

WESTCHESTER JOINT WATER WORKS
Board of Trustees Meeting
Tuesday, September 25, 2012 at 4:00p.m.

The meeting was called to order at 4:05 p.m. with the following members present:

- Trustees Ronald Belmont, Norman Rosenblum and Nancy Seligson
- Paul Noto, Esq.
- Anthony Conetta, Manager
- David Birdsall, Business Director

Approval of Minutes

Trustee Rosenblum made a motion to approve the minutes for the August 28, 2012 Board meeting.

Trustee Seligson seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
Trustee Seligson	“aye”

Financial Reports and Approvals

The Manager reviewed the current bank balances with the Board.

The Manager reviewed the 224 claims to be approved with the Board. After discussion, Trustee Belmont made a motion to approve the 224 claims in the amount of \$2,285,736. Trustee Rosenblum seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
Trustee Seligson	“aye”

The Manager reported that there will be 2 disbursements at today’s meeting: Village of Mamaroneck - \$1,129,017 and Town of Mamaroneck – \$286,449. As of today, the Village of Mamaroneck and Town of Mamaroneck have received 100% of their distributions. The Town of Harrison is scheduled to receive their last 2 distribution payments on October 15, 2012 and October 31, 2012.

The Manager also reported that the 2011 Earnings Distributions, Capital Fund Distributions will be made at today’s meeting: Village of Mamaroneck - \$54,653, Town of Mamaroneck - \$35,473 and Town/Village of Harrison - \$76,680. Trustee Belmont made a motion to approve the Capital Fund Distributions. Trustee Rosenblum seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
Trustee Seligson	“aye”

The Manager reviewed the status of the 2012 budget and capital projects.

The Manager also reviewed the overdue customer accounts with the Board.

The Manager reviewed the 2012 used vehicle bid summary with the Board. After review, Trustee Seligson made a motion to award the 1989 GMC dump truck 7000, 1993 GMC utility body, 1995 Chevy 3500 utility body and 500 gallon diesel fuel storage tank for the amount of \$3,855 to North White Auto; and the 2002 Crystell 2 cubic yard tipper dump in the amount of \$326 to William Venezia. Trustee Rosenblum seconded the motion, all in favor:

Operations Reports

The Manager presented the following highlights regarding WJWW operations:

- Water Production: the year-to-date volume of water through August 2012 was up 3% compared to August 2011.
- WJWW 30" Line at Rt. 22 & Shaft 22/Larchmont Plant/Transmission Line: the traffic light has been installed and is working. Waiting for electrical quotes for the replacement of pedestrian/traffic signal poles.
- WJWW 16" Line at Larchmont Plant Leak Repair/Rehab: leak was detected on September 5, 2012. A meeting was held on September 7, 2012 with Town of Mamaroneck and Village of Larchmont and the fire departments to discuss the plan for making the repair/shutdown which is scheduled for late October/early November. There is a need for outside emergency engineering assistance to develop a plan for making the repair and to apply for the necessary permits. Based on their prior experience and ongoing work at the Larchmont Plant, Dvirka and Bartilucci has submitted a proposal for the emergency engineering services. Trustee Seligson made a motion to award the proposal for a not to exceed amount of \$20,000. Trustee Rosenblum seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"
- WJWW Fenimore Road 24" Valve Repair: a temporary repair has been made. This should help alleviate any scattered low pressure problems within WJWW's distribution system. The vault will need to be rebuilt and the gear box must be replaced.
- Storage Tanks Rehabilitation/Repair Engineering Work: WCDOH is reviewing plans for Park Lane #1 and the interim repairs to Purchase #1 and #1, Park Lane #2, Kenilworth and Winged Foot tanks. Town of Harrison "local" capital projects are currently under discussion with the Town Board.

- Springdale Road Pressure Improvements: the interconnection was activated on September 14, 2012. WJWW is observing pressure reads to ensure proper pressure.
- SCADA Improvements: transmission main monitoring of Shaft 22 is progressing on schedule. Woodard and Curran have submitted a proposal for the installation of a pressure monitor and valve controls at the Winged Foot tank. Trustee Seligson made a motion to award the proposal for a lump sum amount \$22,609. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
Trustee Seligson	“aye”
- Hydrant GIS Mapping and Retrofits: Phase II is scheduled to begin shortly.
- USEPA Grant Projects Work Wrap Up/Completion: all paving is completed. Business Director is preparing paperwork for additional reimbursement from USEPA. The Board reviewed the agreement between WJWW and Mr. Bennett Golub regarding the potential relocation of the fire hydrant on Taylors Lane. Trustee Seligson made a motion to approve the hydrant relocation agreement. Trustee Rosenblum seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
Trustee Seligson	“aye”
- Financial Cost Sharing/Allocation Evaluation: Red Oak Consulting is scheduled to attend the first Board of Trustees meeting in October to review progress and present data/information.
- Water Service to Town of North Castle: awaiting the final approval from NYCDEP to move forward.
- Knight Security Proposal for Additional Security Cameras: after reviewing proposal, the Board agreed to put this on hold and review other options available.

County UV Alternative Status

The Manager reported that he is awaiting notification from the County on the Intermunicipal Agreement (IMA). A meeting was held on September 13, 2012 with County Water District #1. The Eastview UV plant is operational – UV treated water is being provided through Shaft 22 to the Village of Mamaroneck, Town of Mamaroneck and the Village of Larchmont.

Union Update

The Manager reported that the next meeting with the union was scheduled for Thursday, September 27, 2012.

Executive Session

At 5:00 p.m., Trustee Seligson made a motion to go into executive session to discuss union negotiations. Trustee Rosenblum seconded the motion, all in favor: "aye"

Trustee Rosenblum left the meeting at 5:10 p.m.

At 5:30 p.m. Trustee Seligson made a motion to go back to the regular Board meeting. Trustee Belmont seconded the motion, all in favor: "aye"

Date of Next Meeting

The next regular Board meeting is scheduled for Tuesday, October 9, 2012 at 4:00 p.m.

With no further business to discuss, Trustee Seligson made a motion to adjourn the meeting. Trustee Belmont seconded the motion, all in favor: "aye". The meeting adjourned at 5:31 p.m.