

WESTCHESTER JOINT WATER WORKS

Board of Trustees Meeting

Tuesday, December 8, 2015, 2015 at 4:00 p.m.

The meeting was called to order at 4:07 p.m. with the following members present:

Present:

- Trustees Ron Belmont, Norman Rosenblum and Nancy Seligson
- Paul Noto, Esq., Counsel
- Anthony Conetta, Manager
- David Birdsall, Business Director

Approval of Minutes

Trustee Rosenblum made a motion to accept the minutes for the November 24, 2015 Board meeting.

Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

Financial Reports and Approvals

The Manager reviewed with the Board the current bank balances and claims to be approved. After review, Trustee Seligson made a motion to approve the 137 claims in the amount of \$2,469,786. Trustee Rosenblum seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

The Manager discussed the status of 2015 operating budget, capital projects and the renewal of workers compensation insurance. After discussion, Trustee Rosenblum made a motion to renew the proposal for workers compensation with PERMA. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

The Manager reviewed and discussed overdue customer accounts that are currently over 60 days past due.

The Manager reviewed the Town of Mamaroneck Tax Levy with the Board members. After review, Trustee Seligson made a motion to approve the TOM Tax Levy as presented. Trustee Rosenblum seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

Operations Status Reports

The Manager reported on the following WJWW operational items:

- a. The year-to-date water production through the end of November 2015 was 4.8 billion gallons compared to 4.5 billion gallons through the end of November 2014 indicating a year-to-date increase of 6.7% over the same time period.
- b. Water Main Repairs and Facilities Improvements:
 - VOM
 - Replacement of approximately 600 ft. of 8" asbestos water main in easement near Westchester Day School is in progress.
 - Replacement of approximately 60 ft. of 8" water main in progress on Fairway Green.
 - Installed 8" water main control valve on Walton Ave (related to Westchester Day School easement).
 - Retapped and replaced a leaking service connection on Halstead Ave.
 - TOM
 - Repaired a break on 6" water main on Lester Pl.
 - Installed a new hydrant on Elkan Rd.
 - TOH
 - Repaired service connection leak on Park Ave.
- c. Storage Tank Rehabilitation/Repairs:
 - Woodside Tank: Interior painting is in progressing and nearing completion. Completion of the interior work is anticipated to be completed by mid-December – depending on the weather. The installation of the manway is scheduled to begin shortly.
 - Woodside Zone PRV at Old Lake St. – SCADA panel/controls work and installation of stairs in progress.
 - Flagler Drive: Engineering work progressing.
- d. Meter Reading and Billing Status:
 - Meter reading for TOM (3,000 +/-) began December 1st.
 - Meter billing for TOM (3,000 +/-) expected to be completed mid-December.
 - Details regarding meter replacement plan in the Town of Mamaroneck are being developed. The Manager discussed various issues such as scheduling and staffing to consider related to new meter installations.

e. Improvements to Pump Stations:

- Rye Lake Pump Station and Treatment Plant Spill Prevention Control and Countermeasure Program work is progress progressing.
- Emergency standby generators at Rye Lake Pump Station: Town Board Public Hearing was held on December 3rd and the project was approved thus the project can proceed.
- Caustic Tanks at Weaver St. Pump Station & Treatment Plant:
 - Inspection and cleaning has been completed.
 - New piping is currently being installed.
- Emergency Back Up Chlorination:
 - The update to the Emergency Response Plan has been submitted to the WCDOH and NYSDOH. The update was needed to address NYCDEP chlorination shutdowns.
- Potential additional emergency interconnections with the City of White Plains are being evaluated and WJWW expects to follow-up and discuss with City representatives.

f. Backflow Prevention Devices:

- The Manager discussed the federal, state and local regulations regarding the need for backflow prevention devices on all underground irrigation systems and swimming pools.
- These devices must be tested annually to make certain they are functioning properly.
- The Manager reviewed the current status of registered backflow prevention devices within WJWW's service area.

UV Alternative Status to Rye Lake Source

- a. Kenilworth Pump Station upgrade project nearing completion of design and construction documents. Public meeting with Town of Harrison boards are underway.
 - Nov. 17th-Public Hearing by the Planning Board continued and approval was given subject to Zoning Board approval.
 - Dec. 3rd-WJWW's request to Town Board for a Public Hearing on December 17th was approved.
 - Dec. 10th-Town of Harrison Zoning Board will meet to make a determination on approval.
 - Dec. 17th-Public Hearing, WJWW will present project to the Town Board for their determination regarding approval.
- b. Weaver Street Pump Station upgrade – detailed engineering by D&B is progressing.
- c. New 16" Transmission Main (Mamaroneck Ave. to Macy Rd).
 - Engineering work by Gannett Fleming is in progress.
 - Field surveys have begun.
 - Evaluating pros and cons of route for pipeline segment: Adelphi Ave. vs. Avondale Rd.

- d. WJWW has submitted a letter updating to NYSDOH of the progress being made on the projects that were identified in WJWW's 2014 Plan.
- e. Rye Lake Intake:
- The existing booms and turbidity curtains which are needed to protect the water quality have reached and exceeded their effectiveness, therefore, as a result of evidence that they may no longer be effective, per NYCDEP's they need to be replaced immediately.
 - Hazen and Sawyer has submitted a proposal for engineering services for the emergency interim replacement of the Rye Lake turbidity curtain for an estimated fee of \$17,300. After review, Trustee Rosenblum made a motion to accept the proposal. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

Date of Next Meeting

The next Board meeting is scheduled for Tuesday, December 22, 2015 at 4:00 p.m.

With no further business to discuss, Trustee Rosenblum made a motion to adjourn the meeting. Trustee Belmont seconded the motion, all in favor: "aye". The meeting adjourned at 4:55 p.m.