

WESTCHESTER JOINT WATER WORKS
Board of Trustees Meeting
Tuesday, May 10, 2011 at 3:30 p.m.

The meeting was called to order at 3:45 p.m. with the following members present:

- Trustees Valerie O’Keeffe and Norman Rosenblum
- Anthony Conetta, Manager
- Paul Noto, Esq.

Absent

- Trustee Joan Walsh

Approval of Minutes

Trustee Rosenblum made a motion to approve the minutes as presented for the April 26, 2011 Board meeting. Trustee O’Keeffe seconded the motion, all in favor:

Trustee Rosenblum	“aye”
Trustee O’Keeffe	“aye”

Financial Reports and Approval

The Manager reviewed the current bank balances with the Board.

The Manager presented the claims to the Board for approval. After reviewing the claims, Trustee Rosenblum made a motion to approve the 88 claims in the amount of \$234,977. Trustee O’Keeffe seconded the motion, all in favor:

Trustee Rosenblum	“aye”
Trustee O’Keeffe	“aye”

The Manager reported on the status of preparation of the 2011 budget. The Manager also reviewed a summary of overdue payments.

The Manager presented a proposal from Bennett Kielson for audit services for 2011 which the Manager said will consist of a mid-year and end-year audit which is a reduced effort compared to prior years and made possible through operational and administrative improvements at WJWW. Trustee O’Keeffe made a motion to approve the proposal for \$20,620. Trustee Rosenblum seconded the motion, all in favor:

Trustee O’Keeffe	“aye”
Trustee Rosenblum	“aye”

Operations Report

The Manager reported on the nearly completed engineering work for the Springdale Road seasonal pump station project. He highlighted the following:

- WCDOH has requested that WJWW have plans approved by June 30, 2011
- WJWW plans and report are expected to be submitted in mid-May. If WCDOH approves the plans for the proposed ground level seasonal pump station at Springdale Road, WJWW expects to have the pump station operating by mid-to-late summer of 2011 to deal with peak demand.

The Manager reported that staff is currently reading the Village of Mamaroneck and also doing a trial run at system-wide reads for 100% of all meters prior to July 2011 meter reads so that WJWW can bill water customers at the new NYC water rate that takes effect July 1, 2011.

The Manager also gave an update on the following activities:

- USEPA Federal Grant-Water Main Improvements-awaiting USEPA approval-once approval is received WJWW can go out to bid on stimulus projects.
- Back up chlorinator has been installed at the Larchmont Plant.
- Replacement pumps at the Purchase Booster Station – the work is almost completed.

The Manager reported on the meeting that was held with representatives from water companies and the Irrigation Association of New York (IANY). The following was discussed:

- Need for irrigation system installers to be certified and licensed.
- Educating the public on low water use when planting.
- Promoting/encouraging night-time watering when there is lower demand for water.

The Manager reported that WJWW will be submitting a certified copy of the 2010 census population as per the request received from the NYC Water Board.

The Manager stated that it has been reported that there may be a substantial increase in Westchester County Lab fees. In conjunction with this possibility, the Manager said that WJWW will be getting quotes from certified labs in the area and then update the Board.

The Manager reported that there are a small number of homes within WJWW service area that have water lines that are smaller than the 6" minimum recommended by Ten State Standards/NYSDOH. The Manager stated that some of the problems/hazards with smaller lines are: having adequate water supply, lack of fire hydrants and discolored water. The Manager also reported that WJWW has received a request from a resident for installing a 6" water line to a new home. There was general agreement, that where necessary to avoid water quality issues, WJWW would have a system/program for selected upgrades/improvements.

The Manager reported that a request for reimbursement has been received by WJWW for expenses incurred for the water main installation for the Boulevard Building located in West Harrison.

The Manager gave an update on the status of the York Road (Town of Mamaroneck) water main improvements. The Bid Notice was advertised in the Journal News on May 6, 2011. An RFP for engineering construction services was mailed out to consultants on May 4th. The due date for the RFP is 3:00 p.m. on May 19, 2011.

The Manager reviewed the letter received from the Harrison Police Department requesting permission to replace their current equipment installed in the WJWW building by the Park Lane Tanks. This was discussed and it was agreed that this could be done provided WJWW assumes no liability for the equipment being installed.

County UV Alternative

The Manager reported that the next regular meeting with Westchester County Water District #1 is scheduled for June 2, 2011 to discuss the UV alternative. The Manager has received inquiries from Westchester County asking if WJWW is still going to participate in the County UV alternative. The Manager confirmed the following:

- WJWW has committed to share in the cost of the chamber connection located at Eastview.
- WJWW has begun making payments to Westchester County for this chamber.
- WJWW has signed the IMA with Westchester County.
- NYSDOH has put fines on hold based on the IMA agreement for the County UV alternative and WJWW's progress on that alternative.

WJWW has received a response from NYSDOH on the submittal of WJWW's updated BOD report. NYSDOH has requested that WJWW undertake 30% of design and hydraulic modeling for WJWW's participation in the County UV alternative.

The Manager received cost estimates from WJWW's UV alternative consultants for the 30% design work that NYSDOH has requested. Based on the estimates, the work could be in the range of \$800,000 to \$1,000,000.

After discussing the issue and cost estimates, the following motions were made:

- Trustee Rosenblum made a motion to accept the cost estimate submitted by Woodard & Curran for associated hydraulic modeling in the amount of \$12,400. Trustee O'Keeffe seconded the motion, all in favor: Trustee Rosenblum "aye"
Trustee O'Keeffe "aye"
- Trustee Rosenblum made a motion to accept the cost estimate submitted by HDR for conducting a water quality and regulator acceptability assessment in the amount of \$48,000. Trustee O'Keeffe seconded the motion, all in favor: Trustee Rosenblum "aye"
Trustee O'Keeffe "aye"

Union

The Manager presented a brief update on discussions with Union representatives.

Next Meeting

The next Board of Trustees meeting is scheduled for Tuesday, May 24, 2011 at 3:30 p.m.

Executive Session

At 5:30 p.m., Trustee Rosenblum made a motion to go into Executive Session to discuss personnel matters. Trustee O'Keeffe seconded the motion, all in favor "aye".

At 5:40 p.m., Trustee Rosenblum made a motion to leave Executive Session and return to the regular Board meeting. Trustee O'Keeffe seconded the motion, all in favor: "aye".

With no further business to discuss, at 5:40 p.m. Trustee Rosenblum made a motion to adjourn the meeting. Trustee O'Keeffe seconded the motion, all in favor "aye". The meeting adjourned.