

WESTCHESTER JOINT WATER WORKS
Board of Trustees Meeting
Tuesday, June 14, 2011 at 3:30 p.m.

The meeting was called to order at 3:37 p.m. with the following members present:

- Trustees Valerie O’Keeffe, Joan Walsh Norman Rosenblum
- David Birdsall, Business Director
- Paul Noto, Esq.

Scott Pickup, City Manager of the City of Rye was also present.

Absent

- Anthony Conetta, Manager

Approval of Minutes

Trustee Walsh made a motion to approve the minutes as presented for the May 24, 2011 Board meeting.

Trustee Rosenblum seconded the motion, all in favor:	Trustee Walsh	“aye”
	Trustee Rosenblum	“aye”
	Trustee O’Keeffe	“aye”

Financial Reports and Approval

The Business Director reviewed the current bank balances with the Board.

The Business Director presented the claims to the Board for approval. After reviewing the claims, Trustee Rosenblum made a motion to approve the 113 claims in the amount of \$368,223. Trustee Walsh

seconded the motion, all in favor:	Trustee Rosenblum	“aye”
	Trustee Walsh	“aye”
	Trustee O’Keeffe	“aye”

Trustee Walsh made a motion to approve the bid for Permanent Paving 2011 to the lowest responsible bidder, PCI Industries Corp. in the amount of \$109,050. Trustee Rosenblum seconded the motion, all in

favor:	Trustee Walsh	“aye”
	Trustee Rosenblum	“aye”
	Trustee O’Keeffe	“aye”

Trustee Rosenblum made a motion to approve the bid for Materials 2011 to the various lowest responsible bidders. Trustee Walsh seconded the motion, all in favor:

Trustee Rosenblum	“aye”
Trustee Walsh	“aye”
Trustee O’Keeffe	“aye”

Trustee O'Keeffe made a motion to approve the bid for York Road Water Main Improvements-Construction to the lowest responsible bidder, ELQ Industries in the amount of \$308,725 (base bid).

Trustee Walsh seconded the motion, all in favor:

Trustee O'Keeffe	"aye"
Trustee Walsh	"aye"
Trustee Rosenblum	"aye"

The Business Director reviewed a summary of overdue payments. Trustee Walsh requested that the billing date be included on the Status of Overdue Accounts table so that the trustees will know when bills went out for their municipality and the Business Director agreed to do so.

The Business Director reported that Stephen Davis will be filing Tax Grievances for the City of Rye and City of New Rochelle taxes on WJWW's water lines in each community.

Operations Report

The Business Director reported that the D&B has submitted an application, engineering report and plans/specifications to WCDOH for the Springdale Road Pressure/Pump Station. WJWW is awaiting approval from WCDOH.

The Business Director stated that staff has completed reading the Village of Mamaroneck. WJWW is currently installing MXUs.

The Business Director also reported that a paid, formal/legal Public Notice was published in The Journal News on May 31, 2011 for RFP for Engineering Construction Services-USEPA Grant-Water Main Improvements. Proposals are due June 22, 2011. The Public Notice was published in The Journal News on June 8, 2011 for the bid for Water Main Installation Contract-Lundy Lane, Taylor Lane and Davenport Road. Bids are due July 7, 2011.

The Business Director informed the Board that the pump replacement work is completed at the Purchase Booster Station.

He also reported that he and the Manager attended the NYCDEP's Public Hearing on the proposed July 2011 water rate increase that was held on June 6th. The Business Director reported that, effective with July 2011 water use, the NYCDEP base rate increase will be 5.6% and the excess per capita rate increase will be 7.5%.

The Business Director also informed the Board that the following notifications were sent to customers about the pending July 2011 water rate increase:

- A note was printed on the Village of Mamaroneck/City of Rye May 2011 water bill.
- A note will be printed on the Town of Mamaroneck/City of New Rochelle June 2011 water bill.
- Information was posted on WJWW website about the July 2011 water rate increase.
- An automated telephone message was made to all WJWW customers informing them of the July 2011 water rate increase.

The Business Director reported that the final storage tank integrity report prepared by H2M for Park Lane #1 Tank and the Woodside tank were submitted to WCDOH.

The Business Director informed the Board that the WJWW 2010 Annual Drinking Water Quality Report was completed before June 1, 2011 and was mailed out to all WJWW customers, posted on WJWW's website and copies of the report were sent to Town/Village offices and Mamaroneck, Harrison and West Harrison libraries.

County UV Alternative

The Business Director reported that the Westchester County Water District #1 meeting was held on June 2, 2011 to discuss the UV alternative and that the County is still negotiating with NYCDEP on the selection of a location for the pump station at the Eastview site.

The Business Director also reported that the Manager submitted the Revised May 2011 Basis of Design report to NYSDOH on May 31, 2011.

Union

The Business Director reported that the Union was to hold a meeting on May 26, 2011.

2011 Budget/Water Rate Increase

The Business Director handed out and reviewed the 2011 Budget table with the Board. The Business Director also reviewed a WJWW proposed Water Rate Increase table. The NYCDEP proposed blended rate increase for WJWW is approximately 6.3% based on 2010 base and excess water consumption levels. The WJWW proposed 2011 water rate increases for the WJWW member municipalities are: Village of Mamaroneck (3%), Town/Village of Harrison (8%) and Town of Mamaroneck (13%).

The Business Director reported that the proposed water rate increases, to become effective in July 2011, take into consideration the funding requirements of the individual member municipalities related to capital improvement projects.

The WJWW proposed new water rates for each of the three member municipalities will be reviewed at their next scheduled Board meetings. The member municipality meeting dates are as follows:

<u>Municipality</u>	<u>Date of Meeting</u>
Village of Mamaroneck	June 27, 2011
Town/Village of Harrison	July 07, 2011
Town of Mamaroneck	July 13, 2011

The Business Director said that a Press Release will be published to inform WJWW customers of the NYCDEP water rate increase. The water rate increase will also be listed on the water bills with the new rate.

Next Meeting

The next Board of Trustees meeting is scheduled for Tuesday, June 28, 2011 at 3:30 p.m.

Executive Session

At 4:11 p.m. Trustee Walsh made a motion to go into Executive Session to discuss Union Negotiations, Trustee Rosenblum seconded the motion, all in favor: "aye"

At 4:20 p.m., Trustee Walsh made a motion to leave Executive Session and return to the regular Board Meeting. Trustee Rosenblum seconded the motion, all in favor: "aye".

With no further business to discuss, at 4:21 p.m. Trustee Rosenblum made a motion to adjourn the meeting. Trustee O'Keeffe seconded the motion, all in favor "aye". The meeting adjourned.