

WESTCHESTER JOINT WATER WORKS

Board of Trustees Meeting

Tuesday, September 10, 2019 at 3:30 p.m.

The meeting was called to order at 3:35 p.m. with the following members present:

Present:

- Trustees: Nancy Seligson, Tom Murphy, Ron Belmont
- Paul Kutzy, Manager
- David Birdsall, Business Director
- Terrence O'Neill, General Superintendent
- Lori Lee Dickson, General Counsel

Approval of Minutes

Trustee Belmont made a motion to approve the minutes of the August 20, 2019 Board Meeting. Trustee Murphy seconded the motion, all in favor:

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| Trustee Seligson | "aye" |
| Trustee Murphy | "aye" |
| Trustee Belmont* | "aye" |

Financial Reports and Approvals

The Business Director reviewed bank balances and presented the claims to the Board highlighting significant items, among them: Progress payments for several water main replacements (Seven Oaks Lane, Woodside Avenue, Flagler Drive), water infrastructure repairs and WJWW payroll.

Approval of Claims: Trustee Belmont made a motion to approve 196 claims totaling \$1,450,536. Trustee Murphy seconded the motion, all in favor:

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| Trustee Seligson | "aye" |
| Trustee Belmont | "aye" |
| Trustee Murphy | "aye" |

The Business Director explained to the Board that a transite water main break occurred on South Ridge Road in the Town of Mamaroneck on September 9th and that temporary water connections have been put in place for affected residents. Based on established protocol with WCDOH an immediate replacement of water main will be required and the emergency services contractor has been mobilized.

Approval of a local capital project (A-1360) to replace 500 linear feet of water main at an estimated cost of \$350,000 is proposed (inclusive of engineering services in the estimated amount of \$38,460 to be provided by Wasp Engineering) is requested. Trustee Belmont made a motion to approve local capital project A-1360 for the replacement of 500 linear feet of transite water main on South Ridge Road in the Town of Mamaroneck for \$350,000. Trustee Murphy seconded the motion, all in favor:

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| Trustee Seligson | "aye" |
| Trustee Belmont | "aye" |
| Trustee Murphy | "aye" |

The Business Director noted that year-to-date water production is down significantly mainly as a result of the wetter/cooler than normal year that we have experienced:

- Through August 2019, in total, water usage is 2.7 billion gallons versus 3.0 billion gallon through eight months of 2018, a drop of 300 MG or 11%
- Wholesale customer usage is 775 MG to date versus 890 MG for the same period last year, a decline of 115 MG or 13%
- Member municipality usage (including unaccounted water) is 1.9 billion gallons to date against 2.1 billion for eight months of last year, a drop of 200 MG or 10%

Old Business

The Manager and General Superintendent updated the Board on the status of several projects:

- NYCDEP Demand Management Plan: Waiting on approval of revisions to the final draft of the Demand Management Plan by NYCDEP as well as the intergovernmental agreement related to funding to be provided by NYC for advanced metering infrastructure and water leak detection/repair.
- Rye Lake: Westchester Water Works Conference will host “Rye Lake Day,” on September 25th from 10:00 to 2:00, on the grounds at the Rye Lake Pump Station. Credit hours are available to attendees as training and demonstrations will be offered.
- Oak Lane (VOM): Issues are in process of being resolved in order to finalize easement related to water main.
- Kenilworth Tank: Final stages of site work are moving forward with the installation of two of four new utility poles at the site. Awaiting final easement agreement from Morgan Stanley in order to proceed with additional final stage site work.

Manager’s Report

- The Manager reported that a meeting with NYCDEP took place on August 29th to discuss the proposed UV Treatment Facility at Rye Lake. No follow-up has been received from to date, but is expected shortly.
- WJWW will respond to the EPA administrative order concerning the disinfection by-product (HAA5) violation as well as non-compliance with the SWTR with a corrective action plan and a detailed compliance schedule on or before September 13th.
- Status of the Grant Application for the UV Plant - All supporting documents are in order (including IMA’s) and the updated application will be submitted to NYSEFC/NYSDOH by H2M on behalf of WJWW by end of business day today. The submission deadline is Friday, September 13th.
- Proclamations Awarded on September 9th - The Manager and Supervisor/Trustee Seligson presented six Rye Neck High School students with proclamations for their work related to a water quality project. The students, recognized for their hard work and for the contributions that this project provided to their community, was held at Rye Neck High School. Many were in attendance, including proud school administrators, teachers, staff, and family members.

New Business

No New Business at this time.

Executive Session

At 4:03 p.m., Trustee Murphy made a motion to go into Executive Session to discuss collective bargaining. Trustee Seligson seconded the motion, all in favor:

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| Trustee Seligson | “aye” |
| Trustee Belmont | “aye” |
| Trustee Murphy | “aye” |

At 4:20 p.m., Trustee Belmont made a motion to leave Executive Session and return to the regular Board meeting. Trustee Murphy seconded the motion, all in favor:

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| Trustee Seligson | “aye” |
| Trustee Belmont | “aye” |
| Trustee Murphy | “aye” |

Date of Next Meeting

The next Board of Trustees meeting is scheduled for Tuesday, September 24, 2019 at 4:00 p.m.

With no further business to discuss, Trustee Seligson made a motion to adjourn the meeting. Trustee Belmont seconded the motion:

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| Trustee Seligson | “aye” |
| Trustee Belmont | “aye” |
| Trustee Murphy | “aye” |

The meeting adjourned at 4:25 p.m.