

**WESTCHESTER JOINT WATER WORKS**  
**Board of Trustees Meeting**  
**Tuesday, July 24, 2012 at 4:00p.m.**

The meeting was called to order at 3:59 p.m. with the following members present:

- Trustees Ronald Belmont, Norman Rosenblum and Nancy Seligson
- Paul Noto, Esq.
- Anthony Conetta, Manager
- David Birdsall, Business Director

**Approval of Minutes**

Trustee Belmont made a motion to approve the minutes for the July10, 2012 Board meeting. Trustee Rosenblum seconded the motion, all in favor:

|                   |       |
|-------------------|-------|
| Trustee Belmont   | “aye” |
| Trustee Rosenblum | “aye” |

**Financial Reports and Approvals**

The Manager reviewed the current bank balances with the Board.

The Manager reviewed the 108 claims to be approved with the Board. After discussion, Trustee Belmont made a motion to approve the 108 claims in the amount of \$1,400,279. Trustee Rosenblum seconded the motion, all in favor:

|                   |       |
|-------------------|-------|
| Trustee Belmont   | “aye” |
| Trustee Rosenblum | “aye” |

The Manager reported that all 3 member municipalities had approved their individual 2012 water rate increases as follows: Town of Harrison – 17%, Town of Mamaroneck – 15% and Village of Mamaroneck – 15%.

The Manager reported that to date each of the 3 member municipalities have received 50% of their 2011 distributions.

The Manager reviewed the detailed 2012 budget with the Board. After discussion, Trustee Rosenblum made a motion to approve the 2012 budget. Trustee Belmont seconded the motion, all in favor:

|                   |       |
|-------------------|-------|
| Trustee Belmont   | “aye” |
| Trustee Rosenblum | “aye” |

Trustee Rosenblum asked the Manager how long before UWW will take over WJWW’s customers in the City of Rye and City of New Rochelle. The Manager stated the target was within approximately one year depending on the approval process. The Manager also reported that a meeting will need to be scheduled in the near future with representatives from the Village of Larchmont to inform them of their share in the cost of the Capital Project for the Shaft 22 30 inch transmission main.

The Manager updated the Board on WJWW's recent strategy to collect on overdue accounts and reported that it has been very effective in reducing the magnitude of the overdue balances.

Trustee Seligson joined the meeting at 4:08 p.m.

The Manager updated the Board on the proposed 2012 Service and Parts Fee Schedule. He mentioned that in 2011 it was not increased since the Board decided to merely readopt the 2010 schedule. After discussion of the proposed schedule, Trustee Rosenblum made a motion to adopt the 2012 Fee Schedule. Trustee Belmont seconded the motion, all in favor:

|                   |       |
|-------------------|-------|
| Trustee Belmont   | "aye" |
| Trustee Rosenblum | "aye" |
| Trustee Seligson  | "aye" |

The Manager reviewed and discussed with the Board the proposed WJWW Capital Improvement Plan which involves engineering and construction activities for the following four Capital Projects:

- Rehabilitation of Shaft 22-30" Transmission Line-Larchmont Plant as a Joint Project
- Park Lane Storage Tank No. 1 Rehabilitation as a Local Project for the Town of Harrison
- Repairs and Safety Improvements to 5 water storage tanks (Purchase No. 1, Purchase No. 2, Kenilworth, Winged Foot and Park Lane No. 2) as a Joint Project
- Woodside Storage Tank Full Rehabilitation as a Local Project for the Town of Harrison

The Manager reminded the Board that each member municipality will need to ask their Board to pass their own resolution for approving/funding of the capital projects listed above. Trustee Rosenblum made a motion to approve the engineering and construction costs for four (4) referenced projects. Trustee Seligson seconded the motion, all in favor:

|                   |       |
|-------------------|-------|
| Trustee Belmont   | "aye" |
| Trustee Rosenblum | "aye" |
| Trustee Seligson  | "aye" |

### **Operations Reports**

The Manager presented the following highlights regarding WJWW operations:

- Water Production: There has been an increase of approximately 11% in water provided to the member municipalities for the year-to-date 2012 versus 2011 water sales due to the recent hot weather.

- WJWW 30" Line at Rt. 22 & Shaft 22/Larchmont Plant/Transmission Line: the permanent traffic light arrangements are proceeding and the light is expected to be installed shortly. WJWW's insurance broker, Arthur J. Gallagher is looking into retaining legal assistance regarding the break and repair of WJWW's 30" transmission line.
- Storage Tanks Rehabilitation/Repair Engineering Work: H2M has completed for County Health Department filing and review the engineering design work and bid documents for: a) full rehabilitation of the Park Lane No. 1 tank, and b) the repairs on the other 5 tanks: Purchase Booster No. 1 & No. 2, Park Lane No. 2, Winged Foot and Kenilworth. The Manager reported that a meeting is being scheduled with GHD to discuss the full rehabilitation of the Woodside Tank. Thus repair and/or rehabilitation work will be forthcoming for all seven (7) WJWW storage tanks.
- Springdale Road Pressure Improvements: The final connection is expected to be made once bacterial testing is completed. UWW will meter and bill WJWW for the water used. The Manager discussed that he is still waiting for the signed agreement between WJWW and UWW for UWW to supply water to the homes on Springdale Road.
- SCADA Improvements are proceeding on schedule.

#### **County UV Alternative Status**

The Manager reported that he is waiting for a response from the County regarding the formal IMA between WJWW and the County. The Manager also reported that a meeting will be scheduled with NYCDEP and UWW within a few weeks.

#### **Miscellaneous**

David Birdsall informed the Board that WJWW is looking into establishing a pilot program that will allow a limited number of customers to pay by credit cards. To start off, we will allow customers that have past due balances to pay by credit card. There will be a service fee charged to the customer for the convenience of using their credit card to pay a past due balance. After the pilot program is reviewed, WJWW will evaluate the option of using this service for all WJWW customers wishing to pay by credit card.

**Union Update/Executive Session**

At 5:01 p.m., Trustee Rosenblum made a motion to go into executive session to discuss personnel history of a particular person. Trustee Belmont seconded the motion, all in favor: “aye”

At 5:22 p.m. Trustee Rosenblum made a motion to go back to the regular Board meeting. Trustee Seligson seconded the motion, all in favor: “aye”

Trustee Rosenblum made a motion to appoint Joseph Webb to the permanent position of Water Maintenance Foreperson and to appoint Laurence Bank to the probationary appointment of Water Treatment Plant Operator Trainee. Trustee Belmont seconded the motion, all in favor:

|                   |       |
|-------------------|-------|
| Trustee Belmont   | “aye” |
| Trustee Rosenblum | “aye” |
| Trustee Seligson  | “aye” |

**Date of New Meeting**

The next regular Board meeting will be held on Tuesday, August 14, 2012 at 4:00 p.m.

With no further business to discuss, Trustee Rosenblum made a motion to adjourn the meeting at 5:24 p.m. Trustee Belmont seconded the motion, all in favor: “aye”