

WESTCHESTER JOINT WATER WORKS

Pre-Meeting Packet

For

Tuesday, February 11, 2020 at 3:30 p.m.

Board Meeting

NOTICE OF MEETING
WESTCHESTER JOINT WATER WORKS
BOARD OF TRUSTEES
MEETING

The Westchester Joint Water Works Board of Trustees Meeting is scheduled for:

DATE: February 11, 2020
DAY: Tuesday
TIME: 3:30 p.m.
LOCATION: Westchester Joint Water Works
1625 Mamaroneck Avenue
Mamaroneck, NY 10543

If you have any questions, please call (914) 698-3500, extension 610.

**WESTCHESTER JOINT WATER WORKS
BOARD OF TRUSTEES MEETING AGENDA**

Tuesday, February 11, 2020 at 3:30 p.m.

In

Main Office Conference Room

I. APPROVAL OF MINUTES

- January 28, 2020 Board Meeting

II. FINANCIAL REPORTS AND APPROVALS

- Bank Balances
- Approval of Claims
- General Administration
 - 2020 Budget
 - Inspection of Water Storage Tanks Engineering Services (H2M)

III. OLD BUSINESS

- Project Updates

IV. MANAGER'S REPORT

V. NEW BUSINESS

VI. CONSIDERATION OF EXECUTIVE SESSION

VII. DATE OF NEXT MEETING - TBD

WESTCHESTER JOINT WATER WORKS
Board of Trustees Meeting
Tuesday, January 28, 2020 at 3:30 p.m.

The meeting was called to order at 3:40 p.m. with the following members present:

Present:

- Trustees: Ron Belmont, Nancy Seligson, Tom Murphy
- Paul Kutzy, Manager
- David Birdsall, Business Director
- Lori Lee Dickson, General Counsel

Approval of Minutes

Trustee Seligson requested an amendment to the 1/14/20 minutes for clarification purposes. Trustee Murphy made a motion to approve the amended minutes of the January 14, 2020 Board Meeting. Trustee Belmont seconded the motion, all in favor:

Trustee Seligson
Trustee Belmont
Trustee Murphy

“aye”
“aye”
“aye”

Financial Reports and Approvals

The Business Director reviewed bank balances and presented claims to the Board highlighting significant items, among them: Sewer rent distribution payments, payroll costs, and routine health insurance payments.

Approval of Claims: Trustee Belmont made a motion to approve 92 claims totaling \$914,152.00. Trustee Murphy seconded the motion, all in favor:

Trustee Seligson
Trustee Belmont
Trustee Murphy

“aye”
“aye”
“aye”

General Administration:

- Approval of a Resolution to declare the intent of WJWW to serve as Lead Agency for the design and construction of a filtration facility (Project A-1364) for its Rye Lake water source, as mandated for compliance with the USEPA Surface Water Treatment Rules, was requested. Trustee Belmont made a motion to approve the Resolution (Project A-1364) to declare WJWW to serve as Lead Agency for the design and construction of a filtration facility, which includes the coordinated SEQRA Review of the Action, authorizes the circulation of a Lead Agency Notice and appropriate supplementary materials to all Involved and Interested Agencies on its behalf, and providing these agencies with notice and deadlines. Trustee Murphy seconded the motion, all in favor:

Trustee Seligson
Trustee Belmont
Trustee Murphy

“aye”
“aye”
“aye”

- The Business Director provided a review of major assumptions related to the Draft 2020 Budget. The final version of the Budget will be presented at the next Board meeting.
- The Manager, Business Director and a representative from Hazen and Sawyer will attend the next Town Board meeting for the Town of Mamaroneck, on Wednesday February 5, 2020 to discuss the 5-Year Capital Plan and the proposed filtration plant.

Old Business

- Rye Lake: Work is continuing at this site, with excavation anticipated to begin this week. A dewatering system has been put in place and will allow for a zone of depression, allowing for work to proceed. Settling tanks have also been utilized and provide further protection to the reservoir.

Manager's Report

- Proposed Filtration Plant: The Manager explained that WJWW will now move forward with the SEQRA process and that all Involved and Interested parties will receive letters of WJWW's intent to declare Lead Agency status for this project. All funding opportunities will be explored. It was agreed that a field trip for the Trustees to tour a DAFF water filtration plant would be beneficial, so WJWW staff will look to schedule this trip.

The Manager, Supervisor/Trustee Seligson, the Business Director, and a representative from Hazen and Sawyer have been invited to attend the Board of Trustees meeting at the Purchase Quaker Meeting on February 4th to discuss the filtration facility.

New Business

No New Business at this time.

Executive Session

No Executive Session needed at this time.

Date of Next Meeting

The next Board of Trustees meeting is scheduled for February 11, 2020 at 3:30 p.m.

With no further business to discuss, Trustee Murphy made a motion to adjourn the meeting. Trustee Belmont seconded the motion:

Trustee Seligson
Trustee Belmont
Trustee Murphy

"aye"
"aye"
"aye"

The meeting adjourned at 4:43 p.m.



Westchester Joint Water Works

1625 Mamaroneck Avenue
Mamaroneck, New York 10543
www.wjww.com

Telephone: (914) 698-3500
Fax: (914) 381-4241
Fax: (914) 381-0349

RESOLUTION

DECLARATION OF INTENT TO SERVE AS LEAD AGENCY FOR THE WJWW PROJECT A-1364 FOR CONSTRUCTION OF A FILTRATION FACILITY FOR THE RYE LAKE PUBLIC WATER SOURCE AS MANDATED FOR COMPLIANCE WITH USEPA SURFACE WATER TREATMENT RULES

On motion of TRUSTEE Belmont, seconded by TRUSTEE Murphy, the following resolution was adopted by the Board of Trustees of the Westchester Joint Water Works, Mamaroneck, New York:

WHEREAS, the Westchester Joint Water Works (WJWW) is embarking on a project to design and construct a filtration facility for its Rye Lake water source to comply with USEPA Surface Water Treatment Rules ("Action"); and

WHEREAS, in furtherance of the Action and with the assistance of its engineering consultant, Hazen and Sawyer, New York, NY, WJWW is developing a detailed design plan and undertaking investigations and preparing initial documentation in connection with New York State Environmental Quality Review ("SEQRA") mandates; and

WHEREAS, in accordance with the provisions of 6 NYCRR Part 617, the Board of Trustees of the WJWW intends to serve as Lead Agency for the SEQRA review of this Action, and, in this capacity, intends to undertake a coordinated review, complete all necessary assessments and make determinations in accordance with SEQRA.

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of the Westchester Joint Water Works hereby declares its intent to serve as Lead Agency for the coordinated SEQRA Review of the Action and authorizes the circulation of a Lead Agency Notice and appropriate supplementary materials to all Involved and Interested Agencies on its behalf, providing these agencies with notice and deadlines within which to act in connection therewith.

ROLL CALL AYES: Trustees Seligson, Belmont, Murphy

NAYS: None

ABSENT: None

DATE: January 28, 2020

WESTCHESTER JOINT WATER WORKS
REPORT OF BANK ACCOUNT BALANCES WITH STERLING NATIONAL BANK
OCTOBER 21, 2019 TO FEBRUARY 11, 2020

ACCOUNT	Interest Rates	10/21/19	11/12/19	11/26/19	12/17/19	01/14/20	01/28/20	02/11/20					
GENERAL FUND	0.050	6,499,491	7,640,784	8,252,744	7,999,078	6,072,412	6,273,723	7,213,619					
MONEY MARKET	0.120	1,203,323	1,203,446	1,203,446	1,204,224	1,204,345	1,204,345	1,204,467					
CONSUMER DEP	0.170	790,723	793,837	802,837	808,289	817,603	826,403	820,521					
CAPITAL FUND	0.170	9,698	9,699	9,699	9,701	9,702	9,702	9,703					
TOTALS:		8,503,235	9,647,766	10,268,726	10,021,292	8,104,062	8,314,173	9,248,310	0	0	0	0	0

[illegible]

DATE OF MEETING	01/14/20	01/28/20	02/11/20						TOTAL
TOTAL NUMBER OF CLAIMS:	220	92	150						462
TOTAL NUMBER OF CHECKS:	199	82	139						420
AMOUNT OF CLAIMS & CHECKS	\$2,300,932	\$914,152	\$1,191,195						\$4,406,279
MAJOR CATEGORIES									
PAYROLL & BENEFITS	\$246,486	\$130,625	\$127,711						\$504,822
CHEMICALS, MATERIALS, PARTS	\$266,256	\$64,153	\$84,219						\$414,628
PERMITS/INSURANCES	\$94,470	\$89,421	\$20,050						\$203,941
PROFESSIONAL/ENGINEERING/LEGAL	\$93,293	\$59,645	\$16,932						\$169,870
NYC WATER BOARD/UNITED WATER	\$1,263,054	\$0	\$0						\$1,263,054
OFFICE & COMPUTER	\$11,532	\$18,706	\$9,534						\$39,772
UTILITIES & TELEPHONES	\$31,890	\$36,883	\$7,791						\$76,564
EMPLOYEE EDUCATION/EXPENSE	\$956	\$1,090	\$672						\$2,718
MEDICARE REIMBURSEMENTS	\$0	\$0	\$0						\$0
CUSTOMER REFUNDS	\$3,897	\$2,408	\$1,276						\$7,581
BLDGS/GROUNDS IMPROVEMENTS	\$41,313	\$3,520	\$13,470						\$58,303
TAXES	\$32,725	\$0	\$11,320						\$44,045
AUTHORIZATIONS	\$131,111	\$1,312	\$313,924						\$446,347
O/S CONTRACTORS	\$83,949	\$0	\$584,295						\$668,245
TOTAL CLAIMS/CHECKS:	\$2,300,932	\$407,763	\$1,191,195	\$0	\$0	\$0	\$0	\$0	\$3,899,890
REMB. FOR SEWER RENTS	\$0	\$506,389	\$0	\$0	\$0	\$0	\$0	\$0	\$506,389
DISTRIBUTIONS TO MUNIS	\$0	\$0	\$0						\$0
GRAND TOTAL:	\$2,300,932	\$914,152	\$1,191,195	\$0	\$0	\$0	\$0	\$0	\$4,406,279

[illegible]

**WESTCHESTER JOINT WATER WORKS
GENERAL FUND ACCOUNTS
TUESDAY, FEBRUARY 11, 2020**

CASH BALANCE IN STERLING NATIONAL BANK:

GENERAL FUND	2/1/2020	\$	7,621,242.16
MONEY MARKET	2/1/2020	\$	1,204,466.99
TOTAL:		\$	8,825,709.15

**NET ACTIVITY: FROM 2/1/2020 TO 2/11/2020
STERLING NATIONAL BANK**

\$ (407,623.41)
\$ (407,623.41)

CASH AVAILABLE TO PAY CLAIMS:

GENERAL FUND:	2/11/2020	\$	7,213,618.75
MONEY MARKET	2/11/2020	\$	1,204,466.99
TOTAL:		\$	8,418,085.74

LESS: UNAPPROVED CLAIMS: \$ (1,068,495.78)
OUTSTANDING CHECKS PRIOR PERIODS: \$ (465,828.43)

CASH BALANCE AFTER PAYING CLAIMS: \$ 6,883,761.53

CLAIMS PAYABLE:

DATE	FROM	TO	
30-Jan-20	2001171	2001237	\$ 407,201.79
Check Nos.	58447	58513	
Void Check #58514			
6-Feb-20	2002007	2002075	\$ 661,293.99
Check Nos.	58515	58584	
Void Check #58585			

TOTAL CLAIMS PAYABLE: \$ 1,068,495.78

PAYROLL CLAIMS

(ZERO BALANCE CHECKING ACCOUNT)

DATE	FROM	TO	
29-Jan-20	2001165	2001170	\$ 58,773.99
Check Nos.	2196	2196	
5-Feb-20	2002001	2002006	\$ 63,925.70
Check Nos.	2197	2197	

TOTAL PAYROLL CLAIMS: \$ 122,699.69

TOTAL ALL CLAIMS: \$ 1,191,195.47

Prepared by: _____ Doris Lechner, Accountant

Submitted by: _____ David Birdsall, Business Director

Approved by: _____ Nancy Seligson, Chairperson
Board of Trustees

VB REFERENCE	VENDOR NAME.....	AMOUNT DUE	DESCRIPTION
002001171	A & C FURIA ELECTRIC	325.00	2019 REPAIR ON MUELLER WRENCH TOOL, 2ND UNIT
002001172	AMERICAN FOREST PRODUC	20,367.20	A1363 JOINT RYE LAKE DISTRIBUTION SYSTEM MODIFICAT
002001173	BEN ROMEO CO., INC.	400.00	(4) WOOD WEDGES / WATER MAINS REPAIRS
002001174	BROADVIEW NETWORKS	79.95	01/22/20-02/21/20 PHONE SERV./WJWW MAIN OFFICE
002001175	CARUS PHOSPHATES, INC.	5,080.00	(80) 50LBS BAGS OF CARUS/RYE LAKE
002001176	CARMEL WINWATER WORKS	780.00	2019 V/M HOYT AVE & FENIMORE/ WATER MAIN/GASKET
002001177	CARMEL WINWATER WORKS	19,247.58	2019 VALVE OL, GATE VALVE, CLAMPS/INVENTORY
002001178	CARMEL WINWATER WORKS	3,975.00	(30) 12 MEGALUG W/ACCESS / INVENTORY
002001179	CARMEL WINWATER WORKS	3,875.00	(15) ROADWAY BOX, (70) COMP BOX/INVENTORY
002001180	CARMEL WINWATER WORKS	14,504.00	(2) 16 MJ RS VALVE / INVENTORY
002001181	CARMEL WINWATER WORKS	634.50	(2) 16X6 DI MJ TEE / INVENTORY
002001182	CARMEL WINWATER WORKS	10,970.00	V/M HOYT AVE/WATER MAIN/IRON PIPE, NITR GASKET
002001183	CARMEL WINWATER WORKS	8,020.00	(200) 12 CL52 DUCTILE IRON PIPE/INVENTORY
002002007	CARMEL WINWATER WORKS	1,755.00	A1363 JOIN RYE LAKE DISTRIBUTION S-M/HAY, FLT BAG
002002008	CARMEL WINWATER WORKS	15,925.00	A1363 JOINT RYE LAKE DISTRIBUTION S-M/TEE, SLV, PLU
002002009	CENTURY BUILDING SERVI	1,964.88	JANUARY 2020 CLEANING SERVICES
002002010	CITY OF RYE COMPTROLLE	477.16	2020 CITY OF RYE TAX/B&L 200--1-10/PIPES VLVS ETC
002002011	CITY OF RYE COMPTROLLE	6,846.78	2020 CITY OF RYE TAX/B&L 200-1-9/PIPES, VLVS ETC
002001184	CON EDISON GARAGE	3,090.98	12/19/19-1/22/20 WINDFIELD AVE PUMP/GAS HEAT
002002016	CONNECTICUT BUSINESS S	544.61	10/19/19-1/18/20 XEROX AA1387, AC7186 CONTRACT OVER
002002012	CONCRETE EXPRESS OF NY	20,971.00	J18-13, A1361 V/M SHORE ACRES DR TRANSITE WATER M
002001185	CON EDISON -PRV DISTR	39.27	12/18/19-1/17/20 STRATTON RD ELECTRICITY
002001186	CON EDISON -PRV DISTR	294.17	12/19/19-1/22/20 PURITAN RD. PRV ELECTRICITY
002001187	CON EDISON -PRV DISTR	152.09	12/19/19-1/22/20 TIMBER TRAIL PRV ELECTRICITY
002002013	CON EDISON -PRV DISTR	267.35	12/20/19-1/23/20 676 PURCHASE ST PUMP/ELECTRICITY
002001188	CON EDISON	752.63	12/19/19-1/22/20 OFFICE GAS HEAT
002002014	CON EDISON	102.06	12/20/19-1/22/20 1ST. PRV /ELECTRICITY
002002015	CON EDISON	114.37	12/20/19-01/22/20 1200 MAMARONECK AVE PRV/ELECTRIC
002001189	DAKOTA SUPPLY CORP	5,499.59	ITEM 4 / WATER MAINS
002001190	EASTCOM ASSOCIATES INC	130.00	DIGICORR USB ADAPTOR, POWER CORD/TRANSCIEVER DIST
002001191	ETRE ASSOCIATES LTD	5,133.42	A1357 V/M WATER INFR RPLS/PAVING PROSPECT AVENUE
002001192	ETRE ASSOCIATES LTD	2,155.60	2019 8/26/19 V/M SYLVAN LN/ASPHALT PATCH
002001193	ETRE ASSOCIATES LTD	17,432.08	2019 9/3/19 T/M 12 ROCKRIDGE RD VALVE REPLACEMENT
002001194	ETRE ASSOCIATES LTD	17,566.15	2019 8/26/19 T/H 16 HALSTEAD AVE LEAK REPAIR
002001195	ETRE ASSOCIATES LTD	1,566.00	2019 8/19/19 T/M 262 ROCKINGSTONE AVE/WATER L REP
002001196	ETRE ASSOCIATES LTD	1,152.22	2019 8/20/19 T/H 14 PHEASANTS RUN 1.5" TAP
002001197	ETRE ASSOCIATES LTD	457.13	2019 8/23/19 V/M 320/322 MAMARONECK AVE/BLOW CURB
002001198	ETRE ASSOCIATES LTD	457.13	2019 8/23/19 T/H 140 WENDOVER BLOW OUT CURB BOX
002001199	ETRE ASSOCIATES LTD	10,401.99	2019 9/5/19 V/M 1112 PARK AVE/SRV LENE RENEWAL/RE
002001200	ETRE ASSOCIATES LTD	13,764.91	2019 8/30/19 T/H CROTONA AVE/VALVE REPLACEMENT
002001201	ETRE ASSOCIATES LTD	6,827.60	2019 9/5/19 T/H 112 CROTONA AVE/1.5" TAP
002001202	ETRE ASSOCIATES LTD	11,199.47	2019 6/5/19 V/M FOURTH ST & PARK A/HYDRANT REPLACE
002001203	ETRE ASSOCIATES LTD	22,977.83	2019 8/1/19 V/M 655 BARRYMORE LN/MILL & PAVE DRIVE
002001204	ETRE ASSOCIATES LTD	4,681.20	2019 8/6/19 T/M DEERFIELD & OLD WHITE PLAINS RD/VL
002001205	ETRE ASSOCIATES LTD	6,243.69	2019 8/7/19 T/M FENIMORE RD./VALVE BOX CLEANOUT
002001206	ETRE ASSOCIATES LTD	2,432.30	2019 8/29/19 T/H JEFFERSON/LAKEVIEW/CLEAN VLV BOX
002001207	ETRE ASSOCIATES LTD	17,452.37	2019 8/12/19 V/M 213 FLORENCE ST/SRV LN REPAIR
002001208	ETRE ASSOCIATES LTD	15,235.63	2019 8/9/19 T/M 6 BURTON RD/SERVICE LINE RENEWAL
002001209	ETRE ASSOCIATES LTD	994.01	2019 10/8/19 RYE 9 BREVOORT LN/CURB BOX RENEWAL
002001210	ETRE ASSOCIATES LTD	1,193.48	2019 10/13/19 V/M 520 S BARRY AVE/SRV LINE LEAK RE
002001211	ETRE ASSOCIATES LTD	15,508.12	2019 9/3/19 V/M 1308 ARLINGTON ST/SRV LN LEAK REP
002001212	ETRE ASSOCIATES LTD	8,881.44	2019 8/26/19 V/M 1522 PARK AVE/LEAD SERVICE LINE
002001213	ETRE ASSOCIATES LTD	997.25	2019 7/17/19 T/H 105 HENRY AVE/CURB BOX REPLACEMEN
002001214	ETRE ASSOCIATES LTD	11,330.82	2019 8/30/19 RYE WOODLAND DR/6" WATER MAIN BREAK R

VB REFERENCE	VENDOR NAME.....	AMOUNT DUE	DESCRIPTION
002001215	ETRE ASSOCIATES LTD	9,627.91	2019 9/24/19 V/M 205 ANDREW ST/LEAK REPAIR
002001216	ETRE ASSOCIATES LTD	10,713.35	2019 9/13/19 V/M HALL STREET/REPLACE VALVE BOX
002001217	ETRE ASSOCIATES LTD	4,536.45	2019 8/12/19 T/H 43 PARK DR/EXCAVATE 2"WATER SRV
002002017	ETRE ASSOCIATES LTD	35,685.39	2019 9/25/19 T/H 614 ANDERSON HILL RD/SERVICE LINE
002002018	ETRE ASSOCIATES LTD	1,445.68	2019 9/5/19 T/H IROQUOIS TRAIL/EXC CURB BOX
002002019	ETRE ASSOCIATES LTD	47,182.72	2019 9/9/19 T/H CROTONA & CONDUIT/LEAK REPAIR
002002020	ETRE ASSOCIATES LTD	122,179.21	2019 7/31/19-11/27/19 YARD /LOAD & HAUL FILL TO TH
002002021	ETRE ASSOCIATES LTD	11,549.70	2019 10/2/19 V/M 243 CENTER AVE/SRV LINE LEAK REP
002002022	ETRE ASSOCIATES LTD	19,005.04	2019 9/30/19 T/H OAKMONT RD/12" WATER MAIN REPAIR
002002023	ETRE ASSOCIATES LTD	3,849.09	2019 9/20/19 T/H 2 PINE ST/REPLACE CURB BOX
002002024	ETRE ASSOCIATES LTD	36,208.01	2019 10/2/19 V/M 2ND ST&MEADOW ST/W.L.REMV/INST BA
002002025	ETRE ASSOCIATES LTD	17,087.12	2019 9/23/19 T/M BOULDER BRAE&DUDLEY LN/RPL VLV
002002026	ETRE ASSOCIATES LTD	9,602.69	2019 9/23/19 T/M 238 ROCKINGSTONE/REN SRV LINE LEA
002002027	ETRE ASSOCIATES LTD	10,628.66	2019 10/8/19 T/M 2 BOULDER BRAE/SRV LINE LEAK REP
002002028	ETRE ASSOCIATES LTD	8,434.10	2019 9/24/19 T/M 224 ROCKINGSTONE/SERV LINE REN
002002029	ETRE ASSOCIATES LTD	12,631.60	2019 9/24/19 T/H CLAREMONT/EXC FOR FIRE HYDRANT
002002030	ETRE ASSOCIATES LTD	9,419.20	2019 9/12/19 V/M 172 PROSPECT AVE/RPL CURB VALVE
002002031	ETRE ASSOCIATES LTD	6,638.35	2019 9/20/19 T/H BRAXMAR DR/REPL FIRE HYDRANT
002002032	ETRE ASSOCIATES LTD	7,465.94	2019 9/9/19 T/H PLEASANT RIDGE RD/CONTR PULL SR LI
002002033	ETRE ASSOCIATES LTD	5,603.65	A1360 T/M SOUTH RIDGE RD TRANSITE WATER MAIN REPL
002002034	ETRE ASSOCIATES LTD	3,549.35	2019 9/9/19 T/M 21 ELKAN RD/CURB VLV REPAIR
002002035	ETRE ASSOCIATES LTD	637.33	2019 8/27/19 T/H CROTONA AVE/INSTALLED PLUG
002002036	ETRE ASSOCIATES LTD	176,121.86	J18-13 8/14/19-12/17/19 POST OFFICE/VALVE CL INSTA
002002037	ETRE ASSOCIATES LTD	1,153.62	2019 8/28/19 V/M 306 PROSPECT AVE/SRV LINE COP REN
002002038	ETRE ASSOCIATES LTD	1,730.43	2019 8/28/19 V/M 311 PROSPECT AVE/EXC FOR CURB BOX
002002039	ETRE ASSOCIATES LTD	1,878.94	2019 8/26/19 V/M 645 BARRYMORE OFF TAYLORS LN/PATC
002002040	ETRE ASSOCIATES LTD	547.42	2019 8/30/19 V/M ROSE & 4TH ST/VALVE BOX
002002041	ALEXANDER GOLDANSKY	700.22	CR FOR METER PIT NOT USED/1040 COVE RD
002001218	HACH COMPANY	1,013.30	REAGENTS AND CHEMICALS FOR PLANTS
002001219	HACH COMPANY	1,084.74	REAGENTS AND CHEMICALS / PLANTS
002002042	H2M ARCHITECTS + ENGIN	1,700.00	2019 11/29/19 LIGHT BULB REPLACEMENT AT PARK LN
002002043	HOME DEPOT	354.46	JANUARY 2020 HOSEREEL,GLOVES,INVENTER, GRIP, PAD
002001220	JCI JONES CHEMICALS, I	6,013.00	(3,436) GALS OF CAUSTIC SODA/LARCHMONT PLANT
002002044	JACKSON LEWIS LLP	3,081.70	DECEMBER 2019 PROF. SERVICES/GENERAL MATTERS
002002045	LONG ISLAND WTR CONF.	600.00	JANUARY-DECEMBER 2020 MEMBERSHIP DUES
002002077	GUSTAVO LOPEZ	275.38	CUST 102-3080-03855 FINAL READ REFUND
002001221	MCGUIRE'S MECHANICAL C	394.69	1/15/20 OFFICE/REPAIRED TOILET/LADIES ROOM
002002046	TOWN OF HARRISON	319.54	2020 TOWN TAX BILL/FIRE DIST #4 PURCHASE/12 STONE
002002047	TOWN OF HARRISON	3,677.14	2020 TOWN TAX BILL/4195 PURCHASE ST/FIRE DIST#4
002002048	MILES TREE EXPERTS	1,680.00	1/6/20 4195 PURCHASE ST. TRIM TREES, REMOVE DEBRIS
002002049	MILES TREE EXPERTS	2,540.00	1/7/20-1/16/20 RYE LAKE PLANT/TRIM TREES. DEBRIS R
002002050	MILES TREE EXPERTS	3,960.00	1/10/20 830 LAKE ST. TRIM TREES, DEBRIS REMOVAL
002002051	MCCARTHY FINGAR LLP	10,905.15	DECEMBER 2019 PROFESSIONAL SERVICES/S MCCRORY LITI
002002076	NYS AND LOCAL RETIREME	4,395.95	JANUARY 2020 NEW YORK STATE RETIREMENT SYSTEM
002001222	NORTHERN SAFETY CO., I	25.11	(12) HYDROGEN PEROXIDE/PLANTS
002001223	OPTIMUM	169.28	1/23/20-2/22/20 200 INTERNET/WJWW GARAGE
002002052	PETTY CASHIER	124.42	TO REPLENISH PETTY CASH/KITCHEN & MISC SUPL,POSTAG
002002053	PRINTERCRAFT, INC	227.89	(500) FORMS MATERIAL SHEET, 3 PART
002002054	THE R.D.C. COMPANY OF	4,560.00	A1363 JOINT RYE LAKE DISTRIBUTION SYSTEM WATER MAI
002001224	RLJ ELECTRIC CORPORATI	55,771.48	A1314 JOINT KENILWORTH BOOSTER STATION
002001225	S & H UNIFORMS	72.00	(3) NAVY CREWNECK SWEAT / K. MAGEE
002001226	SIGNS PLUS CORP	220.00	MISC SIGNS, DIESEL, GASOLINE, 500 GALLONS, TANK CO
002001227	SPRAGUE OPERATING RESO	430.36	(204) GALS OF #2 B-5 BIOHEAT/LARCHMONT PLANT
002002055	TOTAL TECHNOLOGY SOLUT	204.00	(2) PANASONIC ADAPTERS FOR NOTEBOOK

VB REFERENCE	VENDOR NAME.....	AMOUNT DUE	DESCRIPTION
002002056	TOTAL TECHNOLOGY SOLUT	5,824.78	PANASONIC TOUGHBOOK, DOCK, CASE, MICROSOFT OFFICE
002002057	TOWN OF MAMARONECK	30.00	2020 ALARM PERMIT RENEWAL/ WEAVER ST. PLANT
002001228	TOLLS BY MAIL	103.75	AC8366,AG7595 OPERATIONS/TROCK NECKBR, GRADE D LICE
002002058	ANAMARIA TOTH	300.15	REFUND CUST #332 1210 16027/DUPLICATE PAYMENT
002002059	UNITED METRO ENERGY CO	634.25	(330.2) GALS OF GASOLINE WJWW VEHICLES
002002060	UNITED METRO ENERGY CO	469.11	(250.7) GALS OF GASOLINE WJWW VEHICLES
002001229	VEHICLE TRACKING SOLUT	319.84	JANUARY 2020 (16) GPRS CELLULAR DATA USAGE
002002061	VERIZON	50.39	1/19/20-2/18/20 LAKE ST PLANT/PHONE
002002062	VERIZON	176.99	1/28/20-2/27/20 RYE LAKE FIOS INTERNET
002002063	VERIZON	164.99	1/28/20-2/27/20 830 LAKE ST. FIOS INTERNET
002001230	VERIZON BUSINESS FIOS	267.53	1/16/20-2/15/20 PHONE & INTERNET/RYE LAKE
002002064	VERIZON BUSINESS FIOS	144.99	1/28/20-2/27/20 FIOS INTERNET WJWW OFFICE
002002065	VERIZON WIRELESS	1,924.36	12/27/19-1/26/20 WJWW EMPLOYEE MOBILE PHONES
002001231	VILLAGE OF MAMARONECK	12,100.00	1/6/20-1/11/20 POLICE TRAFFIC CONTR/FENIMORE/HOYT
002001232	VILLAGE OF MAMARONECK	7,920.00	1/13/20-1/17/20 POLICE TRAF CNTR/FENIMORE RD/HOYT
002001233	VISION SERVICE PLAN	615.09	FEBRUARY 2020 VISION INSURANCE
002001234	VITOLITE ELECTRIC SALE	127.98	1625 MAMARONECK AVE/INSURANCE REPAIRS
002001235	VITOLITE ELECTRIC SALE	604.64	ELECTRICAL SUPPLY/MORGAN STANLEY
002001236	VITOLITE ELECTRIC SALE	58.71	ELECTRICAL SUPPLIES/OFFICE/INSURANCE REPAIRS
002002066	VITOLITE ELECTRIC SALE	82.74	A1363 JOINT RYE LAKE DISTRIBUTION SYSTEM MODIFICAT
002002067	VITOLITE ELECTRIC SALE	510.23	A1363 JOINT RYE LAKE DISTRIBUTION SYSTEM MODIFICAT
002002068	VITOLITE ELECTRIC SALE	1,310.41	A1363 JOINT RYE LAKE DISTRIBUTION SYSTEM MODIFIC
002002069	VITOLITE ELECTRIC SALE	52.61	A1363 JOINT RYE LAKE DISTRIBUTION SYSTEM MODIFICAT
002002070	VITOLITE ELECTRIC SALE	199.36	1625 MAMARONECK AVE /ELECTRICAL SUPPLIES/INSURANCE
002002071	VITOLITE ELECTRIC SALE	425.00	1625 MAMARONECK AVE/EL.SUPPLIES/INSURANCE WORK
002002072	VITOLITE ELECTRIC SALE	942.94	1625 MAMARONECK AVE/EL. SUPLLIES/INSURANCE WORK
002002073	VITOLITE ELECTRIC SALE	2,536.53	1625 MAMARONECK AVE/EL. SUPPLIES/INSURANCE WORK
002002074	WASP ENGINEERING GROUP	5,760.00	A1363 JOINT RYE LAKE DISTRIBUTION SYSTEM MODIFICAT
002002075	WASP ENGINEERING GROUP	1,245.00	SR ENG PROFESSIONAL SERVICES /MISC PROJECTS
002001237	ZEP SALES & SERVICE	753.78	GLOVES, TOWELS, TISSUE, DISPENSER/ALL LOCATIONS

** 1,068,495.78

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09 002001165	STERLING NATIONAL BANK	15,161.57	#5 P/E 1/25/20 FEDERAL PAYROLL TAXES WITHHOLDING
09 002002001	STERLING NATIONAL BANK	16,842.14	#6 P/E 2/01/20 FEDERAL PAYROLL TAXES WITHHOLDING
09 002001166	NYS DEFERRED COMPENSAT	2,635.90	#5 P/E 1/25/20 NYS DEFERED COMP
09 002002002	NYS DEFERRED COMPENSAT	3,007.85	#6 P/E 2/01/20 NYS DEFERRED COMP
09 002001167	NYS INCOME TAX	2,914.40	#5 P/E 1/25/20 NYS PAYROLL TAXES WITHHOLDING
09 002002003	NYS INCOME TAX	3,225.37	#6 P/E 2/01/20 NYS PAYROLL TAXES WITHHOLDING
09 002001168	PAYROLL	37,449.43	#5 P/E 1/25/20 PAYROLL SUMMARY
09 002002004	PAYROLL	40,237.65	#6 P/E 2/01/20 PAYROLL SUMMARY
09 002001169	UTILITY WORKER UNION L	270.00	#5 P/E 1/25/20 UNION DUES
09 002002005	UTILITY WORKER UNION L	270.00	#6 P/E 2/01/20 UNION DUES
09 002001170	US DEPARTMENT OF EDUCA	342.69	#5 P/E 1/25/20 ONEILL ACCT# 1029892679
09 002002006	US DEPARTMENT OF EDUCA	342.69	#6 P/E 2/01/20 ONEILL ACCT# 1029892679

** 122,699.69

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1,191,195.47

[405] 150 items listed out of 19870 items.

For Billings As Of: 2/7/2020
For Cash Received As Of: 2/7/2020

Date	Percentage of Receivable Balance Over 60 Days	Total # of Accts Over 60 Days	Total Balances Over 60 Days	Village of Mamaroneck		Town of Mamaroneck		Town/Village of Harrison		City of Rye		City of New Rochelle	
				# of Accts	Overdue Balance	# of Accts	Overdue Balance	# of Accts	Overdue Balance	# of Accts	Overdue Balance	# of Accts	Overdue Balance
10/12/18	25%	1,034	\$ 537,743	326	\$ 138,859	150	\$ 49,019	532	\$ 281,947	21	\$ 67,398	5	\$ 520
10/19/18	26%	1,052	\$ 535,576	433	\$ 156,418	135	\$ 48,005	462	\$ 264,674	19	\$ 66,247	3	\$ 232
11/09/18	20%	974	\$ 423,540	333	\$ 137,498	170	\$ 50,654	444	\$ 160,918	22	\$ 72,628	5	\$ 1,842
11/30/18	28%	1,214	\$ 424,983	527	\$ 174,584	250	\$ 39,166	402	\$ 142,991	29	\$ 64,956	6	\$ 3,287
12/04/18	29%	1,195	\$ 455,470	412	\$ 149,385	171	\$ 28,927	589	\$ 213,320	19	\$ 61,124	4	\$ 2,715
01/07/19	28%	1,672	\$ 444,288	513	\$ 184,124	251	\$ 9,844	869	\$ 224,205	31	\$ 23,289	8	\$ 2,826
01/18/19	32%	1,370	\$ 396,605	559	\$ 189,473	162	\$ (1,812)	600	\$ 184,005	45	\$ 23,843	4	\$ 1,095
02/08/19	25%	1,518	\$ 430,171	440	\$ 160,058	275	\$ 15,464	759	\$ 229,532	38	\$ 24,515	6	\$ 601
03/01/19	29%	1,518	\$ 419,384	541	\$ 192,410	317	\$ 21,896	549	\$ 185,721	45	\$ 18,878	5	\$ 478
03/19/19	28%	1,404	\$ 412,461	370	\$ 130,170	252	\$ 1,851	742	\$ 262,909	36	\$ 17,163	4	\$ 368
03/29/19	27%	1,253	\$ 379,156	441	\$ 133,302	193	\$ (6,120)	571	\$ 237,014	44	\$ 14,964	4	\$ (4)
04/12/19	27%	1,361	\$ 393,344	336	\$ 97,269	275	\$ 19,966	708	\$ 265,208	33	\$ 10,432	9	\$ 470
05/13/19	23%	1,324	\$ 363,324	349	\$ 6,096	253	\$ 21,050	691	\$ 328,491	25	\$ 7,413	6	\$ 274
05/28/19	27%	1,439	\$ 396,882	492	\$ 35,075	343	\$ 42,659	552	\$ 305,995	42	\$ 12,618	10	\$ 535
06/07/19	22%	1,381	\$ 435,976	400	\$ 27,884	273	\$ 35,032	671	\$ 360,260	29	\$ 12,252	8	\$ 547
06/21/19	20%	1,376	\$ 368,316	506	\$ 52,061	213	\$ 3,836	629	\$ 300,289	24	\$ 11,870	4	\$ 260
07/02/19	19%	1,314	\$ 350,783	445	\$ 44,267	330	\$ 17,835	498	\$ 272,662	33	\$ 15,286	8	\$ 733
07/18/19	16%	1,220	\$ 418,440	403	\$ 40,421	191	\$ 29,058	591	\$ 333,960	30	\$ 14,499	5	\$ 502
08/16/19	17%	1,080	\$ 476,243	323	\$ 41,995	174	\$ 53,223	560	\$ 365,290	19	\$ 15,180	4	\$ 556
09/06/19	22%	1,101	\$ 528,299	376	\$ 61,870	228	\$ 72,931	468	\$ 382,374	24	\$ 9,767	5	\$ 1,356
09/19/19	17%	1,112	\$ 502,994	399	\$ 104,531	173	\$ 59,577	511	\$ 328,158	25	\$ 9,600	4	\$ 1,127
10/04/19	19%	904	\$ 429,745	329	\$ 93,596	247	\$ 93,726	302	\$ 231,889	21	\$ 8,813	5	\$ 1,721
10/17/19	15%	1,001	\$ 479,603	293	\$ 82,575	176	\$ 75,339	510	\$ 311,832	18	\$ 8,281	4	\$ 1,577
11/07/19	29%	1,083	\$ 329,491	371	\$ 110,664	234	\$ 103,419	453	\$ 102,890	21	\$ 9,983	4	\$ 2,536
11/21/19	17%	1,140	\$ 377,003	484	\$ 129,787	144	\$ 66,769	475	\$ 161,599	33	\$ 16,450	4	\$ 2,399
12/13/19	25%	1,168	\$ 390,067	365	\$ 100,741	177	\$ 54,526	601	\$ 218,308	19	\$ 13,943	6	\$ 2,548
01/10/20	18%	1,082	\$ 281,213	360	\$ 108,817	235	\$ 29,849	457	\$ 126,927	25	\$ 12,967	5	\$ 2,654
01/24/20	25%	1,369	\$ 362,513	515	\$ 136,121	177	\$ 11,000	636	\$ 197,363	37	\$ 15,090	4	\$ 2,938
02/07/20	25%	1,288	\$ 353,307	407	\$ 113,556	286	\$ 31,884	566	\$ 192,220	24	\$ 11,997	5	\$ 3,650

Commercial Backflow Status

2/5/2020

("Commercial" includes: Commercial, Industrial, Institutional, Apartment Buildings & Multi-family 3+ residences)

Hazard Category	Level	Has BFD	%	In Process of Applying for or Installing BFD	%	Ordered to Install BFD due to No Response	%	Under Review Based on Use/Activities	%	Requested Use Info	%	Totals
Dental/Veterinary/Medical Related Activities	High	54		1		0		0		0		55
Industrial/Chemical Using Related Activities	High	110		4		2		0		0		116
Subtotal High Hazard		164	96%	5	3%	2	1%	0	0%	0	0%	171
Auto or Repair/Boat Servicing Activities	Medium	83		0		5		0		0		88
Restaurant/Food/Club Related Activities	Medium	155		1		10		0		0		166
Office/Retail/Warehouse Related Activities	Medium	309		13		54		0		0		376
Subtotal Medium Hazard		547	87%	14	2%	69	11%	0	0%	0	0%	630
Apartment Building (3+ Units)	Low	78		1		4		0		264		347
Subtotal Low Hazard		78	22%	1	0%	4	1%	0	0%	264	76%	347
Use To Be Determined/Identified		0		0		23		0		0		23
Subtotal Use To Be Determined/Identified Hazard	TBD	0	0%	0	0%	23	100%	0	0%	0	0%	23
Totals		789		20		98		0		264		1171
% of Total		67%		2%		8%		0%		23%		100%

Residential Backflow Status (Res-1 family & Res-2 family)

Municipality	Has BFD	%	In Process of Applying for or Installing BFD	%	Communication Has occurred Between WJWW & Customer Regarding BFD	%	Under Review Based on Use/Activities	%	Totals
Village of Mamaroneck	397	11%	5	0%	300	8%	2958	81%	3660
Town of Mamaroneck	480	16%	9	0%	495	17%	2007	67%	2991
T/V of Harrison	1350	23%	18	0%	131	2%	4303	74%	5802
City of Rye	50	15%	0	0%	3	1%	284	84%	337
City of New Rochelle	2	3%	0	0%	0	0%	69	97%	71
Totals	2279		32		929		9621		12861
% of Total	18%		0%		7%		75%		100%



architects + engineers

538 Broad Hollow Road, 4th Floor East
Melville, NY 11747 | tel 631.756.8000

January 10, 2020

Mr. Paul Kutzy, P.E., Manager
Westchester Joint Water Works
1625 Mamaroneck Avenue
Mamaroneck, New York 10543

**Re: Westchester Joint Water Works
Proposal for Engineering Services for
Annual Inspection of Water Storage Facilities
H2M Letter Proposal No.: LP200027**

Dear Mr. Birdsall:

As per your request, H2M is pleased to present our proposal to conduct an annual inspection of Westchester Joint Water Works (WJWW) water storage facilities. H2M proposes to complete the inspection of the water storage tanks referenced below and summarize our findings in a report that will include a checklist covering health department sanitary compliance review and photographic documentation of the condition of the tank. Criteria used to evaluate the tanks will include AWWA D100, Recommended Standards for Water Works, NACE International, and the SSPC - Society of Protective Coatings. The report will provide the general condition of the structure including the coatings systems, the anticipated dates for the rehabilitation or repainting of the tank and will also discuss any items our office believes may need further attention.

It is our understanding that the inspections must be completed as soon as possible. Based on weather conditions we anticipate that the inspections will be completed before December 31, 2020. Reports will be issued within two weeks of completion of the inspections. H2M proposes to complete the inspections and reports for the following:

TANK	TYPE
Purchase Tank No.1 (a/k/a Old Tank – front)	Ground Tank
Purchase Tank No.2 (a/k/a New Tank – Back)	Ground Tank
Woodside	Standpipe
Park Lane #1 - a/k/a Old	Standpipe
Park Lane #2 - a/k/a New	Standpipe

Our overall proposed lump sum fee for the project is \$6,500.00. Should our proposal be acceptable, please sign and return the acknowledgement on provided signature box on the following page.



We look forward to working with you on this assignment. Should you have any questions please contact our office.

Very truly yours,

H2M architects + engineers

A handwritten signature in blue ink, appearing to read 'Arthur M. Eschete, Jr.'.

Arthur M. Eschete, Jr.
Department Manager of Coatings
N.A.C.E. Certified Coating Inspector # 9625
S.S.P.C. Protective Coatings Specialist # 472-427-0833

cc: Board of Trustees
David Birdsall

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PROPOSAL AGREED & ACCEPTED BY:

Signature: _____
Print
Name: _____
Title: _____
Client: _____
Address: _____

Date: _____