

WESTCHESTER JOINT WATER WORKS
Board of Trustees Meeting
Tuesday, June 12, 2012 at 4:00p.m.

The meeting was called to order at 4:07 p.m. with the following members present:

- Trustees Ronald Belmont, Norman Rosenblum and Nancy Seligson
- Paul Noto, Esq.
- Anthony Conetta, Manager
- David Birdsall, Business Director

Approval of Minutes

Trustee Seligson made a motion to approve the minutes for the May 24, 2012 and June 5, 2012 Board meeting. Trustee Rosenblum seconded the motion, all in favor:

Trustee Rosenblum "aye"

Trustee Seligson "aye"

Financial Reports and Approvals

The Manager reviewed the current bank balances with the Board.

The Manager reviewed the 164 claims to be approved with the Board. After discussion, Trustee Rosenblum made a motion to approve the 164 claims in the amount of \$1,205,143. Trustee Seligson seconded the motion, all in favor:

Trustee Rosenblum "aye"

Trustee Seligson "aye"

The Manager asked that the set of disbursement payments which were scheduled for June (Village of Mamaroneck - \$384,020 and Town of Mamaroneck - \$96,450) be discussed at the next meeting to determine when these payments will be made.

The Manager reported on updated procedures for overdue customer accounts. After the customer is 60 days overdue and the amount is over \$100: 1) a reminder letter is sent requesting payment – then as necessary, phone calls are made. Approximately half of the customers have been paying within a week or two. 2) For those that are still overdue, an automated call is made. The Manager stated that these procedures have been effective.

Trustee Belmont came into the meeting at 4:17 p.m.

The Manager and Business Director attended the NYCDEP's Public Hearing on Tuesday, June 11, 2012 to discuss their proposed water rate increase for 2012. At that meeting, NYCDEP is expecting to raise their water rate by 9.8%. The Manager discussed the past history of water rate increases for the 3 member municipalities and discussed options for the 2012 water rate increase for the member municipalities.

The Manager reported that a meeting is scheduled for Wednesday, June 13, 2012 with the financial representatives from the 3 member municipalities to discuss the 2012 budget, alternative water rate increases and disbursement payments.

The Manager discussed with the Board when each member municipality would act on their new water rate increase. The following is a listing each municipality and the date they will adopt the new water rate increase:

<u>Municipality</u>	<u>Board Meeting</u>
Town of Harrison	July 5, 2012
Town of Mamaroneck	July 9, 2012
Village of Mamaroneck	July 16, 2012

The Trustees discussed whether the Manager and Business Director would need to attend the Board meetings to discuss any questions or issues related to water rate increases.

The Manager reported that as done in July 2012, all WJWW meters will be read in the month of July. Each municipality will be read after their new water rate increase goes into effect with the new water rate.

Trustee Seligson discussed the need to assess corresponding water rate increases for the Village of Larchmont related to NYC rate increases and other adjustments that are needed. The water rate increase needs to be addressed with the new Mayor. Mr. Noto reported that the agreement of selling water to the Village of Larchmont will be ending soon.

Trustee Rosenblum stated that the Village of Mamaroneck would reach out to the City of Rye notifying them of the new water rate increase and Trustee Seligson stated that the Town of Mamaroneck would reach out to the City of New Rochelle notifying them of the new water rate increase.

The Manager suggested that the 2012 Budget will be adopted at the first or second Board meeting in July to reflect the anticipated July 1, 2012 NYCDEP water increase.

Operations Reports

The Manager presented the following highlights regarding WJWW operations:

- Water Production – Year to date: WJWW purchased 1.66 billion gallons.
- USEPA Projects – work is almost completed.
- 30" transmission main status - costs associated with the rehabilitation of the transmission main will be handled as a capital project with various components.

- Engineering work for rehabilitation/repair of all 7 storage tanks is moving forward with some of the design work expected to be completed in July-August.

Springdale Road

The Manager reported that connections are being made to UWW water main. This connection should be completed within 2 to 3 weeks after final NYCDOT and WCDOH approvals. The Manager also reported that residents will be receiving their water from UWW and will still be billed by WJWW.

County UV Alternative Status

The Manager reported on the various meetings that were held with representatives from Westchester County Department of Environmental Facilities and New York State Department of Transportation to discuss connections, pump station location and location route for pipes from Kensico Plaza to the Park Lane Tanks and then to the Rye Lake Plant. The Manager also reported that a meeting should be scheduled with representatives from the Town of North Castle to discuss pipe routes. The Manager stated that he would like to take the Board members to see the Manor House site.

The Manager reported that UWW has agreed to participate with WJWW and Westchester County in the UV alternative. The Manager also stated that WJWW has requested the flow of 27.5 MGD. NYCDEP has built the chamber for 27.5 MGD. An Intermunicipal Agreement (IMA) with the County needs to be prepared and signed as well as corresponding agreement with UWW.

Union Update

The Manager reported that informal discussions with the union have begun.

Next Meeting

The next regular Board meeting will be held on June 26, 2012 at 4:00 p.m.

Executive Session

At 5:04 p.m. Trustee Rosenblum made a motion to go into Executive Session to discuss personnel history of a particular person. Trustee Seligson seconded the motion, all in favor: "aye".

At 5:15 p.m., Trustee Rosenblum made a motion to leave Executive Session to return the regular Board meeting. Trustee Belmont seconded the motion, all in favor: "aye"

With no further business to discuss, Trustee Rosenblum made a motion to adjourn the meeting at 5:15 p.m. Trustee Belmont seconded the motion, all in favor: "aye".