

WESTCHESTER JOINT WATER WORKS
Board of Trustees Meeting
Tuesday, December 19, 2017 at 4:00 p.m.

The meeting was called to order at 4:15 p.m. with the following members present – Trustee Seligson joined the meeting via cell phone:

Present:

- Trustees Ron Belmont, Thomas Murphy and Nancy Seligson
- Paul Kutzy, Manager
- David Birdsall, Business Director
- Terry O'Neill, Chief Water Treatment Pl. Op. IB
- Guy Parisi, Esq. WJWW Counsel

Trustee Seligson arrived at the meeting at 4:18 p.m.

Approval of Minutes

Trustee Seligson made a motion to accept the minutes as presented for the November 28, 2017 Board meeting. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Murphy	“abstained” (Not at meeting)
Trustee Seligson	“aye”

Financial Reports and Approvals

The Business Director reviewed the bank balances and claims with the Board members. The Business Director asked if there were any questions on the claims:

Trustee Seligson inquired about the TOM repair on Carriage House Lane. The Business Director/Chief Water Treatment Pl. Op. explained that there was a significant leak at Carriage House Lane and Old White Plains Road that required substantial road restoration after the repair was made. There were also lead service lines that were replaced.

Trustee Murphy asked about bidding out jobs. The Manager/Business Director reported that emergency repairs and high-priority work with relatively short lead times are completed by WJWW's contractor under the terms of the Emergency/Priority Services Contract. Longer range planned improvements are bid out separately.

Trustee Belmont made a motion to approve the 276 claims in the amount of \$4,116,972. Trustee Seligson seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Murphy	“aye”
Trustee Seligson	“aye”

Old Business

The Manager reported on the following:

- Flagler Drive Project Update:
 - Revised plans will be submitted to WCDOH for approval by the end of the week.
 - WCDOH approval is expected by the end of January.
 - High priority work related to installation of replacement water main in causeway section to begin as soon as possible.
- Bay Head as-builts have been submitted to WCDOH for approval.
- Macy Road Project Update:
 - Water main installation work is scheduled to begin shortly.
 - Notifications to be sent to residents regarding work schedules and traffic pattern changes (signage is being installed by contractor)
- Advanced Metering Infrastructure (AMI) Project Update:
 - WJWW staff met with representatives from Sensus today to discuss their AMI system. Sensus to provide formal proposal by mid-January.
 - WJWW has scheduled a meeting with Neptune to discuss their AMI system.
 - WJWW to meet with NYCDEP to discuss potential reimbursement of WJWW costs related to AMI system as part of its water demand management program.
- Westchester County Airport Future Water Needs and Facility Siting Update:
 - Manager to meet with Peter Scherer of Westchester County Airport to discuss airport's water needs and infrastructure and potential siting of WJWW water treatment facility.

Manager's Report

- In order for the new N. Barry Ave.-Macy Rd. 16" Water Transmission Main to be fully effective, WJWW will need to install a 16" PRV at Purchase St, N. Barry and 1625 Mamaroneck Ave.
- Potential Alternatives to the Shaft 20 Project:
 - HDR is preparing an engineering proposal to assess a connection at the base of the Kensico Dam and a transmission main running from that point to the Purchase Tanks.
 - Hazen and Sawyer is preparing an engineering proposal to assess the construction of a filtration plant.

New Business

- D&B submitted a proposal for Hydraulic Modeling and Preliminary Design Drawings for the Three (3) 16" Diameter PRVs. Trustee Seligson made a motion to approve the proposal for \$23,700.

Trustee Murphy seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Murphy	"aye"
Trustee Seligson	"aye"

- D&B submitted proposals for Chemical Bulk Storage – Spill Prevention Reports for:
 - Weaver Street Plant, Trustee Murphy made a motion to approve the proposal for the Chemical Bulk Storage-Spill Prevention Report for \$3,900. Trustee Seligson seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Murphy	“aye”
Trustee Seligson	“aye”
 - Purchase Booster Station, Trustee Murphy made a motion to approve the proposal for the Chemical Bulk Storage-Spill Prevention Report for \$3,900. Trustee Seligson seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Murphy	“aye”
Trustee Seligson	“aye”
- H2M submitted a proposal for the annual water tank inspections. Trustee Murphy made a motion to approve the proposal for \$7,000. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Murphy	“aye”
Trustee Seligson	“aye”
- H2M submitted a proposal for additional services at Kenilworth Tank – substantial changes needed to be done and additional design work was necessary – work was outside of scope. Trustee Seligson made a motion to approve the proposal for \$23,750. Trustee Murphy seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Murphy	“aye”
Trustee Seligson	“aye”
- Gannet Fleming submitted a proposal for Additional Procurement Services related to the new 16” water transmission main – the Business Director reported that this proposal is reasonable for the scope of work. Trustee Seligson made a motion to approve the proposal for \$9,800. Trustee Murphy seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Murphy	“aye”
Trustee Seligson	“aye”
- Approval of Bids for Water Treatment Chemicals 2018
 - 3” Calcium Hypochlorite Tablets (Accutabs) – Trustee Murphy made a motion to award the bid to Main Pool & Chemical Co., Inc. for a bid amount of \$2.46/lb. Trustee Seligson seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Murphy	“aye”
Trustee Seligson	“aye”
 - Liquid Chlorine – Trustee Murphy made a motion to award the bid to Main Pool & Chemical Co., Inc. for a bid amount of \$.783/lb. Trustee Seligson seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Murphy	“aye”
Trustee Seligson	“aye”

- 50% Caustic Solution (Sodium Hydroxide) – Trustee Murphy made a motion to award the bid to JCI Jones Chemical for a bid amount of \$2.30/gal. Trustee Seligson seconded the motion, all in favor:
 - Trustee Belmont “aye”
 - Trustee Murphy “aye”
 - Trustee Seligson “aye”
- Blended Orthophosphate – Trustee Murphy made a motion to award the bid to Carus Corporation for a bid amount of \$.999/lb. Trustee Seligson seconded the motion, all in favor:
 - Trustee Belmont “aye”
 - Trustee Murphy “aye”
 - Trustee Seligson “aye”
- Approval of Paving & Fill Materials 2018
 - Controlled Density Fill (K-Crete): There was only 1 bid received. The Board unanimously agreed to reject the bid and rebid this item.
 - Hot Mix Blacktop – No bids were received. The Board unanimously agreed to rebid this item.
 - Hot Mix Binder Blacktop – No bids were received. The Board unanimously agreed to rebid this item.
 - Concrete Mix – No bids were received. The Board unanimously agreed to rebid this item.
 - High Performance Cold Patch – No bids were received. The Board unanimously agreed to rebid this item.
 - Virgin Item 4 (Bluestone) Delivered to WJWW – Trustee Murphy made a motion to award the bid to Dakota Supply for a bid amount of \$26.26/ton. Trustee Belmont seconded the motion.
 - Trap Rock (Various Sizes) Delivered to WJWW – Trustee Murphy made a motion to award the bid to Dakota Supply for the following bid amounts: \$29.75/ton of 1 ½”; \$29.75/ton of 1 ¼”; \$29.75/ton of ¾”; \$36.75/ton of ¼” and \$36.75/ton of 3/8”. Trustee Seligson seconded the motion, all in favor:
 - Trustee Belmont “aye”
 - Trustee Murphy “aye”
 - Trustee Seligson “aye”
- TOM Tax Levy – Trustee Belmont made a motion to approve the TOM Tax Levy as presented, Trustee Murphy seconded the motion, all in favor:
 - Trustee Belmont “aye”
 - Trustee Murphy “aye”
 - Trustee Seligson “aye”
- Fourth Quarter Income Distribution to the 3 Member Municipalities – Trustee Belmont made a motion to approve the distributions to the 3 member municipalities, Trustee Seligson seconded the motion, all in favor:
 - Trustee Belmont “aye”
 - Trustee Murphy “aye”
 - Trustee Seligson “aye”

- Application Fee Waiver for Cross Connection – after discussion, Trustee Belmont made a motion to waive the application fee for cross connection until June 30, 2018. Trustee Murphy seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Murphy	“aye”
Trustee Seligson	“aye”

Executive Session

At 6:03 p.m., Trustee Murphy made a motion to go into Executive Session to further discuss Union negotiations, personnel issues and legal/regulatory matters. Trustee Seligson seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Murphy	“aye”
Trustee Seligson	“aye”

At 6:30 p.m., Trustee Belmont made a motion to leave Executive Session and return to the regular meeting. Trustee Murphy seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Murphy	“aye”
Trustee Seligson	“aye”

Date of Next Meeting

The next regular Board of Trustees meeting is scheduled for Tuesday, January 9, 2018 at 4:00 p.m.

With no further business to discuss, Trustee Murphy made a motion to adjourn the meeting. Trustee Seligson seconded the motion, all in favor: “aye”. The meeting adjourned at 6:30 p.m.