	\$ 1,043,529.00	\$ 21.3%	\$ 2,387,361.00	48.7%	\$ 4,906,312.00
Less: 2018 Tax Levy Transfers	\$ 102,276.00	\$ 38,128.00	\$	\$ 165,507.00	\$	\$ 305,911.00
Less: Increase in Working Capital Reserve	\$ 180,050.00	\$ 108,550.00	\$	\$ 361,400.00	\$	\$ 650,000.00
2019 Distribution of 2018 Net Income (After Tax Levy)	\$ 1,193,096.00	\$ 896,851.00	\$ 22.7%	\$ 1,860,454.00	47.1%	\$ 3,950,401.00
2019 Net Income (Before Filter Plant Fines)	\$ 969,065.00	\$ 812,346.00	\$ 26.5%	\$ 1,282,616.00	41.9%	\$ 3,064,027.00
Less: 2019 Tax Levy Transfers	\$ 121,961.00	\$ 43,538.00	\$	\$ 249,236.00	\$	\$ 414,735.00
Less: Increase in Working Capital Reserve	\$ -	\$ -	\$	\$ -	\$	\$ -
2020 Distribution of 2019 Net Income (After Tax Levy)	\$ 847,104.00	\$ 768,808.00	\$ 29.0%	\$ 1,033,380.00	39.0%	\$ 2,649,292.00
<u>Schedule of 2019 Income Disbursements in 2020:</u>						
First Disbursement TOH (March 31, 2020)	\$ -	\$ -	\$	\$ 258,345.00	\$	\$ 258,345.00
First Disbursement VOM & TOM (April 28, 2020)	\$ 211,776.00	\$ 192,202.00	\$	\$ -	\$	\$ 403,978.00
Second Disbursement (July 28, 2020)	\$ 211,776.00	\$ 192,202.00	\$	\$ 258,345.00	\$	\$ 662,323.00
Third Disbursement (September 22, 2020)	\$ 211,776.00	\$ 192,202.00	\$	\$ 258,345.00	\$	\$ 662,323.00
Fourth Disbursement (December 15, 2020)	\$ 211,776.00	\$ 192,202.00	\$	\$ 258,345.00	\$	\$ 662,323.00
Total	\$ 847,104.00	\$ 768,808.00	\$	\$ 1,033,380.00	\$	\$ 2,649,292.00

(1) Distributions are contingent upon NYS not imposing and/or waiving accrued filtration plant related fines and reflect 2019 WJWW net income (before filtration plant fines) of \$3,064,027 less transfers to tax liens totaling \$414,735.

Note: In addition to the General Fund distributions above, a Capital Fund distribution of \$9,702 was made April 28, 2020.A4 Breakdown as follows: Village of Mamaroneck (\$3,170) Town of Mamaroneck (\$2,100) and Town of Harrison (\$4,432).

BID SUMMARY

Item Bid: 2021 Water Treatment Chemicals

Bid Advertised: November 18th, November 25th, and December 2nd

Bid Opening: Tuesday, December 8, 2020 11:00 AM

Bidder	Submitted Bid	Non-Collusive Bidding Certificate
<hr/>		

SEE ATTACHED FORM FOR DETAILED AWARD OF BIDS

The Bid Committee recommends the award of contracts, as detailed on the attached document, be made to the identified bidders that provided the lowest bid meeting WJWW's specifications.

Bid Committee:

Manager ()

Business Director ()

Purchasing Agent ()

Counsel

Those present at bid opening indicated by check mark next to name above.

WJWW 2021 Water Treatment Chemicals Bid Summary
(Bids Opened: December 10, 2020)

Bid Item -3" Calcium Hypochlorite Tablets (Accutabs):

<u>Rank</u>	<u>Bidder</u>	<u>Bid Amount</u>	<u>Non-Collusive Bid Cert</u>
1	Coyne Chemical	\$2.8780 per lb.	Yes

Bid Item -Liquid Chlorine:

<u>Rank</u>	<u>Bidder</u>	<u>Bid Amount</u>	<u>Non-Collusive Bid Cert</u>
1	JCI Jones Chemical	\$1.2333 per lb.	Yes

Bid Item -50% Caustic Solution (Sodium Hydroxide)

<u>Rank</u>	<u>Bidder</u>	<u>Bid Amount</u>	<u>Non-Collusive Bid Cert</u>
1	JCI Jones Chemical	\$1.75 per gal	Yes
2	Kuehne Chemical Co., Inc.	\$2.2364 per gal	Yes

Bid Item -Blended Orthophosphate

<u>Rank</u>	<u>Bidder</u>	<u>Bid Amount</u>	<u>Non-Collusive Bid Cert</u>
1	Shannon Chemical	\$1.184 per lb.	
2	Coyne Chemical	\$1.2449 per lb.	Yes
3	Carus Corp.	\$1.26 per lb.	Yes



Westchester Joint Water Works

1625 Mamaroneck Avenue
Mamaroneck, New York 10543
www.wjww.com

Telephone: (914) 698-3500
Fax: (914) 381-4241
Fax: (914) 381-0349

RESOLUTION ADOPTING NY STATE RECORDS RETENTION AND DISPOSITION SCHEDULE LGS-1

WHEREAS, the New York State Archives, through the Department of Education, prepares records retention and disposition schedules to: (a) ensure public records are retained as long as needed for administrative, legal and fiscal purposes; (b) ensure that state and federal record retention requirements are met; (c) ensure that records with enduring historical and other research value are identified and retained permanently; and (d) encourage and facilitate the systematic disposal of unneeded records; and

WHEREAS, the New York State Archives recently revised and consolidated the retention and disposition schedules and issued a single, comprehensive retention schedule for statewide use known as LGS-1 which became effective on August 1, 2020 and which will supersede prior retention schedules including the schedule now applicable to Westchester Joint Water Works ("WJWW"); and

WHEREAS, in accordance with law, WJWW must adopt LGS-1 by resolution after August 1, 2020 and prior to January 1, 2021 before using it as a basis for destroying unneeded or outdated records.

NOW, THEREFORE, BE IT RESOLVED, that WJWW hereby adopts the Retention and Disposition Schedule for New York Local Government Records (LGS-1), which was issued pursuant to Article 57-A of the Arts and Cultural Affairs Law and contains legal minimum retention periods for records; and

BE IT FURTHER RESOLVED, that in accordance with Article 57-A, WJWW records will be disposed of only after they have met the minimum retention periods described in LGS-1 and that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

ROLL CALL

AYES:

NAYS:

DATE:

WASP Engineering Group, PLLC

44 Flagler Road
Poughquag, New York 12570

Phone: 914 804-2564
Fax: 845 592-8313

E-Mail: bobwasp22@gmail.com

LETTER PROPOSAL

PAGE 1 OF 3

DATE: 12/10/20

PROJECT NUMBER: WW.020.800

PROJECT NAME: Engineering design and associated construction services related to the replacement of approximately 351 LF of 4-inch transite water main pipe with 6-inch ductile iron pipe in Dudley Lane, Town of Mamaroneck.

PROJECT LOCATION:
Town of Mamaroneck

CLIENT CONTACT: Westchester Joint Water Works
1625 Mamaroneck Avenue
Mamaroneck, New York 10543

AGREEMENT TERMS

BACKGROUND:

On December 7, 2020 WJWW personnel confirmed a water leak in Dudley Lane, an asbestos cement (AC) water main pipe. A water sample was taken from the main blow-off which confirmed the presence of asbestos fibers, though less than the Part 5 regulatory MCL concentrations. WJWW isolated the main and notified WCDOH of the leak. WJWW field crews made customer notification and installed temporary water service to the five residences impacted by the water main shutdown. The replacement of this full length of AC main is being expedited as emergency contract work, consistent with WJWW policy.

SCOPE OF SERVICES: THE FOLLOWING PROFESSIONAL SERVICES ARE PROPOSED FOR THE CLIENT AS FOLLOWS:

This proposal is for the work related to the design, construction oversight, certifications and as-built plans required for the replacement of approximately 351 LF of AC pipe with 6-inch ductile iron water pipe and a new hydrant and valve. The new main will connect to a new valve at the recently installed tee in front of #2 Dudley Lane.

Fee Basis

Task 1 Preliminary Test Pits, Utility Delineation, Design of Replacement Water Main including hydrant; Water Supply Application, Engineering Report and Plans for filing with WCDOH.

Deliverables:

PE sealed construction drawings, Engineer's Report and Water Main Application

Estimated Fee Not to Exceed

\$ 5,500.00

Task 2 Site Inspection/Oversight of activities during construction activities. It is estimated that the total project will take 13-16 field days for the new main, hydrant w/valve and residential service lines connections and meter pits and roadway restoration. Coordination will be maintained with WCDOH for field changes, as needed.

Deliverables:

Daily Inspection Reports and Project Photos

Wasp Engineering will provide full time inspection of work activities.

Daily Rate (Estimated day shift @ 8-9 hours)

Field inspector (Assume 9 hours) @ \$ 90.00/hour = \$ 810.00

PE/Oversight (Assume 3 hours) @ \$ 195.00/hour = \$ 585.00

Daily Inspection/ PM rate: \$1,395.00/ day x 16 days=

Estimated Fee No to Exceed

\$ 22,320.00

**Attachment
WASP Engineering Group, PLLC**

2020-21 BILLING RATES

PROFESSIONAL AND TECHNICAL SERVICES

LABOR BILLING SCHEDULE

Principal/ Professional Engineer	\$ 195.00 /hr.
Project Engineer	\$ 130.00/hr.
Auto CADD Tech	\$ 130.00/hr.
Const, Inspector/Field Technician	\$ 90.00/hr.

These rates are for the period thru December 31, 2019