

WESTCHESTER JOINT WATER WORKS
Board of Trustees Meeting
Tuesday, November 13, 2012 at 4:00p.m.

The meeting was called to order at 4:10 p.m. with the following members present:

- Trustees Ronald Belmont, Norman Rosenblum and Nancy Seligson
- Paul Noto, Esq.
- Anthony Conetta, Manager
- David Birdsall, Business Director

Approval of Minutes

Trustee Seligson made a motion to approve the minutes for the October 23, 2012 Board meeting. Trustee Rosenblum seconded the motion, all in favor:

Trustee Rosenblum	“aye”
Trustee Seligson	“aye”

Trustee Belmont joined the meeting at 4:15 p.m.

Financial Reports and Approvals

The Manager reviewed the current bank balances with the Board.

The Manager reviewed the 110 claims to be approved with the Board. The Business Manager provided additional information on significant claims. After discussion, Trustee Seligson made a motion to approve the 110 claims in the amount of \$2,399,800. Trustee Rosenblum seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
Trustee Seligson	“aye”

The Manager reported that all distribution payments to the member municipalities for 2011 have been made.

The Manager gave an update of current and pending projects. He reported that the bonding for a number of storage tanks and 30” transmission main repair/rehabilitation capital projects are still under consideration by the Town of Harrison. Related to Capital projects that have been undertaken, summarized the outstanding WJWW payment requests made of member municipalities.

The Manager reviewed the greater than 60 day overdue customer accounts with the Board. He also reported that there has been continued improvements in collections and that currently outstanding balances were at historical lows. The Manager presented the Town of Mamaroneck 2012 tax levy to the Board. Trustee Seligson made a motion to approve the Town of Mamaroneck 2012 Tax Levy. Trustee Rosenblum seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

The Manager reviewed the November 2012-November 2013 insurance coverage renewal proposal received from Arthur J. Gallagher & Company. After reviewing the proposal, Trustee Belmont made a motion to award the proposal to McKee Risk Management for a premium of \$155,061. Trustee Seligson seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

Operations Reports

The Manager presented the following highlights regarding WJWW operations:

- a. Water Production: Year-to-date gallons of water billed to member municipalities through September is up 3% from the comparable period of 2011.
- b. WJWW 30" Line at Rt. 22 & Shaft 22: Due to Con Ed's utility pole and wires being damaged, final restoration and the traffic signal installation for the side road has been delayed. Therefore, the repaving work and final installation of the traffic signal on Hilddale Place will be postponed until Spring.

The Larchmont Plant/Transmission Line: WJWW's 16" and 30" transmission mains are shut down and water has been rerouted within WJWW's distribution system and interconnections with the Village of Scarsdale and United Water New Rochelle have been activated. The repair protocol and shoring plan have been finalized and WJWW expects the start of the repair shortly. As a result of the Nor'easter, startup has been delayed.

- c. Storage Tanks Rehabilitation/Repair Engineering Work: WCDOH is reviewing 3 sets of plans: a) full rehabilitation of Park Lane #1, b) GHD's engineering documents for the full rehabilitation of the Woodside Tank and c) interim repairs to 5 tanks: Purchase #1 and #2, Park Lane #2, Kenilworth and Winged Foot.
- d. Hurricane Sandy Update: All facilities operated successfully under back-up generator power for nearly two weeks. WJWW rented a portable emergency back-up generator in case of generator failure at most critical locations. The Manager proposed the acquisition of a mobile modular emergency back-up generator be considered for the 2013 Budget.
- e. Excellence Award for WJWW's SCADA Improvements: WJWW's SCADA improvement project has been selected for an engineering excellence award by the American Council of Engineering Companies of New York (ACED-NY)

County UV Alternative Status

- The Manager reported that WJWW is still awaiting the formal IMA from the County. Once WJWW signs the formal IMA with the County, WJWW will then prepare an IMA with UWW. WJWW's continues to monitor the County's progress on the bonding of the initial phase of the UV alternative.
- The County is now moving forward with bonding of engineering costs related to its pipeline project. WJWW member municipalities should begin to review issues and timing related to bonding of WJWW pipeline project with bond counsel.

Union Update

The Manager reported that most terms have been agreed to. The Union is having a meeting today to discuss.

Executive Session

At 5:05 p.m., Trustee Seligson made a motion to go into executive session to personnel history of a particular person(s). Trustee Rosenblum seconded the motion, all in favor: "aye"

At 5:09 p.m. Trustee Rosenblum made a motion to go back to the regular Board meeting. Trustee Seligson seconded the motion, all in favor: "aye".

Date of Next Meeting

The next regular Board meeting is scheduled for Tuesday, November 27, 2012 at 4:00 p.m.

With no further business to discuss, Trustee Belmont made a motion to adjourn the meeting. Trustee Seligson seconded the motion, all in favor: "aye". The meeting adjourned at 5:10 p.m.