

WESTCHESTER JOINT WATER WORKS
Board of Trustees Meeting
Tuesday, April 16, 2019 at 4:00 p.m.

The meeting was called to order at 4:15 p.m. with the following members present:

Present:

- Trustees: Nancy Seligson, Tom Murphy
- Paul Kutzy, Manager
- Lori Lee Dickson, General Counsel
- David Birdsall, Business Director

Approval of Minutes

Trustee Murphy made a motion to approve the minutes of the April 2, 2019 Board Meeting. Trustee Seligson seconded the motion, all in favor:

Trustee Seligson	“aye”
Trustee Murphy	“aye”

Financial Reports and Approvals

The Business Director reviewed bank balances and presented the claims to the Board highlighting significant items:

- Approval of Claims: Trustee Murphy made a motion to approve the 143 claims in the amount of \$1,505,425. Trustee Seligson seconded the motion, all in favor:

Trustee Seligson	“aye”
Trustee Murphy	“aye”

- The Business Director reviewed the Village of Mamaroneck Tax Levy Transfer. Following review and discussion, Trustee Murphy made a motion to approve the transfer. Trustee Seligson seconded the motion, all in favor:

Trustee Seligson	“aye”
Trustee Murphy	“aye”

- The Business Director distributed the final audited copies of the WJWW 2018 financial statements to the Board of Trustees and referenced his comments made at previous meetings related to the financial results presented therein. WJWW auditors, PKF O'Connor Davies will attend a future meeting.

Old Business

The Manager reviewed the status of various projects:

- Kenilworth Tank (Joint Capital Project) – Work on foundation for tank is progressing;
- Flagler Drive (VOM Local Capital Project) – Substantially complete, some restoration work pending;

Manager's Report

- The Manager informed the Board of a recent denial by Suez Water Westchester of a request by WJWW to open an interconnection for purposes of getting supplementary water during a NYCDEP maintenance shutdown of WJWW's Shaft 22 source. Requests of this type have been approved in the past.

New Business

- The Business Director discussed VOM local capital project (A-1358) to replace approximately 1,440 linear feet of transite water main on Barrymore Lane in the Village of Mamaroneck, following a recent break on the main and in accordance with established protocol, at an estimated cost of \$900 thousand. Following review and discussion, Trustee Murphy made a motion to approve the project and Trustee Seligson seconded the motion, all in favor:

Trustee Seligson	"aye"
Trustee Murphy	"aye"

- The Business Director discussed TOH local capital project (A-1359) to replace approximately 635 linear feet of water main (undersized and severely tuberculated due to location) on Woodside Avenue in the Town of Harrison at an estimated cost of \$350 thousand. Following review and discussion, Trustee Seligson made a motion to approve the project and Trustee Murphy seconded the motion, all in favor:

Trustee Seligson	"aye"
Trustee Murphy	"aye"

- The Manager reviewed the proposal submitted by Wasp Engineering related to engineering services for the Barrymore Lane Transite Water Main Replacement (A-1358). Following review and discussion, Trustee Murphy made a motion to approve the proposal for a not-to-exceed fee in the amount of \$45,070. Trustee Seligson seconded the motion, all in favor:

Trustee Seligson	"aye"
Trustee Murphy	"aye"

- The Manager reviewed the proposal submitted by Wasp Engineering related to engineering services for the Woodside Avenue Water Main Replacement (A-1359). Following review and discussion, Trustee Murphy made a motion to approve the proposal for a not-to-exceed fee in the amount of \$29,325. Trustee Seligson seconded the motion, all in favor:

Trustee Seligson	"aye"
Trustee Murphy	"aye"

- The Manager reviewed the proposal submitted by D&B Engineering concerning a feasibility study for the installation of tablet chlorination system at the City of Yonkers Crisfield pumping station. Following review and discussion, Trustee Murphy made a motion to approve the proposal for a not-to-exceed fee in the amount of \$24,000. Trustee Seligson seconded the motion, all in favor:

Trustee Seligson	"aye"
Trustee Murphy	"aye"

- The Manager reviewed the proposal submitted by D&B Engineering concerning the 2019 annual bulk storage tank inspections and spill prevention report update for the 687 Weaver Street station. Following review and

discussion, Trustee Murphy made a motion to approve the proposal for a not-to-exceed fee in the amount of \$3,900. Trustee Seligson seconded the motion, all in favor:

Trustee Seligson	“aye”
Trustee Murphy	“aye”

- The Manager reviewed the proposal submitted by D&B Engineering concerning the 2019 annual bulk storage tank inspections and spill prevention report update for the 4195 Purchase Street booster station. Following review and discussion, Trustee Murphy made a motion to approve the proposal for a not-to-exceed fee in the amount of \$3,900. Trustee Seligson seconded the motion, all in favor:

Trustee Seligson	“aye”
Trustee Murphy	“aye”

- The Manager reviewed the proposal submitted by D&B Engineering concerning hydraulic modeling for demand in mitigating water impact with Suez Water Westchester. Following review and discussion, Trustee Murphy made a motion to approve the proposal for a not-to-exceed fee in the amount of \$9,700. Trustee Seligson seconded the motion, all in favor:

Trustee Seligson	“aye”
Trustee Murphy	“aye”

Executive Session

At 5:10 p.m., Trustee Seligson made a motion to go into Executive Session to seek advice of counsel and to discuss personnel issues related to particular persons and to discuss union negotiations. Trustee Murphy seconded the motion, all in favor:

Trustee Seligson	“aye”
Trustee Murphy	“aye”

At 5:25 p.m., Trustee Seligson made a motion to leave Executive Session and return to the Regular Board meeting. Trustee Murphy seconded the motion, all in favor:

Trustee Seligson	“aye”
Trustee Murphy	“aye”

Date of Next Meeting

The next Board of Trustees meeting is scheduled for Tuesday, May 14, 2019 at 4:00 p.m.

With no further business to discuss, Trustee Murphy made a motion to adjourn the meeting. Trustee Seligson seconded the motion:

Trustee Seligson	“aye”
Trustee Murphy	“aye”

The meeting adjourned at 5:30 p.m.