

# **WESTCHESTER JOINT WATER WORKS**

**Pre-Meeting Packet**

**For**

**Tuesday, July 27, 2021 at 3:30 p.m.**

**Board Meeting**

**NOTICE OF MEETING**  
**WESTCHESTER JOINT WATER WORKS**  
**BOARD OF TRUSTEES**  
**MEETING**

The Westchester Joint Water Works Board of Trustees Meeting has been scheduled for:

**DATE:**               **July 27, 2021**

**DAY:**               **Tuesday**

**TIME:**             **3:30 p.m.**

**LOCATION:**       **Westchester Joint Water Works**  
                          **1625 Mamaroneck Avenue**  
                          **Mamaroneck, NY 10543**

**TRUSTEES NOT ATTENDING THE MEETING IN-PERSON WILL  
ATTEND REMOTELY VIA ZOOM FROM THE FOLLOWING  
LOCATION:**

**57 Jackson Road**  
**Brewster, Massachusetts 02631**

**The meeting will be conducted in Board Room at 1625 Mamaroneck Avenue. Interested parties have a choice to attend in-person or virtually through the videoconferencing service Zoom which can be accessed by: (i) typing “join.zoom.us” on your web browser and entering the Webinar ID 92913064695, Passcode: 002934; or (ii) using the direct link <https://zoom.us/j/92913064695?pwd=eVV5VGRzMFRQwRGx6MnZQazVVaklJdz09>; or (iii) dialing telephone number 929 205 6099.**

If you have any questions, please call (914) 698-3500, extension 610.

# **WESTCHESTER JOINT WATER WORKS BOARD OF TRUSTEES MEETING AGENDA**

**Tuesday, July 27, 2021 at 3:30 p.m.**

**In**

**Main Office Conference Room**

**Trustees not attending the meeting in-person will attend remotely via Zoom from the following location:**

**57 Jackson Road  
Brewster, Massachusetts 02631**

**The meeting will be conducted in Board Room at 1625 Mamaroneck Avenue. Interested parties have a choice to attend in-person or virtually through the videoconferencing service Zoom which can be accessed by: (i) typing “join.zoom.us” on your web browser and entering the Webinar ID 92913064695, Passcode: 002934; or (ii) using the direct link**

**<https://zoom.us/j/92913064695?pwd=eVV5VGRzMFRQwRGx6MnZQazVVaklJdz09;>**  
**or (iii) dialing telephone number 929 205 6099.**

## **I. APPROVAL OF MINUTES**

- July 13, 2021 Board Meeting

## **II. FINANCIAL REPORTS AND APPROVALS**

- Bank Balances
- Approval of Claims
- General Administration
  - Resolution to Amend the WJWW Rules & Regulations

## **III. OLD BUSINESS**

- Project Updates

## **IV. MANAGER’S REPORT**

## **V. NEW BUSINESS**

## **VI. CONSIDERATION OF EXECUTIVE SESSION**

## **VII. DATE OF NEXT MEETING - TBD**

**WESTCHESTER JOINT WATER WORKS**  
**Board of Trustees Meeting**  
**Tuesday, July 13, 2021 at 3:30 p.m.**

The meeting was called to order at 3:40 p.m. with the following members present (in-person and via videoconferencing):

**Present:**

- Trustees: Ron Belmont (in-person), Nancy Seligson (in-person), Thomas Murphy (in-person)
- Lori Lee Dickson, General Counsel (via videoconferencing)
- Paul Kutzy, Manager (via videoconferencing)
- David Birdsall, Business Director (via videoconferencing)
- Frank Arcara, General Superintendent (via videoconferencing)
- Jacqueline Briggs, Assistant Civil Engineer (via videoconferencing)
- Zach Wasp, Assistant Civil Engineer (via videoconferencing)

**Approval of Minutes**

Trustee Murphy made a motion to approve the minutes of the June 22, 2021 Board meeting. Trustee Belmont seconded the motion, all in favor:

Trustee Seligson	"aye"
Trustee Belmont	"aye"
Trustee Murphy	"aye"

**Financial Reports and Approvals**

David Birdsall, Business Director, reviewed bank balances and presented claims to the Board highlighting significant items, among them: Payroll Costs, Insurance Premium (A.J. Gallagher), Lab Fees, Chemical Costs (Shannon Chemical & Coyne Chemical) and Bill Printing and Mailing (Matrix).

Approval of Claims: Trustee Belmont made a motion to approve 77 claims totaling \$323,506.00. Trustee Murphy seconded the motion, all in favor:

Trustee Seligson	"aye"
Trustee Belmont	"aye"
Trustee Murphy	"aye"

**General Administration:**

- Emergency/Priority Services Contract: The Business Director explained that the Emergency/Priority Services contract with Etre Associates/ELQ Industries is due to expire on

August 6<sup>th</sup>, 2021 and that a resolution to extend the contract was circulated to the Trustees for consideration. The current contract contains a one-time option to extend the contract for one year, at the same terms. It was noted that next year the Emergency/Priority Services contract will, once again, be put out to bid. Trustee Belmont made a motion to approve the proposal to extend the current Emergency/Priority Services contract with Etre Associates/ELQ Industries for one year, at the same terms. Trustee Murphy seconded the motion, all in favor:

Trustee Seligson	"aye"
Trustee Belmont	"aye"
Trustee Murphy	"aye"

- Osborn Road Wholesale Meter / Pressure Regulator Vault: A Joint Capital Project (A-1374) located in the Town of Harrison to install a Pressure Reducing Valve (PRV) and metering unit vault at the interconnection location at Osborn Road with an estimated total cost of \$250,000 (inclusive of subsurface investigations, construction, engineering, oversight and regulatory filings) was presented to the Board for approval. This project will improve WJWW's ability to monitor & control both water flow and water pressure with an adjacent water system managed by Suez Water Westchester (two similar projects are also being done at the Anderson Hill Rd interconnection and the Westchester Ave interconnection). It is also an element of a plan to comply with New York City's Demand Management Program. Trustee Belmont made a motion to approve the Joint Capital Project (A-1374) at an estimated total cost of \$250,000 to install a Pressure Reducing Valve (PRV) and metering unit vault at this interconnection location. Trustee Murphy seconded the motion, all in favor:

Trustee Seligson	"aye"
Trustee Belmont	"aye"
Trustee Murphy	"aye"

- Weaver Street Pump Station / Pressure Regulator Vault: A Joint Capital Project (A-1378) to make modifications and to install a Pressure Reducing Valve (PRV) with an estimated total cost of \$450,000 (inclusive of subsurface investigations, construction, engineering, oversight and regulatory filings) was presented to the Board for approval. This project is designed to improve redundancy and resiliency and allows for better movement of water from the intermediate pressure zone to the low pressure zone within the WJWW system. This improvement will also facilitate maintenance/repair work on the Shaft 22 main transmission line as it will allow the transmission main to be taken out of service as additional water supply can be moved to the southern end of the system from the northern source at Rye Lake. Trustee Murphy made a motion to approve the Joint Capital Project (A-1378) at an estimated total cost of \$450,000 to make modifications and install a Pressure Reducing Valve (PRV) at this location. Trustee Belmont seconded the motion, all in favor:

Trustee Seligson	"aye"
Trustee Belmont	"aye"
Trustee Murphy	"aye"

- Rye Lake Filtration Plant: Lori Lee Dickson, General Counsel, reported that WJWW consultants are still working on the Scope and that a refined document will be presented to the Board when it is finalized.

Lori Lee Dickson, General Counsel then presented to the Board, a proposal from Co-Communications to extend their contract for the next phase of work with regard to public relations services for the Filtration Plant, in a monthly retainer amount of \$3,500.00. The original agreement is due to expire shortly. The current contract extension proposal presented to the Trustees for consideration will run on a month-to-month basis and can be terminated when WJWW decides the services are no longer needed. Trustee Murphy made a motion to approve the Co-Communications contract extension proposal and Trustee Belmont seconded the motion, all in favor:

Trustee Seligson	"aye"
Trustee Belmont	"aye"
Trustee Murphy	"aye"

A separate Media Plan proposal from Co-Communications was presented at the WJWW Board of Trustees meeting on June 8<sup>th</sup>. The Trustees expressed that they are in favor of a plan that focuses more on taking advantage of local outreach options to educate the ratepayers, rather than casting a wider net. The Trustees also shared that they would be interested in hearing about results and/or data about the actions that have been taken to date to educate the public, before proceeding to a vote on the matter.

### **Old Business**

Frank Arcara, General Superintendent, updated the Board on the following:

- Purchase Booster Station Upgrades & PRV: The temporary 2mgd pump has been removed and following TVOH Building Department permit approval, the generator pad has been poured and is curing. It is expected that three 5mgd pumps will be shipped on July 28<sup>th</sup>.
- UV Facility / Rye Lake: On July 6<sup>th</sup>, WJWW staff began work and ELQ installed a silt fence and removed trees at this project site. The electrical contractor will start with trench work for the underground electric on July 15<sup>th</sup>. As part of the overall project approval process, DEP required that a landscaping plan be developed and it is expected that some trees and bushes will be replaced when this project is completed.
- Buss Bar Replacement / Rye Lake: The Buss Bar has been completely installed and the Rye Lake Pump Station is running on regular power, returning to normal operation.
- Over the last two weeks, WJWW Distribution staff installed a new sample station and a curb box repair. The Service Department responded to 250 service calls, performed 13 backflow inspections, read District 2 & 3 meter and did weekly/monthly flushing. ELQ completed six service line renewals, two fire hydrant replacements and two valve replacements.

### **Manager's Report**

No Manager's Report needed at this time.

### **New Business**

No New Business to discuss at this time.

### **Executive Session**

No Executive Session needed at this time.

### **Date of Next Meeting**

The next Board of Trustees meeting is scheduled for July 27, 2021 at 3:30 p.m.

With no further business to discuss, Trustee Belmont made a motion to adjourn the meeting. Trustee Murphy seconded the motion:

Trustee Seligson	"aye"
Trustee Belmont	"aye"
Trustee Murphy	"aye"

The meeting adjourned at 4:03 p.m.

**WESTCHESTER JOINT WATER WORKS**  
**REPORT OF BANK ACCOUNT BALANCES WITH STERLING NATIONAL BANK**  
**JANUARY 1, 2021 TO JULY 27, 2021**

	Interest Rates	01/12/21	01/26/21	02/09/21	02/23/21	03/09/21	03/23/21	04/13/21	04/27/21	05/11/21	05/25/21	06/08/21	06/22/21
ACCOUNT													
GENERAL FUND	0.030	5,763,435	5,047,673	5,325,102	4,236,162	3,946,716	3,670,273	3,866,092	3,552,099	3,054,669	3,397,032	3,668,689	2,334,597
MONEY MARKET	0.070	1,206,933	1,206,933	1,207,001	1,207,001	1,207,070	1,207,070	1,207,148	1,207,148	1,207,223	1,207,223	1,207,301	1,207,397
CONSUMER DEP	0.030	792,317	789,317	783,334	783,334	746,349	743,349	746,364	746,364	743,380	738,080	741,096	744,000
CAPITAL FUND	0.030	9,696	9,696	9,696	9,696	9,696	9,696	9,698	9,696	9,688	0	0	0
TOTALS:		7,772,381	7,053,619	7,325,133	6,236,193	5,909,831	5,630,388	5,829,302	5,515,307	5,014,960	5,342,335	5,617,087	4,285,995

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**WESTCHESTER JOINT WATER WORKS**

DATE OF MEETING	01/12/21	01/26/21	02/09/21	02/23/21	03/09/21	03/23/21	04/13/21	04/27/21	05/11/21	05/25/21	06/08/21	06/22/21	07/13/21	07/27/21	TOTAL
TOTAL NUMBER OF CLAIMS:	167	92	149	141	150	94	152	94	117	95	133	164	77	120	1745
TOTAL NUMBER OF CHECKS:	150	83	140	133	141	86	140	86	107	87	124	156	64	112	1609
AMOUNT OF CLAIMS & CHECKS	\$1,187,044	\$519,856	\$1,610,918	\$1,356,134	\$1,202,300	\$409,957	\$1,644,722	\$1,951,753	\$1,204,959	\$1,688,272	\$1,150,142	\$2,481,415	\$323,506	\$2,796,807	\$19,527,785
MAJOR CATEGORIES															
PAYROLL & BENEFITS	\$233,314	\$180,176	\$140,582	\$134,878	\$131,105	\$116,978	\$175,277	\$130,048	\$140,263	\$122,716	\$131,862	\$203,077	\$194,912	\$128,466	\$2,153,654
CHEMICALS, MATERIALS, PARTS	\$45,226	\$98,919	\$70,688	\$85,832	\$64,659	\$74,140	\$76,267	\$122,587	\$30,012	\$70,240	\$29,706	\$107,325	\$31,712	\$69,955	\$977,248
PERMITS/INSURANCES	\$99,466	\$5,400	\$89,500	\$14,924	\$14,924	\$108,869	\$107,673	\$10,319	\$14,430	\$87,895	\$19,730	\$21,972	\$49,365	\$83,841	\$713,392
PROFESSIONAL/ENGINEERING/LEGAL	\$69,267	\$2,838	\$14,272	\$86,017	\$17,502	\$39,231	\$45,763	\$101,642	\$32,158	\$17,303	\$27,715	\$64,821	\$18,778	\$23,827	\$561,134
NYC WATER BOARD/UNITED WATER	\$510,524	\$0	\$0	\$468,005	\$455,060	\$0	\$415,018	\$0	\$0	\$456,518	\$0	\$483,822	\$0	\$953,452	\$3,742,399
OFFICE & COMPUTER	\$11,495	\$320	\$25,493	\$9,095	\$10,524	\$27,371	\$6,278	\$11,144	\$13,952	\$9,260	\$21,025	\$13,559	\$8,417	\$18,643	\$186,576
UTILITIES & TELEPHONES	\$37,100	\$3,527	\$35,139	\$32,548	\$9,394	\$33,039	\$12,107	\$30,383	\$4,725	\$33,345	\$1,264	\$29,925	\$4,167	\$34,655	\$301,318
EMPLOYEE EDUCATION/EXPENSE	\$4,538	\$0	\$0	\$132	\$10,254	\$0	\$150	\$0	\$0	\$0	\$236	\$0	\$0	\$0	\$15,310
MEDICARE REIMBURSEMENTS	\$0	\$0	\$0	\$0	\$18,444	\$0	\$0	\$0	\$0	\$0	\$17,553	\$891	\$0	\$0	\$36,888
CUSTOMER REFUNDS	\$653	\$62,785	\$10,042	\$39	\$621	\$50	\$3,219	\$2,842	\$0	\$0	\$4,213	\$972	\$0	\$7,168	\$92,604
BLDGs/GROUNDS IMPROVEMENTS	\$19,741	\$9,704	\$3,600	\$2,063	\$48,851	\$1,160	\$2,310	\$971	\$17,761	\$8,450	\$10,628	\$27,729	\$7,705	\$21,926	\$180,599
TAXES	\$0	\$33,809	\$4,030	\$0	\$7,642	\$0	\$67,349	\$0	\$0	\$9,717	\$26,405	\$0	\$0	\$0	\$148,952
AUTHORIZATIONS	\$155,720	\$122,204	\$45,550	\$79,608	\$338,502	\$3,449	\$722,601	\$92,708	\$443,805	\$856,000	\$661,763	\$479,044	\$8,450	\$556,664	\$4,566,068
O/S CONTRACTORS	\$0	\$174	\$660,693	\$368,409	\$74,818	\$5,670	\$10,710	\$10,710	\$509,853	\$16,828	\$198,042	\$83,237	\$0	\$213,336	\$2,141,770
TOTAL CLAIMS/CHECKS:	\$1,187,044	\$519,856	\$1,010,069	\$1,356,134	\$1,202,300	\$409,957	\$1,644,722	\$502,644	\$1,204,959	\$1,688,272	\$1,150,142	\$1,516,374	\$323,506	\$2,111,933	\$15,827,912
REIMB. FOR SEWER RENTS	\$0	\$0	\$600,849	\$0	\$0	\$0	\$0	\$484,068	\$0	\$0	\$0	\$0	\$0	\$684,874	\$1,769,791
DISTRIBUTIONS TO MUNIS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$965,041	\$0	\$0	\$0	\$0	\$0	\$0	\$1,930,082
GRAND TOTAL:	\$1,187,044	\$519,856	\$1,610,918	\$1,356,134	\$1,202,300	\$409,957	\$1,644,722	\$1,951,753	\$1,204,959	\$1,688,272	\$1,150,142	\$2,481,415	\$323,506	\$2,796,807	\$19,527,785

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**WESTCHESTER JOINT WATER WORKS  
GENERAL FUND ACCOUNTS  
TUESDAY, JULY 27, 2021**

CASH BALANCE IN STERLING NATIONAL BANK:

GENERAL FUND	7/1/2021	\$	2,554,209.34
MONEY MARKET	7/1/2021	\$	1,207,471.98
TOTAL:		\$	3,761,681.32

NET ACTIVITY: FROM 7/1/2021 TO 7/27/2021  
STERLING NATIONAL BANK

\$	1,157,888.45
\$	1,157,888.45

CASH AVAILABLE TO PAY CLAIMS:

GENERAL FUND:	7/27/2021	\$	3,712,097.79
MONEY MARKET	7/27/2021	\$	1,207,471.98
TOTAL:		\$	4,919,569.77

LESS:	UNAPPROVED CLAIMS:	\$	(2,669,746.26)
	OUTSTANDING CHECKS PRIOR PERIODS:	\$	(1,001,174.44)

<b>CASH BALANCE AFTER PAYING CLAIMS:</b>	<b>\$</b>	<b>1,248,649.07</b>
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**CLAIMS PAYABLE:**

Checks Voided #62341-62366

DATE	FROM	TO	
14-Jul-21	2107052	2107076	\$ 189,215.74
Check Nos.	62367	62391	
16-Jul-21	2107083	2107125	\$ 832,644.92
Check Nos.	62392	62434	
21-Jul-21	2107131	2107173	\$ 1,647,885.60
Check Nos.	62435	62476	
<b>TOTAL CLAIMS PAYABLE:</b>			<b>\$ 2,669,746.26</b>

**PAYROLL CLAIMS**

(ZERO BALANCE CHECKING ACCOUNT)

DATE	FROM	TO	
10-Jul-21	2107078	2107081	\$ 63,627.41
Check Nos.	2274	2274	
17-Jul-21	2107126	2107130	\$ 63,432.98
Check Nos.	2275	2275	
<b>TOTAL PAYROLL CLAIMS:</b>			<b>\$ 127,060.39</b>

<b>TOTAL ALL CLAIMS:</b>	<b>\$</b>	<b>2,796,806.65</b>
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Prepared by: \_\_\_\_\_ David Birdsall, Business Director

Submitted by: \_\_\_\_\_ David Birdsall, Business Director

Approved by: \_\_\_\_\_ Nancy Seligson, Chairperson  
Board of Trustees

VB REFERENCE	VENDOR NAME.....	AMOUNT DUE	DESCRIPTION
002107131	ADP, INC.	1,406.01	P/E 6/19;6/26;7/3;7/10 PAYROLL PROCESSING
002107052	ALL MAKES PUMP & MOTOR	11,800.00	JUNE 2021 RYE LAKE PUMP STATION/REPAIR SHAFT MOTOR
002107053	ALL MAKES PUMP & MOTOR	54,820.00	A1373 JOINT PURCHASE BOOSTER STATION PRV MODIFICAT
002107083	ALL MAKES PUMP & MOTOR	36,480.00	A1373 JOINT PURCHASE BOOSTER STATION PRV MOD
002107084	ADVANCED TESTING SYSTE	1,520.00	PERMORM INSUL RESISTANCE/RYE LAKE PUMP STATION
002107054	BEN ROMEO CO., INC.	705.00	JUNE 2021 SPADE SHOVELS LONG & SHORT
002107055	CABLEVISION LIGHTPATH,	1,375.79	7/1/21-7/31/21 INTERNET 100MB / OFFICE
002107085	CARMEL WINWATER WORKS	5,291.50	JUNE 2021 ROD F PLATE, CORBLUE ROD, NUT, WASHER
002107132	CARMEL WINWATER WORKS	2,500.00	JUNE 2021 PURPOSE SLV;16 HYMAX COUPLING/INVENTORY
002107133	CARMEL WINWATER WORKS	3,997.50	JUNE 2021 MJ TEE;MEGALUG/INVENTORY/ROD, NUT
002107134	CITIBANK	449.61	JUNE 2021 UPS, APPLE STOR;GAS;AMZ TOASTER OVEN
002107056	CONCRETE EXPRESS OF NY	1,659.00	JUNE 2021 K-CRETE FOR ROAD REPAIRES/T/H VAR.LOC.
002107086	CON EDISON -PRV DISTR	95.14	6/7/21-7/7/21 ELECTRICITY WESTCHESTER AVE PRV
002107087	CORE & MAIN LP	557.18	FL6502 HANDHELD REPAIR
002107057	DAKOTA SUPPLY CORP	1,485.00	JUNE 2021 T/M CAMPBELL & VILLA/REPALCE VALVE
002107058	DAKOTA SUPPLY CORP	5,368.66	JUNE 2021 ITEM 4 FOR ROAD REPAIRES
002107088	DAKOTA SUPPLY CORP	2,969.00	JO2109 WESTERLEIGH REP HIT HYDRANT;OTHER R-D REPAI
002107135	DELUXE	892.30	DELUXE (1,500) CHECKS, COLORAMA (500) PEN
002107089	DOLPH ROTFELD ENGINEER	50.00	A1364 JOINT RYE LAKE FILTRATION FACILITY4/26-5/23
002107136	ETRE ASSOCIATES LTD	19,668.11	J21-09 6/11/21 T/H 25 WESTERLEIGHT RD/REPLACE HIT
002107137	ETRE ASSOCIATES LTD	12,047.78	3/5/21 T/M 34 VINE RD. SERVICE CONNECTION LEAK REP
002107138	ETRE ASSOCIATES LTD	41,298.16	A1366 JOINT ANDERSON HILL RD PRV/3/23/21
002107139	ETRE ASSOCIATES LTD	16,890.22	3/5/21 T/M 118 N. CHATSWORTH/REPL LEAKING PL SERV
002107140	ETRE ASSOCIATES LTD	10,648.82	3/22/21 V/M 621 BALDWIN/SERV CONN LEAK REPAIR
002107142	ETRE ASSOCIATES LTD	17,646.93	3/5/21 V/M 1314 SHERMAN AVE/REPL LEAKING PL SERV
002107143	ETRE ASSOCIATES LTD	3,842.88	3/8/21 V/M 511 RUSHMORE REPL LEAD SERV
002107144	ETRE ASSOCIATES LTD	12,905.28	3/25/21 T/M EVERGREEN LN/REPL HYDRANT #2340
002107145	ETRE ASSOCIATES LTD	12,020.04	3/25/21 T/M 50 FERNWOOD RD. SERV CONNECT LEAK
002107146	ETRE ASSOCIATES LTD	27,686.97	A1377 V/M HOWARD AVE WATER MAIN REPL/4/9/21
002107147	ETRE ASSOCIATES LTD	10,961.73	4/5/21 T/H 26 BROOKSIDE LN/WATER MAIN REP
002107148	ETRE ASSOCIATES LTD	3,481.00	A1377 V/M HOWARD AVE WATER MAIN REPL/3/9/21
002107149	ETRE ASSOCIATES LTD	7,939.74	3/22/21 T/M 18 YORK RD. WATER MAIN REPAIR
002107150	ETRE ASSOCIATES LTD	23,232.08	3/17/21 T/H 4 PURDY ST. SERV CONN LEAK REPAIR
002107151	ETRE ASSOCIATES LTD	16,754.49	3/15/21 T/H LAKE ST. REPLACE HYDRANT #3678
002107152	ETRE ASSOCIATES LTD	11,527.94	3/25/21 T/H 15 GREENWAY/ 6" WATER MAIN
002107153	ETRE ASSOCIATES LTD	2,664.84	A1379 T/M WTR INFRSTR REPLACEMENTS/PLANNED PAVING
002107154	ETRE ASSOCIATES LTD	15,769.41	3/12/21 T/M BOULDER CIRCLE/SERV CONN LEAK REPAIR
002107155	ETRE ASSOCIATES LTD	26,556.10	3/29/21 T/M 5 KNOLLWOOD DR./CURB VALVE REPAIR
002107156	ETRE ASSOCIATES LTD	5,301.21	3/12/21 T/H 46 MADISON ST. 4" WATER MAIN REPAIR
002107157	ETRE ASSOCIATES LTD	1,773.32	3/12/21 T/H USPS CORE DRILL
002107158	ETRE ASSOCIATES LTD	7,517.68	3/19/21 T/H NIKE BASE/REPLACE HYDRANT 5318
002107059	GLOBAL MONTELLO GROUP	2,574.91	JUNE 2021 (700) GALS OF DIESEL;(400) GALS OF GASOL
002107090	GLOBAL MONTELLO GROUP	970.16	6/11/21 (425) GALS OF DIESEL WJWW TRUCKS
002107091	GLOBAL MONTELLO GROUP	906.19	6/8/21 (400) GALS OF DIESEL WJWW TRUCKS
002107092	GLOBAL MONTELLO GROUP	339.93	6/4/21 (150) GALS OF DIESEL WJWW TRUCKS
002107093	GRAINGER	33.86	JUNE 2021 (2) FUSE, CLASS CC,10A/ELECTRICAL PANEL
002107159	GREATAMERICA FINANCIAL	206.22	6/1/21-6/30/21 XEROX ALTA LINK C8045 COPIER
002107094	ROSALIND GE	34.85	CUST REFUND 313127009982 DUE TO DOUBLE PAYMENT
002107095	HACH COMPANY	50.92	JUNE 2021 (2) FLUORIDE STD/PLANTS
002107096	HACH COMPANY	1,559.76	PHOSPHATE LR RGT SET/PURCHASE BOOSTER
002107097	HACH COMPANY	79.23	JUNE 2021 FLUORIDE REAGENT SET/PURCHASE BOOSTER
002107098	HACH COMPANY	8,742.61	JUNE 2021 FLUORIDE ANALYZER W/REAGENTS/PURCHASE BO
002107099	HACH COMPANY	15,484.11	PHOSPHATE LR ANALYZER PURCHASE BOOSTER
002107160	HAZEN AND SAWYER, P. C	306,655.26	A1364 JOINT RYE LAKE FILTRATION FACILITY/MARCH 21

VB REFERENCE	VENDOR NAME.....	AMOUNT DUE	DESCRIPTION
002107060	HOME DEPOT	598.53	JUNE 2021 TUBING CUTTER, VOL TESTER, SAW, TOOLSET
002107100	HUNTINGTON POWER	5,190.00	7/6/21-7/13/21 RENTAL GENERATOR/RATE CORR/RYE LAKE
002107101	HUNTINGTON POWER	8,267.75	7/6/21-7/13/21 RENTAL GENERATOR/RYE LAKE UNIT1
002107061	JCI JONES CHEMICALS, I	4,440.00	(24) 150 LB CHLORINE CYLINDER/RYE LAKE PLANT
002107062	K.R.B.VAC & JANITORIAL	1,769.20	JUNE 2021 MISC ITEMS/ALL LOCATIONS
002107102	JACKSON LEWIS LLP	8,814.40	JUNE 2021 PROFESSIONAL SERVICES/GENERAL MATTERS
002107063	MATRIX IMAGING SOLUTIO	2,379.02	JUNE 2021 BASE & ADD. PACKAGES
002107161	MCI COMM SERVICE	38.56	JULY 2021 PHONE LINE GENERATOR/LONG DISTANCE SERV
002107162	MCI COMM SERVICE	38.56	JULY 2021 INTERNET & PHONE PURCHASE ST/LONG DISTAN
002107163	MCI COMM SERVICE	38.56	JULY 2021 LAKE ST PLANT PHONE LONG SERVICE
002107064	MILES TREE EXPERTS, LL	3,550.00	A1373 JOINT PURCHASE BOOSTER STATION PRV
002107065	MCCARTHY FINGAR LLP	4,583.33	AUGUST 2021 PROFESSIONAL SERVICES
002107103	MCCARTHY FINGAR LLP	4,583.33	AUGUST 2021 PROFESSIONAL LEGAL SERVICES
002107104	MCCARTHY FINGAR LLP	919.34	MAY 2021 PROFESSIONAL LEGAL SERVICES
002107105	MCCARTHY FINGAR LLP	984.00	A1352 JOINT RYE LAKE UV FACILITY LEGAL SERVICES
002107106	MCCARTHY FINGAR LLP	5,856.00	A1364 RYE LAKE FILTRATION FACILITY LEGAL SERVICES
002107107	NELSON POPE VOORHIS	11,038.75	A1364 RYE LAKE FILTRATION FACILITIES 4/16-5/26
002107108	NELSON POPE VOORHIS	4,867.89	A1364 JOINT RYE LAKE FILTRATION FAC. 4/29-5/25
002107109	NELSON POPE VOORHIS	1,886.25	A1352 JOINT RYE LAKE UV FACILITY 1/29/20
002107066	STATE OF NEW YORK	78,140.78	AUGUST 2021 HEALTH INSURANCE/CODE03024-NYSHIP
002107164	NY POWER AUTHORITY	31,923.51	JUNE 2021 ELECTRIC POWER ALL LOCATION
002107165	NYC WATER BOARD	381,707.20	MAY 2021 RYE LAKE BLOCK90100, LOT833, METER7909
002107166	NYC WATER BOARD	188,821.95	MAY 2021 EXCESS PER CAPITA WJWW LOTS1270&833
002107167	NYC WATER BOARD	350,527.78	MAY 2021 SHAFT 22 BLOCK90100, LOT1270, METER9940
002107168	NYC WATER BOARD	32,395.54	MAY 2021 EXCESS PER CAPITA V/L LOT1270
002107067	PATCHEN STENO SERVICES	340.00	A1364 JOINT RYE LAKE FILTRATION FACILITY/REC.PROCE
002107110	PENDRAGON LLC	1,440.00	JUNE 2021 SENIOR ENG. SERV PRV/ADELPHI, MACY, UNION
002107111	PENDRAGON LLC	1,967.09	JUNE 2021 SN. ENG SERVICES RYE LAKE; SHAFT 22
002107068	PERFECTION PLUS	6,698.76	JUNE 2021 GROUND MAINTENANCE VAR LOC; WORK AT OFFIC
002107169	READY REFRESH BY NESTL	676.99	6/15/21-7/14/21 POLAND SPRG BRAND WATER
002107112	SAMMARCO STONE & SUPPL	778.20	JUNE 2021 QUIKRETE CONCRETE FOR REPAIRS
002107113	SAMMARCO STONE & SUPPL	32.74	JUNE 2021 T/H 4 HIGHFIELD RD CEMENT FOR SERVICE
002107114	SAFEGUARD PROPERTIES,	393.10	REFUND 203189008750 DUE TO OVERPAYMENT
002107115	SWIFTREACH NETWORKS, L	1,575.00	JUNE 2021 SWIFT SUBSCRIPTION FEE
002107116	TOWN/HARRISON	378,115.73	2QUARTER 2021 REIMBURSEMENT SEWER RENT CHARGES
002107117	TOTAL TECHNOLOGY SOLUT	2,619.86	DELL PRECISION MOBILE WORKSTATION, DOCKING STATION
002107118	TOTAL TECHNOLOGY SOLUT	4,700.00	N20-20 HOUR NETWORK TIMEBLOCK
002107119	TOTAL TECHNOLOGY SOLUT	3,970.00	AUGUST 2021 ESP MANAGED SERVER/DESKTOP
002107120	TOTAL TECHNOLOGY SOLUT	756.00	JULY 2021 (56) ADDITIONAL MAILBOX W/OUTLOOK
002107121	TOWN OF MAMARONECK	161,704.09	2QTR 2021 REIMBURSEMENT FOR SEWER RENT CHARGES
002107069	TOWN/VILLAGE OF HARRIS	5,700.00	JUNE 2021 ROAD OPENING PERMITS
002107170	SIRISHA TATA	6,739.92	REFUND CUST 104181414178/6808 PAYED INSTEAD OF 68
002107070	VEHICLE TRACKING SOLUT	319.84	JULY 2021 (16) GPRS CELLULAR DATA USAGE
002107071	VERIZON	235.60	7/7/21-8/6/21 PURCHASE ST INTERNET
002107072	VERIZON	392.52	7/4/21-8/3/21 WEAVER ST. PLANT INTERNET & PHONE
002107073	VERIZON	51.83	7/6/21-8/5/21 LAKE ST PLANT PHONE
002107074	VERIZON	6.28	7/2/21-8/1/21 PURCHASE ST. INTERNET & PHONE
002107075	VERIZON	117.65	7/2/21-8/1/21 WEAVER ST. PLANT INTERNET & PHONE
002107122	VERIZON	201.99	7/11/21-8/10/21 ALARM LINE OFFICE
002107076	VERIZON BUSINESS FIOS	104.04	7/1/21-7/31/21 RYE LAKE PHONE & INTERNET
002107123	VERIZON BUSINESS FIOS	35.04	7/6/21-8/5/21 PHONE LINE FOR GENERATOR
002107124	VILLAGE OF MAMARONECK	145,053.93	2QTR 2021 REIMBURSEMENT FOR THE SEWER RENT CHARGES
002107171	WESTERN PEST SVCS	98.00	JULY 2021 MONTHLY PEST CONTROL SERVICE
002107125	WOODARD & CURRAN INC.	1,730.00	A1367 JOINT WESTCHESTER AVE PRV IMPROVEMENTS

VB REFERENCE	VENDOR NAME.....	AMOUNT DUE	DESCRIPTION
002107172	KYLEM DEWATERING SOLUT	16,617.40	A1373 JOINT PURCHASE BOOSTER STATION REL PRV MODIF
002107173	KYLEM DEWATERING SOLUT	14,020.00	A1373 JOINT PURCHASE BOOSTER STATION PRV MODIFICAT
**		2,669,746.26	
*			
09 002107082	STERLING NATIONAL BANK	16,935.81	#28 P/E 7/10/21 FEDERAL PAYROLL TAXES WITHHOLDING
09 002107126	STERLING NATIONAL BANK	16,967.56	#29 P/E 7/17/21 FEDERAL PAYROLL TAXES WITHHOLDING
09 002107078	NYS DEFERRED COMPENSAT	2,864.72	#28 P/E 7/10/21 NYS DEFFERED COMP
09 002107127	NYS DEFERRED COMPENSAT	2,963.80	#29 P/E 7/17/21 NYS DEFERRED COMP
09 002107079	NYS INCOME TAX	3,146.88	#28 P/E 7/10/21 NYS PAYROLL TAXES WITHHOLDING
09 002107128	NYS INCOME TAX	3,126.51	#29 P/E 7/17/21 NYS PAYROLL TAXES WITHHOLDING
09 002107080	PAYROLL	40,216.40	#28 P/E 7/10/21 PAYROLL SUMMARY
09 002107129	PAYROLL	39,911.51	#29 P/E 7/17/21 PAYROLL SUMMARY
09 002107081	UTILITY WORKER UNION L	463.60	#28 P/E 7/10/21 UNION DUES
09 002107130	UTILITY WORKER UNION L	463.60	#29 P/E 7/17/21 UNION DUES
**		127,060.39	
*			
		2,796,806.65	

[405] 120 items listed out of 24098 items.



For Billings As Of: 7/21/2021  
For Cash Received As Of: 7/21/2021

Date	Percentage of Receivable Balance Over 60 Days	Total # of Accts Over 60 Days	Total Balances Over 60 Days	Village of Mamaroneck		Town of Mamaroneck		Town/Village of Harrison		City of Rye		City of New Rochelle	
				# of Accts	Overdue Balance	# of Accts	Overdue Balance	# of Accts	Overdue Balance	# of Accts	Overdue Balance	# of Accts	Overdue Balance
05/21/20	20%	1,415	\$ 337,119	455	\$ 19,396	222	\$ 27,457	700	\$ 274,797	33	\$ 11,761	5	\$ 3,709
06/05/20	16%	1,296	\$ 350,696	398	\$ 8,409	263	\$ 40,925	601	\$ 287,246	28	\$ 10,234	6	\$ 3,880
06/18/20	28%	1,238	\$ 538,921	433	\$ 55,064	215	\$ 35,243	565	\$ 435,010	21	\$ 9,942	4	\$ 3,663
07/10/20	16%	1,026	\$ 499,408	317	\$ 7,091	235	\$ 48,540	450	\$ 429,579	19	\$ 9,705	5	\$ 4,493
07/23/20	17%	1,096	\$ 573,745	407	\$ 34,341	187	\$ 40,861	475	\$ 483,299	23	\$ 11,534	4	\$ 3,710
08/10/20	17%	1,076	\$ 612,077	316	\$ 20,224	219	\$ 60,089	524	\$ 519,028	13	\$ 9,601	4	\$ 3,136
08/20/20	14%	1,242	\$ 602,277	396	\$ 54,087	376	\$ 52,359	451	\$ 480,623	15	\$ 11,939	4	\$ 3,269
09/03/20	18%	1,079	\$ 555,207	331	\$ 37,437	217	\$ 79,674	513	\$ 423,066	12	\$ 10,780	6	\$ 4,251
09/17/20	21%	1,061	\$ 689,958	403	\$ 66,343	155	\$ 55,045	473	\$ 549,349	24	\$ 14,978	6	\$ 4,243
10/08/20	21%	1,026	\$ 719,397	319	\$ 51,733	189	\$ 77,073	492	\$ 575,143	20	\$ 10,070	5	\$ 5,379
10/22/20	21%	923	\$ 664,856	368	\$ 98,423	136	\$ 55,660	390	\$ 493,389	24	\$ 12,946	5	\$ 4,438
11/05/20	26%	963	\$ 531,395	325	\$ 74,845	206	\$ 82,479	410	\$ 359,031	17	\$ 10,356	5	\$ 4,684
11/19/20	22%	914	\$ 576,828	320	\$ 86,008	150	\$ 59,801	415	\$ 409,867	24	\$ 17,176	5	\$ 3,977
12/10/20	33%	1,113	\$ 715,599	335	\$ 96,535	177	\$ 68,044	575	\$ 531,816	19	\$ 14,779	7	\$ 4,425
01/08/21	49%	858	\$ 717,116	246	\$ 117,309	90	\$ 29,348	500	\$ 557,384	18	\$ 14,097	4	\$ (1,021)
01/22/21	39%	974	\$ 729,309	372	\$ 138,995	54	\$ 20,011	509	\$ 553,650	39	\$ 18,005	1	\$ (1,352)
02/05/21	43%	814	\$ 681,554	263	\$ 125,359	152	\$ 28,754	360	\$ 512,685	31	\$ 15,858	8	\$ (1,103)
02/19/21	39%	941	\$ 703,002	362	\$ 142,086	98	\$ 10,975	447	\$ 540,133	29	\$ 11,124	5	\$ (1,317)
03/04/21	46%	748	\$ 657,152	268	\$ 134,671	122	\$ 13,729	333	\$ 499,669	19	\$ 10,170	1	\$ (1,087)
03/18/21	29%	961	\$ 453,456	195	\$ 128,865	86	\$ 2,368	661	\$ 315,613	14	\$ 7,854	5	\$ (1,245)
04/09/21	29%	742	\$ 419,532	176	\$ 81,094	143	\$ 14,011	404	\$ 313,927	12	\$ 10,796	7	\$ (296)
04/23/21	24%	805	\$ 309,707	294	\$ (9,820)	100	\$ 4,518	383	\$ 304,795	22	\$ 10,594	6	\$ (380)
05/07/21	20%	864	\$ 302,356	223	\$ (14,998)	139	\$ 12,464	479	\$ 296,698	16	\$ 8,021	7	\$ 171
05/20/21	19%	965	\$ 304,900	397	\$ 6,124	102	\$ 6,231	437	\$ 283,630	24	\$ 9,387	5	\$ (471)
06/03/21	22%	944	\$ 295,873	331	\$ 1,953	235	\$ 18,325	347	\$ 266,253	22	\$ 9,057	9	\$ 286
06/17/21	17%	889	\$ 378,182	242	\$ 15,446	102	\$ 28,658	522	\$ 324,927	16	\$ 9,022	7	\$ 130
07/09/21	14%	822	\$ 434,134	211	\$ 17,384	142	\$ 33,392	450	\$ 369,624	15	\$ 12,944	4	\$ 788
07/21/21	14%	841	\$ 436,926	313	\$ 36,597	107	\$ 27,953	396	\$ 357,538	20	\$ 14,444	5	\$ 394

## Commercial Backflow Status

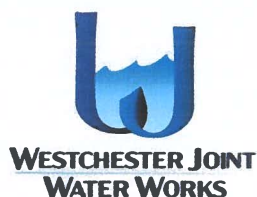
7/20/2021

("Commercial" includes: Commercial, Industrial, Institutional, Apartment Buildings & Multi-family 3+ residences)

Hazard Category	Level	Has BFD	%	In Process of Applying for or Installing BFD	%	Ordered to Install BFD due to No Response	%	Under Review Based on Use/Activities	%	Requested Use Info	%	Totals
Dental/Veterinary/Medical Related Activities	High	55		0		1		0		0		56
Industrial/Chemical Using Related Activities	High	118		4		1		0		0		123
<b>Subtotal High Hazard</b>		<b>173</b>	<b>97%</b>	<b>4</b>	<b>2%</b>	<b>2</b>	<b>1%</b>	<b>0</b>	<b>0%</b>	<b>0</b>	<b>0%</b>	<b>179</b>
Auto or Repair/Boat Servicing Activities	Medium	85		0		3		0		0		88
Restaurant/Food/Club Related Activities	Medium	159		0		8		0		0		167
Office/Retail/Warehouse Related Activities	Medium	320		7		48		0		0		375
<b>Subtotal Medium Hazard</b>		<b>564</b>	<b>90%</b>	<b>7</b>	<b>1%</b>	<b>59</b>	<b>9%</b>	<b>0</b>	<b>0%</b>	<b>0</b>	<b>0%</b>	<b>630</b>
Apartment Building (3+ Units)	Low	86		0		4		0		260		350
<b>Subtotal Low Hazard</b>		<b>86</b>	<b>25%</b>	<b>0</b>	<b>0%</b>	<b>4</b>	<b>1%</b>	<b>0</b>	<b>0%</b>	<b>260</b>	<b>74%</b>	<b>350</b>
Use To Be Determined/Identified		0		0		17		0		0		17
<b>Subtotal Use To Be Determined/Identified Hazard</b>	<b>TBD</b>	<b>0</b>	<b>0%</b>	<b>0</b>	<b>0%</b>	<b>17</b>	<b>100%</b>	<b>0</b>	<b>0%</b>	<b>0</b>	<b>0%</b>	<b>17</b>
Totals		823		11		82		0		260		1176
% of Total		70%		1%		7%		0%		22%		100%

## Residential Backflow Status (Res-1 family & Res-2 family)

Municipality	Has BFD	%	In Process of Applying for or Installing BFD	%	Communication Has occurred Between WJWW & Customer Regarding BFD	%	Under Review Based on Use/Activities	%	Totals
Village of Mamaroneck	438	12%	7	0%	291	8%	2924	80%	3660
Town of Mamaroneck	535	18%	13	0%	483	16%	1964	66%	2995
T/V of Harrison	1456	25%	25	0%	149	3%	4200	72%	5830
City of Rye	57	17%	1	0%	4	1%	276	82%	338
City of New Rochelle	2	3%	0	0%	0	0%	69	97%	71
Totals	2488		46		927		9433		12894
% of Total	19%		0%		7%		73%		100%



## Westchester Joint Water Works

1625 Mamaroneck Avenue  
Mamaroneck, New York 10543  
[www.wjww.com](http://www.wjww.com)

Telephone: (914) 698-3500  
Fax: (914) 381-4241  
Fax: (914) 381-0349

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### Westchester Joint Water Works Resolution

#### To Amend the WJWW Rules & Regulations to Provide Greater Clarification

**WHEREAS**, Article 9 Section 2 of the WJWW Rules and Regulations authorizes change, amendment and alteration of the Rules and Regulations by action of the Board of Trustees in its discretion; and

**WHEREAS**, from time to time, the WJWW Board of Trustees has reviewed and amended the WJWW Rules & Regulations to provide for policy updates, modernization of procedures, operational changes, and clarifications in the best interest of the corporation, its member municipalities and other interested individuals and entities; and

**WHEREAS**, the Trustees now finds it necessary to amend Article 9, Section 2 to provide greater clarity with respect to various rates and fees.

**NOW THEREFORE BE IT RESOLVED**, that the Board of Trustees of the Westchester Joint Water Works hereby amends Article 9, Section 2 of the Rules and Regulations of the WJWW shall be repealed in its entirety and replaced as follows:

#### Section 2.

The Board of Trustees of the Westchester Joint Water Works ("WJWW") reserves the right without an increase in notice as may be required for the conduct of official business of the corporation (i) to change, amend and alter these rules and regulations by action of the Board to reflect updated obligations, processes for increased efficiencies and standards of operations and otherwise to meet the obligations of the corporation; and (ii) to maintain a schedule of, and change from time to time, the rates, fees and other charges related to fire hydrants, fire services and wholesale customers (which may be accessed on the WJWW website [www.wjww.com](http://www.wjww.com) by clicking the navigation button for "Water Rates / Fees" or upon the submission of a Freedom of Information request); and (iii) to shut off the supply of water for emergency purposes or for the purpose of making repairs to the system; and (iv) to stop or restrict the use of water whenever it may be deemed necessary upon good cause shown

Please note that the rates cited in the previous paragraph do not include rates directly related to the metered water sold on a retail basis to properties within WJWW's member districts and any related outside districts. These water rates are periodically proposed by the WJWW to its member municipalities and the legislative boards of those member municipalities are responsible for setting rates for their respective communities.

WJWW shall not be liable under any circumstances for any deficiency or failure of the water supply due to any cause whatsoever. WJWW shall not be responsible for fluctuations in the pressure of the water supply or for damage or inconvenience caused by high or increased pressure. Each consumer shall be solely responsible to regulate the water pressure within the premises served by the system when such pressure exceeds sixty (60) pounds per square inch by the use of an approved pressure regulating device.



Resolution offered by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, all in favor:

**ROLL CALL:**

**AYES:**

**NAYS:**

**ABSENT:**

**Dated:** July 13, 2021

DRAFT