

WESTCHESTER JOINT WATER WORKS
Board of Trustees Meeting
Tuesday, April 26, 2011 at 3:30 p.m.

The meeting was called to order at 3:38 p.m. with the following members present:

- Trustees Joan Wash and Norman Rosenblum
- Anthony Conetta, Manager
- Paul Noto, Esq.
- Phyllis Whittner, Deputy Supervisor, Town of Mamaroneck

Absent

- Trustee Valerie O’Keeffe

Representatives from the City of Rye:

- Doug French, Mayor
- Scott Pickup, City Manager

Approval of Minutes

Trustee Rosenblum made a motion to approve the minutes as presented for the April 12, 2011 Board meeting. Deputy Supervisor Whittner seconded the motion, all in favor:

Trustee Rosenblum	“aye”
Deputy Supervisor Whittner	“aye”
Trustee Walsh	“aye”

Financial Reports and Approval

The Manager reviewed the current bank balances with the Board.

The Manager presented the claims to the Board for approval. After reviewing the claims, Trustee Rosenblum made a motion to approve the 103 claims in the amount of \$703,388. Deputy Supervisor Whittner seconded the motion, all in favor:

Trustee Rosenblum	“aye”
Deputy Supervisor Whittner	“aye”
Trustee Walsh	“aye”

Deputy Supervisor Whittner made a motion to approve the bid for Grounds Maintenance to the lowest responsible bidder, DeCarvalho Landscaping in the amount of \$10,450. Trustee Rosenblum seconded the motion, all in favor:

Deputy Supervisor Whittner	“aye”
Trustee Rosenblum	“aye”
Trustee Walsh	“aye”

Deputy Supervisor Whittner made a motion to approve the bid for Fill Removal to the lowest responsible bidder, Westwood Organic in the amount of \$18,000. Trustee Walsh seconded the motion, all in favor:

Deputy Supervisor Whittner	“aye”
Trustee Walsh	“aye”
Trustee Rosenblum	“aye”

The Manager reported on the 2010 budget and then updated the Board on the preparation of the 2011 budget.

The Manager reviewed a summary of on overdue payments. The Manager reported on the new procedure for when customers call in with billing/water consumption complaints, a letter is being sent out with the Customer Inquiry form to be filled out by the customer and returned to WJWW offices so that staff can research the complaint and update the customer file.

Operations Report

The Manager reported that the engineering work for the Springdale Road seasonal pump station project is moving forward.

The Manager gave an overview of the proposal received from Woodard & Curran for Year 2 SCADA design and implementation services. Trustee Rosenblum made a motion to approve the proposal submitted by Woodard & Curran for Engineering Services in the amount of \$175,000 and Contractor Parts/Materials Purchases in the amount of \$175,000. Trustee Walsh seconded the motion, all in favor:

Trustee Rosenblum	"aye"
Trustee Walsh	"aye"
Deputy Supervisor Whittner	"aye"

The Manager reported that the back-up chlorinator at the Larchmont Plant has been installed. The Manager also updated the Board on the status of pump replacements at the Purchase Booster Station.

The Manager updated the Board on the 2011 Sanitary Survey results received from the Westchester County Department of Health.

The Manager reported that he will be attending a meeting on May 3rd with water suppliers and representatives from the Irrigation Association of New York (IANY) to discuss regulation of irrigation systems.

The Manager reviewed the letter received from the Town of Mamaroneck Police Department requesting permission to replace their current equipment installed at the Winged Foot tank. This replacement/upgrade would benefit the police departments in the Town of Mamaroneck, Village of Mamaroneck and the Village of Larchmont. Following discussion of this and with no objects raised, it was agreed that WJWW should all the work to take place.

The Town of Mamaroneck reported that it has passed a Resolution providing the option to institute early morning water restrictions at its discretion.

County UV Alternative

The Manager reported that NYSDOH has requested additional hydraulic modeling as well as 30% design for the project components. The Manager and Paul Noto will work on preparing a response to the NYSDOH while the Manager will obtain details, scopes of work and cost estimates for the requested work.

Union

The Manager presented a brief update on discussions with Union representatives.

Next Meeting

The next Board of Trustees meeting is scheduled for Tuesday, May 24, 2011 at 3:30 p.m.

Executive Session

At 5:05 p.m., Trustee Rosenblum made a motion to go into Executive Session to discuss personnel matters. Deputy Supervisor Whittner seconded the motion, all in favor "aye".

At 6:00 p.m., Trustee Walsh made a motion to leave Executive Session and return to the regular Board meeting. Trustee Rosenblum seconded the motion, all in favor: "aye".

With no further business to discuss, at 6:00 p.m. Trustee Rosenblum made a motion to adjourn the meeting. Trustee Walsh seconded the motion, all in favor "aye". The meeting adjourned.