

WESTCHESTER JOINT WATER WORKS
Board of Trustees Meeting
Tuesday, July 25, 2023 at 4:45 p.m.

Present:

- Trustees: Jaine Elkind Eney (in-person), and Rich Dionisio (in-person)
- Lori Lee Dickson, General Counsel (in-person)
- Paul Kutzy, Manager (in-person)
- David Birdsall, Business Director (via videoconferencing)
- Frank Arcara, General Superintendent (via videoconferencing)

Approval of Minutes

Trustee Elkind Eney made a motion to approve the minutes of the July 11, 2023 Board Meeting minutes. Trustee Dionisio seconded the motion, all in favor:

Trustee Murphy	not present
Trustee Dionisio	“aye”
Trustee Elkind Eney	“aye”

Financial Reports and Approvals

David Birdsall, Business Director, reviewed bank balances and presented claims to the Board highlighting significant items, among them: Water Purchases from NYC (March) (NYC Water Board), Sewer Rent Disbursements, Second Quarter 2023, Payroll Costs (Two payroll periods), Distribution System Materials & Equipment (Carmel Winwater, Core & Main, A&R, Concrete Exp, Dakota, Ferguson, Webb, and Uline), General Insurance Coverages (AJ Gallagher), Water Treatment Chemicals (JCI, Coyne, and Shannon), Main Electrical Power (NY Power Authority), Water Infrastructure Repairs and Replacements (Etre Associates), and Engineering Services (H2M, Woodard & Curran, and Wasp).

Approval of Claims: Trustee Elkind Eney made a motion to approve 163 claims totaling \$3,788,811. Trustee Dionisio seconded the motion, all in favor:

Trustee Murphy	not present
Trustee Dionisio	“aye”
Trustee Elkind Eney	“aye”

General Administration:

- Approval of Joint Capital Project (A-1396) for Replacement of Water Main on Acorn Lane, New Rochelle: The replacement of approximately 240 linear feet of PVC and galvanized water main pipe on Acorn Lane, New Rochelle, with an estimated cost of \$300,000 (inclusive of all engineering and construction related costs), was requested. This project is necessary because of recent low-pressure complaints from residents in this area, the result of an existing undersized water main. There are no other undersized water mains in the immediate service area outside of Acorn Lane. David Birdsall, Business Director explained that these residents are WJWW outside

district retail customers. The work associated with this repair will be funded by the WJWW members and the cost recovered over time through a charge to the residents of this outside district. Trustee Elkind Eney made a motion to approve the replacement of approximately 240 linear feet of water main on Acorn Lane, New Rochelle, with an estimated cost of \$300,000 (inclusive of all engineering and construction related costs). Trustee Dionisio seconded the motion, all in favor:

Trustee Murphy	not present
Trustee Dionisio	“aye”
Trustee Elkind Eney	“aye”

- Approval of Wasp Engineering Engineering Services Proposal for Replacement of Water Main on Acorn Lane, New Rochelle: Approval of Wasp Engineering Engineering Services proposal related to the replacement of approximately 240 linear feet of PVC and galvanized water main on Acorn Lane, New Rochelle, with a cost of \$34,412.50, was requested. This project is necessary because of recent low-pressure complaints from residents in this area, the result of an existing undersized water main. There are no other undersized water mains in the immediate service area outside of Acorn Lane. The proposed engineering cost is included in the total estimated project cost of \$300,000. Trustee Elkind Eney made a motion to approve the Wasp Engineering Engineering Services proposal for the replacement of approximately 240 linear feet of water main on Acorn Lane, New Rochelle, with a cost of \$34,412.50. Trustee Dionisio seconded the motion, all in favor:

Trustee Murphy	not present
Trustee Dionisio	“aye”
Trustee Elkind Eney	“aye”

Old Business

- Rye Lake Filtration Plant:
 - No new updates were reported at this time.
- Project, System Maintenance and Operational Updates: Frank Arcara, General Superintendent, provided the following updates:
 - ELQ crews performed 1 service line renewal, 1 hydrant replacement, and 1 water main repair, and WJWW crews performed 2 curb valve replacements. The Service Department responded to approximately 204 service calls and the Operations Department took a total of 96 samples - all came back within normal range.

Manager's Report

No Manager's Report was needed at this time.

New Business

No New Business to discuss at this time.

Executive Session

No Executive Session was needed at this time.

Date of Next Meeting

The next Board of Trustees meeting is scheduled for Tuesday, August 8, 2023, at 4:45 p.m.

With no further business to discuss, Trustee Elkind Eney made a motion to adjourn the meeting. Trustee Dionisio seconded the motion:

Trustee Murphy	not present
Trustee Dionisio	“aye”
Trustee Elkind Eney	“aye”

The meeting adjourned at 5:15 p.m.