

## **WESTCHESTER JOINT WATER WORKS**

### **Board of Trustees Meeting**

**Tuesday, November 13, 2018 at 3:30 p.m.**

The meeting was called to order at 3:42 p.m. with the following members present:

#### **Present:**

- Trustees: Nancy Seligson, Ron Belmont, Tom Murphy
- Paul Kutzy, Manager
- Lori Lee Dickson, General Counsel
- David Birdsall, Business Director
- Terry O'Neill, Plant Operator IB

#### **Approval of Minutes**

Trustee Belmont made a motion to approve the minutes of October 23, 2018 Board Meeting. Trustee Murphy seconded the motion, all in favor:

Trustee Seligson	"aye"
Trustee Belmont	"aye"
Trustee Murphy	"aye"

#### **Financial Reports and Approvals**

The Business Director presented the claims to the Board and discussed significant items:

- Approval of Claims: Trustee Murphy made a motion to approve the 166 claims in the amount of \$726,048. Trustee Belmont seconded the motion, all in favor:

Trustee Seligson	"aye"
Trustee Belmont	"aye"
Trustee Murphy	"aye"

The Business Director reviewed the 2018 distributions of WJWW 2017 income to the member municipalities:

- Approval of final distribution amounts due to the member municipalities in 2018 (VOM - \$192,509.25, TOM – \$198,712.00, TOH - \$329,737.25): Trustee Belmont made a motion to approve the distribution amounts. Trustee Murphy seconded the motion, all in favor:

Trustee Seligson	"aye"
Trustee Belmont	"aye"
Trustee Murphy	"aye"

The Business Director reviewed the expected final cost of the Barry Ave/Macy Rd Transmission Main Project A-1310 noting that the estimated total cost for the project was expected to increase by \$400,000 to \$6.8 million due to more extensive rock chipping than anticipated; additional quantities of K-Crete; unanticipated conflicts with the infrastructure of other utilities; and upgrade of pipe gaskets. The Business Director recommended amending Project A-1310 by \$400,000:

- Approval to amend Project A-1310 estimated total cost to \$6.8 million, an increase of \$400,000 : Trustee Murphy made a motion to approve the estimated cost amendment. Trustee Belmont seconded the motion, all in favor:

Trustee Seligson	“aye”
Trustee Belmont	“aye”
Trustee Murphy	“aye”

### **Old Business**

- Macy Road Project Update – Terry O’Neill noted that there were several punch list items that needed to be completed, among them: Various road striping corrections and correction of settling of road surface on Avondale Road.
- Flagler Drive Project Update – Manager reported on conference call with NYSDEC to clarify project details in order for it to render a jurisdictional determination.

### **New Business**

The manager reviewed a proposal from Dolph Rotfeld Engineering concerning the potential connection to a NYCDEP blowoff at the Kensico dam and pipeline to WJWW’s future pump station:

- Approval of Dolph Rotfeld Engineering proposal task #1 (preliminary design and investigation) in the amount of \$27,500 related to potential connection to NYCDEP blowoff at Kensico dam and pipeline to a future WJWW pump station: Trustee Belmont made a motion to approve the proposal. Trustee Murphy seconded the motion, all in favor:

Trustee Seligson	“aye”
Trustee Belmont	“aye”
Trustee Murphy	“aye”

### **Executive Session**

At 4:13 p.m., Trustee Murphy made a motion to go into Executive Session to discuss personnel issues related to particular persons. Trustee Seligson seconded the motion, all in favor:

Trustee Seligson	“aye”
Trustee Belmont	“aye”
Trustee Murphy	“aye”

At 4:29 p.m., Trustee Murphy made a motion to leave Executive Session and return to the Regular Board meeting. Trustee Belmont seconded the motion, all in favor:

Trustee Seligson	“aye”
Trustee Belmont	“aye”
Trustee Murphy	“aye”

In Executive Session the Board affirmed the promotion of Terry O’Neill to General Superintendent effective November 15, 2018 and the promotion of Frank Arcara to Chief Water Treatment Plant Operator I-B effective November 16, 2018. Both promotions subject to civil service law requirements.

**Date of Next Meeting**

The next Board of Trustees meeting is scheduled for Tuesday, December 4, 2018 at 3:30 p.m.

With no further business to discuss, Trustee Murphy made a motion to adjourn the meeting. Trustee Belmont seconded the motion, all in favor: “aye”. The meeting adjourned at 4:30 p.m.