

WESTCHESTER JOINT WATER WORKS
Board of Trustees Special Meeting
Monday, January 10, 2011 at 3:30 P.M.

The January 11, 2011 WJWW Board of Trustees Meeting was canceled due to impending severe snow and weather conditions, therefore a Special Meeting on January 10, 2011 was called to order at 3:43 p.m. with the following members present:

- Trustees Valerie O’Keeffe, Joan Walsh and Norman Rosenblum
- Anthony Conetta, Manager
- Paul Noto, Counsel

The Board of Trustees unanimously agreed to keep the following titles:

Valerie O’Keeffe, Chairperson

Joan Walsh, Vice-Chairperson

Norman Rosenblum, Clerk/Treasurer

All in favor:	Trustee O’Keeffe	“aye”
	Trustee Walsh	“aye”
	Trustee Rosenblum	“aye”

Minutes

After the minutes were reviewed, Trustee O’Keeffe made a motion to approve the minutes from the December 28, 2010 Board meeting. Trustee Rosenblum seconded the motion, all in favor:

Trustee O’Keeffe	“aye”
Trustee Rosenblum	“aye”
Trustee Walsh	“aye”

Use of Fluoride

The Manager reviewed the AWWA notice regarding acceptable levels of fluoride in drinking water and confirmed that WJWW level is 0.7 mg/l is being considered/proposed an acceptable level according to the EPA.

Balances & Claims

The Manager presented various financial information involving claims and balances to the Board. After discussion, Trustee Rosenblum made a motion to approve 102 claims for \$741,731. Trustee Walsh seconded the motion, all in favor:

Trustee Rosenblum	“aye”
Trustee Walsh	“aye”
Trustee O’Keeffe	“aye”

Trustee Rosenblum inquired as to what the requirement is on balances in the checking and money market account at Hudson Valley so that WJWW gets the highest amount of interest on its accounts. The Manager will research and report back to the Board and if appropriate keep more money in the money market.

Overdue Customer Payments and Complaints

The Manager reported that WJWW continues to improve on bill collections and is continuing to expand its customer contact information database in order to contact those that are behind on their payments.

Con Edison/Morgan Stanley Claims for Water Main Breaks

The Manager reported that Con Edison is disputing the invoice sent to them based on their claim that WJWW's mark-out was incorrect. To protect its interest, WJWW hired Malcolm Pirnie to assist in reviewing the area of mark-outs at the water main break and will forward documentation to Con Edison. Malcolm Pirnie believes that WJWW's mark out was correct and that Con Edison was at fault.

The Manager also reported that he sent an email to Morgan Stanley with WJWW's invoice for the break and repairs by their property. A meeting will be scheduled with representatives from Morgan Stanley to discuss the matter.

Springdale Road

The Manager reviewed possible alternatives to resolve the low pressure issue at Springdale Road. Once a plan is decided upon, the Manager will submit the applications and plans to WCDOH for approval. After reviewing four alternatives, Trustee Rosenblum moved to authorize the Manager to move forward with Alternative C, Small Seasonal Subsurface Booster Pump & Large Water Main, with an estimated cost of \$150,000. Trustee O'Keefe seconded the motion, all in favor:

Trustee Rosenblum	"aye"
Trustee O'Keefe	"aye"
Trustee Walsh	"aye"

The Manager reported that he is evaluating possible causes for low pressure in the Purchase area in the Town of Harrison. The Manager is reviewing installing one or more devices that if WJWW's pressure drops that UWW cannot take water from WJWW.

The Manager also reported that the bid opening for the larger pumps that will be installed at the Purchase Booster Station is scheduled for Tuesday, January 18th. The pumps have already been purchased. The installation of the larger pumps will allow for more water to be pumped to the Park Lane tanks. The Manager informed the Board that the plant will shut down intermittently during the installation of the larger pumps.

March 13-15 Storm-Request for Public Assistance

The Manager reported that WJWW had received the reimbursement check that day.

2010 Budget

The Manager reported that WJWW is still receiving invoices for 2010. The Manager and David Birdsall have begun preparing 2011 preliminary budget. The Manager again also mentioned the idea of changing WJWW's fiscal year to July 1 through June 30 in order to match New York City budget year since NYC water purchases makes up approximately 60% of WJWW's budget.

United Water Rate Increase

The Manager reported that WJWW has received a check from UWW in the amount of \$341,967 and that the agreement of the water rate was also signed. Trustee O’Keeffe made a motion to rescind the September 14, 2010 Resolution to terminate the agreement with UWW. Trustee Walsh seconded the motion, all in favor:

Trustee O’Keeffe	“aye”
Trustee Walsh	“aye”
Trustee Rosenblum	“aye”

Meter Reads/Installation of MXUs

The Manager reported that the Town of Harrison meters were being read during the month of January. The Manager expects to be at the 50% installation of MXUs by February/March (pending on weather conditions).

County UV Alternative

The Manager reported that he just received a response from the NYSDOH on WJWW’s Basis of Design Report. Paul Noto also received a phone call from the Attorney General’s office. The NYSDOH has asked for additional information. The Manager will report back on the status of the County’s UV project and how to respond to the State’s comments.

Plant Operations

The Manager reported that staff is closely monitoring the SCADA system and that the SCADA upgrade/improvements are moving forward.

The Manager also reviewed the WCDOH Sanitary Survey and reported that most of the items cited have already been corrected. He will provide details regarding how the comments have been addressed

Annual Inspection of WJWW’s 7 Storage Tanks

The Manager reported that he has just received the report from H2M and will review the report and prepare a presentation to the Board at a future Board meeting.

Vulnerability Plan & Emergency Response Plan

The Manager reported that he has received a draft Vulnerability Plan and Emergency Response Plan from H2M and he and other WJWW staff is currently reviewing.

Union

The Manager reported that the next scheduled Union negotiation meeting is scheduled for January 28th.

Next Meeting

The next Board Meeting is scheduled for Tuesday, January 25, 2011 at 3:30 p.m.

Executive Session

At 5:00 p.m., Trustee Rosenblum made a motion to go into Executive Session to discuss personnel history of a particular person. Trustee O'Keeffe seconded the motion, all in favor: "aye"

At 5:09 p.m., Trustee Walsh made a motion to leave Executive Session. Trustee O'Keeffe seconded the motion, all in favor: "aye"

Return to Regular Meeting

The Board Members have requested that the WJWW's Meeting Agendas and Minutes be posted on WJWW's website.

With no further business to discuss, Trustee Walsh made a motion to adjourn the meeting, Trustee O'Keeffe seconded the motion, all in favor, "aye". The meeting adjourned at 5:15 p.m.