

WESTCHESTER JOINT WATER WORKS
Board of Trustees Meeting
Tuesday, April 28, 2015 at 4:00 p.m.

The meeting was called to order at 4:00 p.m. with the following members present:

Present

- Trustees Norman Rosenblum, Ron Belmont and Nancy Seligson (4:05 p.m.)
- Paul Noto, Esq., Counsel
- David Birdsall, Business Director

Absent

- Anthony Conetta, Manager

Approval of Minutes

Trustee Rosenblum made a motion to approve the minutes for the April 14, 2015 Board meeting. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
Trustee Seligson	Not Present

Financial Reports and Approvals

The Business Director reviewed with the Board the current bank balances and claims to be approved. After review, Trustee Rosenblum made a motion to approve the 84 claims in the amount of \$1,011,446. Trustee Seligson seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
Trustee Seligson	“aye”

The Business Director reviewed the operating budget and capital projects with the Board. He also reviewed and put forward the following items for approval:

- Approval of O'Connor Davies audit services for 2015 - \$22,700.

Trustee Seligson made a motion to approve the audit services agreement. Trustee Rosenblum seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
Trustee Seligson	“aye”

- Amendment to local capital project for TOM: Water Infrastructure Replacement Related to 2014 Paving Projects increasing total project estimate by \$60,000 to \$210,000 due to increase in scope related to Westchester County paving within the Town.

Trustee Seligson made a motion to approve the amendment. Trustee Rosenblum seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
Trustee Seligson	“aye”

- Amendment of local capital project for VOM: Water Infrastructure Replacement Related to 2014 Paving Projects increasing total project estimate by \$150,000 to \$300,000 due to higher than anticipated component replacements.

Trustee Rosenblum made a motion to approve the amendment. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

- Amendment of local capital project for VOM: Replacement of water main on Toni Lane/Sylvan Lane increasing total project estimate by \$200,000 to \$400,000 due to broadened scope of project as a result of extension of planned excavation due to existing main material; complications presented by other utility infrastructure in the area; need to add fire hydrant and related connection; need to extend service connections; and more extensive repaving;

Trustee Rosenblum made a motion to approve the amendment. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

- Approval of local capital project for the VOM: Replacement of Barry Avenue Bridge water main estimated at \$100,000. Water main is located on a Metro North bridge and is in poor condition. It is currently leaking and presents a potential hazard due to its location above the railway.

Trustee Rosenblum made a motion to approve the project. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

The Business Director presented the current listing of overdue customer accounts.

The Business Director distributed copies of the WJWW's 2014 audited financial statements and reviewed the yearend financial position. He also discussed the 2015 budget relative to the 2014 results. The Business Director then reviewed cash flow timing impacts related to capital project disbursements and reimbursement of funds from the members. Further discussion on the financial results and budget deferred to future meetings.

Operations Status Reports

The Business Director reported on the following regarding various WJWW operational items:

- a. The year-to-date water production through the end of March 2015 was 980 million gallons compared to 947 million gallons through the end of March 2014 (an increase of 3.5%).

b. Water Main Repairs and Facilities Improvements:

- VOM
 - Repaired 2 inch water main break on Howard Ave.
 - Repaired service connection leak on Hill St.
 - Water main replacement work continuing near intersection of Mamaroneck Ave. and Boston Post Rd.
- TOH
 - Repaired service connection leak on Glendale Rd.

c. Storage Tank Rehabilitation/Repairs:

- Park Lane #1: The exterior paint work is progressing and expected to be completed by mid-May, contractor payments pending.
- Woodside Tank: Manager has signed the contract and work is expected to begin late Summer/early Fall.

d. Meter Reading and Billing Status:

- Meter reading for VOM (4,000 +/-) is scheduled to begin May 1st.
- Seasonal turn-ons of irrigation systems are in progress.

e. Improvements to Pump Stations:

- Kenilworth Pump Station:
 - Objective is to maximize the use of Shaft 22 UV water.
 - Engineering work is moving forward.
- Larchmont-Weaver Street Pump Station Upgrade:
 - Objective is to move Shaft 22 UV water to Kenilworth Pump Station. Manager to reach out to Larchmont to discuss this project.
 - Engineering work is moving forward.
- Modelling evaluation indicates the need for a 16" diameter line between Mamaroneck Ave. and Macy Rd. (9,000 ft.) to maximize the use of Shaft 22 UV water.

f. Hydrant Flushing

- Completed on April 25th.
- Minimal customer issues related to discolored water and runoff.

g. Business Director added additional item to the agenda to be approved - H2M proposal for asbestos water main technical services for a lump sum amount of \$1,700.

Trustee Seligson made a motion to approve the amendment. Trustee Rosenblum seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

UV Alternative Status to Rye Lake Source

- a. Finalizing a response to NYSDOH's "endorsement" letter which was received on April 2, 2015.
- b. Staying in close contact with WCDOH regarding the Basis of Design Report submittals. Kenilworth Pump Station Basis of Design Report was submitted on March 26th and the Larchmont Weaver Street Pump Station Basis of Design Reports is expected to be submitted early to mid-May.
- c. WJWW is finalizing it's Demand Management Plan with NYCDEP. A meeting was held on March 31st.
- d. In the process of coordinating with United Water for the seasonal operational adjustments.
- e. Scheduling discussions with the Town of Greenburgh and their engineering consultant regarding opportunities for shared facilities that would involve:
 - Use of a Delaware Aqueduct Shaft 20 pump station.
 - Catskill Aqueduct pump station.
 - A pipeline between these two pump stations.
- f. Scheduling discussions with White Plains regarding emergency interconnections at 2-3 potential locations (Mamaroneck Ave., North St. and Orchard St.)
- g. Planning to initiate SEQR procedures for the Shaft 20 projects.
- h. Preparing an internal plan for utilizing available sources for funding assistance such as grants and revolving loans.

Date of Next Meeting

The next Board meeting is scheduled for Tuesday, May 12, 2015 at 4:00 p.m.

With no further business to discuss, Trustee Rosenblum made a motion to adjourn the meeting. Trustee Seligson seconded the motion, all in favor: "aye". The meeting adjourned at 5:00 p.m.