

WESTCHESTER JOINT WATER WORKS
Board of Trustees Meeting
Tuesday, September 23, 2014 at 4:00 p.m.

The meeting was called to order at 4:05 p.m. with the following members present:

- Trustees Ron Belmont, Norman Rosenblum and Nancy Seligson
- Paul Noto, Esq.
- Anthony Conetta, Manager
- David Birdsall, Business Director

Approval of Minutes

Trustee Rosenblum made a motion to approve the minutes for the September 9, 2014 Board meeting. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”

Financial Reports and Approvals

The Manager reviewed with the Board the current bank balances and claims to be approved. Trustee Rosenblum made a motion to approve the 100 claims in the amount of \$3,318,880. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”

Trustee Seligson joined the meeting at 4:15 p.m.

The Manager reviewed the preliminary 2014 budget, capital projects and general administration.

The Manager discussed the disbursement schedule with the Board members. After the discussion, Trustee Rosenblum made a motion to approve the following disbursements to the member municipalities:

Village of Mamaroneck, \$617,693.75; Town of Mamaroneck, \$242,295 and Town/Village of Harrison, \$685,876. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
Trustee Seligson	“aye”

The Manager then discussed the current listing of customer accounts that are over 60 days past due. The Manager advised the Board that the next tax levy for accounts with unpaid water balances will be for the Town of Harrison.

Operations Status Reports

The Manager reported on the following regarding various WJWW operations items:

- a. The year-to-date water production through the end of August 2014 was 3.295 billion gallons compared to 3.194 billion gallons through the end of August 2013 (an increase of 3.2%).

- b. Water Main Repairs and Facilities Improvements:

VOM:

- Made a temporary repair to a water main leak on Barry Av bridge;
- Repaired break on 6" water main on Frank Av.

TOM:

- Repaired water main leak on Vine Rd.
- Installed two new water service connections on Weaver St.

TOH:

- Installed new water service connections on Winfield Av.
- Repaired leaking service connection on Gainsborg Ave.

- c. Storage Tank Rehabilitation/Repairs:

- Park Lane #1: The exterior work has begun and is expected to be completed early-November.
- H2M proposal for engineering services for the installation of Park Lane Tanks #1 and #2 new booster pump station. Trustee Belmont made a motion to approve the proposal for a not to exceed amount of \$36,800. Trustee Rosenblum seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

- Park Lane Tank site and drainage improvements are currently being assessed by WJWW engineers.
- Woodside Tank: WCDOH has approved the full rehabilitation of the tank. GHD has updated cost estimates and is currently preparing bid documents. On September 18th, the Town of Harrison Board approved the full rehab of the water storage tank.
- Amendment #2 from GHD for Woodside Tank Rehabilitation for construction administration and construction observation. Trustee Seligson made a motion to approve the amendment for the amount of \$46,200. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

d. Meter Reading and Billing Status:

- TOM meter reading and billing (3000 +/- accounts) has been completed
 - Village of Mamaroneck adopted a 5% water rate increase on September 8th and interim reads have been taken and will be used in the next billing cycle.
 - TOH meter reading (7,000 +/- accounts) is scheduled to begin the first week of October.
 - The Business Director provided an update on meter replacements and the new billing system implementation.
- e. NYCDEP Water Demand Management: WJWW staff has provided additional data and information to the demand management consultant. A meeting was held with the NYCDEP demand management consultant on September 20th to further review data and develop a preliminary plan outline.
- f. WJWW will be soliciting proposals in the next few weeks for engineering service for the water main improvement on Flagler Drive.

UV Alternative Status to Rye Lake Source

- a. WJWW engineers are currently evaluating options for alternate water sources to the Rye Lake source both using Shaft 20 and Shaft 22.
- b. WJWW is coordinating with NYCDEP and the Town of Greenburgh on technical aspects of using Shaft 20 of the Delaware Aqueduct.
- c. The conceptual design engineering activities are moving forward. The next status meeting is scheduled for September 29th.

Date of Next Meeting

The next Board meeting is scheduled for Tuesday, October 14, 2014 at 4:00 p.m.

Executive Session

At 4:46 p.m., Trustee Belmont made a motion to go into Executive Session to discuss personnel history of a particular person. Trustee Seligson seconded the motion, all in favor: "aye".

At 5:25 p.m., Trustee Belmont made a motion to leave Executive Session and return to the regular meeting. Trustee Seligson seconded the motion, all in favor "aye".

With no further business to discuss, Trustee Rosenblum made a motion to adjourn the meeting. Trustee Seligson seconded the motion, all in favor: "aye". The meeting adjourned at 5:25 p.m.