

WESTCHESTER JOINT WATER WORKS
Board of Trustees Meeting
Tuesday, May 12, 2020 at 3:30 p.m.
-Amended-

The meeting was called to order at 3:35 p.m. with the following members present (via video conference):

Present:

- Trustees: Ron Belmont, Tom Murphy, Nancy Seligson
- Lori Lee Dickson, General Counsel
- Paul Kutzy, Manager
- David Birdsall, Business Director
- Terrence O'Neill, General Superintendent
- Frank Arcara, Chief Water Treatment Plant Operator 1-B

Approval of Minutes

Trustee Belmont made a motion to approve the minutes of the April 28, 2020 Board Meeting. Trustee Murphy seconded the motion, all in favor:

Trustee Seligson	"aye"
Trustee Belmont	"aye"
Trustee Murphy	"aye"

Financial Reports and Approvals

The Business Director reviewed bank balances and presented claims to the Board highlighting significant items, among them: New York City water purchases, payroll costs and Kenilworth Water Storage Tank Project fees.

Approval of Claims: Trustee Belmont made a motion to approve 75 claims totaling \$1,735,616. Trustee Murphy seconded the motion, all in favor:

Trustee Seligson	"aye"
Trustee Belmont	"aye"
Trustee Murphy	"aye"

General Administration:

- Winged Foot Tank Rehab Engineering Services (H2M): The Business Director requested that the Board approve the engineering service fees (tasks 4 and 5 of the original proposal) in the estimated amount of \$141,800. Trustee Murphy made a motion to approve the engineering services (tasks 4 and 5). Trustee Belmont seconded the motion, all in favor:

Trustee Seligson	"aye"
Trustee Belmont	"aye"
Trustee Murphy	"aye"

- The Manager reviewed the proposal submitted by D&B Engineering concerning the 2020 Annual Bulk Storage Tank Inspections and Spill Prevention Report Update for the 687 Weaver Street station and the 4195 Purchase Street booster station. Following review and discussion, Trustee Belmont made a motion to approve the proposal for a not-to-exceed amount of \$14,500. Trustee Murphy seconded the motion, all in favor:

Trustee Seligson	“aye”
Trustee Belmont	“aye”
Trustee Murphy	“aye”

- Rye Lake Filtration Plant: The Manager reported that this project is still in a holding pattern. General Counsel explained that WJWW has not received word from FAA and that this waiting period is essential in order to get things right as this process moves forward. There has been no word from any Involved parties and the Town of Harrison is being kept apprised of the situation.

Old Business

The General Superintendent reported to the Board on the following projects:

- Wegman’s / TOH: This project is nearing completion. Domestic water and fire service lines have been installed. Backflow preventer has yet to be installed.
- 104 Corporate Park Drive / TOH: This project is moving forward. Two shutdowns were required at this location to realign the domestic water line. A new fire hydrant and fire line are to be installed.
- Brevoort / Rye: This project has been moving along well and is expected to wrap up by the end of the week.
- OBC / VOM: A delivery and installation of woodchips is expected at this site. This project is 95% complete.
- Post Office / TOH: WJWW is waiting for Con Ed in order to proceed with this project, so it is currently in a holding pattern.
- Toll Brothers / TOH: This project is also moving along well with a new water line expected to be installed next week.

Manager’s Report

- Coronavirus COVID-19: The Manager reported that staffing arrangements have remained unchanged since the last Board meeting, but that a reassessment of these arrangements is being considered due to the impending easing of strict State mandates by the Governor. The Manager also explained that there continues to be no positive cases of coronavirus among staff members at WJWW who have been tested.

New Business

No New Business needed at this time.

Executive Session

At 3:53 p.m., Trustee Belmont made a motion to go into Executive Session to seek advice of counsel and to discuss a personnel matter related to particular person. Trustee Murphy seconded the motion, all in favor:

Trustee Seligson	“aye”
Trustee Belmont	“aye”
Trustee Murphy	“aye”

At 4:00 p.m., Trustee Belmont made a motion to leave Executive Session and return to the Regular Board meeting. Trustee Murphy seconded the motion, all in favor:

Trustee Seligson	“aye”
Trustee Belmont	“aye”
Trustee Murphy	“aye”

Date of Next Meeting

The next Board of Trustees meeting is scheduled for May 26, 2020 at 3:30 p.m.

With no further business to discuss, Trustee Murphy made a motion to adjourn the meeting. Trustee Belmont seconded the motion:

Trustee Seligson	“aye”
Trustee Belmont	“aye”
Trustee Murphy	“aye”

The meeting adjourned at 4:04 p.m.