

## **WESTCHESTER JOINT WATER WORKS**

### **Board of Trustees Meeting Tuesday, July 10, 2018 at 4:00 p.m.**

The meeting was called to order at 4:07 p.m. with the following members present:

#### Present:

- Trustees Ron Belmont, Thomas Murphy and Nancy Seligson
- Paul Kutzy, Manager
- Guy Parisi, Esq. WJWW Counsel
- David Birdsall, Business Director
- Frank Arcara, Water Treatment Pl. Op. IB

#### Absent:

- Terry O'Neill, Chief Water Treatment Pl. Op. IB

#### **Approval of Minutes**

Trustee Belmont made a motion to approve the minutes of June 19, 2018 Board Meeting. Trustee Murphy seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Murphy	"aye"
Trustee Seligson	"aye"

Trustee Murphy made a motion to amend the minutes from May 8, 2018 to correct a grammatical error in the Executive Session section, first paragraph should read "At 4:08 p.m., Trustee Murphy made a motion to go into Executive Session to discuss pending litigation." Trustee Seligson seconded the motion to amend the minutes, all in favor:

Trustee Belmont	"aye"
Trustee Murphy	"aye"
Trustee Seligson	"aye"

#### **Financial Reports and Approvals**

The Business Director presented the claims to the Board.

Trustee Belmont inquired about the installation of a valve cluster on Tower Rd. in the TOH. The Business Director confirmed that the work was performed in the TOH, however, the TOH was not charged for the work.

- Approval of Claims: Trustee Belmont made a motion to approve the 180 claims in the amount of \$1,865,747. Trustee Murphy seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Murphy	"aye"
Trustee Seligson	"aye"

- The Business Director handed out a table summarizing Proposed 2018 Disbursement of 2017 WJWW Income Distributions to the Board and informed them that the second disbursement will be made at the July 24, 2018 Board meeting.
- The Business Director discussed the \$100 fee that is being charged per manual meter read to customers that have not had their water meter upgraded. Trustee Belmont asked for a list of residents in the TOH that are non-compliant and he will reach out to residents asking them to comply with the new meter replacement program.
- The Board affirmed the fee.
- Late payment fees were discussed and referred to the general counsel for review.

### **Old Business**

Frank Arcara reported on the following:

- Macy Road Project Update:
  - Paving is completed.
  - Only need the pipe rollers on the bridge.
  - Shrubs will be installed to cover the pressure regulator.
  - ELQ will complete the remainder of the project.
- Frank Arcara will look into whether Hommocks Apartments have individual meters and report back to the Board.

### **New Business**

- Recommendations regarding the Rye Neck High School Water Quality Report - the Board unanimously agreed to present a Proclamation to the teacher and students from the Rye Neck High School that prepared and presented the report to Trustee Seligson. Trustee Murphy requested that Trustee Seligson forward all the names of the people involved and he will have a Proclamation prepared. The Board would like to present this during a Board meeting in September.

### **Executive Session**

At 4:48 p.m., Trustee Belmont made a motion to go into Executive Session to continue discussions on staff employment history and placement of a particular individual. Trustee Murphy seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Murphy	“aye”
Trustee Seligson	“aye”

Trustee Murphy left the meeting at 5:13 p.m.

At 5:18, Trustee Belmont made a motion to leave Executive Session and return to the regular meeting. Trustee Seligson seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Seligson	"aye"

**Date of Next Meeting**

The next regular Board of Trustees meeting is scheduled for Tuesday, July 24, 2018 at 4:00 p.m.

With no further business to discuss, Trustee Belmont made a motion to adjourn the meeting. Trustee Seligson seconded the motion, all in favor: "aye". The meeting adjourned at 5:18 p.m.