

**WESTCHESTER JOINT WATER WORKS**  
**Board of Trustees Meeting**  
**Wednesday, April 14, 2015 at 4:00 p.m.**

The meeting was called to order at 4:10 p.m. with the following members present:

Present

- Trustees Ron Belmont and Nancy Seligson
- Louis Santoro, Village of Mamaroneck Trustee
- Paul Noto, Esq., Counsel
- David Birdsall, Business Director

Absent

- Norman Rosenblum, Trustee
- Anthony Conetta, Manager

**Approval of Minutes**

Trustee Seligson made a motion to approve the minutes for the March 24, 2015 Board meeting. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	“aye”
VOM Trustee Santoro	“aye”
Trustee Seligson	“aye”

**Financial Reports and Approvals**

The Business Director reviewed with the Board the current bank balances and claims to be approved. After review, VOM Trustee Santoro made a motion to approve the 183 claims in the amount of \$1,635,920. Trustee Seligson seconded the motion, all in favor:

Trustee Belmont	“aye”
VOM Trustee Santoro	“aye”
Trustee Seligson	“aye”

The Business Director reviewed the operating budget and capital projects with the Board. He also reviewed the following projects for approval:

- Local capital project for VOM: replacement of 175 linear feet of water main near intersection of Mamaroneck Ave. & Boston Post Road.
  - Scope: \$ 175,000 (Total project inclusive of engineering)
  - Engineering: \$17,234 (Sites)

VOM Trustee Santoro made a motion to approve the Scope and Engineering. Trustee Seligson seconded the motion, all in favor:

Trustee Belmont	“aye”
VOM Trustee Santoro	“aye”
Trustee Seligson	“aye”

- Local capital project for TOM: replacement of 75 linear feet of water main near bridge on Hilltop Rd.
  - Scope: \$75,000 (Total project inclusive of engineering)
  - Engineering: \$12,700 (Hazen & Sawyer)

Trustee Seligson made a motion to approve the Scope and Engineering. VOM Trustee Santoro seconded the motion, all in favor:

Trustee Belmont	"aye"
VOM Trustee Santoro	"aye"
Trustee Seligson	"aye"

- Joint project: Park Lane Booster Station (includes Town of North Castle areas).
  - Scope: \$650,000 (Total project inclusive of engineering)
  - Engineering: \$29,900 additional services (H2M)

Member municipalities share of estimated joint project cost:

VOM (27.3%)	\$177,450
TOM (18.5%)	\$120,250
TOH (54.2%)	<u>\$352,300</u>
	\$650,000

Trustee Belmont made a motion to approve the Scope and Engineering. VOM Trustee Santoro seconded the motion, all in favor:

Trustee Belmont	"aye"
VOM Trustee Santoro	"aye"
Trustee Seligson	"aye"

- Approval of 2015 Ground Maintenance Bid. Trustee Belmont made a motion to award to the lowest responsible bidder. Trustee Seligson seconded the motion, all in favor:

Trustee Belmont	"aye"
VOM Trustee Santoro	"aye"
Trustee Seligson	"aye"

The Business Director discussed the current listing of overdue customer accounts.

The Business Director reviewed the Village of Mamaroneck Tax Levy list with the Board. After review, Trustee Belmont made a motion to approve the tax levy list. VOM Trustee Santoro seconded the motion, all in favor:

Trustee Belmont	"aye"
VOM Trustee Santoro	"aye"
Trustee Seligson	"aye"

### **Operations Status Reports**

The Business Director reported on the following regarding various WJWW operational items:

- a. The year-to-date water production through the end of March 2015 was 980 million gallons compared to 947 million gallons through the end of March 2014 (an increase of 3.5%).

b. Water Main Repairs and Facilities Improvements:

- VOM
  - Repaired 10 inch water main break near intersection of Mamaroneck Ave. & Boston Post Rd.
  - Replaced service connection on North Barry Ave.
  - Replaced 2 service connections on Union Ave.
  - Replaced service connection and curb stop on Tomkins Ave.
  - Installed two 10 inch control valves in preparation for replacement of section of water main near intersection of Mamaroneck Ave. and Boston Post Rd.
- TOM
  - Repaired service connection leak on West Garden Rd.
  - Repaired 6 inch water main break on North Chatsworth Ave.
  - Installed two 6 inch control valves in preparation for replacement of section of water main on Hilltop Rd.
- TOH
  - Repaired 4 inch water main break on Underhill Ave.
  - Repaired 8 inch water main break on Corporate Park Dr.
  - Repaired 6 inch water main break and replaced service connection on Lakeside Dr.

c. Storage Tank Rehabilitation/Repairs:

- Park Lane #1: The exterior paint work is scheduled to be completed by mid-May.
- Woodside Tank: Manager has signed the contract and work is expected to begin late Summer/early Fall.

d. Meter Reading and Billing Status:

- Meter reading and billing for TOH (7,000 +/-) has been completed.
- Billing is in progress and expected to be completed mid-week.
- Seasonal turn-ons of irrigation systems will be starting mid-April.

e. Improvements to Pump Stations:

- Kenilworth Pump Station:
  - Objective is to maximize the use of Shaft 22 UV water.
  - Engineering work is moving forward.
  - Survey Services proposals were requested from 3 firms. H2M was the only firm that submitted a proposal. After review, Trustee Belmont made a motion to award the proposal to H2M. Trustee Seligson seconded the motion, all in favor:

Trustee Belmont	“aye”
VOM Trustee Santoro	“aye”
Trustee Seligson	“aye”

- Larchmont-Weaver Street Pump Station Upgrade:
  - Objective is to move Shaft 22 UV water to Kenilworth Pump Station. Trustee Seligson has requested that WJWW reach out to Larchmont to discuss this project.
  - Engineering work is moving forward.
  - Modelling evaluation indicates the need for a 16" diameter line between Mamaroneck Ave. and Macy Rd. (9,000 ft.) to maximize the use of Shaft 22 UV water.

f. Hydrant Flushing

- Began April 13<sup>th</sup> in the TOH and will progress to VOM, TOM and Greenhaven section.
- Work will be performed around the clock from early Monday mornings through Saturday nights and is expected to be completed end of April.

**UV Alternative Status to Rye Lake Source**

- a. Preparing a response to NYSDOH's "endorsement" letter which was received on April 2, 2015.
- b. Staying in contact with WCDOH regarding the Basis of Design Report submittals. Kenilworth Pump Station Basis of Design Report was submitted on March 26<sup>th</sup> and the Larchmont Weaver Street Pump Station Basis of Design Reports is expected to be submitted early to mid-May.
- c. WJWW is finalizing it's Demand Management Plan with NYCDEP. A meeting was held on March 31<sup>st</sup>.
- d. In the process of coordinating with United Water for the seasonal operational adjustments.
- e. Scheduling discussions with the Town of Greenburgh and their engineering consultant regarding opportunities for shared facilities that would involve:
  - Use of a Delaware Aqueduct Shaft 20 pump station.
  - Catskill Aqueduct pump station.
  - A pipeline between these two pump stations.
- f. Scheduling discussions with White Plains regarding emergency interconnections at 2-3 potential locations (Mamaroneck Ave., North St. and Orchard St.)
- g. Planning to initiate SEQR procedures for the Shaft 20 projects.
- h. Preparing an internal plan for utilizing available sources for funding assistance such as grants and revolving loans.

**Date of Next Meeting**

The next Board meeting is scheduled for Tuesday, April 28, 2015 at 4:00 p.m.

With no further business to discuss, Trustee Seligson made a motion to adjourn the meeting. Trustee Belmont seconded the motion, all in favor: "aye". The meeting adjourned at 5:00 p.m.