

WESTCHESTER JOINT WATER WORKS

Board of Trustees Meeting

Wednesday, April 25, 2018 at 4:00 p.m.

The meeting was called to order at 4:08 p.m. with the following members present:

Present:

- Trustees Ron Belmont, Thomas Murphy and Nancy Seligson
- Paul Kutzy, Manager
- David Birdsall, Business Director
- Terry O'Neill, Chief Water Treatment Pl. Op. IB
- Guy Parisi, Esq. WJWW Counsel

Approval of Minutes

Trustee Seligson noted that the minutes should be revised to indicate that the date of the next monthly meeting should be April 24, 2018 at 4:00 p.m. Trustee Murphy made a motion to accept the minutes as revised for the April 10, 2018 Board meeting. Trustee Seligson seconded the motion, all in favor:

Trustee Murphy	"aye"
Trustee Seligson	"aye"

Financial Reports and Approvals

The Business Director reviewed the bank balances and presented the claims to the Board.

- There are outstanding reimbursements from the member municipalities for the N. Barry Ave./Macy Rd. Transmission Main project.
- WJWW has received payment from the Westchester County Airport for the costs associated with Tower Rd. project.
- Trustee Seligson asked what the approval process was for WJWW staff to pay claims. The Business Director reviewed the claim approval process with the Board members.
- Approval of Claims: Trustee Murphy made a motion to approve the 139 claims in the amount of \$2,256,035. Trustee Seligson seconded the motion, all in favor:

Trustee Murphy	"aye"
Trustee Seligson	"aye"

Old Business

Terry O'Neill reported the following:

- Flagler Drive Project Update:
 - GHD is in the process of preparing bid documents for Flagler Dr.
 - Expect to go out to bid early August.
 - Project expected to begin October.
 - Anticipate project completion by May.
 - Trustee Seligson inquired about SEQR (environmental concerns). The Manager explained that Type II actions do not require SEQR. He also advised the Board, that WJWW's consultant, Bob Wasp, will be involved with permitting and other requirements that pertain to this project.

Trustee Belmont joined the meeting at 4:21 p.m.

- Macy Road Project Update:
 - Submitted an alternative for the culvert crossing on Calvert St. to WCDOH which needs DOH approval. If approved, Terry asked Trustee Belmont if we could begin work on Calvert St. on a Friday and complete the work on Saturday so that WJWW can keep the project moving smoothly. Trustee Belmont gave his approval.
 - The PRV vault located at the Barry Ave. bridge needs to be installed as soon as possible.
 - Expect to have the transmission main operational for Memorial Day.
 - Trustee Murphy will look into work being done by Con Edison on N. Barry Ave.

Terry O'Neill advised the Board that Con Edison is also doing construction on Fenimore Rd by I-95 towards Scarsdale and WJWW has critical infrastructure located in the road. WJWW needs to be advised, in advance, of all work that is being done where its water mains are located. There needs to be better communication with Con Edison.

Trustee Seligson suggested that a meeting be held with the Board, WJWW and members of Con Edison to discuss projects in the member municipalities and review procedures that must be followed to protect WJWW critical infrastructure.

Trustee Belmont asked for an update on litigation with Con Edison regarding the 30" transmission main for Shaft 22. The Business Director reported that the case is in the pre-trial phase. The Business Director will speak to Mike Ingham (WJWW's attorney) to get a status update and follow up with the Board.

David Birdsall and Terry O'Neill left the meeting at 4:34 p.m.

The Manager reported the following:

- Advanced Metering Infrastructure (AMI) Project Update:
 - NYCDEP will report back to WJWW on approval process for the Demand Management Plan.

Date of Next Meeting

The regular Board of Trustees meetings for May are scheduled for:

Tuesday, May 8, 2018 at 4:00 p.m.

Tuesday, May 22, 2018 at 4:00 p.m.

Trustee Seligson inquired as to what the excess per capita charges are from NYCDEP for non-irrigation vs. irrigation season for the last few years. The Business Director will get that information and follow up.

With no further business to discuss, Trustee Murphy made a motion to adjourn the meeting. Trustee Belmont seconded the motion, all in favor: “aye”. The meeting adjourned at 4:37 p.m.