

## **WESTCHESTER JOINT WATER WORKS**

### **Board of Trustees Meeting Tuesday, April 10, 2018 at 4:00 p.m.**

The meeting was called to order at 4:09 p.m. with the following members present:

#### **Present:**

- Trustees Ron Belmont, Thomas Murphy and Nancy Seligson
- Paul Kutzy, Manager
- David Birdsall, Business Director
- Terry O'Neill, Chief Water Treatment Pl. Op. IB
- Guy Parisi, Esq. WJWW Counsel

#### **Approval of Minutes**

Trustee Murphy made a motion to accept the minutes as presented for the March 27, 2018 Board meeting.

Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Murphy	"aye"
Trustee Seligson	"aye"

#### **Financial Reports and Approvals**

The Business Director reviewed the bank balances and presented the claims to the Board.

- Member municipalities have been sent a special billing related to the recovery of costs associated with the Barry Ave. /Macy Rd. Transmission Main project.
- Costs associated with Tower Rd. work are being reimbursed by Westchester County Airport.
- Approval of Claims: Trustee Belmont made a motion to approve the 133 claims in the amount of \$750,852. Trustee Murphy seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Murphy	"aye"
Trustee Seligson	"aye"

- General Administration:
  - Reviewed the 2018 preliminary budget and assumptions as well as potential mid-year rate increases. Additional information to be provided at future meetings.
  - WJWW will begin monthly billing for TOH-May and VOM-June. Monthly billing will smooth operational cash flow and assist in the identification and resolution of leaks.

### **Old Business**

Terry O'Neill reported the following:

- Flagler Drive Project Update:
  - GHD is in the process of preparing bid documents for Flagler Dr.
  - Project expected to begin November/December.
- Macy Road Project Update:
  - The first 1,000 feet of pipe will be pressure tested and chlorinated by South Rd/Train Station tomorrow.
- Advanced Metering Infrastructure (AMI) Project Update:
  - NYCDEP will report back to WJWW on approval process for the Demand Management Plan.
  - Project funding is currently going through the 2<sup>nd</sup> level of the NYCDEP approval process.

### **New Business**

- Approval of HDR's Feasibility Study Amendment for Out of Scope Services. Trustee Murphy made a motion to approve the increase from \$99,000 to \$103,000 for out of scope services. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Murphy	"aye"
Trustee Seligson	"aye"
- Approval of PFK O'Connor Davies 2018 Audit Services Agreement. Trustee Murphy made a motion to approve the proposal for \$24,050. Trustee Seligson seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Murphy	"aye"
Trustee Seligson	"aye"

- Approval of H2M's proposal to provide Engineering Design Services for Replacement of Kenilworth Storage Tank. Trustee Murphy made a motion to approve the proposal for \$47,300. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Murphy	"aye"
Trustee Seligson	"aye"

- VOM Tax Levy – after review Trustee Murphy made a motion to approve the VOM Tax Levy, as presented, for a total of \$102,275.22. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Murphy	"aye"
Trustee Seligson	"aye"

### **Executive Session**

At 5:07 p.m., Trustee Murphy made a motion to go into Executive Session for advice of counsel. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Murphy	"aye"
Trustee Seligson	"aye"

At 5:09 p.m., Trustee Murphy made a motion to leave Executive Session and return to the regular Board meeting. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Murphy	"aye"
Trustee Seligson	"aye"

### **Date of Next Meeting**

The regular Board of Trustees meeting is scheduled for Tuesday, April 24, 2018 at 4:00 p.m.

With no further business to discuss, Trustee Murphy made a motion to adjourn the meeting. Trustee Seligson seconded the motion, all in favor: "aye". The meeting adjourned at 5:09 p.m.