

**WESTCHESTER JOINT WATER WORKS**  
**Board of Trustees Meeting**  
**Tuesday, October 16, 2018 at 4:00 p.m.**

The meeting was called to order at 4:00 p.m. with the following members present:

Present:

- Trustees Tom Murphy and Nancy Seligson
- Paul Kutzy, Manager
- David Birdsall, Business Director
- Frank Arcara, Plant Operator IB

Absent:

- Trustee Ron Belmont

**Approval of Minutes**

Trustee Murphy made a motion to approve the minutes of October 2, 2018 Board Meeting. Trustee Seligson seconded the motion, all in favor:

Trustee Murphy  
Trustee Seligson

“aye”  
“aye”

**Financial Reports and Approvals**

The Business Director presented the claims to the Board and discussed significant items:

- Approval of Claims: Trustee Murphy made a motion to approve the 123 claims in the amount of \$393,835. Trustee Seligson seconded the motion, all in favor:

Trustee Murphy  
Trustee Seligson

“aye”  
“aye”

**Old Business**

The Manager reported on the following:

- Macy Road Project Update:
  - Contractor finishing up outstanding items.
- Flagler Dr. Update
  - Contracts expected to be signed by contractor this week.
  - Pre-construction meeting being scheduled for October 26<sup>th</sup>.

## **New Business**

- Kenilworth Tank Replacement

- Due to expansion of scope and increased cost of materials, the estimated project cost has increased to \$4,250,000 from the engineer's initial estimate of \$2,500,000. Following review and discussion, Trustee Murphy made a motion to approve the increase in the project (A-1346) cost estimate to \$4,250,000. Trustee Seligson seconded the motion, all in favor:

Trustee Murphy	"aye"
Trustee Seligson	"aye"

- Initial bids related to the project opened on August 20, 2018 were previously rejected based upon the Engineer's recommendation. The project was subsequently re-bid with a modified structure and scope involving separate contracts for general construction (Contract G) and tank construction (Contract T).
- Kenilworth Tank Replacement project bids associated with general construction (Contract G) were received and opened on September 26, 2018. The apparent low bidder is ELQ Industries with a bid of \$772,104. WJWW's project engineers, H2M, have reviewed the submitted bids and recommend that ELQ Industries be awarded the contract. Following discussion, Trustee Seligson made a motion to award the general construction contract (Contract G) to ELQ Industries, Trustee Murphy seconded the motion, all in favor:

Trustee Murphy	"aye"
Trustee Seligson	"aye"

- Kenilworth Tank Replacement project bids associated with tank construction (Contract T) were received and opened on September 26, 2018. The apparent low bidder is ELQ Industries with a bid of \$3,046,000. WJWW's project engineers, H2M, have reviewed the submitted bids and recommend that ELQ Industries be awarded the contract. Following discussion, Trustee Murphy made a motion to award the tank construction contract (Contract T) to ELQ Industries, Trustee Seligson seconded the motion, all in favor:

Trustee Murphy	"aye"
Trustee Seligson	"aye"

- H2M submitted a proposal for additional engineering fees totaling \$158,000 related to the Kenilworth Tank Replacement project associated with design scope change (\$19,800), rebidding/repackaging (\$8,200), construction admin (\$42,000) and construction inspection (\$88,000). Following review and discussion, Trustee Murphy made a motion to accept the proposal. Trustee Seligson seconded the motion, all in favor:

Trustee Murphy	"aye"
Trustee Seligson	"aye"

### **Executive Session**

At 4:20 p.m., Trustee Murphy made a motion to go into Executive Session to discuss potential employment of an individual. Trustee Seligson seconded the motion, all in favor:

Trustee Murphy	“aye”
Trustee Seligson	“aye”

At 4:50 p.m., Trustee Murphy made a motion to leave Executive Session and return to the Regular Board meeting. Trustee Seligson seconded the motion, all in favor:

Trustee Murphy	“aye”
Trustee Seligson	“aye”

At 5:15 p.m., Trustee Murphy made a motion to go into Executive Session to discuss potential employment of an individual. Trustee Seligson seconded the motion, all in favor:

Trustee Murphy	“aye”
Trustee Seligson	“aye”

At 5:40 p.m., Trustee Murphy made a motion to leave Executive Session and return to the Regular Board meeting. Trustee Seligson seconded the motion, all in favor:

Trustee Murphy	“aye”
Trustee Seligson	“aye”

At 5:45 p.m., Trustee Murphy made a motion to go into Executive Session to discuss potential employment of an individual. Trustee Seligson seconded the motion, all in favor:

Trustee Murphy	“aye”
Trustee Seligson	“aye”

At 6:13 p.m., Trustee Murphy made a motion to leave Executive Session and return to the Regular Board meeting. Trustee Seligson seconded the motion, all in favor:

Trustee Murphy	“aye”
Trustee Seligson	“aye”

### **Date of Next Meeting**

The next Board of Trustees meeting is scheduled for Tuesday, October 23, 2018 at 4:00 p.m.

With no further business to discuss, Trustee Murphy made a motion to adjourn the meeting. Trustee Seligson seconded the motion, all in favor: “aye”. The meeting adjourned at 6:15 p.m.