

WESTCHESTER JOINT WATER WORKS
Board of Trustees Meeting
Tuesday, November 26, 2019 at 4:00 p.m.

The meeting was called to order at 4:08 p.m. with the following members present:

Present:

- Trustees: Nancy Seligson, Tom Murphy, Ron Belmont
- Paul Kutzy, Manager
- David Birdsall, Business Director
- Terrence O'Neill, General Superintendent
- Lori Lee Dickson, General Counsel

Approval of Minutes

Trustee Belmont made a motion to approve the minutes of the November 12, 2019 Board Meeting. Trustee Murphy seconded the motion, all in favor:

Trustee Seligson	“aye”
Trustee Murphy	“aye”
Trustee Belmont	“aye”

Financial Reports and Approvals

The Business Director reviewed bank balances and presented claims to the Board highlighting significant items, among them: annual payment to the NYS Retirement System, water main projects, WJWW liability insurance premium payment and payroll, engineering costs for Kenilworth tank project, NY Power Authority, monitoring and testing equipment, distribution system repairs and distribution material costs.

Approval of Claims: Trustee Belmont made a motion to approve 158 claims totaling \$1,332,418. Trustee Murphy seconded the motion, all in favor:

Trustee Seligson	“aye”
Trustee Belmont	“aye”
Trustee Murphy	“aye”

The Business Director also reviewed the 2020 Budget / 5 Year Capital Projects Report, which included a summary of the major cost items and some projections. The budget is based on “normal year conditions”. The last two years have been wetter on average. A mid-year 3% increase in NYC water rates is assumed based on estimates included in the latest report developed by the NYC Water Board’s consultants. The cost of water is expected to be up 10% to 2019 when the increase in water volume assumed for “normal year conditions” is factored in. Other operating costs are budgeted to increase by 4%. Drivers of this increase are - additions to staff; implementation of new billing and financial software; installation of a fixed-base meter reading system; higher plant operating costs; HVAC system upgrades in the main office; acquisition/creation of additional storage space.

The Business Director moved on to a review of the five-year joint capital plan outlining approximately \$125 million in capital costs, the most significant being the construction of the Rye Lake Filtration Facility. Funding of the projects was also discussed. The WJWW five-year joint capital plan has been shared with member municipality staff. Further review and action by the WJWW Board concerning the 2020 base budget and five-year capital plan will occur at its next meeting.

Old Business

The Manager and General Superintendent updated the Board on the status of several projects:

- Wegmans: Project is going well. WCDOH has given approval.
- The Crossings / Town of Harrison: Paving went well and is completed.
- Kenilworth: The vault has been set and tree trimming, completed. Site work is expected to be completed by year's end, except for the installation of the fence.
- Shore Acres: Going well and good soil conditions will help facilitate the water main replacement.
- Fenimore Road / Sheldrake River Bridge: Pipe was installed over Sheldrake River Bridge, leaking valves replaced. Additional valve replacements and modifications are being considered in the Fenimore Road area and coordination with work being done by Con Ed is being explored.
- Madison & Fifth: Residents experienced temporary low pressure due to a water main break on November 22, 2019. An emergency interconnection with Larchmont could have mitigated this pressure issue. It was suggested that the General Superintendent reach out to Larchmont to discuss the addition of an emergency interconnection in this area.
- UV Plant: A verbal approval has been received and written approval is expected soon regarding construction of this facility at Rye Lake.

Manager's Report

- The Manager is tentatively scheduled to attend a meeting to discuss a proposed filtration plant, adjacent to the Westchester County Airport. The discussion, which will address the role the proposed filtration plant would play in reducing haloacetic acids in drinking water, improving water quality and in complying with regulations, will include a presentation by representatives from Hazen and Sawyer. Trustee/Mayor Murphy is expected to attend the meeting as well.
- The Manager reported that he attended an informative meeting on November 21st, 2019, regarding the application of High Density Polyethylene (HDPE) pipe in the drinking water industry. A presentation will be arranged for representatives to present to the Board and WJWW staff about the potential benefits that this technology offers, including sleeving new piping through old using pipe bursting and other trenchless approaches. It was agreed that it's important that new technologies be investigated.

New Business

- New King Street: WJWW is working with Westchester County to extend water lines into North Castle. North Castle is looking into expanding service into Armonk and is considering the establishment of a new water district. This area is primarily on well water which is an impediment to further development. WJWW can most likely meet current levels of domestic demand, but any additional water needs would require infrastructure investment on the part of North Castle.

- Anderson Hill Road / Post Office: General Counsel reported that WJWW has been negotiating with Marcus Partners and based on the demonstrated impact this 450-unit development will have on WJWW's system, an agreement for approximately \$200,000 has been reached. This one-time payment is due when permits are filed.

Executive Session

At 5:15 p.m., Trustee Belmont made a motion to go into Executive Session to discuss pending litigation related to Mrs. McCrory's lawsuit concerning Flagler Drive. Trustee Murphy seconded the motion, all in favor:

Trustee Seligson	"aye"
Trustee Belmont	"aye"
Trustee Murphy	"aye"

At 5:23 p.m., Trustee Belmont made a motion to leave Executive Session and return to the regular Board meeting. Trustee Murphy seconded the motion, all in favor:

Trustee Seligson	"aye"
Trustee Belmont	"aye"
Trustee Murphy	"aye"

Date of Next Meeting

The next Board of Trustees meeting is scheduled for December 17, 2019 at 4:00 p.m.

With no further business to discuss, Trustee Murphy made a motion to adjourn the meeting. Trustee Seligson seconded the motion:

Trustee Seligson	"aye"
Trustee Belmont	"aye"
Trustee Murphy	"aye"

The meeting adjourned at 5:23 p.m.