

WESTCHESTER JOINT WATER WORKS

Board of Trustees Meeting Tuesday, June 27, 2017 at 4:00 p.m.

The meeting was called to order at 4:01 p.m. with the following members present:

Present:

- Trustees Ron Belmont and Nancy Seligson
- VOM Trustee, Louis Santoro
- Anthony Conetta, P.E. Manager
- David Birdsall, Business Director
- Guy Parisi, Esq. WJWW Counsel

Absent:

- Trustee Norman Rosenblum

Approval of Minutes

Trustee Belmont made a motion to approve the minutes from the June 13, 2017 Board meeting. Trustee Seligson seconded the motion, all in favor,

Trustee Belmont	“aye”
Trustee Seligson	“aye”
VOM Trustee Santoro	“aye”

The Manager reviewed with the Board the current bank balances and claims to be approved. After review, Trustee Seligson made a motion to approve the 77 claims & 69 checks in the amount of \$1,073,076.70. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Seligson	“aye”
VOM Trustee Santoro	“aye”

The Manager and Business Director discussed the status of the operating budget, capital projects and general administration with the Board. They also discussed the following:

- The status of the New York City rate increase – a proposed rate increase has not yet been proposed.
- Sites has submitted a proposal for Engineering Services for the replacement of approximately 210 LF of asbestos water main located within the easement on the Orienta Beach Club property between Walton Av & Rushmore Av with 8” ductile iron pipe. Trustee Seligson made a motion to approve the proposal for \$11,940. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Seligson	“aye”
VOM Trustee Santoro	“aye”
- The Board extended the backflow fee waiver for existing residential properties with irrigation systems through July 31, 2017, waiver was to expire on June 30, 2017.
- The Business Director discussed the City of Rye’s request for WJWW to bill sewer fees and hydrant fees within the WJWW Greenhaven outside district, the Board was not in favor of doing this at this time, but would consider supplying any water usage data required by the City of Rye for this purpose.
- The Manager reviewed the accounts receivables balances over 60 days with the Board.

Operations Status Reports

The Manager reported on the following WJWW operational items:

- a. The year-to-date water production as of May 2017 was 1,489.2 MG compared to 1,710.0 MG through the end of May 2016 indicating a year-to-date decrease in water use of 220.8 MG or 13% less water used than 2016. Rye Lake water totaled 118.5 MG which represented 34.7% of total water production year-to-date versus 48.8% in 2016, trend representative of the increased distribution of UV treated water in non-peak months.
- b. Water Main Repairs and Facilities Improvements:
 - VOM
 - Repaired service connection at 514 Walnut St.
 - Repaired curb valves at 1077 Orienta Ave, 1509 Rose Ln., 217 S. Barry Ave., 24 Highwood Ave., 824 Carpenter Pl., 18 Batavia Pl., 1405 Shelbourne Ave., 805 Shore Acres Rd., 1190 Harrison Ave., 714 River St., 316 Frank Ave., 1401 Sunnyside Ave. and 369 Orienta Ave.
 - TOM
 - Repaired curb valve at 61 Cooper Ln.
 - TOH
 - Repaired curb valve and replaced service connection at 579 North St.
 - Repaired service connection at 23 Buckout Rd.
 - Replaced service connection at 4 Puritan Rd.
 - Replaced service connection at 6 Puritan Rd.
- c. Improvements to Storage Tanks and Distribution Lines:
 - Two Purchase tanks have been power-washed.
 - H2M is continuing to evaluate options and costs with respect to a new tank and/or rehab the existing 80 yr. old tank at the Kenilworth site.
 - Flagler Dr. engineering report and construction cost estimate has been completed by GHD.
 - WJWW authorized this as a local capital project with an estimated cost of \$3.3 million on May 24, 2017 and notified VOM to place this project on its agenda for approval.
 - Awaiting VOM approval as a local capital project for \$3.3 million.Please note the following:
 - This project has WJWW approval.
 - DOH approval is pending.
 - GHD has submitted plans/specs. and engineering report to WCDOH for approvals.
 - BRIXMOR, 805 Mamaroneck Ave. – Rotfeld Engineering’s work is progressing.

d. Meter Reading and Billing Status:

- Meter reads for TOH (7,000 +/-) to begin July 1.
- Monthly TOM meter reads (3,000 +/-) for June in progress.
- Status of drive-by meter reads:
 - VOM 83% Drive-by
 - TOM 99% Drive-by
 - TOH 98% Drive-by
 - Currently, there are 71 appointments for changing meters.
- VOM Meter Replacement Program:
 - Approximately 671 old meters to be replaced by mid-to-end of October in the following sections of the Village:
 1. Harbor Heights & Washingtonville
 2. Orienta & Palmer/Heathcote
 3. Rye Neck & Greenhaven
- TOM meter replacement: a \$100 fee will be charged walk-ons: end of 2017 for VOM & TOH.
- Continuing to work on resolving problems with: zero, low and estimated reads.
 - Total Accounts: 14,662
 - Potential Problem Read Count:
June 2017: 1,022 (7.0%)
- WJWW Backflow Prevention Program:
 - Status of BPD.
 - Approximately 236 properties will be receiving Notices of Violation with a \$200 fee for ignoring a WJWW written order to install a backflow device.

e. Improvements to Pump Stations

- Rye Lake Pump Station:
 - New gas chlorinator equipment has been approved by WCDOH and is in use. WJWW attended a hearing on May 9th regarding issues/citation related to start-up and WCDOH's inspection.
 - Hazen & Sawyer has submitted a proposal for Additional Engineering Services for the Rye Lake Chlorination System upgrade. Trustee Belmont made a motion to approve the proposal for \$14,151. Trustee Seligson seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Seligson	"aye"
VOM Trustee Santoro	"aye"
 - SITES is preparing an engineering submittal for WCDOH approval to replace old/undersized Pump #1 from 3.5 MGD to 5.5 MGD to match the other 4 pumps which are 5.5 MGD.
- Emergency Back Up Mobile Chlorinator:
 - Received WCDOH approval. WJWW will move forward to the bidding process.
- Larchmont-Weaver Street Plant Upgrade Improvements:
 - D&B has finalized the BODR.
 - D&B is now working on Task 3-Detailed Design.
 - NYS Water Infrastructure Improvement Grant (IMG) application has been submitted and the maximum potential grant is 40% of project costs or \$1,320,000.

Park Lane Booster Pump:

- H2M has submitted responses and updated plans to WCDOH and still awaiting approval.
- WJWW met with TNC and Developer. TNC may want additional water. HM and D&B to evaluate potential Option B (booster pump).
- WJWW Board instructed General Counsel to inform TNC that a response was required by July 14th with regard to water needs and participation in related projects.

UV Alternative Status to Rye Lake Source

a. Maximize Use of Shaft 22 UV Treated Water:

- **Kenilworth Pump Station Upgrade:**
 - Pre-fab Kenilworth Pump Station is operational and helping WJWW maximize use of UV treated water. Remaining site and electrical work is almost completed.
- **New 16" Water Transmission Line**
 - Plans and specs. are completed by Gannett Fleming.
 - Bidding package is completed and 1st advertisement in The Journal News was on Wednesday, May 17th.
 - Pre-bid meeting is scheduled for June 28th and Bids are due August 31st.
 - Construction is expected to begin mid-late November, 2017.
 - An updated NYS WIIA Grant application has been submitted.
- **New Macy Rd-Osborne Rd. Pump Station:**
 - Preliminary engineering work by HDR progressing.
- **Woodard & Curran – SCADA;**
 - Has begun work on Stratton Road SCADA improvements that will allow for an increase in water supply to help in meeting peak demand.
 - Expect SCADA monitoring operational in late August / early September.

b. WJWW-Westchester County Airport:

- WJWW is awaiting county response on its possible use of 4-5 acres of airport property for future water facilities on airport land.
- WJWW indicated continued desire to have airport land (4-5 acres) set aside for future water facilities: airport need pump station or water tank, WJWW filter plant, if needed.
- HDR has begun work on feasibility analysis for a UV plant at WJWW's existing Purchase Booster Station site.
- SITES has submitted a proposal for Engineering Services to support UV plant and filtration feasibility work. Trustee Belmont made a motion to approve the proposal for \$9,620. Trustee Seligson seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Seligson	"aye"
VOM Trustee Santoro	"aye"

c. Rye Lake Turbidity Curtain/Boom

- Hazen & Sawyer is coordinating Bathymetric Survey to be done to support final design of a permanent boom system.
- Hazen & Sawyer has submitted a proposal for Additional Engineering Services related to the design and installation of the permanent turbidity curtain and boom system. Trustee Belmont made a motion to approve the proposal for \$39,950. VOM Trustee Santoro seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Seligson	“aye”
VOM Trustee Santoro	“aye”

Executive Session

At 5:05 p.m., Trustee Belmont made a motion to go into Executive Session to discuss a personnel matter. Trustee Seligson seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Seligson	“aye”
VOM Trustee Santoro	“aye”

At 5:30p.m., Trustee Belmont made a motion to leave Executive Session and return to the regular meeting. Trustee Seligson seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Seligson	“aye”
VOM Trustee Santoro	“aye”

During Executive Session, the Manager informed the Board that there has been no resolution of the Union Contract.

Also, the Board unanimously agreed to:

- A 1.75% 2016 salary increase to all Supervisory/Management personnel retroactive to 1/1/2016.

Date of Next Meeting

The Board meeting is scheduled for Wednesday, July 19th at 4:00 p.m.

With no further business to discuss, Trustee Belmont made a motion to adjourn the meeting. Trustee Seligson seconded the motion, all in favor: “aye”. The meeting adjourned at 5:35 p.m.