

WESTCHESTER JOINT WATER WORKS
Board of Trustees Meeting
Tuesday, May 8, 2012 at 4:00 p.m.

The meeting was called to order at 4:10 p.m. with the following members present:

- Trustees Ronald Belmont, Norman Rosenblum and Nancy Seligson
- Paul Noto, Esq.
- David Birdsall, Business Director

Absent

- Anthony Conetta, Manager

Approval of Minutes

Trustee Belmont made a motion to approve the minutes for the May 8, 2012 Board meetings. Trustee Rosenblum seconded the motion, all in favor:

Trustee Belmont "aye"

Trustee Rosenblum "aye"

Financial Reports and Approvals

The Business Director reviewed the current bank balances with the Board.

The Business Director reviewed the 112 claims to be approved with the Board.

Trustee Seligson joined the meeting at 4:15 p.m.

Trustee Rosenblum inquired as to whether any of the repair costs related to the 30" water main will be covered by WJWW's insurance. The Business Director reported that there is no coverage provided by our property insurer and that a meeting is scheduled with WJWW's insurance representatives to discuss liability coverage. He also reported that the 2012 budget will need to be revised to include the expenses to make this repair.

Trustee Seligson inquired about the installation of an antenna at the Winged Foot tank. The Business Director reported that the antenna was needed and was part of the SCADA upgrades. Trustee Seligson also inquired about the costs incurred for replacing a fire hydrant. The Business Director explained that while performing the annual hydrant flushing, hydrants and associated valves are tested to make certain they are working properly. During the flushing of hydrants, there were 8-10 hydrants/valves that failed inspection and needed to be replaced. He also reported that the costs involved in replacing hydrants vary due to the extent of the problem and work involved.

After discussion, Trustee Belmont made a motion to approve the 112 claims in the amount of \$688,311. Trustee Rosenblum seconded the motion, all in favor:

Trustee Belmont "aye"

Trustee Rosenblum "aye"

Trustee Seligson "aye"

The Business Director reported that the next two disbursement payments are scheduled for June (Village of Mamaroneck - \$384,020 and Town of Mamaroneck - \$96,450) after which all three member municipalities will have received 50% of their 2011 disbursements.

The Business Director reported that the NYCDEP's proposed water rate increase for 2012 is 9.8%. We are currently working on the water rate increase for each of the three member municipalities.

The Business Director reported that letters were sent out to water customers that were more than 60 days past due. The remaining customers that did not pay their overdue balance also received an automated call reminding them to pay their overdue balance. The Business Director informed the Board that the letters and phone calls have been very effective.

Operations Reports

The Business Director presented the following highlights regarding WJWW operations:

- Water Production – the Business Director handed out an updated water production report to the Board and reported that water production was up 25% for the month versus April 2011 and up 3% versus 2011 on a year-to-date basis.
- USEPA Projects – Taylor Lane, Lundy Lane and Davenport Road – Bacteria testing is being completed and final road repaving is scheduled to begin within the next couple of weeks. The Business Director informed the Board that due to the duration of the project and additional construction engineering services that were necessary, Hazen & Sawyer (Taylor Lane) additional work would cost \$16,000 and Dvirka & Bartilucci (Lundy Lane and Davenport Road) additional work would cost \$26,300.

Trustee Rosenblum made a motion to approve the additional work on Taylor Lane that was performed by Hazen & Sawyer in the amount of \$16,000, Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

Trustee Rosenblum made a motion to approve the additional work on Lundy Lane and Davenport Road that was performed by Dvirka & Bartilucci in the amount of \$26,300, Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

- 30" transmission main status: Normal service has been restored. NYSDOT has given WJWW permission to backfill Rt. 22. A meeting is scheduled with representatives from NYSDOT, Con Ed, Verizon, Town of Eastchester and WJWW to discuss the location of the traffic pole. WJWW's engineers researched utilizing temporary traffic lights at the site, however, it was determined that the temporary traffic lights could not be used. Therefore, there may be a need for police presence to control traffic during the repaving of the roadway and the relocation of the traffic pole.
- County's 2012 Sanitary Survey Status
 - The Larchmont Plant has been inspected by WCDOH. Therefore, all WJWW's facilities have been inspected. WJWW is expecting the WCDOH sanitary survey report within the next month or two.
- Engineering Work for Rehabilitation/Repair of Storage Tanks
 - Work has begun on the design and bid documents for the repair/rehabilitation of the Park Lane #1 water storage tank as well as design and bid documents for repairs to several other tanks: Purchase No. 1, Purchase No. 2 and Kenilworth and Winged Foot.
 - Request for Proposals were sent out for engineering services and construction inspection for the rehabilitation of the Woodside storage tank. Proposal results were as follows: GHD - \$69,800, D&B - \$88,000 and H2M - \$121,100. After discussion, Trustee Belmont made a motion to accept GHD's proposal in the amount of \$69,800 for engineering services and construction services. Trustee Seligson seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"
 - The Business Director advised the Board that Resolutions approving capital improvements related to the water storage tanks will need to be approved by each member municipality. The following is a breakdown of each capital project:

T/Mamaroneck, V/Mamaroneck, T/V Harrison - Joint Project – Purchase No. 1, Purchase No. 2, Kenilworth and Winged Foot tanks. This project will involve modifications and repairs to four (4) storage tanks. Total expected cost to be determined.

T/Harrison – Local Project – Park Lane No. 1 tank. This project will involve full rehabilitation of the storage tank. Total expected cost to be determined.

T/Harrison – Local Project – Woodside Tank. This project will involve rehabilitation of the storage tank. Total expected cost to be determined.

Springdale Road Service Area Status

The Business Director gave an update on the work that is being done for the Springdale Road Booster Station. He reported that pressure reads are being taken daily – all reads have been within the normal acceptable pressure which is greater than 20 psi. Mr. Christian Vanni of 27 Springdale Road attended this meeting to get a project update and to inquire as to when the booster station would be up and running. Paul Noto stated that WJWW is currently negotiating with United Water Westchester to take over water customers on Springdale Road and the Greenhaven section of the City of Rye. The Business Director reported that we are awaiting NYCDEP and WCDOH approvals and that the anticipated completion date for the booster station at Springdale Road would be the end of May.

County UV Alternative Status

The Business Director informed the Board that WJWW met with UWW on the County UV alternative.

The Business Director reported that the Manager will prepare a letter to NYSDOH updating them on WJWW's progress with the County UV alternative.

Union Update

The Business Director reported that informal union discussions have begun.

Next Meeting

The next Board meetings are scheduled for Tuesday, May 22, 2012 at 4:00 p.m. and a Special Board meeting will be held Tuesday, June 5, 2012 at 4:00 p.m.

With no further business to discuss, Trustee Rosenblum made a motion to adjourn the meeting at 5:19 p.m. Trustee Belmont seconded the motion, all in favor: "aye"