

## **WESTCHESTER JOINT WATER WORKS**

### **Board of Trustees Meeting Tuesday, June 23, 2020 at 3:30 p.m.**

The meeting was called to order at 3:31 p.m. with the following members present (via video conference):

#### **Present:**

- Trustees: Ron Belmont, Tom Murphy, Nancy Seligson,
- Lori Lee Dickson, General Counsel
- Paul Kutzy, Manager
- David Birdsall, Business Director
- Terrence O'Neill, General Superintendent
- Frank Arcara, Chief Water Treatment Plant Operator 1-B

#### **Approval of Minutes**

Trustee Belmont made a motion to approve the minutes of the June 9, 2020 Board Meeting. Trustee Murphy seconded the motion, all in favor:

Trustee Seligson	"aye"
Trustee Belmont	"aye"
Trustee Murphy	"aye"

#### **Financial Reports and Approvals**

The Business Director reviewed bank balances and presented claims to the Board highlighting significant items, among them: Payroll, NYSHIP insurance premium, auto liability premium, ELQ Kenilworth contract and NY Power Authority payment.

Approval of Claims: Trustee Belmont made a motion to approve 129 claims totaling \$464,062. Trustee Murphy seconded the motion, all in favor:

Trustee Seligson	"aye"
Trustee Belmont	"aye"
Trustee Murphy	"aye"

#### **General Administration:**

- The Business Director reminded the Board that the second (of four) 2020 distribution installment payments to the member municipalities have been deferred from June to July 28<sup>th</sup>. WJWW is currently out-of-pocket and awaiting reimbursement from the member municipalities for joint Capital projects.
- Approval of a Hazen and Sawyer proposal for engineering support services related to the Rye Lake Filtration Facility, is requested. These services are necessary to assist in moving the SEQRA process along and include tasks of a technical nature, having to do with property acquisition and to support architectural work being done for this project. Trustee Murphy made a motion to approve the Hazen and Sawyer proposal for engineering support services at an estimated cost of \$62,300.00. Trustee Belmont seconded the motion, all in favor:

Trustee Seligson  
Trustee Belmont  
Trustee Murphy

“aye”  
“aye”  
“aye”

- Mamaroneck River Bridge / Route 1 (VOM): Approval of a Resolution to authorize the State of New York to perform adjustments of water facilities and agreement of WJWW to maintain the facilities adjusted via a State-led contract, is requested. This project involves the replacement of the bridge that runs over the Mamaroneck River Bridge on Route 1, in the Village of Mamaroneck and will require a temporary relocation and replacement of a water main that runs along it. The passing of this Resolution, the first in a series of steps, allows the Manager to authorize this project and gives NYSDOT the necessary approval to begin the process. Work is expected to begin July 2021. The State will incur all costs associated with this project. Trustee Murphy made a motion to approve the Resolution. Trustee Belmont seconded the motion, all in favor:

Trustee Seligson  
Trustee Belmont  
Trustee Murphy

“aye”  
“aye”  
“aye”

- Rye Lake Filtration Plant: The Manager reported that land acquisition arrangements with Westchester County, which will involve a purchase/sale transaction between WJWW and the County, have been decided. The arrangement is relative to property at the Westchester County Airport, site of the proposed filtration facility and property that WJWW’s owns adjacent to the Airport. This determination will allow for advancement of action with the FAA and the SEQRA process. General Counsel reported that WJWW is continuing to work through the SEQRA process and communicate with the Town of Harrison in an effort to finalize a co-lead agency agreement. The current Notice of Intent (NOI) expires on July 31, 2020 and specifically states that the extension is needed for both entities to do the necessary work for purposes of formalizing this arrangement. This pause is also necessary to allow both WJWW and Town of Harrison Boards to move through the SEQRA process in a clear and proper manner. Once details are finalized, it will be necessary for both Boards to pass joint, mirrored resolutions declaring their intent to act as co-lead agencies. At that time an updated NOI will be circulated reflecting this agreement.

### **Old Business**

The General Superintendent reported to the Board that the Distribution crew is safe and healthy and that they have been out painting and installing hydrants and installing taps and service line connections. He also updated the Board on the following projects:

- Avalon / TOH: WJWW’s Engineering department has been working with the developers of this project and it is expected that the water main installation will begin after the July 4<sup>th</sup> holiday.
- Toll Brothers / TOH: Phase three of this project is about to begin with pressure tests and chlorination expected. The result will be approx. 1900 feet of water main installed at this site.
- Corporate Park Drive / TOH: The installation of a water main at this location is ongoing and the goal is to have this work completed in time for Wegman’s “soft opening” in August. Trustee Belmont asked to be kept apprised the status of the work going on in this area.
- Jennifer Lane / TOH: The water main has been activated for this subdivision.

- Finally, the General Superintendent reminded the Board that June has been a very hot and dry month (with less than 2” of rain) and that as offices, schools and businesses re-open, it would be a good idea to run the water and flush frequently in these buildings.

The Chief Water Treatment Plant Operator reported to the Board on the following projects:

- Winged Foot Tank: The rehabilitation work of this water storage tank is continuing and welding to install the outriggers, key support elements, has been completed. All antennas are expected to be re-installed on top of the tank in the next couple of days. Once this work is completed the containment shroud will be installed and removal of the old paint will begin.
- The highest demand day for water pumped within the WJWW system within a 24-hour period is 23.7 million gallons of water. The Chief Water Treatment Plant Operator reported that yesterday WJWW came close to this record, pumping 21.7 million gallons of water in a 24-hour period. There were no concerns regarding system capacity and the ability to meet the demand, thanks, in part, to the Rye Lake facility.
- Murdoch Woods / TOM: A robo-call went out to residents in this area to inform them about a drop in the water pressure that they may be experiencing. The 20lb differential in pressure is the result of the Winged Foot Tank being out-of-service. This pressure is within acceptable limits, but is significantly less than what these residents are used to. Pressure is expected to continue to be reduced until September when work on the tank is to be completed.

### **Manager’s Report**

No Manager’s Report needed at this time.

### **New Business**

No New Business to review at this time.

### **Executive Session**

No Executive Session needed at this time.

### **Date of Next Meeting**

The next Board of Trustees meeting is scheduled for July 14<sup>th</sup>, 2020 at 3:30 p.m.

With no further business to discuss, Trustee Belmont made a motion to adjourn the meeting. Trustee Murphy seconded the motion:

Trustee Seligson	“aye”
Trustee Belmont	“aye”
Trustee Murphy	“aye”

The meeting adjourned at 3:57 p.m.