

WESTCHESTER JOINT WATER WORKS
Board of Trustees Meeting
Tuesday, June 26, 2012 at 4:00p.m.

The meeting was called to order at 4: 04 p.m. with the following members present:

- Trustees Ronald Belmont and Norman Rosenblum
- Paul Noto, Esq.
- Anthony Conetta, Manager
- David Birdsall, Business Director
- Ernest Odierna, Councilmember, Town of Mamaroneck

Approval of Minutes

Trustee Rosenblum made a motion to approve the minutes for the June 12, 2012 Board meeting. Trustee Odierna seconded the motion, all in favor:

Trustee Rosenblum	“aye”
Councilmember Odierna	“aye”

Financial Reports and Approvals

The Manager reviewed the current bank balances with the Board.

The Manager reviewed the 110 claims to be approved with the Board. After discussion, Trustee Rosenblum made a motion to approve the 110 claims in the amount of \$413,875. Councilmember Odierna seconded the motion, all in favor:

Trustee Rosenblum	“aye”
Councilmember Odierna	“aye”

The Manager reported that the next distribution payments will be made at the July 10, 2012 Board meeting. Payments will be made to TOM (\$96,450) and VOM (\$384,020).

The Manager reported that the final 2012 budget will be approved sometime in July after NYC's water rate increase goes into effect and after the water rate increases are approved by the 3 member municipalities.

At 4:09 p.m., Trustee Belmont joined the meeting.

Relative to the anticipated NYC increase, the Manager reported that he and the Business Director attended the NYC Public Hearing on June 11, 2012. During the hearing, NYC stated that the rate increase would be 9.8%. The Manager confirmed that he also received an email reaffirming that the increase would be 9.8%. The following is a list of the expected date that each of the 3 member municipalities will act on their water rate increases:

<u>Municipality</u>	<u>Board Meeting</u>
Town of Harrison	July 5, 2012
Town of Mamaroneck	July 9, 2012
Village of Mamaroneck	July 16, 2012

The Manager reviewed the new steps in place for collecting payments from customers that are 60 days overdue and have a balance over \$100. The steps have been very effective in collecting overdue balances.

The Manager and Business Director are currently working on creating an updated fee schedule that will be presented for approval later in July.

Operations Reports

The Manager presented the following highlights regarding WJWW operations:

- Water Production: Sales are slightly higher than the same time last year.
- Water Main Improvements: Taylor Lane, Lundy Lane and Davenport Lane are substantially complete with minor work remaining. In addition, the backup documentation for reimbursement from USEPA is being prepared by the Business Director.
- WJWW 30" Line at Rt. 22 & Shaft 22/Larchmont Plant/Transmission Line: break has been repaired and temporary paving is done. The relocation of the traffic light is being performed. The Manager is requesting that an engineer evaluate what type of temporary traffic signal should be used at this location until the permanent traffic light can be installed.
- Storage Tanks Rehabilitation/Repair Engineering Work: H2M has almost completed the bid documents for Park Lane No. 1 tank. The full rehabilitation of the Park Lane No. 1 tank is a local project for the Town of Harrison. The repairs on the other 5 tanks (Purchase Booster No. 1 & No. 2, Park Lane No. 2, Winged Foot and Kenilworth) are joint projects. The Woodside tank work will also be a full rehabilitation project that is a local project for the Town of Harrison, however, this project will be postponed until next year. The repairs that are primarily needed to make the tanks OSHA compliant. The Manager will contact WCDOH to give them an update on WJWW's progress on rehabilitation/repairs of its water storage tanks.

- Springdale Road Pressure Improvements: The actual connection is currently being made. UWW will be supplying the water to the 7 homes on Springdale Road and UWW will meter and bill to WJWW for the water used. UWW has requested that an agreement be signed between UWW and WJWW to supply water to the 7 homes on Springdale Road.
- SCADA Improvements are moving forward. The improvements made will provide better oversight of the Shaft 22 transmission main. Earlier in the week, during the early morning hours, there was an issue with low tanks levels. As soon as the operator came in for the morning shift, he had to turn the pumps on manually to begin refilling the tanks. . This issue should be resolved with future telecom improvements that have been scheduled. In conjunction with the SCADA work, the Manager is also looking at having additional security cameras installed at WJWW facilities.
- The Manager reported that Woodard & Curran has submitted a proposal for hydrant mapping and automating the locations of hydrants with GPS/GIS devices as well as retrofit a number of them. Using a phased approach, Woodard & Curran will establish a GPS/GIS location for each hydrant and paint and/or retrofit hydrants as needed. Trustee Belmont made a motion to approve Woodard & Curran's proposed work for the lump sum amount of \$27,250. Trustee Rosenblum seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Councilmember Odierna	"aye"

The Manager has requested that each of the 3 member municipalities forward a list to him of the priority hydrants that should be retrofitted with a storz connection.

County UV Alternative Status

The Manager reported that WJWW has formally notified the County that it will participate in the UV alternative. He also reported the following:

- WJWW has received NYSDOT initial support for WJWW to use a portion of Rte. 22 for the needed water pipeline.
- A meeting will be scheduled with NYCDEP to discuss WJWW potential use of NYCDEP's Manor House property by the Kensico Dam for a pump station.
- A meeting will also be needed with the Town of North Castle to discuss mutual issues.
- A formal agreement will be needed between WJWW and UWW to participate in the costs of the UV alternative.

The Manager reported that NYSDOH is expected to ask for an updated Basis of Design Report and scope of 30% design work. He reported that HDR has submitted a proposal for engineering services related to the County UV alternative. Trustee Belmont made a motion to approve HDR's proposal for engineering services for an amount not-to-exceed amount of \$30,000. Trustee Rosenblum seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Councilmember Odierna	"aye"

Union Update

The Manager has nothing new to report at this time.

Date of New Meeting

The next regular Board meeting will be held on Tuesday, July 10, 2012 at 4:00 p.m.

With no further business to discuss, Trustee Belmont made a motion to adjourn the meeting at 5:05 p.m. Trustee Rosenblum seconded the motion, all in favor: "aye"