

**WESTCHESTER JOINT WATER WORKS**  
**Board of Trustees Meeting**  
**Tuesday, February 27, 2018 at 4:00 p.m.**

The meeting was called to order at 4:05 p.m. with the following members present:

Present:

- Trustees Ron Belmont, Thomas Murphy and Nancy Seligson
- Paul Kutzy, Manager
- Terry O'Neill, Chief Water Treatment Pl. Op. IB
- Guy Parisi, Esq. WJWW Counsel

Absent:

- David Birdsall, Business Director

**Approval of Minutes**

Trustee Seligson made a motion to accept the minutes as presented for the February 6, 2018 Board meeting. Trustee Murphy seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Murphy	"aye"
Trustee Seligson	"aye"

**Financial Reports and Approvals**

The Manager presented the claims to the Board and asked if there were any questions:

Trustee Seligson inquired about the NYCDEP Revocable Lane use Permits 2018 payment. The Manager will have the Business Director follow up at the next Board meeting.

- Approval of Claims: Trustee Belmont made a motion to approve the 136 claims in the amount of \$1,068,733. Trustee Murphy seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Murphy	"aye"
Trustee Seligson	"aye"

## **Old Business**

Terry O'Neill reported on the following:

- Flagler Drive Project Update:
  - WCDOH approved plans for Flagler Dr. on 2/13/18
  - The Bay Head spur was connected to the causeway section of Flagler Dr. on 2/15/18 removing the "Fire Watch" for Flagler Dr.
  - GHD in process of preparing bid documents for Flagler Dr.
- Macy Road Project Update:
  - Work is ongoing.
  - At the last Board meeting, Trustee Belmont asked if work crews can perform the work by the school during the break. Terry O'Neill reported that crews will get to the school before the break. Crews will continue to be extremely cautious with directing traffic in that area.
  - WJWW is currently working with VOM on an easement for the PRV pit which will be installed on N. Barry Ave.
  - Weekly Friday meetings are held with WJWW staff, Gannet Fleming (engineering consultants), and ELQ (contractor) to discuss progress, problems/concerns, etc.
  - Con Ed will be replacing the gas mains after we are completed with our work – this may slow down WJWW progress.
- Advanced Metering Infrastructure (AMI) Project Update:
  - The Manager reported that WJWW has been working with NYCDEP and that the AMI project will be funded under the NYCDEP WJWW Water Demand Management Plan and that funding will be included in NYCDEP's 2019 budget.

## **Manager's Report**

- New fire service connection at Westchester County Airport is under construction which will improve fire flow capacity to the Airport and lessen the burden on the Purchase Booster Pump Station.
- Benefits of Constructing UV Treatment Plant Sooner Rather Than Later – Consideration is being given to siting a UV Treatment Plant at the Rye Lake Pump Station or the Purchase Booster Pump Station as an integral part of a larger project to bring WJWW into compliance with the Surface Water Treatment Rule. Once a site is determined, construction of a UV Treatment plant would have an immediate effect on WJWW ability to increase production capacity at the Rye Lake source and increase available storage capacity in the Purchase Tanks. Currently, such production capacity and available storage is limited by need to meet treatment requirements for providing adequate contact time.

**New Business**

- Approval of SITES proposal for engineering design and construction services for replacement of 200 feet of transite water main with ductile iron pipe at Gardenside Lane, Harrison for \$15,910. Trustee Belmont made a motion to approve the proposal as presented. Trustee Murphy seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Murphy	“aye”
Trustee Seligson	“aye”
- Approval of Local Capital Project – TOH: Replacement of approximately 200 feet of transite pipe at Gardenside Lane for an estimated cost of \$140,000. Trustee Belmont made a motion to approve this local capital project. Trustee Murphy seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Murphy	“aye”
Trustee Seligson	“aye”
- Approval of Woodard & Curran Technical Assistance and Annual SCADA Service Contract for \$95,000. Trustee Seligson asked what the fee was in previous years and if this fee is increased every year. The Manager will check with the Business Director and follow up with the Board at the next meeting. Trustee Murphy made a motion to approve the contract. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Murphy	“aye”
Trustee Seligson	“aye”
- Approval of Woodard & Curran SCADA Upgrades at Park Lane Booster for \$65,000. Trustee Belmont made a motion to approve the proposal. Trustee Murphy seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Murphy	“aye”
Trustee Seligson	“aye”
- Approval of George J. Mottarella, P.E. proposal for topographic surveys for WJWW PRV's (#1202 Mamaroneck Ave., Mamaroneck; N. Barry Ave., Mamaroneck; Purchase St. & Westchester Ave., Harrison) for \$7,200. Trustee Murphy made a motion to approve the proposal. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Murphy	“aye”
Trustee Seligson	“aye”

### **Executive Session**

At 4:59 p.m., Trustee Murphy made a motion to go into Executive Session to further discuss Union negotiations, personnel issues and legal/regulatory matters. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Murphy	“aye”
Trustee Seligson	“aye”

At 5:12 p.m., Trustee Murphy made a motion to leave Executive Session and return to the regular meeting. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Murphy	“aye”
Trustee Seligson	“aye”

### **Date of Next Meeting**

The next regular Board of Trustees meetings for March are scheduled for:

- ◆ Tuesday, March 13, 2018 at 4:00 p.m.
- ◆ Tuesday, March 27, 2018 at 4:00 p.m.

At 5:21 p.m., Trustee Murphy made a motion to go into Executive Session to discuss personnel matters. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Murphy	“aye”
Trustee Seligson	“aye”

At 5:24 p.m., Trustee Murphy made a motion to leave Executive Session and return to the regular meeting. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Murphy	“aye”
Trustee Seligson	“aye”

With no further business to discuss, Trustee Murphy made a motion to adjourn the meeting. Trustee Belmont seconded the motion, all in favor: “aye”. The meeting adjourned at 5:25 p.m.