

WESTCHESTER JOINT WATER WORKS

Pre-Meeting Packet

For

Tuesday, June 28, 2022 at 4:45 p.m.

Board Meeting

NOTICE OF MEETING

**WESTCHESTER JOINT WATER WORKS
BOARD OF TRUSTEES
MEETING**

The Westchester Joint Water Works Board of Trustees Meeting has been scheduled for:

DATE: June 28, 2022

DAY: Tuesday

TIME: 4:45 p.m.

LOCATION: Westchester Joint Water Works
1625 Mamaroneck Avenue
Mamaroneck, NY 10543

In keeping with WJWW's goal of protecting public health and safety, the Board will conduct the meeting using a hybrid method combining in-person and virtual attendance in compliance with NYS Chapter 147 of the Laws of 2021. Interested parties may observe the meeting using Zoom, a web-based videoconferencing service by: (i) typing "join.zoom.us" on your web browser and entering the Webinar ID 92913064695, Passcode: 002934; or (ii) using the direct link <https://zoom.us/j/92913064695?pwd=eVV5VGRzMfQwRGx6MnZQazVVaklJdz09;> or (iii) dialing the one-tap telephone number 929 205 6099.

If you have any questions, please call (914) 698-3500, extension 610.

WESTCHESTER JOINT WATER WORKS BOARD OF TRUSTEES MEETING AGENDA

**Tuesday, June 28, 2022 at 4:45 p.m.
Conference Room
1625 Mamaroneck Avenue, Mamaroneck, NY 10543**

The WJWW Board meeting will be conducted utilizing a hybrid method combining in-person and virtual attendance in compliance with NYS Chapter 147 of the Laws of 2021. Interested parties may observe the meeting virtually through the videoconferencing service Zoom which can be accessed by: (i) typing “join.zoom.us” on your web browser and entering the Webinar ID 92913064695, Passcode: 002934; or (ii) using the direct link <https://zoom.us/j/92913064695?pwd=eVV5VGZzMFQwRGx6MnZQazVValJldz09>; or (iii) dialing one-tap telephone number 929 205 6099.

- I. PUBLIC HEARING ON OPEN MEETING LAW SECTION 103-A**
- II. APPROVAL OF MINUTES**
 - June 14, 2022 Board Meeting
- III. FINANCIAL REPORTS AND APPROVALS**
 - Bank Balances
 - Approval of Claims
 - General Administration
 - o Adoption of Resolution - Public Hearing on Open Meeting Law Section 103-A
 - o PKFOD 2021 Audit/Financial Review
 - o WJWW Fee Schedule Update
 - o Turbidity Curtain Replacement Project
- IV. OLD BUSINESS**
 - Rye Lake Filtration Plant
 - o SEQR Update
 - Project, System Maintenance and Operational Updates
- V. MANAGER’S REPORT**
- VI. NEW BUSINESS**
- VII. CONSIDERATION OF EXECUTIVE SESSION**
- VIII. DATE OF NEXT MEETING - TBD**

WESTCHESTER JOINT WATER WORKS
Board of Trustees Meeting
Tuesday, June 14, 2022 at 4:45 p.m.

Present:

- Trustees: Thomas Murphy (in-person) and Jaine Elkind Eney (in-person)
- Lori Lee Dickson, General Counsel (in-person)
- David Birdsall, Business Director (via videoconferencing)
- Frank Arcara, General Superintendent (via videoconferencing)
- Jacqueline Briggs, Assistant Civil Engineer (via videoconferencing)
- Zach Wasp, Assistant Civil Engineer (via videoconferencing)

Trustee Elkind Eney made a motion to approve the minutes of the May 24, 2022 Board meeting. Trustee Murphy seconded the motion, all in favor:

Trustee Murphy	"aye"
Trustee Dionisio	Not Present
Trustee Elkind Eney	"aye"

Trustee Elkind Eney made a motion to approve the minutes of the May 25, 2022 Rye Lake Filtration Plant Public Hearing. Trustee Murphy seconded the motion, all in favor:

Trustee Murphy	"aye"
Trustee Dionisio	Not Present
Trustee Elkind Eney	"aye"

Financial Reports and Approvals

David Birdsall, Business Director, reviewed bank balances and presented claims to the Board highlighting significant items, among them: Water Infrastructure Repair/Maintenance (Etre Associates), Payroll Costs (Three Weekly Pay Periods), NYSHIP Health Insurance Monthly Premium (State of New York), Licensing and Consulting Related to Financial System Upgrade (Sage Intacct and Cargas), AMI Meter Read Transmitters (Core & Main), Purchase Booster Station Project (Xylem, Vitolite, Electronic Drives, All Makes, Etre and Nask).

Approval of Claims: Trustee Elkind Eney made a motion to approve 197 claims totaling \$1,043,321. Trustee Murphy seconded the motion, all in favor:

Trustee Murphy	"aye"
Trustee Dionisio	Not Present
Trustee Elkind Eney	"aye"

General Administration:

- PKF O'Connor Davies Audit/Financial Review: The 2021 Audit and financial review initially scheduled for today's Board meeting has been postponed until the next Board meeting.
- The David Birdsall, Business Director, reviewed 2021 Paving and Fill Materials Bid results:

WJWW 2022 Subbase Course Material			
Bids Opened: June 8, 2022			
Bid Item - Virgin Item 4 (Bluestone) Delivered to WJWW:			
Rank	Bidder	Bid Amount	Non-Collusive Bid Cert
1	Dakota Supply	\$ 36.85 per ton	Yes
Bid Item - Trap Rock (Various Sizes) Delivered:			
Rank	Bidder	Bid Amount	Non-Collusive Bid Cert
1	Dakota Supply	\$ 50 per ton of 1 1/2"	Yes
1	Dakota Supply	\$50 per ton of 1 1/4"	Yes
1	Dakota Supply	\$50 per ton of 3/4"	Yes
1	Dakota Supply	\$53 per ton of 1/4"	Yes
1	Dakota Supply	\$53 per ton of 3/8"	Yes

Trustee Murphy made a motion to approve the Paving and Fill Materials Bid results as presented above for Dakota Supply, the sole bidder for each bid item. Trustee Elkind Eney seconded the motion, all in favor:

Trustee Murphy
Trustee Dionisio
Trustee Elkind Eney

"aye"
Not Present
"aye"

2022 Controlled Density Fill Material Bid Award (Effective Date July 1, 2022)

Submitted Bids				Weighted Average Cost Per Cubic Yard			
Load Size	Cost Per Cubic Yard			Load Size			
	Dakota Supply	Concrete Express	Atlantic Mobile		Dakota Supply	Concrete Express	Atlantic Mobile
1	\$ 460.00	\$ 305.00	\$ 470.00	1	\$ 460.00	\$ 305.00	\$ 470.00
2	\$ 278.00	\$ 178.00	\$ 295.00	2	\$ 556.00	\$ 356.00	\$ 590.00
3	\$ 209.00	\$ 145.00	\$ 220.00	3	\$ 627.00	\$ 435.00	\$ 660.00
4	\$ 190.00	\$ 137.00	\$ 170.00	4	\$ 760.00	\$ 548.00	\$ 680.00
5	\$ 166.00	\$ 124.00	\$ 156.00	5	\$ 830.00	\$ 620.00	\$ 780.00
6	\$ 151.00	\$ 122.00	\$ 136.67	6	\$ 906.00	\$ 732.00	\$ 820.02
7	\$ 135.00	\$ 118.00	\$ 120.00	7	\$ 945.00	\$ 826.00	\$ 840.00
8	\$ 135.00	\$ 115.00	\$ 120.00	8	\$ 1,080.00	\$ 920.00	\$ 960.00
9	\$ 135.00	\$ 113.00	\$ 120.00	9	\$ 1,215.00	\$ 1,017.00	\$ 1,080.00
10	\$ 135.00	\$ 110.00	\$ 120.00	10	\$ 1,350.00	\$ 1,100.00	\$ 1,200.00
11	\$ 135.00	\$ 110.00	\$ 120.00	11	\$ 1,485.00	\$ 1,210.00	\$ 1,320.00
Totals ----->				66	\$ 10,214.00	\$ 8,069.00	\$ 9,400.02
Weighted Average Cost Per Cubic Yard----->					\$ 154.76	\$ 122.26	\$ 142.42

Submitted Bid Fees				Bid Evaluation Scenario Assumptions			
							Atlantic Mobile
Standby/Overtime (Per HR)	\$ 180.00	\$ 225.00	\$ 150.00 ----->	10 Cubic Yard Load at WAC	\$ 1,547.60	\$ 1,222.60	\$ 1,424.20
Fuel/Environmental (Per Truck)	\$ 95.00	\$ 40.00	\$ 50.00 ----->	Fee for two hours	\$ 360.00	\$ 450.00	\$ 300.00
Winterizing (Per CY)	\$ 10.00	\$ 8.00	\$ - ----->	Fee for one Truckload	\$ 95.00	\$ 40.00	\$ 50.00
Off Hours Operation (Per HR)	\$ 185.00	\$ 225.00	\$ - ----->	Fee for 10 cubic yards	\$ 100.00	\$ 80.00	\$ -
Other Overtime (Per HR)	\$ -	\$ -	\$ 150.00 ----->	Fee for two hours	\$ 370.00	\$ 450.00	\$ -
Off Hours Plant Fee (Flat Fee)	\$ -	\$ 500.00	\$ - ----->	Fee for two hours	\$ -	\$ -	\$ 300.00
				One-time flat fee	\$ -	\$ 500.00	\$ -
				Totals	\$ 2,472.60	\$ 2,742.60	\$ 2,074.20

Notes:

- Atlantic Mobile is qualified lowest bidder based on bid evaluation
- Concrete Express is next qualified lowest bidder
- Dakota is unable to meet same day order and on-site mixing requirements
- WJWW reserves the right to use multiple or alternate suppliers if job conditions and/or material availability require, or if primary supplier is unavailable

Note: Based on the re-bid results, Dakota Supply will be the primary K-Crete supplier for WJWW based upon it being the lowest qualified bidder. In the event that Dakota Supply is unable to satisfy the requirements of any particular WJWW job and it is in the best interests of WJWW to do so as per the determination of the WJWW Distribution Superintendent, WJWW will utilize the next low bidder, Concrete Express, to provide K-Crete per the terms of its bid.

Trustee Elkind Eney made a motion to approve the Paving and Fill Materials Bid results as presented, awarding the bid to the lowest bidder, considering additional weighted average costs per cubic yards related to fuel charges, winterizing fees and standby overtime charges. The recommendation for awarding this bid also factors in the ability of the bidder to meet the time delivery requirement for same day orders. Trustee Murphy seconded the motion, all in favor:

Trustee Murphy	“aye”
Trustee Dionisio	Not Present
Trustee Elkind Eney	“aye”

- Local Capital Projects - Water Infrastructure Projects and Planned Paving: David Birdsall, Business Director, explained that WJWW strives to coordinate water infrastructure replacement projects with planned paving projects that each municipality may have related to sewer main installations or utility work to be done by Con Ed, for example. WJWW tries to stay ahead of this issue to prevent the need for recently paved roads by the municipalities to be ripped up for the replacement of either defective or vulnerable WJWW infrastructure.

This local capital projects and planned paving item is considered annually, with costs varying from year to year, as well as from municipality to municipality. Trustee Elkind Eney made a motion to approve the local capital projects for water infrastructure replacements related to planned paving within member municipalities in the amounts of \$500,000 for the Village of Mamaroneck and \$250,000 each for Town of Mamaroneck and the Town/Village of Harrison. Trustee Murphy seconded the motion, all in favor:

Trustee Murphy	“aye”
Trustee Dionisio	Not Present
Trustee Elkind Eney	“aye”

- Purchase Booster Station Upgrades & PRV - Phase 2 (A-1387): Upgrade modifications related to this Joint Capital Project, which will result in significant improvements to the entire WJWW system, are continuing. David Birdsall, Business Director, reminded the Board that the initial phase of the project (A-1373) was approved for \$1.7 million, but due to costs related to the longer duration of the project and a broader scope, a Purchase Booster Station Upgrades & PRV (Phase 2) is being proposed. Some of the costs for Phase 2, in the amount of \$900,000, include having to have the temporary pumps for a longer time, reconfiguring of pipe work, electrical systems upgrades, pump and control modifications, and painting of the interior pipe work to help identify various components, as well as to provide a safe and resilient surface. This work will complete this project. By municipality the split would be Village of Mamaroneck \$259,200, Town of Mamaroneck \$165,600, and Town/Village of Harrison \$475,200. Trustee Elkind Eney made a motion to approve the Purchase Booster Station Upgrades & PRV (Phase 2) in the amount of \$900,000. Trustee Murphy seconded the motion, all in favor:

Trustee Murphy	“aye”
Trustee Dionisio	Not Present
Trustee Elkind Eney	“aye”

- Osborn Road Wholesale Meter / Pressure Regulator Vault: This Joint Capital Project (A-1374) to improve WJWW’s ability to monitor & control both water flow and water pressure with an adjacent water system managed by Suez Water Westchester, is one of 3 similar projects (also at the Anderson Hill Rd interconnection and the Westchester Ave interconnection). Each project location has presented specific conditions that have caused costs to vary. The Osborn Road site has more extensive and complex issues than expected which has resulted in a larger excavation area, longer project duration, extensive traffic control and increased costs related to materials. The original estimate was \$250,000, but an additional \$175,000 is being requested to bring this project to completion. By municipality the split of the additional costs would be Village of Mamaroneck \$117,300, Town of Mamaroneck \$79,050, and Town/Village of Harrison \$228,650. Trustee Murphy made a motion to approve the request for an additional \$175,00 for the Osborn Road Wholesale Meter / Pressure Regulator Vault, bringing the total project amount to \$425,000. Trustee Elkind Eney seconded the motion, all in favor:

Trustee Murphy	“aye”
Trustee Dionisio	Not Present
Trustee Elkind Eney	“aye”

- Lori Lee Dickson, WJWW General Counsel, explained that there is a requirement that WJWW hold a public hearing to accept comments for a proposed revision to the Open Meetings Law Section 103-A, which allows for the additional option for Trustees to participate remotely by videoconferencing in the event of “extraordinary circumstances”, beyond the recent health emergency related to the pandemic. The resolution, being presented for Board consideration, will set the public hearing to accept comments on this proposed change to the Open Meetings Law. Public notification will be circulated to inform the public of the hearing, as required. Trustee Murphy made a motion to approve the resolution to set a public hearing for consideration of Section 103-A to the Open Meetings Law, on June 28, 2022, at 4:45 p.m., as part of the regularly scheduled Board meeting. Trustee Elkind Eney seconded the motion, all in favor:

Trustee Murphy	“aye”
Trustee Dionisio	Not Present
Trustee Elkind Eney	“aye”

Old Business

- Rye Lake Filtration Plant:

SEQR Update: Lori Lee Dickson, General Counsel, shared that WJWW hosted a public comment on May 25th to accept comments on the DEIS. The comment period was open through June 6th but is now closed. The consultants are busy compiling all the comments, which will be addressed in the FEIS, expected to be presented to the Board in September.

- Project, System Maintenance and Operational Updates: Frank Arcara, General Superintendent, provided the following updates:
 - Chemical Bulk Storage Tank Annual Inspection and Spill Prevention Report Update Proposals: Frank Arcara, General Superintendent, reviewed two proposals submitted by D&B Engineering and Architects, concerning the annual 2022 Chemical Bulk Storage Tank Inspection and Spill Prevention Report Update for and the Purchase Street Booster Station and the Weaver Street Station.

Following review and discussion, Trustee Murphy made a motion to approve the 2022 Chemical Bulk Storage Tank Annual Inspection and Spill Prevention Report proposal for the Purchase Street Booster Station in the amount of \$3,900. Trustee Elkind Eney seconded the motion, all in favor:

Trustee Murphy	“aye”
Trustee Dionisio	Not Present
Trustee Elkind Eney	“aye”

Following review and discussion, Trustee Murphy made a motion to approve the 2022 Chemical Bulk Storage Tank Annual Inspection and Spill Prevention Report

proposal for the Weaver Street Station in the amount of \$3,900. Trustee Elkind Eney seconded the motion, all in favor:

Trustee Murphy	"aye"
Trustee Dionisio	Not Present
Trustee Elkind Eney	"aye"

- The WJWW crews performed 5 service line renewals and one curb valve repair. ELQ crews performed 2 water main repairs, 3 valve replacements and one service line renewal. The Service Department responded to 132 service calls and the Operations Department took a total of 106 samples - all came back within normal range. It was clarified that service line renewals refer to the connection between the water main and the curb box.

Manager's Report

No Manager's Report was needed at this time.

New Business

No New Business to discuss at this time.

Executive Session

No Executive Session was needed at this time.

Date of Next Meeting

The next Board of Trustees meeting is scheduled for Tuesday, June 28, 2022, at 4:45 p.m.

With no further business to discuss, Trustee Elkind Eney made a motion to adjourn the meeting. Trustee Murphy seconded the motion:

Trustee Murphy	"aye"
Trustee Dionisio	Not Present
Trustee Elkind Eney	"aye"

The meeting adjourned at 5:18 p.m.

[illegible][illegible]

WESTCHESTER JOINT WATER WORKS

DATE OF MEETING	01/11/22	01/25/22	02/08/22	02/23/22	03/08/22	03/22/22	04/12/22	04/26/22	05/10/22	05/24/22	06/14/22	06/28/22	TOTAL
TOTAL NUMBER OF CLAIMS:	95	104	133	137	98	90	208	108	137	101	197	86	1494
TOTAL NUMBER OF CHECKS:	86	96	124	128	89	82	195	100	128	93	184	78	1383
AMOUNT OF CLAIMS & CHECKS	\$869,822	\$1,226,101	\$1,500,962	\$1,280,177	\$368,781	\$1,124,987	\$1,912,840	\$1,546,750	\$2,011,634	\$1,211,571	\$1,043,321	\$499,996	\$14,596,942
MAJOR CATEGORIES													
PAYROLL & BENEFITS	\$137,355	\$160,137	\$139,627	\$124,531	\$132,752	\$123,682	\$195,751	\$129,267	\$132,872	\$127,700	\$202,246	\$123,072	\$1,728,992
CHEMICALS, MATERIALS, PARTS	\$14,114	\$90,748	\$131,173	\$92,809	\$74,186	\$223,053	\$203,123	\$75,541	\$227,802	\$98,631	\$180,612	\$47,660	\$1,459,452
PERMITS/INSTRUMENTS	\$890	\$8,756	\$19,938	\$163,945	\$83,082	\$91,899	\$66,851	\$17,190	\$17,267	\$175,874	\$92,952	\$6,182	\$744,816
PROFESSIONAL/ENGINEERING/LEGAL	\$33,206	\$19,133	\$20,688	\$57,539	\$12,632	\$31,581	\$49,449	\$76,990	\$14,637	\$47,637	\$21,950	\$35,523	\$420,965
NYC WATER BOARD/UNITED WATER	\$538,468	\$0	\$0	\$535,026	\$0	\$0	\$559,108	\$520,523	\$0	\$562,914	\$0	\$0	\$2,716,039
OFFICE & COMPUTER	\$19,398	\$17,087	\$14,618	\$44,989	\$17,814	\$14,246	\$46,859	\$65,882	\$9,896	\$25,197	\$74,422	\$2,301	\$352,709
UTILITIES & TELEPHONES	\$5,280	\$6,092	\$42,449	\$41,416	\$9,380	\$3,670	\$45,161	\$52,836	\$6,651	\$34,085	\$3,727	\$4,314	\$255,061
EMPLOYEE EDUCATION/EXPENSE	\$387	\$1,800	\$9,821	\$5,147	\$294	\$0	\$1,813	\$625	\$2,532	\$1,077	\$2,555	\$1,593	\$27,644
MEDICARE REIMBURSEMENTS	\$0	\$0	\$0	\$0	\$19,110	\$510	\$0	\$0	\$0	\$0	\$19,425	\$0	\$39,045
CUSTOMER REFUNDS	\$0	\$215	\$0	\$1,272	\$0	\$728	\$4,618	\$0	\$2,116	\$4,985	\$1,575	\$5,741	\$21,250
BLDGS/GROUNDS IMPROVEMENTS	\$5,917	\$6,963	\$2,499	\$3,126	\$8,556	\$9,408	\$109,795	\$4,353	\$19,998	\$6,392	\$1,693	\$5,361	\$185,061
TAXES	\$34,487	\$0	\$0	\$9,866	\$0	\$0	\$68,984	\$0	\$9,019	\$0	\$27,432	\$0	\$149,768
AUTHORIZATIONS	\$80,330	\$225,298	\$600,542	\$200,511	\$10,975	\$627,210	\$302,160	\$115,367	\$535,013	\$127,079	\$81,130	\$268,249	\$3,173,864
O/S CONTRACTORS	\$0	\$210	\$519,607	\$0	\$0	\$0	\$259,188	\$424	\$269,885	\$0	\$333,802	\$0	\$1,382,916
TOTAL CLAIMS/CHECKS:	\$869,822	\$538,439	\$1,500,962	\$1,280,177	\$368,781	\$1,124,987	\$1,912,840	\$1,058,998	\$1,247,688	\$1,211,571	\$1,043,321	\$499,996	\$12,657,582
REIMB. FOR SEWER REITS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$487,752	\$0	\$0	\$0	\$0	\$1,175,414
DISTRIBUTIONS TO MUNIS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$763,946	\$0	\$0	\$0	\$763,946
GRAND TOTAL:	\$869,822	\$1,226,101	\$1,500,962	\$1,280,177	\$368,781	\$1,124,987	\$1,912,840	\$1,546,750	\$2,011,634	\$1,211,571	\$1,043,321	\$499,996	\$14,596,942

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**WESTCHESTER JOINT WATER WORKS
GENERAL FUND ACCOUNTS
TUESDAY, JUNE 28, 2022**

CASH BALANCE IN WEBSTER BANK:

GENERAL FUND	6/1/2022	\$	3,825,730.37
MONEY MARKET	6/1/2022	\$	1,208,576.16
TOTAL:		\$	5,034,306.53

NET ACTIVITY: FROM 6/1/2022 TO 6/28/2022

WEBSTER BANK		\$	38,310.33
		\$	38,310.33

CASH AVAILABLE TO PAY CLAIMS:

GENERAL FUND:	6/28/2022	\$	3,863,916.13
MONEY MARKET	6/28/2022	\$	1,208,700.73
TOTAL:		\$	5,072,616.86

LESS:	UNAPPROVED CLAIMS:	\$	(376,923.58)
	OUTSTANDING CHECKS PRIOR PERIODS:	\$	(993,648.50)

CASH BALANCE AFTER PAYING CLAIMS:	\$	3,702,044.78
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CLAIMS PAYABLE:

<u>DATE</u>	<u>FROM</u>	<u>TO</u>	
16-Jun-22	2206163	2206190	\$ 41,290.96
Check Nos.	65099	65126	
22-Jun-22	2206196	2206243	\$ 335,632.62
Check Nos.	65127	65174	
<u>TOTAL CLAIMS PAYABLE:</u>			\$ 376,923.58

PAYROLL CLAIMS

(ZERO BALANCE CHECKING ACCOUNT)

<u>DATE</u>	<u>FROM</u>	<u>TO</u>	
11-Jun-22	2206158	2206162	\$ 61,275.69
Check Nos.	2221	2221	
18-Jun-22	2206191	2206195	\$ 61,796.29
Check Nos.	2222	2222	
<u>TOTAL PAYROLL CLAIMS:</u>			\$ 123,071.98

<u>TOTAL ALL CLAIMS:</u>	\$	499,995.56
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Prepared by: _____ David Birdsall, Business Director

Submitted by: _____ David Birdsall, Business Director

Approved by: _____ Thomas A. Murphy, Chairperson
Board of Trustees

VB REFERENCE	VENDOR NAME.....	AMOUNT DUE	DESCRIPTION
002206196	AIRGAS, INC	230.36	(12) CYLINDER LEASE
002206163	ANALYTICAL SERVICES, I	435.00	GIARDIA & CRYPTO ANALYTICAL SERVICES
002206197	AMODIO'S GARDEN CENTER	621.96	5/19/22 TOP SOIL, HAY, CONTRACTOR SEED, MISC ITEM
002206198	B & A AUTOMOTIVE INC	311.35	5/13/22 14 FORD EXPL EXPANSION TANK
002206199	B & A AUTOMOTIVE INC	1,317.45	5/13/22 17 FORD EXPLORER MOUNT TIRES, ALIGNM, BLAD
002206200	B & A AUTOMOTIVE INC	35.00	5/6/22 20 FORD TRANSIT CONNECT REPAIR TIRE RF
002206201	B & A AUTOMOTIVE INC	2,747.79	5/9/22 19 FORD EXPLORER ALIGNM, BRAKES, OIL CHANGE
002206202	B & A AUTOMOTIVE INC	344.89	5/9/22 20 FORD F150 MOUNT TIRE RFB1, TDF1
002206203	B & A AUTOMOTIVE INC	760.65	5/24/22 19 FORD EXPL, BRAKE FLUID, BATTERY, OIL C
002206164	CABLEVISION LIGHTPATH,	1,445.06	5/1/22-5/31/22 INTERNET 100 MB METRO E
002206204	CAPITOL SUPPLY CONSTR	5,407.92	FOSTER ADAPTER, LOK GLAND, CORP STOP/INVENTORY
002206205	CARMEL WINWATER WORKS	8,400.00	BLUE BOLT/NUT; T-BOLT / WATER MAINS
002206206	CARMEL WINWATER WORKS	467.74	6 DI MJ 11-1/4, 6 DI MJ 45
002206165	CENTURY BUILDING SERV	1,699.73	MAY 2022 CLEANING SERVICES
002206166	CITIBANK	5,290.15	MAY 2022 CREDIT CARD/ WEST RECORD ONL; DIESEL, PHON
002206167	CON EDISON -PRV DISTR	473.53	5/5/22-6/6/22 PRV DISTR 901 LAKE ST
002206168	CON EDISON -PRV DISTR	185.93	5/6/22-6/7/22 1000 WESTCHESTER AVE PRV DISTR ELEC
002206169	CON EDISON -PRV DISTR	610.02	5/5/22-6/6/22 850 ANDERSON HL PRV ELECTRICITY
002206207	EASTERN ANALYTICAL	4,675.00	(17) ASBESTOS FIBER COUNT WATER SAMPLES
002206170	GREATAMERICA FINANCIAL	206.22	6/1/22-6/30/22 XEROX C8045 COPIER LEASE
002206208	HACH COMPANY	1,994.62	AUTOMATIC CLEANING MODULE; WEAVER ST & PURCH BOOST
002206209	HAZEN AND SAWYER, P. C	114,162.57	A1364 JOINT RYE LAKE FILTRATION FACILITY
002206171	HUNTINGTON POWER	654.97	INVOICE #511490 WAS SHORT PAID/ BALANCE
002206210	HUNTINGTON POWER	977.95	2(H) LOAD BANK TEST 1625 MAMARONECK AVE MAIN OFFI
002206211	HUNTINGTON POWER	379.95	5/20/22 LEVEL 2 LABOR MAIN OFFICE
002206212	HUNTINGTON POWER	379.95	5/20/22 YEARLY 2 HR LOAD BANK TEST/WINGED FOOT GO
002206213	HUNTINGTON POWER	379.95	5/20/22 LEVEL 2 LABOR PARK LN TANK SITE
002206214	HUNTINGTON POWER	304.95	5/20/22 LEVEL 2 LABOR WINGED FOOT GOLF CLUB
002206215	K.R.B.VAC & JANITORIAL	654.50	APRIL 2022 MISC ITEMS/ALL LOCATIONS
002206216	K.R.B.VAC & JANITORIAL	1,306.26	MAY 2022 MISC ITEMS FOR ALL LOCATIONS
002206217	LANZA'S ELECTRICAL CON	40,904.93	A1373 JOINT PURCHASE BOOSTER STATION PRV MODIF
002206218	METLIFE	4,982.22	JULY 2022 DENTAL, LIFE & AD&D INSURANCE
002206219	MCI COMM SERVICE	36.24	JUNE 2022 LAKE ST PLANT PHONE/LONG DIST SERV
002206220	MCI COMM SERVICE	36.24	JUNE 2022 INTERNET & TELEPHONE/PURCHASE ST.
002206221	MCI COMM SERVICE	36.24	JUNE 2022 GENERATOR LINE LONG DISTANCE SERVICE
002206222	MARINE INFRASTRUCTURE	33,446.57	A1386 JOINT RYE LAKE TURBIDITY CURTAIN REP & REPL
002206172	PETER MOOCK	132.33	CUST REFUND 211247002551 FINAL BILL PAID TWICE
002206223	MUNICIPAL MARKING DIST	1,150.00	(20) 20-653 BLUE PAINT
002206173	JONANTHAN NELSON	3,606.01	CUST REFUND 305433213767 OVERPAYMENT ON ACCOUNT
002206174	CATHERINE C. PETREA	64.19	CUST REFUND 309158010305 DUPLICATE PAYM ON FINAL
002206175	PENDRAGON LLC	3,120.00	5/3/22-5/4/22 WORK AT PARK LN, OLD LAKE, PURCHASE B
002206176	PENDRAGON LLC	2,640.00	5/4/22-5/5/22 WORK AT KENILWORTH, SHAFT22, RYE LAKE
002206177	PENDRAGON LLC	2,346.28	5/6/22 & 5/20/22 WORK AT 830 LAKE STREET
002206178	PENDRAGON LLC	3,360.00	5/9/22-5/10/22 WORK AT PURCHASE BOST, WOODSIDE, RYE
002206179	PENDRAGON LLC	3,360.00	5/12, 5/13, 5/16 PURITAN WOODS, KENILWORTH, TIMBE TR
002206180	PENDRAGON LLC	3,360.00	5/16-5/17/22 WORK AT POST OFFICE PRV, PURCHASE, AN
002206181	PENDRAGON LLC	3,658.28	5/10-5/12/22 WING FOOT, RYE LAKE, PURCHASE PRV
002206224	PENDRAGON LLC	2,400.00	5/18-5/19 SR. ENG SERV AT RYE LAKE, WJWW TECH SUP
002206225	PENDRAGON LLC	2,280.00	5/19-5/20 SR. ENG SERV. RYE LAKE, STRATTON RD, ANDE
002206226	PENDRAGON LLC	2,100.00	5/2-6/1 SR. ENG. SERV SHAFT 22 & WJWW TECH SUPPORT
002206227	PERFECTION PLUS	1,700.00	MAY 2022 GROUND MAINTENANCE ALL LOCATIONS
002206228	READY REFRESH BY NESTL	693.55	5/15/22-6/14/22 SPRING WATER/ALL LOCATIONS
002206229	PRINTCRAFT, INC	649.86	(5000) LETTER HEAD/BACKFLOW FORMS
002206182	SWIFTREACH NETWORKS, L	1,575.00	MAY 22 SWIFT MONTHLY SUBSCRIPTION

VB REFERENCE	VENDOR NAME.....	AMOUNT DUE	DESCRIPTION
002206230	SPRAGUE OPERATING RESO	1,958.09	6/15/22 (445) GALS OF GASOLINE
002206231	SPRAGUE OPERATING RESO	889.88	6/8/22 (210) GALS OF GASOLINE
002206232	SPRAGUE OPERATING RESO	1,258.66	6/1/22 (316) GALS OF GASOLINE
002206233	TOWN/VILLAGE OF HARRIS	1,200.00	MAY 2022 T/H ROAD OPENING PERMITS
002206234	U LINE	798.98	TOWELS, CONTAINER, GLVS, HARD HAT, TISSUE
002206183	VERIZON	201.99	6/11/21-7/10/22 OFFICE ALARM LINE
002206184	VERIZON	185.71	6/2/22-7/1/22 INTERNET & PHONE WEAVER ST PLANT
002206185	VERIZON	51.11	6/2/22-7/1/22 INTERNET & TELEPHONE PURCHASE ST
002206186	VERIZON	234.06	6/7/22-7/6/22 INTERNET & PHONE PURCHASE ST
002206187	VERIZON	389.96	6/4/22-7/3/22 WEAVER ST PLANT INTERNET & PHONE
002206190	VERIZON	51.11	6/6/22-7/5/22 PHONE LAKE STREET PLANT
002206235	VERIZON	213.21	6/13/22-7/12/22 FAX LINE OFFICE
002206188	VERIZON BUSINESS FIOS	34.08	6/6/22-7/5/22 PHONE LINE FOR GENERATOR
002206236	VINCENT PIT STOP, INC	6,720.91	5/12/22-5/26/22 DIESEL FOR PURCHASE BOOSTER
002206237	VITOLITE ELECTRIC SALE	61,322.60	A1373 JOINT PURCHASE BOOSTER STATION PRV MODIF
002206238	WEST CTY DEPT OF LABS	6,463.00	APRIL 2022 WATER ANALYSIS
002206239	WESTCHESTER WATER WORK	100.00	06/24/22 CONF D.PIRRONE,P.CARINO, K.ANDERSEN,R.SE
002206240	WASP ENGINEERING GROUP	6,823.75	A1383 T/H WEST ST AND AVONDALE RD WATER MAIN REPL
002206241	WASP ENGINEERING GROUP	9,288.75	A1383 T/H WEST ST AND AVONDALE RD WATER MAIN REPL
002206242	WASP ENGINEERING GROUP	2,300.00	A1384 JOINT BREVOORT LN WATER MAIN REPLACEMENT
002206243	KIYOSHI YAMAGICHI	18.13	CUST REFUND #113339007098 FINAL BILL PAID TWICED
002206189	DANIELLE & STEVEN ZACK	1,920.24	CUST REFUND 335651016503 PAID AFTER WENT TO TAX L
		376,923.58	
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09 002206159	STERLING NATIONAL BANK	16,354.77	#24 P/E 6/11/22 FEDERAL PAYROLL TAXES WITHHOLDING
09 002206191	STERLING NATIONAL BANK	16,274.20	#25 P/E 6/18/22 FEDERAL PAYROLL TAXES WITHHOLDINGS
09 002206160	NYS DEFERRED COMPENSAT	2,528.16	#24 P/E 6/11/22 NYS DEFERRED COMP
09 002206192	NYS DEFERRED COMPENSAT	2,916.02	#25 P/E 6/18/22 NYS DEFERRED COMP
09 002206161	NYS INCOME TAX	3,020.70	#24 P/E 6/11/22 NYS PAYROLL TAXES WITHHOLDING
09 002206193	NYS INCOME TAX	3,012.19	#25 P/E 6/18/22 NYS PAYROLL TAXES WITHHOLDING
09 002206162	PAYROLL	38,879.19	#24 P/E 6/11/22 PAYROLL SUMMARY
09 002206194	PAYROLL	39,080.01	#25 P/E 6/18/22 PAYROLL SUMMARY
09 002206158	UTILITY WORKER UNION L	492.87	#24 P/E 6/11/22 UNION DUES
09 002206195	UTILITY WORKER UNION L	513.87	#25 P/E 6/18/22 UNION DUES
		123,071.98	
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*			
		499,995.56	

[405] 86 items listed out of 27050 items.

For Billings As Of: 6/22/2022
For Cash Received As Of: 6/22/2022

Date	Percentage of Receivable Balance Over 60 Days	Total # of Accts Over 60 Days	Total Balances Over 60 Days	Village of Mamaroneck		Town of Mamaroneck		Town/Village of Harrison		City of Rye		City of New Rochelle	
				# of Accts	Overdue Balance	# of Accts	Overdue Balance	# of Accts	Overdue Balance	# of Accts	Overdue Balance	# of Accts	Overdue Balance
10/22/20	21%	923	\$ 664,856	368	\$ 98,423	136	\$ 55,660	390	\$ 493,389	24	\$ 12,946	5	\$ 4,438
11/05/20	26%	963	\$ 531,395	325	\$ 74,845	206	\$ 82,479	410	\$ 359,031	17	\$ 10,356	5	\$ 4,684
11/19/20	22%	914	\$ 576,828	320	\$ 86,008	150	\$ 59,801	415	\$ 409,867	24	\$ 17,176	5	\$ 3,977
12/10/20	33%	1,113	\$ 715,599	335	\$ 96,535	177	\$ 68,044	575	\$ 531,816	19	\$ 14,779	7	\$ 4,425
01/08/21	49%	858	\$ 717,116	246	\$ 117,309	90	\$ 29,348	500	\$ 557,384	18	\$ 14,097	4	\$ (1,021)
01/22/21	39%	974	\$ 729,309	372	\$ 138,995	54	\$ 20,011	509	\$ 553,650	39	\$ 18,005	1	\$ (1,352)
02/05/21	43%	814	\$ 681,554	263	\$ 125,359	152	\$ 28,754	360	\$ 512,685	31	\$ 15,858	8	\$ (1,103)
02/19/21	39%	941	\$ 703,002	362	\$ 142,086	98	\$ 10,975	447	\$ 540,133	29	\$ 11,124	5	\$ (1,317)
03/04/21	46%	748	\$ 657,152	268	\$ 134,671	122	\$ 13,729	333	\$ 499,669	19	\$ 10,170	1	\$ (1,087)
03/18/21	29%	961	\$ 453,456	195	\$ 128,865	86	\$ 2,368	661	\$ 315,613	14	\$ 7,854	5	\$ (1,245)
04/09/21	29%	742	\$ 419,532	176	\$ 81,094	143	\$ 14,011	404	\$ 313,927	12	\$ 10,796	7	\$ (296)
04/23/21	24%	805	\$ 309,707	294	\$ (9,820)	100	\$ 4,518	383	\$ 304,795	22	\$ 10,594	6	\$ (380)
05/07/21	20%	864	\$ 302,356	223	\$ (14,998)	139	\$ 12,464	479	\$ 296,698	16	\$ 8,021	7	\$ 171
05/20/21	19%	965	\$ 304,900	397	\$ 6,124	102	\$ 6,231	437	\$ 283,630	24	\$ 9,387	5	\$ (471)
06/03/21	22%	944	\$ 295,873	331	\$ 1,953	235	\$ 18,325	347	\$ 266,253	22	\$ 9,057	9	\$ 286
06/17/21	17%	889	\$ 378,182	242	\$ 15,446	102	\$ 28,658	522	\$ 324,927	16	\$ 9,022	7	\$ 130
07/09/21	14%	822	\$ 434,134	211	\$ 17,384	142	\$ 33,392	450	\$ 369,624	15	\$ 12,944	4	\$ 788
07/21/21	14%	841	\$ 436,926	313	\$ 36,597	107	\$ 27,953	396	\$ 357,538	20	\$ 14,444	5	\$ 394
08/04/21	18%	873	\$ 379,617	232	\$ 24,668	168	\$ 35,815	450	\$ 304,571	17	\$ 13,770	6	\$ 792
08/19/21	12%	942	\$ 379,340	341	\$ 37,746	106	\$ 21,974	455	\$ 301,319	35	\$ 18,245	5	\$ 57
09/16/21	13%	1,082	\$ 444,281	308	\$ 34,122	180	\$ 33,537	575	\$ 362,444	14	\$ 13,302	5	\$ 876
10/20/21	18%	1,188	\$ 473,260	490	\$ 107,046	190	\$ 38,180	462	\$ 307,179	43	\$ 20,262	3	\$ 592
11/08/21	19%	1,109	\$ 488,166	356	\$ 76,731	307	\$ 64,545	409	\$ 328,157	27	\$ 17,644	10	\$ 1,088
11/19/21	20%	1,173	\$ 444,223	552	\$ 116,837	190	\$ 40,559	410	\$ 270,487	17	\$ 15,361	4	\$ 979
12/10/21	29%	1,174	\$ 418,847	407	\$ 75,512	232	\$ 50,199	509	\$ 277,500	19	\$ 14,182	7	\$ 1,453
12/22/21	31%	1,143	\$ 415,871	514	\$ 111,628	138	\$ 36,704	434	\$ 246,812	50	\$ 19,302	7	\$ 1,425
12/31/21	39%	1,088	\$ 383,458	432	\$ 88,946	237	\$ 50,086	374	\$ 224,314	38	\$ 18,235	7	\$ 1,877
01/20/22	13%	1,244	\$ 195,777	468	\$ 116,531	139	\$ (33,858)	594	\$ 101,537	38	\$ 10,879	5	\$ 688
02/03/22	23%	1,293	\$ 88,568	389	\$ 97,418	357	\$ (11,599)	503	\$ 331,629	34	\$ 9,197	10	\$ 1,356
02/18/22	19%	1,504	\$ 423,658	602	\$ 105,939	253	\$ 25,494	503	\$ 331,629	49	\$ 10,175	7	\$ 1,410
05/05/22	4%	655	\$ 61,378	157	\$ 14,189	129	\$ (6,157)	348	\$ 41,298	17	\$ 10,217	4	\$ 1,831
05/19/22	4%	871	\$ 57,899	193	\$ 22,734	66	\$ (11,559)	585	\$ 34,736	23	\$ 10,209	4	\$ 1,780
06/09/22	5%	642	\$ 80,856	131	\$ 19,537	112	\$ 6,959	378	\$ 42,972	16	\$ 9,164	4	\$ 2,224
06/22/22	4%	689	\$ 67,520	229	\$ 34,114	99	\$ 1,827	336	\$ 20,645	21	\$ 10,300	4	\$ 633



Westchester Joint Water Works

1625 Mamaroneck Avenue
Mamaroneck, New York 10543
www.wjww.com

Telephone: (914) 698-3500
Fax: (914) 381-4241
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Resolution to Permit Remote Participation of WJWW Board Members in Accordance with Open Meetings Law 103-a

WHEREAS, by passing Chapter 56 of the Laws of 2022 (“Chapter 56”), the New York State Legislature amended NYS Public Officers Law, Article 7 (“Open Meetings Law”) with the addition of Section 103-a providing, upon compliance with conditions and procedural directives contained therein, an expanded option to Westchester Joint Water Works to permit board members to participate and attend meetings remotely under “extraordinary circumstances ... including disability, illness, caregiving responsibilities, or any other significant or unexpected factor or event which precludes the [Trustee’s] physical attendance at such meeting”; and

WHEREAS, the provisions in Section 103-a include the requirement that a quorum of the Board must be in the same physical location or locations where the public can attend before a Trustee may attend remotely based on “extraordinary circumstances and that any Trustee attending by videoconference must be “heard, seen and identified, while the meeting is being conducted; and

WHEREAS, Section 103-a(2)(a) requires a public body to conduct a public hearing prior to adopting a resolution authorizing the use of remote attendance by videoconferencing by board members under Open Meetings Law Section 103-a; and

WHEREAS, the WJWW Board of Trustees, after having conducted a duly noticed public hearing on June 28, 2022, is now prepared to take action.

BE IT RESOLVED, that the Board of Trustees of the Westchester Joint Water Works hereby exercises the option provided by Chapter 56 of the Laws of 2022 and authorizes its members, under extraordinary circumstances, as described above and further defined by rules or written procedures later adopted, to remotely attend meetings by videoconference in accordance with the provisions of Open Meetings Law, including Section 103-a; and be it further

RESOLVED, that Westchester Joint Water Works shall create written procedures further governing its use of videoconferencing by its members in compliance with Chapter 56 of the Laws of 2022.



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Written Procedures for Remote Attendance by Trustees at Meetings of the Board Pursuant to Open Meetings Law § 103-a

In compliance with NYS Public Officers Law, Article 7 (“Open Meetings Law” or “OML”) Section 103-a(2)(a), on June 28, 2022, following a duly noticed public hearing and upon action taken by resolution, the Board of Trustees of the Westchester Joint Water Works (“WJWW”) authorized its members to use videoconferencing for remote attendance at meetings of the Board.

The following procedures are hereby established to satisfy the requirement of OML Section 103-a(2)(b) that any public body which in its discretion wishes to permit its members “under extraordinary circumstances” to participate in meetings by videoconferencing from private locations must establish written procedures governing such attendance.

1. Each Trustee of the Westchester Water Works (“Trustee”) shall be physically present at any meeting of the WJWW Board of Trustees unless such Trustee is unable to be physically present at one of any designated open meeting locations due to extraordinary circumstances.
2. For purposes of these procedures, the term “extraordinary circumstances” includes any significant, unexpected or unforeseen circumstance, event or factor which precludes the Trustee’s physical attendance at such meeting, including, but not limited to, disability, illness, caregiving responsibilities, obligations of Trustee’s elected office, public emergency, natural disaster, accident, vehicular malfunction or travel delay.
3. If a Trustee is unable to be physically present at one of any designated open meeting locations and wishes to participate by videoconferencing from a private location due to extraordinary circumstances, the Trustee must notify the WJWW Business Manager and/or the Secretary to the WJWW Board of Trustees and self-certify the existence of an extraordinary circumstance no later than four (4) business days prior to the scheduled meeting to ensure that OML-compliant notice is provided to the public. If extraordinary circumstances present themselves to a Trustee on an emergent basis within four (4) days of a meeting, upon receipt of the Trustee’s notification, WJWW shall provide for an OML-compliant meeting notice as soon as practicable. If WJWW is unable to provide an OML-compliant notice of the meeting, WJWW may reschedule the meeting.
4. If there is a quorum of the Board of Trustees participating at a single physical location or at a combination of physical locations, with each location being open to the public, the WJWW Board of Trustees may properly convene a meeting. A Trustee who is participating from a remote location that is not open to the public shall not count toward a quorum of the WJWW Board of Trustees but may participate and vote if there is a quorum of members physically present at the location(s) open to the public.

5. Except in the case of executive sessions conducted pursuant to OML Section 105, the WJWW Board of Trustees shall ensure that its members can be heard, seen, and identified while the meeting is being conducted, including but not limited to any motions, proposals, resolutions, and any other matter formally discussed or voted upon by and reasonable method, such as verbal introductions or through the use of placards physically placed in front of the Trustees, and for a Trustee participating by videoconferencing from private locations due to extraordinary circumstances, such Trustee must ensure that their full first and last name appears on their videoconferencing screen or on a placard placed conspicuously within view of the camera in front of the Trustee.
6. The minutes of the WJWW Board of Trustee meetings involving videoconferencing based on extraordinary circumstances pursuant to OML Section 103-a shall include which, if any, Trustee participated by videoconferencing from a private location due to such extraordinary circumstances.
7. Public notice for a meeting of the WJWW Board of Trustees shall inform the public: (i) that extraordinary circumstances videoconferencing will (or may) be used, (ii) where the public can view and/or participate in such meeting, (iii) where required documents and records will be posted or made available, and (iv) the physical location(s) for the meeting where the public can attend.
8. Each open portion of any Board of Trustees meeting conducted using extraordinary circumstances videoconferencing shall be recorded and such recordings shall be posted or linked on the WJWW website within five business days following the meeting . Such recordings shall remain available for a minimum of five (5) years after posting thereafter. Such recordings shall be transcribed only upon request.
9. If WJWW Trustees are authorized to participate by videoconferencing from a private location due to extraordinary circumstances, WJWW shall provide the opportunity for members of the public to view such meeting by video, and to participate in proceedings by videoconference in real time where public comment or participation is authorized. WJWW shall ensure that where extraordinary circumstances videoconferencing is used, it authorizes the same public participation or testimony as in person participation or testimony.
10. Meetings of the WJWW Board of Trustees conducted using extraordinary circumstances videoconferencing pursuant to the provisions of OML Section 103-a shall utilize technology to permit access by members of the public with disabilities consistent with the 1990 Americans with Disabilities Act (ADA), as amended, and corresponding guidelines. For the purposes of this guideline, "disability" shall have the meaning defined in NYS Executive Law Section 292.
11. The in-person participation requirements of OML Section 103-a(2)(c) shall not apply during any period of state disaster emergency declared by the Governor pursuant to Executive Law Section 28 or a local state of emergency proclaimed by the chief executive of a county, city, village or town pursuant to Section 24 of the Executive Law if the WJWW Board of Trustees determines that the circumstances necessitating the emergency declaration would affect or impair the ability of the WJWW Board of Trustees to hold an in-person meeting.
12. These procedures shall be conspicuously posted on the WJWW website at www.WJWW.com