

WESTCHESTER JOINT WATER WORKS
Board of Trustees Meeting
Tuesday, May 24, 2011 at 3:30 p.m.

The meeting was called to order at 3:38 p.m. with the following members present:

- Trustees Valerie O’Keeffe, Joan Walsh Norman Rosenblum
- Anthony Conetta, Manager
- Paul Noto, Esq.

Approval of Minutes

Trustee Rosenblum made a motion to approve the minutes as presented for the May 10, 2011 Board meeting. Trustee O’Keeffe seconded the motion, all in favor:

Trustee Rosenblum	“aye”
Trustee O’Keeffe	“aye”
Trustee Walsh	“abstained”

Financial Reports and Approval

The Manager reviewed the current bank balances with the Board.

The Manager presented the claims to the Board for approval. After reviewing the claims, Trustee Rosenblum made a motion to approve the 147 claims in the amount of \$ 1,480,337. Trustee O’Keeffe seconded the motion, all in favor:

Trustee Rosenblum	“aye”
Trustee O’Keeffe	“aye”
Trustee Walsh	“aye”

The Manager stated that a meeting was held on May 17, 2011 between WJWW and the financial representatives from the three member municipalities to discuss 2011 budget, NYC water rate increase, WJWW water rate increase, capital improvements and other various financial information.

The Manager reported that NYC Water Board is having a Public Hearing on June 6, 2011 at 2:00 p.m. on the NYC water rate increase. WJWW will also prepare information that will be in the Journal News informing customers of the proposed rate increase. The new water rate increase information would also be on WJWW’s website and phone calls will be made using the automated calling system. The Manager also reported that information has been posted on water bills that went out to customers in May and that this message will also be on the bills sent out in June and July. WJWW will make every effort to inform its customers of the pass through NYC water rate increase and WJWW’s water rate increase.

The Manager reviewed a summary of overdue payments. The Manager stated that shut off notices will be mailed out to customers in the City of Rye that are past due. Staff will also make phone calls requesting payment.

The Manager informed the Board that he is researching local labs to get quotes for performing WJWW water testing since the Westchester County Lab fees could be increased substantially.

Operations Report

The Manager reported on the engineering work for the Springdale Road seasonal pump station project:

- Dvirka & Bartilucci submitted application, report and plans/specifications to WCDOH for approval on May 20th.
- If approved by WCDOH, WJWW expects to have the pump station operating by mid-to-late summer of 2011 to deal with peak demand.

The Manager stated that staff is currently reading the Village of Mamaroneck and also doing a trial run at system-wide reads for 100% of all meters prior to July 2011 meter reads so that WJWW can bill water customers at the new NYC water rate that takes effect July 1, 2011.

The Manager also reported that WJWW is awaiting USEPA approval of the plans/specifications. USEPA has requested that the RFP be publically noticed in the Journal News. WJWW will put a Legal Notice in the paper for the RFP with specifications for responding to the RFP.

The Manager reported on the sediment runoff at Rye Lake from the construction on I-684 which almost forced a shutdown at the Rye Lake Plant. The Manager informed the Board that he reported this situation to NYCDEP.

The Manager stated that the pump installation at the Purchase Booster Pump Station is almost completed.

The Manager informed the Board that NYC released its draft report on May 9, 2011. NYCDEP has scheduled a Public Hearing on June 6, 2011 at 2:00 p.m. in Valhalla to discuss the July 1, 2011 to June 30, 2012 water rate increase. The Manager stated that the NYCDEP July 2011 water rate increase may not be as high as last year.

The Manager reported that the final integrity report prepared by H2M for Park Lane #1 and Woodside Tanks will be submitted to WCDOH by May 31, 2011. The approximate cost to rehabilitate these two tanks will be between \$3 to \$4 million. The Manager also reported that this information was given to the financial representatives during their recent meeting so that this can be included in their capital improvement budget for 2012.

The Manager stated that four proposals were received for engineering construction services on the York Road water main improvement project. After reviewing the bid summary sheet, Trustee Walsh made a motion to award the bid for engineering construction services to GHD (Stearns & Wheeler) in the amount of \$28,900. Trustee O'Keeffe seconded the motion, all in favor:

Trustee Walsh	"aye"
Trustee O'Keeffe	"aye"
Trustee Rosenblum	"aye"

County UV Alternative

The Manager reported that the next regular meeting with Westchester County Water District #1 is scheduled for June 2, 2011 to discuss the UV alternative.

The Manager also reported that NYSDOH gave WJWW 30 days to respond to their letter requesting that 30% of the design work be completed. The Manager with input from Paul Noto will prepare a response to NYSDOH.

Union

The Manager reported that the Union plans to have their meeting on May 26, 2011.

Next Meeting

The next Board of Trustees meeting is scheduled for Tuesday, June 14, 2011 at 3:30 p.m.

Miscellaneous

Trustee Rosenblum has received requests from the Fire Department on maintaining fire hydrant painting by WJWW. The Manager reported that in previous years, WJWW did hire summer help to paint fire hydrants. The Manager also reported that he would like to begin using summer help to paint fire hydrants later this year or wait until next year.

Trustee Walsh also inquired about the fire hydrant replaced on North Street in Harrison. The Manager agreed to will research this and report back to the Board.

Paul Noto submitted an easement from Congregation Emanu-el of Westchester, 2125 Westchester Avenue, Town of Harrison, to allow WJWW permission to access their property to make repairs to the water main on their property. Trustee O'Keeffe made a motion to accept the easement. Trustee Walsh seconded the motion, all in favor:

Trustee O'Keeffe	"aye"
Trustee Walsh	"aye"
Trustee Rosenblum	"aye"

The Manager also reported that he will be attending his first American Water Works Association (AWWA) annual water conference in Washington June 13 through June 15, therefore, David Birdsall, Business Director will fill in for him at the June 14th Board of Trustees meeting, although, if necessary, the Manager will be available to participate by telephone.

With no further business to discuss, at 4:23 p.m. Trustee Rosenblum made a motion to adjourn the meeting. Trustee O'Keeffe seconded the motion, all in favor "aye". The meeting adjourned.