

WESTCHESTER JOINT WATER WORKS
Board of Trustees Meeting
Tuesday, July 26, 2011 at 3:30 p.m.

The meeting was called to order at 3:36 p.m. with the following members present:

- Trustees Valerie O’Keeffe, Joan Walsh and Norman Rosenblum
- Anthony O. Conetta, Manager
- Paul Noto, Esq.

Next Meeting

The next scheduled Board of Trustees meeting is scheduled for August 12, 2011 at 12:00 p.m. Mr. Noto stated that he will not be able to attend the August 12th Board meeting.

Approval of Minutes

Trustee Walsh made a motion to approve the minutes as presented for the July 12, 2011 Board meeting. Trustee O’Keeffe seconded the motion, all in favor:

Trustee O’Keeffe	“aye”
Trustee Rosenblum	“aye”
Trustee Walsh	“aye”

Financial Reports and Approval

The Manager reviewed the current bank balances with the Board.

The Manager presented the 111 claims to the Board for approval. After reviewing the claims, Trustee Rosenblum made a motion to approve the 101 claims in the amount of \$1,528,669. Trustee Walsh seconded the motion, all in favor:

Trustee O’Keeffe	“aye”
Trustee Rosenblum	“aye”
Trustee Walsh	“aye”

The Manager reviewed the current status of the disbursement table for the 2010 earnings. The Manager reported that four of the seven proposed payments have been made.

The Manager reviewed the water rate increases for the three member municipalities: Village of Mamaroneck had a 3% increase, the T/V of Harrison had a 9.5% increase and the Town of Mamaroneck had a 13% increase with an additional 2% surcharge for the third tier rate which is for the highest water users.

The Manager reviewed the proposed 2011 budget. The Manager stated that the budget reflects a 4% increase in administration, operations and maintenance expenses as well as 5.6% to 7.5% water rate increases for water purchases. After reviewing the proposed 2011 budget (see attached), Trustee Rosenblum made a motion to approve the 2011 budget. Trustee Walsh seconded the motion, all in favor:

Trustee O'Keeffe	"aye"
Trustee Rosenblum	"aye"
Trustee Walsh	"aye"

The Manager discussed possible changes/increases of the service and parts fee schedule at one of the Board's August meetings. Trustee Rosenblum asked the Manager to inquire about fees for permits for an irrigations system. The Manager will research and report back to the Board.

The Manager also reviewed a summary of overdue customer invoices/payments and how PTA phone books from each school district in the three member municipalities are being used to get additional contact information for WJWW water customers.

Operations Report

The Manager reported that plans/specifications were submitted to WCDOH for the Springdale Road Pressure/Pump Station and WJWW is still awaiting approval from WCDOH.

The Manager also informed the Board that WJWW currently has 54% of MXUs installed and WJWW is currently not planning to purchase any more MXUs for the remaining 2011 year.

The Manager gave an update on reading all meters during July 2011. The Village of Mamaroneck was read and completed in early-July, the Town of Harrison was read and completed in mid-July and the Town of Mamaroneck will be done by the end of July.

The Manager reported that six (6) bids were received from construction contractors for construction services for the USEPA Water Main Improvements project. The Manager also reported that the bids are being reviewed. Once bids are reviewed, the Manager will present the lowest responsible bidder to the Board of Trustees for approval.

The Manager stated that the work at the Purchase Booster Station has been completed. Replacement pumps are in full use.

The Manager reported that preliminary set-up work has begun on the York Road water main improvements and that a preconstruction meeting was held on July 22nd, with WJWW, GHD (WJWW's engineering construction services consultant) and ELQ (construction contractor) and representatives from the Town of Mamaroneck to discuss proceeding with construction of York Road water main improvements with a target completion before the end of 2011.

The Manager stated that he is awaiting the draft integrity report for Winged Foot Tank from H2M. Once the report is finalized it will be submitted to WCDOH for approval/comments.

The Manager also reported that the required Public Notice for Non-Compliance with a Treatment Technique was published in the Journal News on July 14, 2011 and the insert was included in the July bills for the Town of Harrison.

The Manager reported on the New York State Energy Curtailment Demand Response Program that WJWW has been asked to participate in. The Manager explained how the program works. During certain hours when there is a critical demand of electrical power, that the Purchase Booster Station turn off electrical power and work off of generator power. WJWW participated in the program on July 19th from 3:00 to 4:00 p.m. and July 21st from 1:00 to 6:00 p.m. WJWW will receive payment for participating in this program. In order to participate, staff has to work overtime to cover the plants during this critical demand period. The Manager will evaluate the cost savings of participating in this program.

The Manager has received an inquiry from the Town of North Castle to supply water service to the additional customers on Old Orchard Street. Presently, the O'Keefe residence is currently being served by WJWW. Other residences on the west-side of Old Orchard Street could also be served by WJWW, however, the Town of North Castle must pass a Resolution to create a water district.

County UV Alternative

The Manager reported that WJWW is awaiting response from NYSDOH on the revised Basis of Design reported that WJWW submitted to NYSDOH and the no new information has been received from the County regarding its progress on the UV alternative.

Union

The Manager reported that the Union has not held their meeting yet.

City of Rye

The Manager reported to the Board that he has asked Mr. Pickup for backup information for the City of Rye taxes charged to WJWW Greenhaven water customers. The Manager agreed to provide Mr. Pickup with whatever backup information is available once he has received the additional information requested in his July 26, 2011 letter to Mr. Pickup. The Manager will follow up.

The next Board of Trustees meeting is scheduled for Tuesday, August 12, 2011 at 12:00 p.m.

Executive Session

At 4:30 p.m. Trustee O'Keeffe made a motion to go into Executive Session to discuss personnel history of a particular person. Trustee Rosenblum seconded the motion, all in favor: "aye"

At 4:41 p.m., Trustee Rosenblum made a motion to leave Executive Session and return to the regular Board Meeting. Trustee O'Keeffe seconded the motion, all in favor: "aye".

With no further business to discuss, at 4:41 p.m. Trustee Rosenblum made a motion to adjourn the meeting. Trustee O'Keefe seconded the motion, all in favor "aye". The meeting adjourned.