

## **WESTCHESTER JOINT WATER WORKS**

### **Board of Trustees Meeting**

**Tuesday, August 11, 2015 at 4:00 p.m.**

The meeting was called to order at 4:05 p.m. with the following members present:

#### **Present:**

- Trustees Norman Rosenblum and Ron Belmont
- Jaine Elkind Eney, Town of Mamaroneck Councilwoman
- Paul Noto, Esq., Counsel
- Anthony Conetta, Manager
- David Birdsall, Business Director

#### **Absent:**

- Trustee Nancy Seligson

#### **Approval of Minutes**

Trustee Rosenblum made a motion to approve the minutes for the July 28, 2015 Board meeting. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
TOM Councilwoman Eney	“aye”

Trustee Rosenblum made a motion to approve the minutes for the August 5, 2015 Board meeting. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
TOM Councilwoman Eney	“aye”

#### **Financial Reports and Approvals**

The Manager reviewed with the Board the current bank balances and claims to be approved. After review, Trustee Rosenblum made a motion to approve the 84 claims in the amount of \$259,369. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
TOM Councilwoman Eney	“aye”

The Manager reviewed the operating budget and capital projects with the Board and he also presented the current listing of overdue customer accounts.

There was a discussion amongst Board members and WJWW staff regarding concerns relative to the amount of time being devoted to responding to inquiries requesting WJWW financial data, information and procedures as well as being asked to perform various other financial analysis.

## **Operations Status Reports**

The Manager reported on the following various WJWW operational items:

- a. The year-to-date water production through the end of July 2015 was 2.903 billion gallons compared to 2.729 billion gallons through the end of July 2014 indicating a year-to-date increase of 6.4% over the same time period.
- b. Water Main Repairs and Facilities Improvements:
  - VOM
    - Repaired water main valve box at intersection of Plaza Ave. & Madison St.
    - Retapped and repaired leaking service connection on Wagner Ave.
    - Plugged abandoned service line connection on Center Ave.
    - Repaired 6 inch water main break at intersection of Hoyt Ave. & Fenimore Rd.
    - Meeting of WJWW staff, Flagler Dr. representatives and WJWW engineering consultant (by phone) has been scheduled for August 26<sup>th</sup>.
  - TOM
    - Replaced 6 inch water main valve at intersection of Forest Ave. & Vine Rd. related to paving projects.
    - Replaced lead service connection on Villa Rd. related to paving projects.
    - Replaced two lead service connections on Vine Rd. related to paving projects.
    - Replaced lead service connection on Boulder Rd. related to paving projects.
    - Repaired 6 inch water main valve at intersection of Dundee Rd. & Mohegan Rd. related to paving projects.
    - Replaced three lead service connections on Weaver St. related to paving projects.
    - Replaced fire hydrant damaged by vehicle on corner of Fenimore Rd. & Coventry Ct.
  - TOH
    - Retapped 1 inch service connection on Harrison Ave.
    - Severed and plugged old service connection on Hyatt Ave.
    - Replaced fire hydrant damaged by vehicle on North St.
    - Replaced first of two 6 inch PRV valves at Corporate Park Dr.
- c. Storage Tank Rehabilitation/Repairs:
  - Woodside Tank: A meeting is scheduled with GHD on September 1<sup>st</sup> to discuss progress.
  - Woodside Zone PRV at Old Lake St. – the PRV vault has been ordered and the work is expected to be completed by early-September.

d. Meter Reading and Billing Status:

- Meter reading for VOM (4,000 +/-) began on August 3<sup>rd</sup>.
- Billing of VOM (4,000 +/-) is expected to be completed mid-August.
- WJWW is evaluating options for initiating a phased approach to instituting monthly meter reading and billing; possibly starting with the TOM in 2016.

e. Improvements to Pump Stations:

- Kenilworth Pump Station:
  - Engineering work is progressing.
  - A meeting was held on July 29<sup>th</sup> with TOH Planning and Building Departments. WJWW also had a site visit with Morgan Stanley to discuss the need for upgrading the pump station.
  - There is a need for additional scope of work due to the TOH Planning Board review/request for the development of a site plan application which will include a Public Hearing and Basis of Design Report that will need to be submitted to the Health department for approval. H2M submitted a proposal for the additional work. Trustee Rosenblum made a motion to approve the proposal submitted by H2M. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
TOM Councilwoman Eney	“aye”

- Larchmont-Weaver Street Pump Station Upgrade:
  - Engineering work is progressing.

f. New York City UV Disinfection/Chlorination

- The Manager reviewed the letter WJWW received from NYCDEP regarding chlorine contact time during times when there are planned shutdowns of their chlorination system for repairs and/or maintenance.

**UV Alternative Status to Rye Lake Source**

On July 7<sup>th</sup> after the meeting with NYCDEP, NYSDOH and WCDOH, WJWW conducted a tour for NYSDOH staff of the proposed UV alternative siting/routing for a new connection to the Delaware Shaft 20.

WJWW and HDR participated in a Grants webcast on July 15<sup>th</sup> on possible grant opportunities for the UV alternative.

NYSDOH has contacted WJWW's attorney to start the process of preparing a settlement agreement related to the WJWW's UV alternative plan in place of building a Rye Lake filter plant.

### **Executive Session**

At 4:26 p.m., Trustee Belmont made a motion to go into Executive Session to discuss personnel matters. Trustee Rosenblum seconded the motion, all in favor: "aye"

At 4:46 p.m., Trustee Rosenblum made a motion to end Executive Session and return to the regular meeting. Trustee Belmont seconded the motion, all in favor: "aye"

During Executive Session:

Trustee Rosenblum made a motion to amend the August 5, 2015 Board Resolution to abolish one (1) Water Maintenance Foreperson position effective July 31, 2015. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
TOM Councilwoman Eney	"aye"

Trustee Rosenblum made a motion to appoint Terrence O'Neill to the title of Chief Water Treatment Plant Operator I-B on a probationary basis effective August 11, 2015. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
TOM Councilwoman Eney	"aye"

### **Date of Next Meeting**

The next Board meeting is scheduled for Tuesday, August 25, 2015 at 4:00 p.m.

With no further business to discuss, Trustee Rosenblum made a motion to adjourn the meeting. Trustee Belmont seconded the motion, all in favor: "aye". The meeting adjourned at 4:50 p.m.