

WESTCHESTER JOINT WATER WORKS

Board of Trustees Meeting Tuesday, July 24, 2018 at 4:00 p.m.

The meeting was called to order at 4:04 p.m. with the following members present:

Present:

- Trustees Ron Belmont, Thomas Murphy and Nancy Seligson
- Paul Kutzy, Manager
- Guy Parisi, Esq. WJWW Counsel
- David Birdsall, Business Director
- Terry O'Neill, Chief Water Treatment Pl. Op. IB

Approval of Minutes

Trustee Belmont made a motion to approve the minutes of July 10, 2018 Board Meeting. Trustee Murphy seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Murphy	“aye”
Trustee Seligson	“aye”

Financial Reports and Approvals

The Business Director presented the claims to the Board and discussed the following:

- Approval of Claims: Trustee Murphy made a motion to approve the 160 claims in the amount of \$1,724,442. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Murphy	“aye”
Trustee Seligson	“aye”
- The distributions for the 3 member municipalities are included with the claims. The checks will be mailed out to the municipalities tomorrow.
- Water Rate Increase – NYC has not put out any notification of a water rate increase. However, the 3 member municipalities need to consider water rate increases to keep pace with operating and debt services costs. The Business Director discussed possible water rate increases for each municipality to cover expenses, infrastructure upgrades, etc. Water rate increases are usually approved in July/August.
- Raise hydrant fees – the cost of maintaining fire hydrants has gone up and WJWW now has more hydrants to maintain. The fee has not been increased in a few years.
- Late fees – Guy Parisi researched how much WJWW can charge for late fees and concluded that WJWW's late fee policy is within prescribed legal parameters.

Old Business

Terry O'Neill reported on the following:

- Macy Road Project Update:
 - Curbing at Avondale needs to be fixed.
 - Currently paving Barry Avenue Bridge.
 - Site work should be completed in 2-3 weeks.

The Manager reported the following:

- WJWW has received the draft bid documents for Flagler Drive. Staff will review the documents in the next few days. WJWW expects this project to go out to bid in mid-August. Bid opening and review expected mid-September.
- Petroleum Bulk Storage (fuel dispensing facility) - reviewed the history of gas storage and dispensing facilities at WJWW, 1625 Mamaroneck Ave, Mamaroneck. WCDOH performed a pre-compliance inspection. WJWW will make all the necessary repairs/updates and then file the necessary paperwork with WCDOH.

New Business

- Approval of D&B proposal for additional engineering services at 4195 Purchase St. for approximately \$7,500. Trustee Murphy made a motion to accept the proposal submitted by D&B. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Murphy	"aye"
Trustee Seligson	"aye"
- Approval of D&B proposal for technical scope of work and cost estimate for the replacement of caustic soda controllers at 4195 Purchase St. for a not-to-exceed cost of \$2,500. Trustee Belmont made a motion to accept the proposal submitted by D&B. Trustee Murphy seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Murphy	"aye"
Trustee Seligson	"aye"

Manager's Report

The Manager reported that there is a grant opportunity available that WJWW can apply for to potentially receive partial funding for a UV facility at Rye Lake. The grant deadline is September 7th. The Manager has also discussed the project for a UV facility at Rye Lake with NYCDEP.

WJWW counsel explained that WJWW Rules and Regulations, Article 8, Sec. 1, allow for the inspection of public records to be made on Thursdays, between the hours of 1:30 and 4:30 p.m. at WJWW's offices, 1625 Mamaroneck Avenue, Village of Mamaroneck.

Date of Next Meeting

The next regular Board of Trustees meeting is scheduled for Tuesday, August 14, 2018 at 4:00 p.m.

With no further business to discuss, Trustee Murphy made a motion to adjourn the meeting. Trustee Belmont seconded the motion, all in favor: "aye". The meeting adjourned at 5:08 p.m.