

## **WESTCHESTER JOINT WATER WORKS**

### **Board of Trustees Meeting**

**Tuesday, October 23, 2018 at 4:00 p.m.**

The meeting was called to order at 4:05 p.m. with the following members present:

#### **Present:**

- Trustees: Nancy Seligson, Ron Belmont, Tom Murphy
- Paul Kutzy, Manager
- David Birdsall, Business Director
- Terry O'Neill, Plant Operator IB

#### **Approval of Minutes**

Trustee Murphy made a motion to approve the minutes of October 16, 2018 Board Meeting. Trustee Seligson seconded the motion, all in favor:

Trustee Seligson	"aye"
Trustee Belmont	"aye"
Trustee Murphy	"aye"

#### **Financial Reports and Approvals**

The Business Director presented the claims to the Board and discussed significant items:

- Approval of Claims: Trustee Belmont made a motion to approve the 81 claims in the amount of \$881,840. Trustee Murphy seconded the motion, all in favor:

Trustee Seligson	"aye"
Trustee Belmont	"aye"
Trustee Murphy	"aye"

The Business Director reviewed the list of customers in arrears to be transferred to the Town of Harrison tax levy:

- Approval of Town of Harrison Tax Levy Transfer: Trustee Belmont made a motion to approve the transfer. Trustee Murphy seconded the motion, all in favor:

Trustee Seligson	"aye"
Trustee Belmont	"aye"
Trustee Murphy	"aye"

The Business Director reviewed the proposal for the renewal of expiring insurance coverages and the addition of a new cyber-crime policy for WJWW with the Board noting that the proposed renewal premium (excluding cyber-crime) is below that of the prior year:

- Approval of Proposed Insurance Renewal at a Premium of \$190,232: Trustee Murphy made a motion to approve the insurance renewal. Trustee Belmont seconded the motion, all in favor:

Trustee Seligson	"aye"
Trustee Belmont	"aye"
Trustee Murphy	"aye"

- Approval of Proposed Cyber-Crime Insurance at a Premium of \$5,244: Trustee Murphy made a motion to approve the additional insurance coverage. Trustee Belmont seconded the motion, all in favor:

Trustee Seligson	“aye”
Trustee Belmont	“aye”
Trustee Murphy	“aye”

The Manager and Business Director reviewed proposals submitted for engineering services related to the Flagler Drive water main replacement from GHD for additional engineering services related to design/permitting/construction administration and Wasp Engineering for construction inspection/review/coordination services:

- Approval of GHD Engineering Services Proposal (Amendment #2) related to Flagler Drive Water Main Replacement in the amount of \$172,000: Trustee Murphy made a motion to approve the proposal. Trustee Belmont seconded the motion, all in favor:

Trustee Seligson	“aye”
Trustee Belmont	“aye”
Trustee Murphy	“aye”

- Approval of Wasp Engineering Services Proposal related to Flagler Drive Water Main Replacement in the amount of \$151,875: Trustee Belmont made a motion to approve the proposal. Trustee Murphy seconded the motion, all in favor:

Trustee Seligson	“aye”
Trustee Belmont	“aye”
Trustee Murphy	“aye”

### **Executive Session**

At 4:20 p.m., Trustee Belmont made a motion to go into Executive Session to discuss potential employment of an individual. Trustee Murphy seconded the motion, all in favor:

Trustee Seligson	“aye”
Trustee Belmont	“aye”
Trustee Murphy	“aye”

At 4:50 p.m., Trustee Belmont made a motion to leave Executive Session and return to the Regular Board meeting. Trustee Murphy seconded the motion, all in favor:

Trustee Seligson	“aye”
Trustee Belmont	“aye”
Trustee Murphy	“aye”

At 4:55 p.m., Trustee Belmont made a motion to go into Executive Session to discuss potential employment of an individual. Trustee Murphy seconded the motion, all in favor:

Trustee Seligson	“aye”
Trustee Belmont	“aye”
Trustee Murphy	“aye”

At 5:40 p.m., Trustee Belmont made a motion to leave Executive Session and return to the Regular Board meeting. Trustee Murphy seconded the motion, all in favor:

Trustee Seligson	“aye”
Trustee Belmont	“aye”
Trustee Murphy	“aye”

It was decided in Executive Session that the Business Director would make an offer on behalf of the WJWW Board of Trustees to Lori Lee Dickson for the position of WJWW General Counsel to be effective November 1, 2018.

**Date of Next Meeting**

The next Board of Trustees meeting is scheduled for Tuesday, November 13, 2018 at 4:00 p.m.

With no further business to discuss, Trustee Murphy made a motion to adjourn the meeting. Trustee Belmont seconded the motion, all in favor: “aye”. The meeting adjourned at 5:45 p.m.