

WESTCHESTER JOINT WATER WORKS

Board of Trustees Meeting

Tuesday, June 9, 2020 at 3:30 p.m.

The meeting was called to order at 3:36 p.m. with the following members present (via video conference):

Present:

- Trustees: Ron Belmont (Arrived 3:44 p.m.), Tom Murphy, Nancy Seligson,
- Lori Lee Dickson, General Counsel
- Paul Kutzy, Manager
- David Birdsall, Business Director
- Terrence O'Neill, General Superintendent
- Frank Arcara, Chief Water Treatment Plant Operator 1-B

Approval of Minutes

Trustee Murphy made a motion to approve the minutes of the May 26, 2020 Board Meeting. Trustee Seligson seconded the motion, all in favor:

Trustee Seligson	"aye"
Trustee Belmont*	not present
Trustee Murphy	"aye"

*Trustee Belmont arrived 3:44 p.m.

The Business Director reported that the minutes from the May 12, 2020 Board Meeting were amended to include a brief statement which had been omitted. No vote was required and the amended minutes have been posted to the WJWW website.

Financial Reports and Approvals

The Business Director reviewed bank balances and presented claims to the Board highlighting significant items, among them: New York City water bills, engineering fees related to the Rye Lake filtration facility (Hazen and Sawyer), payroll costs and NYSHIP insurance premiums.

Approval of Claims: Trustee Murphy made a motion to approve 110 claims totaling \$1,053,286.00. Trustee Seligson seconded the motion, all in favor:

Trustee Seligson	"aye"
Trustee Belmont*	not present
Trustee Murphy	"aye"

*Trustee Belmont arrived 3:44 p.m.

General Administration:

- South Ridge Road (Project A-1360) / TOM Local: The Business Director requested that the Board approve the amended engineering and construction service fees for this TOM Local project

(A-1360). The Business Director has already contacted the Town Comptroller and Town Engineer to update them on this development. The adjustment to the cost of the project, originally budgeted for \$350,000 and now estimated at \$450,000, is the result of extensive rock formations in the area which have required additional work and caused delays to this project. Trustee Murphy made a motion to approve the amended engineering and construction service fees for this project (A-1360) in the amount of \$450,000. Trustee Seligson seconded the motion, all in favor:

Trustee Seligson	“aye”
Trustee Belmont*	not present
Trustee Murphy	“aye”

*Trustee Belmont arrived 3:44 p.m.

- Rye Lake Filtration Plant: General Counsel reminded the Board that the third Notice of Intent (NOI) extends the period for lead agency status consideration to June 22, 2020. This gives WJWW and the Town of Harrison time to gather information and to begin to coordinate a potential co-lead agency arrangement. General Counsel explained that if any action needs to be taken before the next Board meeting, the Trustees will be contacted and, if necessary, a special meeting can be arranged. As a reminder, the final Basis of Design Report was submitted to WJWW by Hazen and Sawyer two weeks ago. Counsel reported that WJWW continues to be optimistic that as things slowly re-open from the COVID-19 pause, the process will continue to move forward.

Town Board Meeting / TOH / June 4th: The Manager, Business Director and General Counsel explained that they attended another work session for the Town Board to answer questions and provide additional detailed information about the 5-Year Capital Plan and the filtration facility, in relation to this plan. Trustee Belmont explained that he tried reaching out to TOH Board members who were not present for this meeting, and would be reaching out again, to ask them to review the work session and to see if they had any questions.

Old Business

The General Superintendent reported to the Board on the following projects:

- Toll Brothers / TOH: The installation of 600+ feet of water main and 4 active hydrants is now underway. The installation of this infrastructure, necessary to provide fire protection to this area, is expected to be completed as early as the end of the week.
- Richardson Lane / TOH: This project involves the installation of 915 feet of water main and 2 hydrants and will result in fire protection for this area.
- Union Ave / Harrison Ave / Sunnyside Ave / TOH: Distribution system repair work along these roads has been necessary due to water main and valve failures.
- Hickory Grove West / TOM: A water main break, which occurred under the bridge at this location, will be repaired when all the parts arrive. TOM officials lowered the reservoir level in order for WJWW staff to work efficiently.

- Harrison Playhouse & Avalon / TOH: A shut down within the next 2 weeks will be required in order to install valves and hydrants at these project sites. The shut downs will take place at night in order to lessen the impact on area businesses.
- Winged Foot Tank: The rehabilitation of this water storage tank is underway. Prep work, which includes hot work necessary to install key support elements, has begun. Once this initial work is completed, a curtain or containment shroud will be installed and removal of the old paint will begin.

The Chief Water Treatment Plant Operator reported to the Board on the following project:

- Lead and Copper Line Testing: All sample bottles have been collected from various residents throughout the three member municipalities and analyses are currently being performed. Reports are due next week. The Trustees expressed interest in hearing the results of these tests when reports are completed.

Manager's Report

- Coronavirus COVID-19: The Manager reported that staffing arrangements are back to normal, with a few exceptions in regards to the Office staff. Social distancing precautions are being practiced as much as possible and all efforts are being made to protect everyone from possible exposure.

New Business

No New Business to review at this time.

Executive Session

No Executive Session needed at this time.

Date of Next Meeting

The next Board of Trustees meeting is scheduled for June 23, 2020 at 3:30 p.m.

With no further business to discuss, Trustee Belmont made a motion to adjourn the meeting. Trustee Murphy seconded the motion:

Trustee Seligson	"aye"
Trustee Belmont	"aye"
Trustee Murphy	"aye"

The meeting adjourned at 3:55 p.m.