

**WESTCHESTER JOINT WATER WORKS**  
**Board of Trustees Meeting**  
**Tuesday, October 11, 2011 at 3:30 p.m.**

The meeting was called to order at 3:34 p.m. with the following members present:

- Trustees Valerie O’Keeffe, Joan Walsh and Norman Rosenblum
- Anthony O. Conetta, Manager
- Paul Noto, Esq.

**Approval of Minutes**

Trustee Walsh made a motion to approve the minutes as presented for the September 27, 2011 Board meeting. Trustee Rosenblum seconded the motion, all in favor:

Trustee O’Keeffe	“aye”
Trustee Rosenblum	“aye”
Trustee Walsh	“aye”

**Financial Reports and Approval**

The Manager reviewed the current bank balances with the Board.

The Manager presented the 70 claims to the Board for approval. The Manager reported that WJWW is still waiting for water bills from NYCDEP for the last two months. After reviewing the claims, Trustee Rosenblum made a motion to approve the 70 claims in the amount of \$252,743. Trustee O’Keeffe seconded the motion, all in favor:

Trustee O’Keeffe	“aye”
Trustee Rosenblum	“aye”
Trustee Walsh	“aye”

The Manager reviewed the current status of the disbursement table for the 2010 earnings. There are two more disbursements to be made both to the Town of Harrison (one by November 30 and the second payment by December 31, 2011).

The Manager gave a status update of the 2011 budget.

The Manager also reviewed a summary of overdue customer invoices/payments.

The Manager handed out Town of Harrison Tax Levy 2011 for the Board to review. Trustee O’Keeffe made a motion to approve the Town of Harrison Tax Levy. Trustee Rosenblum seconded the motion, all in favor:

Trustee O’Keeffe	“aye”
Trustee Rosenblum	“aye”
Trustee Walsh	“aye”

## **Operations Reports**

The Manager presented the following information regarding WJWW operations:

- The water production summary table was discussed with the Board.
- Springdale Road – D&B is currently modifying plans and specifications for the booster pumps and soon they will be submitted to WCDOH for approval. The Manager also reported that WJWW will stop taking automatic pressure reads shortly since the peak summer demand is now over.
- WJWW system-wide remote meter reading capability is up to 60% for overall service area. WJWW is still researching monthly reading and monthly billing.
- 2011 Permanent Paving Contract was awarded to PCI Corp. WJWW staff was recently notified by PCI Corp. that they would not be able to perform the job. However, on October 6, 2011, PCI Corp. notified WJWW again and stated that they will begin work on or about October 13, 2011.
- USEPA Grant Project Water Main Improvements (Lundy Lane, Taylor Lane and Davenport Road) – Petrillo Contracting has signed the contract. Paul Noto will review the contract before it is signed by WJWW. Work is scheduled to begin soon.
- Work is moving forward on the construction of the York Road water main improvement project.
- Replacement pumps are now in full use at Purchase Booster Station – waiting for WCDOH approval.
- In order to be in compliance, a Spill Prevention Plan needs to be updated for the Purchase Booster Station. Malcolm Pirnie has submitted a proposal for an additional \$7,300 to prepare the Spill Prevention Plan and prepare and file a permit application in order to bring WJWW in compliance.

Trustee Rosenblum made a motion to authorize Malcolm Pirnie to prepare a Spill Prevention Plan and permit application for an additional \$7,300. Trustee Walsh seconded the motion, all in favor:

Trustee O'Keeffe	"aye"
Trustee Rosenblum	"aye"
Trustee Walsh	"aye"

- Tank Integrity Reports for Purchase #1 and #2, Park Lane #2 and Kenilworth tanks are currently being reviewed in-house. When the reports are finalized, they will be submitted to WCDOH.

- SCADA Improvements Project – Phase I Project – formal notice of award was sent to J&J Sass Electric, Inc. and the project is continuing to move forward.
- Southern Westchester BOCES interconnection with WJWW – WJWW has been notified that work has begun on this project. The Town of North Castle has stopped work on the interconnection – Southern Westchester BOCES needs to provide copies of NYCDEP and WCDOH approvals before moving forward with the project.
- A meeting was held on September 28, 2011 with the Manager, Paul Noto and representatives from Town of North Castle to discuss billing procedures and moving forward with supplying additional customers on Old Orchard Street with water. Follow-up meetings are expected.
- WJWW has received a request for a private well for irrigation at the Goldstein property – 24 Kenilworth Road. The Goldstein's will need to get approval from WCDOH.

Trustee Walsh informed the Manager that a map was found of a WJWW structure located on Polly Park Road in Harrison. Trustee Walsh will forward a copy of the map to the Manager to research.

- Water Consumption at 4 West Red Oak Lane – issue needs to be resolved. Trustee Walsh will contact Mr. Houlihan again to discuss the offer that was previously proposed to him.

### **Greenhaven Service Area**

Manager reported that he has not yet received details from City of Rye concerning taxes charged and associated notices to WJWW. Trustee O'Keeffe forwarded a letter to Honorable Douglas French, Mayor, City of Rye, on behalf of the Board requesting additional information. To date, WJWW has not received a response.

The Manager also reported that a meeting is scheduled on October 18, 2011 with UWW to discuss issues related to WJWW water service to the Greenhaven area of Rye.

### **County UV Alternative**

The Manager reported that he has not heard from the County on which alternative they will proceed with.

### **Union Update**

The Manager reported that the Union has signed the agreement to leave the existing contract (which expired December 31, 2010) as is for 2011.

**Next Board Meeting**

Due to the fact that November 8, 2011 is Election Day and WJWW is closed, the next Board of Trustees meeting is scheduled for Thursday, November 17, 2011 at 3:00 p.m.

With no further business to discuss, Trustee Rosenblum made a motion to adjourn the meeting. Trustee Walsh seconded the motion, all in favor "aye". The meeting adjourned at 4:24 p.m.