

**WESTCHESTER JOINT WATER WORKS**  
**Board of Trustees Meeting**  
**Tuesday, February 6, 2018 at 4:00 p.m.**

The meeting was called to order at 4:05 p.m. with the following members present:

Present:

- Trustees Ron Belmont, Thomas Murphy and Nancy Seligson
- David Birdsall, Business Director
- Jackie Briggs, Junior Engineer
- Guy Parisi, Esq. WJWW Counsel

Absent:

- Paul Kutzy, Manager
- Terry O'Neill, Chief Water Treatment Pl. Op. IB

**Approval of Minutes**

Trustee Murphy made a motion to accept the minutes as presented for the January 23, 2018 Board meeting. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Murphy	"aye"
Trustee Seligson	"aye"

**Financial Reports and Approvals**

- Bank Balances:
  - The Business Director reviewed and discussed the bank balances and claims with the Board members.
  - Trustee Belmont requested that an asterisk (\*) be used on the claims listing to indicate the expenses that are related to the 16" water main N. Barry Ave/Macy Rd project. The Business Director will inform appropriate staff and implement moving forward.
- Approval of Claims: Trustee Belmont made a motion to approve the 176 claims in the amount of \$827,693. Trustee Murphy seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Murphy	"aye"
Trustee Seligson	"aye"

- General Administration:
  - The Business Director reported that WJWW rebid 2018 Paving & Fill Materials:
  - Controlled Density Fill (K-Crete) - quantity of less than 4 cubic yards: Trustee Murphy made a motion to award the bid to Dakota Supply Corp. for \$598.50 (based on 3 cubic yards including fees)\*. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Murphy	“aye”
Trustee Seligson	“aye”
  - Controlled Density Fill (K-Crete) – quantity of 4 cubic yards or more: Trustee Murphy made a motion to award the bid to Concrete Express for \$1,710.00 (based on 15 cubic yards including fees)\*. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Murphy	“aye”
Trustee Seligson	“aye”
  - Hot Mix Blacktop: Trustee Murphy made a motion to award the bid to RCA Asphalt LLC at \$105/ton. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Murphy	“aye”
Trustee Seligson	“aye”
  - Hot Mix Binder Blacktop: Trustee Murphy made a motion to award the bid to RCA Asphalt LLC at \$105/ton. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Murphy	“aye”
Trustee Seligson	“aye”
  - High Performance Cold Patch: Trustee Belmont made a motion to award the bid to NY Materials at \$5.75/60 lb. bag. Trustee Murphy seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Murphy	“aye”
Trustee Seligson	“aye”

\*WJWW reserves the right to use alternate bidder due to circumstances such as not being available to deliver required quantity, plant being closed, etc.

### **Old Business**

Jackie Briggs reported on the following:

- Flagler Drive Project Update:
  - WCDOH approval of plans expected by end of the week. She explained that WCDOH had some comments on the plans. Therefore, the plans needed to be revised and resubmitted.
  - Causeway/loop will be connected to the Bay Head spur (as soon as we receive WCDOH approval) and by doing so, Flagler Dr. will no longer be under fire watch.
  - GHD will create bid documents and specs. Trustee Murphy has been informing residents that this project will begin April/May of this year. The actual start date will probably be in the Fall 2018. Jackie Briggs will follow up with GHD (WJWW engineering consultant) to get a better timeframe for the start date of the project and report back to the Board.

- Macy Road Project Update:
  - Work is ongoing. Multiple crews are working at the same time – work expected to be completed sooner - instead of a 12 month timeframe it is expected to be 9-12 months, weather permitting.
  - Night work is scheduled to begin again in front of Town of Harrison Town Hall tonight.
  - Trustee Belmont asked if work crews can perform the work by the school during the Winter break. Jackie Briggs will check with WJWW contractor (ELQ) and follow up with the Board.
- Advanced Metering Infrastructure (AMI) Project Update:
  - The Business Director reported that a meeting is scheduled with NYCDEP on Monday to discuss project funding.
  - Should receive a proposal from Neptune within the next week or so.

### **New Business**

- Approval of VOM Local Capital Project, Oak Lane Transite Water Main Replacement (740 LF), approx. cost \$400,000 (engineering work is included). Trustee Murphy made a motion to approve the VOM Local Capital Project. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Murphy	“aye”
Trustee Seligson	“aye”
- Approval of SITES Engineering Services Proposal for VOM Transite Water Main Replacement for \$21,365. Trustee Murphy made a motion to approve the proposal as presented. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Murphy	“aye”
Trustee Seligson	“aye”
- Business Director reported that WJWW’s Capital Project Plan has been reprioritized and that he is currently working on a more consistent Capital Plan. The Manager and Business Director will discuss this with the financial staff from the 3 member municipalities in March to update them on the necessary funding that will be needed.
- The Board has expressed concern over WJWW requesting approval of funding before projects are approved/started. Trustee Belmont has requested that the Manager/Business Director meet with the Town Board of the Town of Harrison to discuss funding needs.
- Guy Parisi advised the Board that they can approve the Capital Projects contingent upon further approval of funding at a later date. The Manager has deemed these Capital Projects are a priority and necessary strategic initiatives for WJWW.
- The Business Director reported that the following Capital Projects will need to be completed within the next couple of months:
  - Approval of Joint Capital Project, N. Barry Ave. Pressure Regulator, approx. \$350,000. Trustee Murphy made a motion to approve the Capital Project as part of necessary initiatives of strategic projects contingent upon future funding approval. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Murphy	“aye”
Trustee Seligson	“aye”

- Approval of Joint Capital Project by the I-95 Bridge Pressure Regulator, approx. \$350,000. Trustee Murphy made a motion to approve the Capital Project as part of necessary initiatives of strategic projects contingent upon future funding approval. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Murphy	“aye”
Trustee Seligson	“aye”
- Approval of Joint Capital Project, Replacement of Kenilworth Tank with New Two (2) Million Gallon Tank, approx. \$3 million. Trustee Murphy made a motion to approve the Capital Project as part of necessary initiatives of strategic projects contingent upon future funding approval. Trustee Seligson seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Murphy	“aye”
Trustee Seligson	“aye”

### **Executive Session**

At 4:58 p.m., Trustee Seligson made a motion to go into Executive Session to further discuss Union negotiations, personnel issues and legal/regulatory matters. Trustee Murphy seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Murphy	“aye”
Trustee Seligson	“aye”

At 5:10 p.m., Trustee Murphy made a motion to leave Executive Session and return to the regular meeting. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Murphy	“aye”
Trustee Seligson	“aye”

### **Date of Next Meeting**

The next regular Board of Trustees meeting is scheduled for Tuesday, February 27, 2018 at 4:00 p.m.

With no further business to discuss, Trustee Murphy made a motion to adjourn the meeting. Trustee Belmont seconded the motion, all in favor: “aye”. The meeting adjourned at 5:10 p.m.