

**WESTCHESTER JOINT WATER WORKS**  
**Board of Trustees Meeting**  
**Tuesday, March 13, 2012 at 4:00 p.m.**

The meeting was called to order at 4:10 p.m. with the following members present:

- Trustees Ronald Belmont, Norman Rosenblum and Nancy Seligson
- Anthony O. Conetta, Manager
- Paul Noto, Esq.,
- David Birdsall, Business Director

**Approval of Minutes**

Trustee Rosenblum made a motion to approve the minutes for the February 27, 2012 Board meeting. Trustee Seligson seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

**Financial Reports and Approval**

The Manager reviewed the current bank balances with the Board.

The Manager reviewed 135 claims to the Board for approval. After reviewing the claims, Trustee Seligson made a motion to approve the 135 claims in the amount of \$866,377. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

The Manager reviewed the proposed 2012 disbursements table based on water sales from 2011.

The Manager reported on the 2011 budget status and discussed the preliminary 2012 budget estimates. He will continue to provide updates and additional details on the 2011 budget/2012 preliminary budgets.

The Manager informed the Board that a financial meeting with representatives from the three member municipalities is scheduled for March 14, 2012 to discuss disbursements, financial audit, capital and O&M budgets.

The Manager discussed that there has been an increase in overdue customer accounts. He also discussed whether to increase the transfer fee charged to customers when past due amounts are put on the tax levy and the possible fees and charges for overdue accounts and tax levy being discussed further at the next Board meeting.

The Manager and Business Director discussed and recommended that the top 10 accounts in the Village of Mamaroneck be shut off if they do not pay the overdue amount. The Board members approved the Manager's request to shut off the water if the top 10 do not pay their overdue balance.

### **Operations Reports**

The Manager presented the following highlights regarding WJWW operations:

- February 2012 water production is down 7% compared to February 2011. Due to 30 inch transmission line break approximately 157 million gallons were replaced by Rye Lake (70 MG), Scarsdale (40 MG) and UWNR (47 MG).
- USEPA Grant Project Water Main Improvements – approximately 70% complete. The remaining work to be done is testing and final paving.
- SCADA Improvement Project is moving along as scheduled.
- Status of the 30" transmission line repair – work has begun to replace the pipe. A meter vault will also be installed to assist WJWW in identifying if there is any water loss. Con Edison has filed suit with the Town of Mamaroneck.
- The disconnection of the UWNR connection to WJWW's 30" transmission line at Leewood Drive is nearing completion. Video analysis of 30" transmission line is continuing.
- Repairs to Rye Lake intake and screens to be included in 2012 budget – estimated cost of repair is \$30,000 ±.
- WCDOH 2012 Sanitary Survey – is scheduled for March 13<sup>th</sup> and 14<sup>th</sup>. This involves an engineer from WCDOH visiting all of WJWW facilities, requesting and reviewing files, interviewing/questioning operators and staff on procedures.
- Proposed Comprehensive Evaluation of WJWW Capital and O&M Cost & Revenue Sharing/Allocations – Manager is considering having the consultant make a presentation at a future Board meeting to discuss further.
- Fire Hydrant Storz Retrofit - each Fire Department will have to provide WJWW with a printed list of hydrants within their district. The WJWW Board will discuss with their Board to get a breakdown of hydrants within each municipality.

### **Greenhaven and New Rochelle Outside Service Areas**

Manager reported that he has not yet received details he requested from City of Rye. Manager reported that WJWW met with UWW and hydraulic information has been given to UWW and the information is still being reviewed.

### **County UV Alternative**

The Manager reported on the meeting with the County and the County is moving toward an Eastview UV connection. The County is looking into getting an exemption from New York State in order to avoid a Referendum. The County discussed the pros and cons of making the UV connection at Eastview.

Manager reported that Woodard & Curran are updating costs for Rye Lake UV alternative as compared to the cost of a filter plant and it was agreed that Hazen & Sawyer should adjust the costs for the filter plant to reflect an additional 27.5 MGD plant in order to have a balanced comparison of the two alternatives.

### **Union Update/Personnel**

The Manager reported that a meeting with the Union is scheduled at the end of March or early April, once the repair to the 30" line is completed.

### **Next Board Meeting**

The next meeting was scheduled for Tuesday, March 27, 2012 at 4:00 p.m.

### **Executive Session**

At 6:05 p.m., Trustee Seligson made a motion to go into Executive Session to discuss personnel matters of a particular person. Trustee Rosenblum seconded the motion, all in favor "aye"

At 6:25 p.m., Trustee Seligson made a motion to leave Executive Session and return to the regular meeting. Trustee Rosenblum seconded the motion, all in favor "aye".

With no further business to discuss, Trustee Rosenblum made a motion to adjourn the meeting. Trustee Seligson seconded the motion, all in favor "aye". The meeting adjourned at 6:25 p.m.