

WESTCHESTER JOINT WATER WORKS
Board of Trustees Meeting
Tuesday, February 26, 2020 at 3:30 p.m.

The meeting was called to order at 3:38 p.m. with the following members present:

Present:

- Trustees: Ron Belmont, Nancy Seligson, Tom Murphy
- Paul Kutzy, Manager
- David Birdsall, Business Director
- Frank Arcara, Chief Water Treatment Plant Operator 1-B
- Lori Lee Dickson, General Counsel

Approval of Minutes

Trustee Belmont made a motion to approve the minutes of the February 11, 2020 Board Meeting. Trustee Murphy seconded the motion, all in favor:

Trustee Seligson	“aye”
Trustee Belmont	“aye”
Trustee Murphy	“aye”

Financial Reports and Approvals

The Business Director reviewed bank balances and presented claims to the Board highlighting significant items, among them: Water purchase payments to NYC, various capital projects, and distribution system repairs and materials.

Approval of Claims: Trustee Belmont made a motion to approve 190 claims totaling \$3,705,471.00. Trustee Murphy seconded the motion, all in favor:

Trustee Seligson	“aye”
Trustee Belmont	“aye”
Trustee Murphy	“aye”

General Administration:

- Approval of 2020 Board of Trustees Meeting Calendar: Trustee Murphy made a motion to approve the WJWW Board of Trustees Meeting Calendar for 2020 with meetings scheduled to take place on the 2nd and 4th Tuesdays of each month, with the exception of the March 11th meeting which will take place on a Wednesday and December during which a single meeting is scheduled for Tuesday, December 15th. Any changes to the calendar will be noticed in advance of the affected meetings and the calendar as adopted, in its entirety, will be provided to the Reporter Dispatch for publication. Trustee Belmont seconded the motion, all in favor:

Trustee Seligson	“aye”
Trustee Belmont	“aye”
Trustee Murphy	“aye”

- **Proposed Rye Lake Filtration Plant:** The Manager explained that Nancy Barr, Westchester County Legislator and Chair of the Westchester County Environment, Health and Energy Committee, reached out to request a tour of the site for the filtration facility. At Legislator Barr's suggestion, WJWW staff contacted Purchase Quaker Meeting to see if Friends were available to attend this walking tour. The Caretaker from the Purchase Quaker Meeting House joined the Manager and Legislator Barr. While they walked the site and saw the property first-hand, the Manager spoke about the project and answered questions. This meeting was followed by the Manager giving Legislator Barr a tour of Rye Lake Pump Station. Safety measures, that were taken to protect the reservoir as maintenance work was being done at this location, were highlighted. The Manager described the meetings as productive and positive.

SEQRA Process, February 14th, 2020: On behalf of WJWW, Nelson, Pope & Voorhis, LLC, mailed out the Environmental Assessment Form (EAF), Part 1, to all Involved and Interested parties. This is the first step in WJWW's declaring Lead Agency status for this project.

USEPA Administrative Order (AO): On January 31, 2020, WJWW submitted the first quarterly Progress Report to the USEPA, NYSDOH and WCDOH, detailing short and long-term measures being taken to comply with the directive. No response has been received to date.

Committee for the Environment (VOM), February 25, 2020: The Manager and Chief Water Treatment Plant Operator 1-B were invited to meet with the Committee for the Environment and community members, to discuss the safety of drinking water and the filtration facility. It was reported that the Committee members were friendly, receptive and that they expressed their appreciation for the good work and oversight that WJWW provides, in taking what they perceive as pro-active measures to ensure the health of the communities that it serves.

Old Business

- **Rye Lake:** Priority maintenance work has now been completed with tee's and valves being installed. A meeting is scheduled with WJWW staff and representatives from H2M who will develop detailed plans for a UV facility at this location.
- **Village of Larchmont:** A proposed emergency interconnection with Larchmont water district was discussed. WJWW will follow up with Village officials to explore this arrangement which would be of great benefit to both the Village of Larchmont and WJWW.
- **West Street / Harrison:** The deteriorating condition of this road continues to be an issue for area residents and the installation of a replacement line is now considered to be a priority. Work will be coordinated with Con Ed, who is expected to repave this street curb to curb, in the Spring.

Manager's Report

- **Demand Management Plan:** The Manager and Business Director explained that plans are moving forward. Approximately \$1.6 million in funding is expected from NYCDEP for a fixed base meter reading system to improve meter reading efficiency and to aid in leak detection efforts. To qualify for the funding certain prerequisites, which are being discussed with NYCDEP, are required to be in place by June 1, 2020. WJWW expects to meet with NYCDEP in the coming weeks to clarify details and develop timelines for the work.

- Crisfield Pumping Station / City of Yonkers / February 13th: The Manager, WJWW Counsel and staff, met with officials from the City of Yonkers, D&B Engineers & Architects and representatives from Accutab, to discuss the installation of a Tablet Chlorination System at this site. The Manager reported that the meeting went well and that Yonkers' officials were enthusiastic about the technology that they will look to secure grant money to apply this technology at other sites.
- Winged Foot Tank Rehabilitation: A bid for the tank rehabilitation was sent out last week with a hard and fast March 19th deadline for bid submittals due to critical timing with the U.S. Open looming.
- It was announced that WJWW's Assistant Civil Engineer Jackie Briggs welcomed a beautiful and healthy baby girl, Hannah Marie, to her family on Friday, February 14th.

New Business

- Rushmore Avenue / OBC Easement (VOM): A capital project (A-1371) in the Village of Mamaroneck to replace a 380 linear foot section of transite water main is being proposed following a recent failure of a portion of the water main along Rushmore Avenue and extending into the OBC easement at an estimated total cost of \$250,000 (inclusive of engineering and surveying). Trustee Belmont made a motion to approve local capital project (A-1371) at an estimated total cost of \$250,000 for the replacement of 380 feet of transite water main at this location. Trustee Murphy seconded the motion, all in favor:

Trustee Seligson	"aye"
Trustee Belmont	"aye"
Trustee Murphy	"aye"

Approval of Wasp Engineering proposal for engineering and construction services related to local capital project (A-1371) in the Village of Mamaroneck to replace 380 linear feet of water main along Rushmore Avenue extending into the OBC easement, at an estimated cost of \$21,555, is requested. Trustee Belmont made a motion to approve the Wasp Engineering proposal for engineering and construction services related to local capital project (A-1371) for the replacement of 380 feet of transite water main at an estimated cost of \$21,555 at this location. Trustee Belmont seconded the motion, all in favor:

Trustee Seligson	"aye"
Trustee Belmont	"aye"
Trustee Murphy	"aye"

Approval of a Mottarella Surveying proposal for survey services related to local capital project (A-1371) in the Village of Mamaroneck to replace 380 linear feet of water main along Rushmore Avenue extending into the OBC easement, at an estimated cost of \$2,000, is requested. Trustee Belmont made a motion to approve the Mottarella Surveying proposal for survey services related to local capital project (A-1371) for the replacement of 380 feet of transite water main at an estimated cost of \$2,000.00 at this location. Trustee Murphy seconded the motion, all in favor:

Trustee Seligson	"aye"
Trustee Belmont	"aye"
Trustee Murphy	"aye"

Executive Session

No Executive Session needed at this time.

Date of Next Meeting

The next Board of Trustees meeting is scheduled for March 11, 2020 at 3:30 p.m.

With no further business to discuss, Trustee Murphy made a motion to adjourn the meeting. Trustee Belmont seconded the motion:

Trustee Seligson	“aye”
Trustee Belmont	“aye”
Trustee Murphy	“aye”

The meeting adjourned at 4:51 p.m.