

WESTCHESTER JOINT WATER WORKS

Pre-Meeting Packet

For

Tuesday, September 13, 2022 at 4:45 p.m.

Board Meeting

NOTICE OF MEETING
WESTCHESTER JOINT WATER WORKS
BOARD OF TRUSTEES
MEETING

The Westchester Joint Water Works Board of Trustees Meeting has been scheduled for:

DATE: September 13, 2022

DAY: Tuesday

TIME: 4:45 p.m.

LOCATION: Westchester Joint Water Works
1625 Mamaroneck Avenue
Mamaroneck, NY 10543

Except as may be authorized by any overriding federal, state or local order, WJWW Board meetings are conducted using a hybrid format in accordance with Open Meetings Law (NYS Public Officers Law, Article 7). WJWW Board Members may participate remotely under “extraordinary circumstances” as authorized by Open Meetings Law 103-a. Unless specifically set forth in the meeting notice or published agenda, interested parties are invited to observe any meeting either in-person or virtually through the videoconferencing service Zoom which can be accessed by: (i) typing "join.zoom.us" on your web browser and entering the Webinar ID 92913064695, Passcode: 002934; or (ii) using the direct link <https://zoom.us/j/92913064695?pwd=eVV5VGRzMFOwRGx6MnZOazVVaklJdz09>; or (iii) dialing one-tap telephone number +19292056099,,92913064695#.

If you have any questions, please call (914) 698-3500, extension 610.

BOARD OF TRUSTEES MEETING AGENDA

-REVISED-

Tuesday, September 13, 2022 at 4:45 p.m.
Conference Room
1625 Mamaroneck Avenue, Mamaroneck, NY 10543

Except as may be authorized by any overriding federal, state or local order, WJWW Board meetings are conducted using a hybrid format in accordance with Open Meetings Law (NYS Public Officers Law, Article 7). WJWW Board Members may participate remotely under “extraordinary circumstances” as authorized by Open Meetings Law 103-a. Unless specifically set forth in the meeting notice or published agenda, interested parties are invited to observe any meeting either in-person or virtually through the videoconferencing service Zoom which can be accessed by: (i) typing "join.zoom.us" on your web browser and entering the Webinar ID 92913064695, Passcode: 002934; or (ii) using the direct link <https://zoom.us/j/92913064695?pwd=eVV5VGZRMFOwRGx6MnZOazVValJJdz09>; or (iii) dialing one-tap telephone number +19292056099,,92913064695#.

I. APPROVAL OF MINUTES

- August 23, 2022 Board Meeting
- September 8, 2022 Board Special Meeting

II. FINANCIAL REPORTS AND APPROVALS

- Bank Balances
- Approval of Claims
- General Administration
 - o Audit Services Proposal for 2022 – PKF O’Connor Davies
 - o 2021/2022 EPSC Change Order

III. OLD BUSINESS

- Rye Lake Filtration Plant
 - o SEQR Update
- Project, System Maintenance and Operational Updates

IV. MANAGER’S REPORT

V. NEW BUSINESS

- Approval of Emergency Response Plan and Vulnerability Assessment Updates Proposal - H2M, \$12,300
-
- Approval of TOM Local Capital Project, Lakeside Drive Water Main Replacement Proposal (Approx. 162 Linear Feet) – \$230,000
- Approval of TOM Local Capital Project, Lakeside Drive Water Main Replacement Engineering Services Proposal - Wasp Engineering, \$30,460

VI. CONSIDERATION OF EXECUTIVE SESSION

VII. DATE OF NEXT MEETING – TBD

WESTCHESTER JOINT WATER WORKS
Board of Trustees Meeting
Wednesday, August 23, 2022 at 4:45 p.m.

Present:

- Trustees: Thomas Murphy (in-person), Rich Dionisio (in-person) and Jaine Elkind Eney (in-person)
- Lori Lee Dickson, General Counsel (in-person)
- Paul Kutzy, Manager (in-person)
- Frank Arcara, General Superintendent (via videoconferencing)
- Jacqueline Briggs, Assistant Civil Engineer (via videoconferencing)
- Zach Wasp, Assistant Civil Engineer (via videoconferencing)

Approval of Minutes

Trustee Elkind Eney made a motion to approve the minutes of the August 10, 2022 Board meeting.
Trustee Dionisio seconded the motion, all in favor:

Trustee Murphy	“aye”
Trustee Dionisio	“aye”
Trustee Elkind Eney	“aye”

Financial Reports and Approvals

Trustee Murphy reviewed bank balances and highlighted significant claims to the Board, among them: Water Purchases from NYC (NYC Water Board), Distribution System Materials & Supplies (Carmel Winwater, Concrete Express and Ferguson), Payroll Costs, NYSHIP Monthly Health Insurance Premium (State of NY), Engineering Fees (Hazen, H2M and Wasp), and Monthly Electricity Billing (NY Power Authority).

Approval of Claims: Trustee Elkind Eney made a motion to approve 118 claims totaling \$1,864,861.
Trustee Dionisio seconded the motion, all in favor:

Trustee Murphy	“aye”
Trustee Dionisio	“aye”
Trustee Elkind Eney	“aye”

General Administration:

No General Administration items to discuss at this time.

Old Business

- Rye Lake Filtration Plant:

- SEQR Update: Trustee Murphy said that he has been encouraging residents, who are commenting and expressing concern about the filtration plant, including those on social media outlets, to wait for the completion of the FEIS before forming any opinions. He explained to them that it's important to give the process, which is mandated by law, time to play out. The FEIS is expected to be completed in mid-September and presented to the Board for consideration. Lori Lee Dickson, General Counsel, shared that if the Board is satisfied that each and every comment on the DEIS has been sufficiently addressed, the Trustees will have the option to adopt the FEIS, which is then followed by a required minimum 10-day waiting period before issuing a Findings Statement.
- Project, System Maintenance and Operational Updates: Frank Arcara, General Superintendent, provided the following updates:
 - ELQ crews performed 4 service line repairs and one main repair. The WJWW crews performed one service line renewal and responded to 111 service calls. The Operations Department took a total of 83 samples - all came back within normal ranges.

Manager's Report

No Manager's Report was needed at this time.

New Business

- Approval of a Woodard & Curran Operations Technical Assistance and Scada Contract Services Proposal: Approval of a Woodard & Curran Operations Technical Assistance and Scada Contract Services Proposal, with a cost of \$150,000, was requested. This work is related to the computer system that that WJWW uses to monitor pressures, flows, tank levels, pump activity and more. Trustee Elkind Eney made a motion to approve the Woodard & Curran Operations Technical Assistance and Scada Contract Services Proposal, with a cost of \$150,000. Trustee Dionisio seconded the motion, all in favor:

Trustee Murphy	“aye”
Trustee Dionisio	“aye”
Trustee Elkind Eney	“aye”
- Approval of a Woodard & Curran Design and Assessment Services Proposal for Winged Foot Tank Base Access Improvement: Approval of a Woodard & Curran Design and Assessment Services Proposal for Winged Foot Tank Base Access Improvement, with a cost of \$46,950, was requested. This tank houses many antennas and is an important point of communication for emergency response, both for local communities and Westchester County. Currently there is a small manhole entryway, which is not large enough for WJWW to fit equipment needed for maintenance purposes. This improvement will improve WJWW access for equipment and will meet the needs of Westchester County, as well. Trustee Elkind Eney made a motion to approve the Woodard & Curran Design and Assessment Services Proposal for a Winged Foot Tank Base Access Improvement, with a cost of \$46,950. Trustee Dionisio seconded the motion, all in favor:

Trustee Murphy	“aye”
Trustee Dionisio	“aye”
Trustee Elkind Eney	“aye”

Executive Session

No Executive Session was needed at this time.

Date of Next Meeting

The next Board of Trustees meeting is scheduled for Tuesday, September 13, 2022, at 4:45 p.m.

With no further business to discuss, Trustee Elkind Eney made a motion to adjourn the meeting. Trustee Dionisio seconded the motion:

Trustee Murphy	“aye”
Trustee Dionisio	“aye”
Trustee Elkind Eney	“aye”

The meeting adjourned at 4:59 p.m.

WESTCHESTER JOINT WATER WORKS
Board of Trustees Special Meeting
Thursday, September 8, 2022 at 4:45 p.m.

Present:

- Trustees: Thomas Murphy (in-person), Rich Dionisio (in-person) and Jaine Elkind Eney (in-person)
- Lori Lee Dickson, General Counsel (in-person)
- Paul Kutzy, Manager (in-person)
- David Birdsall, Business Director (in-person)
- Frank Arcara, General Superintendent (via videoconferencing)
- Zach Wasp, Assistant Civil Engineer (via videoconferencing)

General Administration

Approval of a Resolution for Rye Lake Filtration Plant Grant WIIA/IMG Applications: Trustee Murphy presented a resolution to approve authorization to submit an application on behalf of the member municipalities to the Water Infrastructure Improvement Act (WIIA) Grant and the Intermunicipal Water Infrastructure Grant (IMG) programs for potential grant funding to defray the cost of a proposed filtration plant as a joint capital project. Each member municipality has already approved this application, individually, and now it is before the WJWW Board for approval. Each of the municipalities executed an intermunicipal agreement which clearly supports the efforts of WJWW to make this application for potential funding of \$33 million. Trustee Elkind Eney made a motion to approve the authorization to approve the Resolution for Rye Lake Filtration Plant Grant WIIA/IMG applications. Trustee Dionisio seconded the motion, all in favor:

Trustee Murphy	“aye”
Trustee Dionisio	“aye”
Trustee Elkind Eney	“aye”

With no further business to discuss, Trustee Elkind Eney made a motion to adjourn the meeting. Trustee Dionisio seconded the motion:

Trustee Murphy	“aye”
Trustee Dionisio	“aye”
Trustee Elkind Eney	“aye”

The meeting adjourned at 4:50 p.m.

WESTCHESTER JOINT WATER WORKS
REPORT OF BANK ACCOUNT BALANCES WITH WEBSTER BANK
JANUARY 1, 2022 TO SEPTEMBER 13, 2022

ACCOUNT	Interest Rates	01/11/22	01/25/22	02/08/22	02/23/22	03/08/22	03/22/22	04/12/22	04/26/22	05/10/22	05/24/22	06/14/22	06/28/22
GENERAL FUND	0.0600	4,705,015	3,976,460	3,134,372	3,895,112	3,975,459	3,732,548	3,774,682	4,709,768	3,220,049	2,834,270	4,285,586	3,863,916
MONEY MARKET	0.1400	1,207,935	1,208,044	1,208,122	1,208,122	1,208,192	1,208,192	1,208,270	1,208,270	1,208,411	1,208,411	1,208,701	1,208,701
CONSUMER DEP	0.0600	761,109	767,000	782,016	782,016	782,031	779,031	785,048	788,048	788,084	788,084	779,000	779,000
CAPITAL FUND	0.0300	0	0	0	0	0	0	0	0	0	0	0	0
TOTALS:		6,674,059	5,951,504	5,124,510	5,885,250	5,965,682	5,719,771	5,768,000	6,706,086	5,216,544	4,830,766	6,273,288	5,851,617

ACCOUNT	Interest Rates	07/12/22	07/26/22	08/09/22	08/23/22	09/13/22							
GENERAL FUND	0.2400	4,334,648	3,677,810	4,432,326	3,744,904	6,248,837							
MONEY MARKET	1.2100	1,209,154	1,209,154	1,209,997	1,209,997	1,211,231							
CONSUMER DEP	0.1700	788,069	791,069	791,183	791,183	797,341							
CAPITAL FUND	0.0000	0	0	0	0	0							
TOTALS:		6,331,871	5,678,033	6,433,506	5,746,084	8,257,409							

**WESTCHESTER JOINT WATER WORKS
GENERAL FUND ACCOUNTS
TUESDAY, SEPTEMBER 13, 2022**

CASH BALANCE IN WEBSTER BANK:

GENERAL FUND	9/1/2022	\$ 5,761,908.11
MONEY MARKET	9/1/2022	\$ 1,211,231.22
TOTAL:		\$ 6,973,139.33

**NET ACTIVITY: FROM 9/1/2022 TO 9/13/2022
WEBSTER BANK**

\$ 486,929.15
\$ 486,929.15

CASH AVAILABLE TO PAY CLAIMS:

GENERAL FUND:	9/13/2022	\$ 6,248,837.26
MONEY MARKET	9/13/2022	\$ 1,211,231.22
TOTAL:		\$ 7,460,068.48

LESS:	UNAPPROVED CLAIMS:	\$ (1,908,794.77)
	OUTSTANDING CHECKS PRIOR PERIODS:	\$ (1,548,629.03)

CASH BALANCE AFTER PAYING CLAIMS: \$ 4,002,644.68

CLAIMS PAYABLE:

<u>DATE</u>	<u>FROM</u>	<u>TO</u>	
25-Aug-22	2208206	2208212	\$ 18,745.27
Check Nos.	65651	65657	
30-Aug-22	2208213	2208239	\$ 45,544.54
Check Nos.	65658	65684	
7-Sep-22	2209001	2209043	\$ 482,666.82
Check Nos.	65685	65727	
8-Sep-22	2209050	2209086	\$ 129,668.24
Check Nos.	65728	65764	
9-Sep-22	2209087	2209105	\$ 1,232,169.90
Check Nos.	65765	65783	
<u>TOTAL CLAIMS PAYABLE:</u>			\$ 1,908,794.77

PAYROLL CLAIMS

(ZERO BALANCE CHECKING ACCOUNT)

<u>DATE</u>	<u>FROM</u>	<u>TO</u>	
20-Aug-22	2208201	2208205	\$ 62,044.37
Check Nos.	2331	2331	
27-Aug-22	2208240	2208244	\$ 62,149.41
Check Nos.	2332	2332	
3-Sep-22	2209045	2209049	\$ 60,706.89
Check Nos.	2333	2333	
<u>TOTAL PAYROLL CLAIMS:</u>			\$ 184,900.67

TOTAL ALL CLAIMS: \$ 2,093,695.44

Prepared by: _____ David Birdsall, Business Director

Submitted by: _____ David Birdsall, Business Director

Approved by: _____ Thomas A. Murphy, Chairperson
Board of Trustees

VB REFERENCE	VENDOR NAME.....	AMOUNT DUE	DESCRIPTION
002208213	CARUS PHOSPHATES, INC.	7,960.00	(80) BAGS CARUS /LARCHMONT PLANT
002208214	CARUS PHOSPHATES, INC.	7,960.00	(80) BAGS CARUS /RYE LAKE PLANT
002208215	CARUS PHOSPHATES, INC.	7,960.00	(80) BAGS CARUS /RYE LAKE PLANT
002209001	CAPITOL SUPPLY CONSTR	79.74	(9) 1"X3 1/2" BRASS NIPPLE
002209002	CAPITOL SUPPLY CONSTR	13,679.00	(100) IN FEET 20" USP DIP CLASS 52 20" /INVENTORY
002209050	CAPITOL SUPPLY CONSTR	7,756.85	(5) 1 1/2" X 100' K COPPER/SERVICE
002209051	CAPITOL SUPPLY CONSTR	27,690.00	TEE, VALVE FOR T/M WEAVER ST WORK
002208206	CARGAS SYSTEMS, INC.	1,243.75	8/03/22-8/11/22 5.75 HRS INTACCT IMPLEMENT SERVICE
002209052	CARGAS SYSTEMS, INC.	2,193.75	(9.75) HOURS INTACCT IMPLEMENTATION SERVICES
002209003	CARMEL WINWATER WORKS	13,787.95	SADDLE, STRP, CURB STOP / SERVICE WORK
002209004	CARMEL WINWATER WORKS	472.25	(25) 3/4 X 1 CTSXMPT ADPT/ SERVICE
002209053	CARMEL WINWATER WORKS	14,850.00	J2206 SUNY PURCHASE 20" & 16" CRISPIN MH BFV
002208207	CITIBANK	1,825.76	JULY 2022 CREDIT CARD CHARGES
002209005	CITIBANK	40.56	AUGUST 2022 FIBER PATCH CABLE, MEDIA CONVERTER
002208208	CITY OF YONKERS	4,656.00	NOV 2021 (117) BACTERIOLOGICAL MONTHLY SAMPLES
002208209	CITY OF YONKERS	4,929.00	DEC 2021 (124) BACTERIOLOGICAL MONTHLY SAMPLES
002208216	CON EDISON GARAGE	54.36	7/21/22-8/19/22 GAS HEAT GARAGE
002209006	CONNECTICUT BUSINESS S	612.20	01/19/22-4/18/22 XEROX CONTRACT 11,773 CLR COPIES
002208218	CON EDISON -PRV DISTR	42.45	7/19/22-8/17/22 ELECTRICITY STRATTON RD PUMP
002208219	CON EDISON -PRV DISTR	32.00	7/21/22-8/19/22 ELECTRICITY 160A OSBORNE RD
002208220	CON EDISON -PRV DISTR	44.96	7/21/22-8/19/22 DISTRIBUTION PRV 1 ANDERSON HILL
002208222	CON EDISON -PRV DISTR	39.64	7/21/22-8/19/22 DISTRIBUTION PRV TIMBER TRAIL
002208223	CON EDISON -PRV DISTR	39.64	7/21/22-8/19/22 DISTRIBUTION PRV PURITAN RD
002208224	CON EDISON -PRV DISTR	118.15	7/22/22-8/22/22 676 PURCHASE ST PUMP
002208221	CON EDISON	43.33	7/21/22-8/19/22 OFFICE GAS HEAT
002208225	CON EDISON	118.33	7/21/22-8/19/22 ELECTRCITY 1ST. PRV
002208217	CON EDISON	96.62	7/21/22-8/19/22 ELECTRICITY 1200 MAMARONECK PRV
002209054	DAKOTA SUPPLY CORP	10,800.00	DAKOTA HOUSE 3500 AIR/GARAGE CONCRETE/IDA RECOV
002208226	DELUXE	482.42	1,000 DELUXE HSLC MID A/P CHECKS
002209008	ETRE ASSOCIATES LTD	9,450.31	4/13/22 RYE 96 RYE RD/REPLACE BROKEN CURB VLV
002209009	ETRE ASSOCIATES LTD	3,707.32	4/14/22 T/H 208 UNDERHILL AVE;CURB VLV REPAIR
002209010	ETRE ASSOCIATES LTD	917.97	4/8/22 V/M 1604-1628 MAMARONECK AVE/EXC/REPL CURB
002209011	ETRE ASSOCIATES LTD	25,049.73	5/5/22 V/M 219 MAPLE AVE/REPL SERV CONNECTION
002209012	ETRE ASSOCIATES LTD	2,463.86	3/25/22 T/M 17 ECHO LN SIDEWALK REPAIRS
002209013	ETRE ASSOCIATES LTD	20,303.82	A1388 T/H PLANNED PAVING 32 THE CROSSING
002209014	ETRE ASSOCIATES LTD	7,912.81	A1388 T/H PLANNED PAVING THE CROSSING
002209015	ETRE ASSOCIATES LTD	7,034.62	4/19/22 T/H 62 POST PLACE CURB VLV REPAIR
002209016	ETRE ASSOCIATES LTD	6,294.88	4/20/22 T/H 82 PARK LN REPLACE PIT & YOKE
002209017	ETRE ASSOCIATES LTD	10,975.59	4/20/22 450 MAMARONECK AVE/REPLACE HYDRANT 3436
002209018	ETRE ASSOCIATES LTD	13,033.43	4/22/22 V/M 1040 MAMARONECK AVE PLUG OLD CORP
002209019	ETRE ASSOCIATES LTD	56,057.78	4/29/22 T/H PURCHASE COLLEGE EXCAVATE FOR 20"
002209020	ETRE ASSOCIATES LTD	2,923.92	4/22/22 V/M MADISON & TAYLOR CONCRETE CURB REPAIR
002209021	ETRE ASSOCIATES LTD	7,367.68	4/28/22 T/H 444 WEST ST/REPL BROKEN OPEN HYDRANT
002209022	ETRE ASSOCIATES LTD	8,917.22	4/25/22 T/H 5 WEST WOOD COURT/REPL HYDRANT
002209023	ETRE ASSOCIATES LTD	8,952.10	4/4/22 V/M PALMER AVE/REPLACE 3/4" WATER SERV
002209024	ETRE ASSOCIATES LTD	10,343.66	5/5/22 V/M DELANCY & CORTLANDT/REPAIR BROKEN HYDRA
002209025	ETRE ASSOCIATES LTD	5,681.39	5/3/22 T/M 141 MURRAY AVE/REPAIR BROKEN CURB VLV
002209026	ETRE ASSOCIATES LTD	3,668.04	5/3/22 T/M 40 MAPLE WOOD/CURB VALVE REPAIR
002209027	ETRE ASSOCIATES LTD	15,545.78	A1389 T/M PLANNED PAVING 29 MOUNTAIN AVE 5/13/22
002209028	ETRE ASSOCIATES LTD	94,387.52	A1384 JOINT BREVOORT LN TRANSITE WTR MAIN REPLACEM
002209029	ETRE ASSOCIATES LTD	7,173.88	5/13/22 T/H 4 TAM O SHANTER DR/SITE REMEDIATION
002209030	ETRE ASSOCIATES LTD	5,638.62	5/6/22 T/M 1 ACORN LN/REPAIR CURB BOX
002209031	ETRE ASSOCIATES LTD	25,138.88	5/27/22 V/M MELBORNE & HALSTEAD/REPLACE 6" VLV
002209032	ETRE ASSOCIATES LTD	6,006.77	6/3/22 V/M 1511 MAMARONECK AVE CURB VLV REPAIR

VB REFERENCE	VENDOR NAME.....	AMOUNT DUE	DESCRIPTION
002209033	ETRE ASSOCIATES LTD	13,794.33	5/27/22 V/M BEACH & HALSTEAD/REPL 6" VALVE
002209007	PHILLIP BUFFONE	151.71	REIMBURSEMENT OF PAYING COST OF WORK BOOTS
002209055	GEORGE BELSITO	510.30	3RD QUARTER 2022 MEDICARE REIMBURSEMENT
002209056	STEPHEN BISCEGLIA	510.30	3RD QUARTER 2022 MEDICARE REIMBURSEMENT
002209057	JOSEPH CALDARARO	510.30	3RD QUARTER 2022 MEDICARE REIMBURSEMENT
002208227	KARL R ANDERSEN	159.51	REIMBURSTMENT OF PAYING COST OF REQUIRED WORK BOOT
002209058	ORS C DEAK	1,020.60	3RD QUARTER 2022 MEDICARE REIMBURSEMENT
002209059	DONALD DEFALCO	510.30	3RD QUARTER 2022 MEDICARE REIMBURSEMENT
002209060	THOMAS A. DELCO	1,020.60	3RD QUARTER 2022 MEDICARE REIMBURSEMENT
002209061	JENNIE DELITTO	510.30	3RD QUARTER 2022 MEDICARE REIMBURSEMENT
002209062	RALPH FAGA	510.30	3RD QUARTER 2022 MEDICARE REIMBURSEMENT
002209063	JOHN G HOCK	1,632.90	3RD QUARTER 2022 MEDICARE REIMBURSEMENT
002209064	KENNETH LINDHJEM	476.20	3RD QUARTER 2022 MEDICARE REIMBURSEMENT
002209034	DORIS LECHNER	4,690.00	AUGUST 2022 ACCOUNTING CONSULTING FEES
002209065	DORIS LECHNER	1,020.60	3RD QUARTER 2022 MEDICARE REIMBURSEMENT
002209066	EDWARD MURRAY	1,020.60	3RD QUARTER 2022 MEDICARE REIMBURSEMENT
002209067	BENNY ORSINO	510.30	3RD QUARTER 2022 MEDICARE REIMBURSEMENT
002209068	JOHN QUADAGNO	1,020.60	3RD QUARTER 2022 MEDICARE REIMBURSEMENT
002209069	DANIEL ROEDER	2,041.20	3RD QUARTER 2022 MEDICARE REIMBURSEMENT
002209070	RICHARD A RUGE	510.30	3RD QUARTER 2022 MEDICARE REIMBURSEMENT
002209071	LOUIS SANTORO	1,020.60	3RD QUARTER 2022 MEDICARE REIMBURSEMENT
002209072	LINDA STAIGER	1,632.90	3RD QUARTER 2022 MEDICARE REIMBURSEMENT
002209073	MARTIN VIAPIANO	1,020.60	3RD QUARTER 2022 MEDICARE REIMBURSEMENT
002209074	GRACIELA ZAMBRANO	510.30	3RD QUARTER 2022 MEDICARE REIMBURSEMENT
002209035	FEDERAL EXPRESS CORP.	38.45	8/15/22 1 SHIPMENT WEBSTER BANK
002209036	FEDERAL EXPRESS CORP.	83.17	8/26/22 2 SHIPMENTS BATCHING DEPT,WEBSTER BANK
002209037	GRAINGER	195.37	(1) HP 1/4, SUMP PUMP, SENSOR
002209038	GRAINGER	390.74	(2) HP 1/4, SUMP PUMP, SENSOR
002209075	GREATAMERICA FINANCIAL	755.80	7/19/22-8/24/22 C8045 & C8035 COPIERS
002209076	HACH COMPANY	926.48	REAGENT SET, FLUORIDE, WIPER/PLANTS
002209077	THE T/V OF HARRISON	10,575.00	7/5/22-7/13/22 (70.5) POLICE TRAFFIC CONTROL
002209039	HAZEN AND SAWYER, P. C	61,362.95	A1364 JOINT RYE LAKE FILTRATION FACILITY JULY 2022
002209078	HOME DEPOT	485.51	AUGUST 2022 SCREWS, HOSE, WRENCH,TUBE, STRAINER
002208228	JCI JONES CHEMICALS, I	11,896.41	3,418 GALS OF CAUSTIC SODA LARCHMONT PLANT
002209079	JCI JONES CHEMICALS, I	10,950.00	(30) 150 LB CYLINDER CHLORINE RYE LAKE
002209080	JOHNSON CONTROLS SECUR	8,889.87	5/1/22-10/31/22 ALARM SYSTEM MONITORING PURCHASE
002209081	JOHNSON CONTROLS SECUR	10,038.17	5/1/22-10/31/22 FIRE ALARM MONITORING/RYE LAKE
002209082	JOHNSON CONTROLS SECUR	1,866.92	5/1/22-10/31/22 FIRE ALARM MONITORING/LAKE ST.
002209083	JOHNSON CONTROLS SECUR	1,776.70	5/1/22-10/31/22 ALARM MONITORING /GARAGE
002209084	JOHNSON CONTROLS SECUR	229.44	5/1/22-10/31/22 ALARM MONITORING/WINGED FOOT TANK
002209085	JOHNSON CONTROLS SECUR	2,053.65	5/1/22-10/31/22 ALARM MONITORING/OFFICE
002209086	JOHNSON CONTROLS SECUR	310.00	5/1/22-10/31/22 ALARM MONITORING KENILWORTH TANK
002208229	MATRIX IMAGING Solutio	7,000.00	SEPTEMBER 2022 POSTAGE ACCOUNT FOR MAILING
002208210	METLIFE	4,982.22	SEPT 2022 DENTAL, LIFE, & AD&D INSURANCE
002208230	MCI COMM SERVICE	38.92	AUG 2022 LONG DISTANCE SERVICE FOR GENERATOR
002208231	MCI COMM SERVICE	38.92	AUG 2022 LONG DISTANCE SERVICE LAKE ST PLANT
002208232	MCI COMM SERVICE	38.92	AUG 2022 INTERNET & TELEPHONE PURCHASE ST
002208233	MCI COMM SERVICE	38.92	AUG 2022 LONG DISTANCE PHONE SERVICE WEAVER ST
002208234	MCI COMM SERVICE	40.04	AUG 2022 LONG DISTANCE SERVICE OFFICE ALARM LINE
002208235	MCI COMM SERVICE	39.29	AUG 2022 LONG DISTANCE PHONE SERVICE RYE LAKE
002209087	ROBERT ANDREWS SR	1,020.60	3RD QUARTER 2022 MEDICARE REIMBURSEMENT
002209088	FRANCES CYMBROWSKY	510.30	3RD QUARTER 2022 MEDICARE REIMBURSEMENT
002209089	GRACE MONTEIRO	510.30	3RD QUARTER 2022 MEDICARE REIMBURSEMENT
002209090	NELSON POPE VOORHIS	3,435.00	A1364 JOINT RYE LAKE FILTRATION FACILITY

VB REFERENCE	VENDOR NAME.....	AMOUNT DUE	DESCRIPTION
002209091	NUCO PAINTING CORP.	340,185.55	A1382 JOINT PURCHASE WATER STORAGE TANK #2 EAST
002209092	NEW YORK SECTION AWWA	2,130.00	(6) SEPTEMBER 14-15,2022 OPERATION SYMPOSIUM SYRAC
002209093	STATE OF NEW YORK	83,946.10	OCTOBER 2022 HEALTH INSURANCE CODE03024-NYSHIP
002209044	NYS AND LOCAL RETIREME	6,501.85	AUGUST 2022 NEW YORK RETIREMENT SYSTEM
002208236	OPTIMUM	177.94	8/23/22-9/22/22 INTERNET GARAGE
002209094	H. O. PENN MACHINERY C	22,669.88	INSTALLATION OF HYDRAULIC HAMMER/MATERIALS
002209040	PRESCOTT, E.J.	1,352.00	B62 PUMPER NOZZLE WRENCH, PUMPER
002209095	SWIFTREACH NETWORKS, L	1,575.00	AUGUST 2022 SWIFT 911 SUBSCRIPTION
002208211	SPRAGUE OPERATING RESO	1,005.54	8/17/22 (300) GALS OF GASOLINE
002209096	TOWN/HARRISON	225,004.75	3RD DISTRIBUTION OF EARNINGS F/GENERAL FUND/2021
002209097	TOWN OF MAMARONECK	230,417.25	3RD DISTRIBUTION OF EARNINGS F/GENERAL FUND/2021
002209098	TOLLS BY MAIL	89.32	7/21/22-8/10/22 TOLLS OPERATION/DISTRIBUTION
002209099	TRI-LIFT, INC	826.10	7/22/22-8/18/22 CAT PNEUMATIC LIFT TRUCK RENTAL
002209100	U LINE	586.65	C-FOLD TOWELS, NITRILE GLV,SPRAY,PAINT MRK/PLANTS
002209041	VERIZON	176.99	8/28/22-9/27/22 FIOS INTERNET RYE LAKE
002209042	VERIZON	164.99	8/28/22-9/27/22 FIOS INTERNET 830 LAKE STREET
002208237	VERIZON BUSINESS FIOS	126.98	8/16/22-9/15/22 FIOS INTERNET RYE LAKE
002209043	VERIZON BUSINESS FIOS	144.99	8/28/22-9/27/22 FIOS INTERNET WJWW OFFICE
002209101	VERIZON WIRELESS	1,474.93	8/27/22-9/26/22 WJWW EMPLOYEE MOBILE PHONES
002209102	VILLAGE OF MAMARONECK	308,524.25	3RD DISTRIBUTION PARTIAL DISTRIBUTION EARNING 2021
002208238	VISION SERVICE PLAN	677.35	SEPT 2022 VISION INSURANCE
002209103	VITOLITE ELECTRIC SALE	1,455.79	STOP PAY ON CHECK#65339/A1373 PURCHASE BOOSTER
002208212	WESTERN PEST SVCES	103.00	AUG 2022 MONTHLY PEST CONTROL
002209104	WASP ENGINEERING GROUP	7,772.50	8/15/22-9/2/22 PROF/TECH OVERSIGHT SERV/IDA RESTOR
002209105	F.B.WEBB COMPANY	35.63	(1) SHWR DRN PLT 4-1/4 RND SN
002208239	BURTON ZAITSCHEK	279.44	CUST REFUND 113-6090-00412 CREDIT FINAL READ

** 1,908,794.77

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09 002208201	STERLING NATIONAL BANK	16,591.83	#34 P/E 8/20/22 FEDE4RAL PAYROLL TAXES WITHHOLDING
09 002208240	STERLING NATIONAL BANK	16,478.97	#35 P/E 8/27/22 FEDERAL PYAROLL TAXES WITHHOLDING
09 002209045	STERLING NATIONAL BANK	16,049.30	#36 P/E 9/03/22 FEDERAL PAYROLL TAXES WITHHOLDING
09 002208202	NYS DEFERRED COMPENSAT	2,613.81	#34 P/E 8/20/22 NYS DEFERRED COMP
09 002208241	NYS DEFERRED COMPENSAT	2,671.96	#35 P/E 8/27/22 NYS DEFERRED COMP
09 002209046	NYS DEFERRED COMPENSAT	2,719.80	#36 P/E 9/03/22 NYS DEFERRED COMP
09 002208203	NYS INCOME TAX	3,066.90	#34 P/E 8/20/22 NYS PAYROLL TAXES WITHHOLDING
09 002208242	NYS INCOME TAX	3,034.06	#35 P/E 8/27/22 NYS PAYROLL TAXES WITHHOLDING
09 002209047	NYS INCOME TAX	2,968.53	#36 P/E 9/03/22 NYS PAYROLL TAXES WITHHOLDING
09 002208204	PAYROLL	39,278.96	#34 P/E 8/20/22 PAYROLL SUMMARY
09 002208243	PAYROLL	39,471.55	#35 P/E 8/27/22 PAYROLL SUMMARY
09 002209048	PAYROLL	38,476.39	#36 P/E 9/03/22 PAYROLL SUMMARY
09 002208205	UTILITY WORKER UNION L	492.87	#34 P/E 8/20/22 UNION DUES
09 002208244	UTILITY WORKER UNION L	492.87	#35 P/E 8/27/22 UNION DUES
09 002209049	UTILITY WORKER UNION L	492.87	#36 P/E 9/03/22 UNION DUES

** 184,900.67

*

2,093,695.44

[405] 149 items listed out of 27717 items.

For Billings As Of: 9/9/2022
For Cash Received As Of: 9/9/2022

Date	Percentage of Receivable Balance Over 60 Days	Total # of Accts Over 60 Days	Total Balances Over 60 Days	Village of Mamaroneck		Town of Mamaroneck		Town/Village of Harrison		City of Rye		City of New Rochelle	
				# of Accts	Overdue Balance	# of Accts	Overdue Balance	# of Accts	Overdue Balance	# of Accts	Overdue Balance	# of Accts	Overdue Balance
02/05/21	43%	814	\$ 681,554	263	\$ 125,359	152	\$ 28,754	360	\$ 512,685	31	\$ 15,858	8	\$ (1,103)
02/19/21	39%	941	\$ 703,002	362	\$ 142,086	98	\$ 10,975	447	\$ 540,133	29	\$ 11,124	5	\$ (1,317)
03/04/21	46%	748	\$ 657,152	268	\$ 134,671	122	\$ 13,729	333	\$ 499,669	19	\$ 10,170	1	\$ (1,087)
03/18/21	29%	961	\$ 453,456	195	\$ 128,865	86	\$ 2,368	661	\$ 315,613	14	\$ 7,854	5	\$ (1,245)
04/09/21	29%	742	\$ 419,532	176	\$ 81,094	143	\$ 14,011	404	\$ 313,927	12	\$ 10,796	7	\$ (296)
04/23/21	24%	805	\$ 309,707	294	\$ (9,820)	100	\$ 4,518	383	\$ 304,795	22	\$ 10,594	6	\$ (380)
05/07/21	20%	864	\$ 302,356	223	\$ (14,998)	139	\$ 12,464	479	\$ 296,698	16	\$ 8,021	7	\$ 171
05/20/21	19%	965	\$ 304,900	397	\$ 6,124	102	\$ 6,231	437	\$ 283,630	24	\$ 9,387	5	\$ (471)
06/03/21	22%	944	\$ 295,873	331	\$ 1,953	235	\$ 18,325	347	\$ 266,253	22	\$ 9,057	9	\$ 286
06/17/21	17%	889	\$ 378,182	242	\$ 15,446	102	\$ 28,658	522	\$ 324,927	16	\$ 9,022	7	\$ 130
07/09/21	14%	822	\$ 434,134	211	\$ 17,384	142	\$ 33,392	450	\$ 369,624	15	\$ 12,944	4	\$ 788
07/21/21	14%	841	\$ 436,926	313	\$ 36,597	107	\$ 27,953	396	\$ 357,538	20	\$ 14,444	5	\$ 394
08/04/21	18%	873	\$ 379,617	232	\$ 24,668	168	\$ 35,815	450	\$ 304,571	17	\$ 13,770	6	\$ 792
08/19/21	12%	942	\$ 379,340	341	\$ 37,746	106	\$ 21,974	455	\$ 301,319	35	\$ 18,245	5	\$ 57
09/16/21	13%	1,082	\$ 444,281	308	\$ 34,122	180	\$ 33,537	575	\$ 362,444	14	\$ 13,302	5	\$ 876
10/20/21	18%	1,188	\$ 473,260	490	\$ 107,046	190	\$ 38,180	462	\$ 307,179	43	\$ 20,262	3	\$ 592
11/08/21	19%	1,109	\$ 488,166	356	\$ 76,731	307	\$ 64,545	409	\$ 328,157	27	\$ 17,644	10	\$ 1,088
11/19/21	20%	1,173	\$ 444,223	552	\$ 116,837	190	\$ 40,559	410	\$ 270,487	17	\$ 15,361	4	\$ 979
12/10/21	29%	1,174	\$ 418,847	407	\$ 75,512	232	\$ 50,199	509	\$ 277,500	19	\$ 14,182	7	\$ 1,453
12/22/21	31%	1,143	\$ 415,871	514	\$ 111,628	138	\$ 36,704	434	\$ 246,812	50	\$ 19,302	7	\$ 1,425
12/31/21	39%	1,088	\$ 383,458	432	\$ 88,946	237	\$ 50,086	374	\$ 224,314	38	\$ 18,235	7	\$ 1,877
01/20/22	13%	1,244	\$ 195,777	468	\$ 116,531	139	\$ (33,858)	594	\$ 101,537	38	\$ 10,879	5	\$ 688
02/03/22	23%	1,293	\$ 88,568	389	\$ 97,418	357	\$ (11,599)	503	\$ 331,629	34	\$ 9,197	10	\$ 1,356
02/18/22	19%	1,504	\$ 423,658	602	\$ 105,939	253	\$ 25,494	503	\$ 331,629	49	\$ 10,175	7	\$ 1,410
05/05/22	4%	655	\$ 61,378	157	\$ 14,189	129	\$ (6,157)	348	\$ 41,298	17	\$ 10,217	4	\$ 1,831
05/19/22	4%	871	\$ 57,899	193	\$ 22,734	66	\$ (11,559)	585	\$ 34,736	23	\$ 10,209	4	\$ 1,780
06/09/22	5%	642	\$ 80,856	131	\$ 19,537	112	\$ 6,959	378	\$ 42,972	16	\$ 9,164	4	\$ 2,224
07/06/22	7%	477	\$ 95,436	154	\$ 26,479	81	\$ 8,554	229	\$ 49,494	10	\$ 10,436	3	\$ 472
07/22/22	3%	477	\$ 86,815	1305	\$ 43,709	95	\$ 3,586	329	\$ 27,126	24	\$ 11,922	4	\$ 472
08/05/22	6%	655	\$ 164,519	193	\$ 44,921	118	\$ 38,867	320	\$ 73,040	20	\$ 7,518	4	\$ 173
08/18/22	8%	743	\$ 237,560	291	\$ 77,012	90	\$ 31,280	339	\$ 118,485	20	\$ 10,889	3	\$ (106)
09/09/22	6%	750	\$ 314,746	213	\$ 69,136	113	\$ 48,586	405	\$ 188,323	15	\$ 8,384	4	\$ 316



architects + engineers

538 Broad Hollow Road, 4th Floor East
Melville, NY 11747 | tel 631.756.8000

July 18, 2022

Mr. Frank Arcara
General Superintendent
Westchester Joint Water Works
1625 Mamaroneck Ave
Mamaroneck NY 10543

**Re: Westchester Joint Water Works
Proposal for Required Water Supply Emergency Response Plan (ERP) and
Vulnerability Assessment (VA) Updates
H2M Proposal No.: LP220706**

Dear Mr. Arcara:

The New York State Sanitary Code and Public Health Law states that all community water suppliers must provide an updated Emergency Response Plan (ERP) and Vulnerability Assessment (VA) for State Health Department review every five (5) years. H2M prepared the last update of your ERP and VA back in 2017. The next update is due to the State Health Department by January 1, 2023.

The ERP Update documents the plan response to any actual emergencies which might have occurred in the past five (5) years. Specific areas which should receive focused consideration are Resources (personnel, facilities and equipment); Plan Integration (with other utilities: inter-municipal aid agreements, NYWARN membership, exercising and testing of interconnections; with government agencies including the regulatory community, and with the community at large); and Communications (with other utilities, government agencies especially the regulatory agencies and your customers). The ERP Update also reviews documented emergency response events objectively from the perspective of what worked and what did not during these events.

We also understand that the NYSDOH wants to make sure that training is a critical part of the emergency plan. Consider these basic objectives of training:

- Familiarization of personnel with the plan's content
- Train new personnel
- Train specific response personnel in certain special skills
- Introduce personnel to new equipment and techniques
- Keep personnel informed of changes
- Test personnel preparedness for emergencies
- Test plan validity, effectiveness and timing
- Test equipment preparedness
- Maintain cooperativeness capability with other response organizations.

H2M is available to prepare the updated ERP & VA and provide up to three (3) copies for your use, plus two (2) copies for the local health department and four (4) non - confidential copies of the ERP for public viewing. The ERP & VA will be in both a hard loose-leaf, indexed binder and on a CD for your in-house use. A draft copy of the ERP & VA will be completed for your review prior to submission to the local health department.

As you are also aware, the New York State Legislature passed a bill back in 2016 requiring all public water suppliers to conduct an analysis of vulnerability to terrorist attack, specifically Cybersecurity. The New York State Department of Health required all water suppliers to complete this Assessment of Cybersecurity as part of your Vulnerability Analysis (VA) and required that the updated Emergency Response Plan (ERP) included an emergency response plan for cyber-attacks. These items were addressed in the 2017 update.



For the 2022 Cybersecurity update, H2M will revise the Water System Cybersecurity Checklist developed during the 2017 update. The checklist was an option provided by the Department of Health as a Cybersecurity Assessment Tool to complete the Cybersecurity Assessment. However, based on USEPA, NYSAWWA, and regulatory agency communications regarding recent cybersecurity and pandemic related events, we anticipate local and/or state will be revisiting these aspects and have more stringent submission requirements in this round of ERP/VA updates. As requirements are released and upon your request, we will provide an updated proposal to address such items.

H2M proposes to prepare the ERP and VA update based on the following lump sum fees:

	Task	Fee
1.	ERP Update	\$5,500.00
2.	VA Update	\$4,300.00
3.	Pandemic & Cybersecurity Update	\$2,500.00
TOTAL:		\$12,300.00

Note, the above fee does not include addressing regulatory agency review comments. Due to the extremely long comment/review period we experienced from the local and state regulators during the 2017 updates, we propose to address their comments under a separate authorization in the year in which comments are received.

The scope, price and other contents offered in this proposal are condition upon your acceptance of the attached H2M Standard Terms & Conditions. Please indicate such acceptance by signing and dating the attached document where indicated.

Should you have any questions or comments, please feel free to contact this office.

Very truly yours,

H2M architects + engineers

James L. Neri

James L. Neri, P.E.
Senior Vice President

Digitally signed by James L. Neri
DN: cn=James L. Neri, o=H2M architects + engineers,
ou=014100, email=jneri@h2m.com, c=US
Date: 2022.09.06 12:57:25 -04'00'

JLN: sp

PROPOSAL AGREED & ACCEPTED BY:

Signature: _____

Print Name: _____

Title: _____

Client: Westchester Joint Water Works

Address: 1625 Mamaroneck Avenue
Mamaroneck, New York 10543

Date: _____

WASP Engineering Group, PLLC

44 Flagler Road
Poughquag, New York 12570

Phone: 914 804-2564
Fax: 845 592-8313
E-Mail: bobwasp22@gmail.com

LETTER PROPOSAL

PAGE 1 OF 3

DATE: 9/7/22

PROJECT NUMBER: WW.09.100

PROJECT NAME: Engineering design and associated construction services related to the replacement of 6-inch cast iron water main pipe with 6-inch ductile iron pipe starting at the new WJWW Valve at intersection of Falls Road and Lakeside Drive (40 feet south of valve # 728) to a point approximately 23 feet north of existing Valve # 727 in Lakeside Drive, Town of Mamaroneck.

PROJECT LOCATION:
WJWW Town of Mamaroneck

CLIENT CONTACT: Westchester Joint Water Works
1625 Mamaroneck Avenue
Mamaroneck, New York 10543
Attn: Frank Arcara

AGREEMENT TERMS

BACKGROUND:

WJWW personnel confirmed a water leak in the public water main a section of 6-inch cast iron pipe that traverses the streambed at the highway box culvert bridge in Lakeside Drive, Town of Mamaroneck. The WJWW isolated the leak by closing valves # 727 and # 728. Upon investigation of site conditions, it was determined by WJWW that the replacement section of water main across the stream would be installed on a support bracket attached to the bridge structure at an elevation above the culvert opening.

The Estimated costs for the project are as follows:

Construction Cost	\$ 200,000.00
Engineering Services Cost	\$ 30,000.00
Total Estimated Cost	\$ 230,000.00

SCOPE OF SERVICES: THE FOLLOWING PROFESSIONAL SERVICES ARE PROPOSED FOR THE CLIENT AS FOLLOWS:

This proposal is for the work related to the design, construction oversight, certifications and as-built plans required for the replacement of the existing 6-inch cast iron pipe with 6-inch ductile iron pipe and two replacement valves. The new installation will extend beyond the existing valves and based on existing utility locations including the County Trunk Sewer and the new configuration of the water main attached to the bridge structure. The WJWW will install the two new valves at the design locations as a repair prior to the new main installation. The total length of new main is estimated at 162 feet.

Fee Basis

Task 1 Preliminary Design- Site inspections and coordination with WJWW and Town of Mamaroneck for the evaluation of routing and structural design of support brackets attached to the bridge
Estimated Fee Not to Exceed \$ 2,500.00

Task 2 Design- Detailed design of replacement water main and support structure; preparation of construction documents with plan and profile and specifications. Preparation and filing NYSDOH-348 application with Westchester County Health Department.

Deliverables:

Professional Engineer sealed construction drawings, ACADD format, Engineer's Report and Water Main Application for submission to WCDOH.
Estimated Fee Not to Exceed \$ 5,750.00

Task 3 Site Inspection/Oversight of activities during construction activities. It is estimated that the total project will take 10-12 field days for the new main and roadway restoration. Coordination will be maintained with WCDOH for field changes, as needed.

Deliverables:

Daily Inspection Reports and Project Photos

Wasp Engineering will provide full time inspection of water main work activities.

Daily Rate (Estimated day shift @ 8 hours)

Field Inspector	(Assume 9.0 hours)	@ \$ 95.00/hour	= \$ 855.00
Project Management PE/Oversight	(Assume 3.0 hours)	@ \$ 200.00/hour	= \$ 600.00
		Daily rate (Avg.)	\$ 1,455.00

Daily Inspection/ PM rate: \$1,455.00/ day x 12 days=

Estimated Fee No to Exceed \$ 17,460.00

Task 4 Construction Certification and Filing documents with WCDH;

Deliverables:

Pressure/Leak Testing, Bacteria test results, Construction Compliance Report
and PE Certified As-Built Drawings.

Estimated Fee Not to Exceed \$ 4,750.00

Total Not to Exceed Fee \$30,460.00

TIME OF PERFORMANCE:

THE TIME REQUIRED TO COMPLETE TASK 1 and TASK 2 WILL BE 7 DAYS; TASK 3 and TASK 4 WILL BE
APPROXIMATELY 30 -45 DAYS;

TERMS OF PAYMENT:

WASP ENGINEERING WILL PROVIDE INVOICES FOR WORK ON A TIMELY BASIS.

INSURANCE:

WASP ENGINEERING HAS PROOF OF INSURANCE ON FILE WITH WJWW.

ADDRESS FOR CORRESPONDENCE/NOTICES:

ROBERT G. WASP, c/o WASP Engineering, 44 Flagler Road, Poughquag, New York 12570

ATTACHMENTS> X STANDARD BILLING RATES

ACCEPTED BY:

SUBMITTED BY: Robert G. Wasp, P.E., President

CLIENT:



9/7/22

SIGNATURE:

DATE:

SIGNATURE:

DATE:

Attachment
WASP Engineering Group, PLLC

2022 BILLING RATES

PROFESSIONAL AND TECHNICAL SERVICES

LABOR BILLING SCHEDULE

Principal/ Professional Engineer	\$ 200,00 /hr.
Project Engineer/CADD	\$ 150.00/hr.
Const. Inspector/Field Technician	\$ 95.00/hr.

These rates are for the period thru December 31, 2022