

WESTCHESTER JOINT WATER WORKS

Board of Trustees Meeting

Tuesday, August 25, 2015 at 4:00 p.m.

The meeting was called to order at 4:10 p.m. with the following members present:

Present:

- Trustees Norman Rosenblum and Nancy Seligson
- Paul Noto, Esq., Counsel
- Anthony Conetta, Manager
- David Birdsall, Business Director

Absent:

- Trustee Ron Belmont

Approval of Minutes

Trustee Seligson made a motion to approve the minutes for the August 11, 2015 Board meeting as amended. Trustee Rosenblum seconded the motion, all in favor:

Trustee Rosenblum	“aye”
Trustee Seligson	“aye”

Financial Reports and Approvals

The Manager reviewed with the Board the current bank balances and claims to be approved. After review, Trustee Seligson made a motion to approve the 115 claims in the amount of \$1,668,304. Trustee Rosenblum seconded the motion, all in favor:

Trustee Rosenblum	“aye”
Trustee Seligson	“aye”

The Manager reviewed the 2015 operating budget and capital projects with the Board.

Trustee Seligson made a motion to approve the local capital project for water infrastructure replacement related to the 2015 paving projects in the Town of Mamaroneck for a not to exceed \$200,000. Trustee Rosenblum seconded the motion, all in favor:

Trustee Rosenblum	“aye”
Trustee Seligson	“aye”

Trustee Rosenblum made a motion to approve the local joint capital project for a new 16 inch water main from N. Barry Ave. in the Village of Mamaroneck to Macy Rd. in the Town of Harrison to provide improved system redundancy for the amount of \$2,150,000. Trustee Seligson seconded the motion, all in favor:

Trustee Rosenblum	“aye”
Trustee Seligson	“aye”

The Manager reviewed and discussed overdue customer accounts that are currently over 60 days past due.

Related to outside requests for readily available WJWW financial information as opposed to that which requires analysis and/or reformatting, there was a follow-up discussion amongst Board members, legal counsel and WJWW staff to the discussion at the August 11, 2015 Board meeting. The discussion again focused on concerns relative to the increasing amount of time being devoted by WJWW staff to responding to a number of outside inquiries requesting not only available WJWW financial reports, records, data and other documents, but also requesting reformatting existing data in alternate forms and in some cases, asking for new analysis. As a result of the discussion, it was the consensus of the WJWW Board and the opinion of legal counsel that henceforth staff WJWW will follow NYS guidelines for FOIL to respond to any such requests.

Operations Status Reports

The Manager reported on the following various WJWW operational items:

- a. The year-to-date water production through the end of July 2015 was 2.903 billion gallons compared to 2.729 billion gallons through the end of July 2014 indicating a year-to-date increase of 6.4% over the same time period.
- b. Water Main Repairs and Facilities Improvements:
 - TOM
 - Replaced multiple lead service lines on Weaver St. related to paving projects.
 - Repaired 2 inch water main break caused by Con Ed contractor at intersection of Palmer Ave. & Elkan Rd.
 - TOH
 - Installed 1 ½ inch tap at The Crossings at Blind Brook.
 - Repaired 6 inch water main break on Locust Ave.
 - Plugged water service connection on Hyatt Ave.
 - Plugged water service connection on Griswold Rd.
 - Began work to replace second 6 inch PRV on Corporate Park Dr.
- c. Storage Tank Rehabilitation/Repairs:
 - Woodside Tank: A meeting is scheduled with GHD on September 1st to discuss progress.
 - Woodside Zone PRV at Old Lake St. – the PRV vault has been ordered and the work is expected to be completed by early-September.
- d. Meter Reading and Billing Status:
 - Billing of VOM (4,000 +/-) is completed.
 - Meter reading for TOM (3,000 +/-) will begin September 1st.

e. Improvements to Pump Stations:

- Kenilworth Pump Station:
 - Engineering work is progressing and the work will reflect and address items/issues discussed at the meeting held on July 29th with Town of Harrison Planning and Building Departments as well as the site visit with Morgan Stanley.
 - H2M will be submitting the plans to Town of Harrison Planning Board and it is expected to be submitted and presented to the Planning Board in mid-to-late-September.
 - The additional approvals WJWW will have to get from the Town of Harrison Planning Board have resulted in additional engineering work by H2M.
- Larchmont-Weaver Street Pump Station Upgrade:
 - Engineering work is progressing and the engineers are currently evaluating various equipment layouts as well as construction related issues.

f. New York City UV Disinfection/Chlorination

- The Manager reviewed the letter WJWW received from NYCDEP regarding chlorine contact time during times when there are planned shutdowns of their chlorination system for repairs and/or maintenance.

g. WCDOH Sanitary Survey

- The Manager reviewed the results of the WCDOH Sanitary Survey that was performed March 16 and March 17, 2015 and indicated that WJWW is currently addressing the items identified.

UV Alternative Status to Rye Lake Source

WJWW and HDR, representing the lead UV alternative consultant, are preparing an application to NYS Water Grants Program by the September 4th deadline. The grant will be related to the Delaware Shaft 20 connection project.

Executive Session

At 4:55 p.m., Trustee Rosenblum made a motion to go into Executive Session to discuss personnel matters. Trustee Seligson seconded the motion, all in favor: “aye”

At 5:00 p.m., Trustee Rosenblum made a motion to end Executive Session and return to the regular meeting. Trustee Seligson seconded the motion, all in favor: “aye”

Date of Next Meeting

The next Board meeting is scheduled for Tuesday, September 8, 2015 at 4:00 p.m.

With no further business to discuss, Trustee Rosenblum made a motion to adjourn the meeting. Trustee Seligson seconded the motion, all in favor: “aye”. The meeting adjourned at 5:05 p.m.