

WESTCHESTER JOINT WATER WORKS
Board of Trustees Meeting
Tuesday, July 28, 2020 at 3:30 p.m.

The meeting was called to order at 3:32 p.m. with the following members present (via video conference):

Present:

- Trustees: Ron Belmont, Tom Murphy, Nancy Seligson,
- Lori Lee Dickson, General Counsel
- Paul Kutzy, Manager
- Doris Lechner, WJWW Accountant for David Birdsall, Business Director
- Terrence O'Neill, General Superintendent
- Frank Arcara, Chief Water Treatment Plant Operator 1-B

Approval of Minutes

Trustee Murphy made a motion to approve the minutes of the July 14, 2020 Board Meeting. Trustee Belmont seconded the motion, all in favor:

Trustee Seligson	“aye”
Trustee Belmont	“aye”
Trustee Murphy	“aye”

Financial Reports and Approvals

The Manager reviewed bank balances and presented claims to the Board highlighting significant items, among them: Second installment of income distributions to member municipalities, payment of second quarter sewer rents to member municipalities, water distribution system repairs including a transite water main replacement (capital project A-1371) at Rushmore Avenue and payroll costs.

Approval of Claims: Trustee Belmont made a motion to approve 68 claims totaling \$1,631,976. Trustee Seligson seconded the motion, all in favor:

Trustee Seligson	“aye”
Trustee Belmont	“aye”
Trustee Murphy	“aye”

General Administration:

- The Manager reported that the second (of four) 2020 distribution installment payments to the member municipalities has been dispersed, despite the fact that WJWW is currently out-of-pocket and awaiting reimbursement from the member municipalities for joint Capital projects.
- Emergency/Priority Services Contract (EPSC): WJWW conducted a full vetting of all bids and qualifications submitted for consideration related to the 2020 Emergency/Priority Services contract. ELQ Industries/Etre Associates was the lowest, qualified, responsible bidder, with bid

estimates well below other bidders across virtually every category. The new 12-month, \$3.5 million estimated value EPSC contract, if approved, designates ELQ/Etre as the contractor to respond to priority and emergency work as designated by WJWW. The estimated cost of the new contract is based on levels of past work done and includes an option to extend one year at WJWW's discretion and with ELQ/Etre's agreement. The current contract, which is due to expire on July 29, 2020, has been extended by 10 days so that formal contracts can be executed. Trustee Murphy made a motion to approve the 10-day extension of the current contract and to award ELQ Industries/Etre Associates the one-year, 2020 Emergency/Priority Services contract in the estimated amount of \$3.5 million, effective July 30, 2020. Trustee Belmont seconded the motion, all in favor:

Trustee Seligson	"aye"
Trustee Belmont	"aye"
Trustee Murphy	"aye"

- PKF O'Connor Davies Financial Services Contract: Approval to renew a one-year contract with PKF O'Connor Davies Accountants and Advisors for Audit/Financial services, in the amount of \$24,500, is requested. The contract fee remains the same as the current contract and provides for two annual reviews - mid-year and end-of-year. Trustee Belmont made a motion to approve contract. Trustee Murphy seconded the motion, all in favor:

Trustee Seligson	"aye"
Trustee Belmont	"aye"
Trustee Murphy	"aye"

- Rye Lake Filtration Facility: Trustee Seligson shared with the Board that she had just received a call from Joan McDonald, Director of Operations for the Office of Westchester County Executive George Latimer. Ms McDonald called to inform Trustee Seligson that the County Executive gave his approval for a land swap between Westchester County and WJWW, for purposes of the construction of the Rye Lake Filtration Facility. The land swap involves property owned by Westchester County at the Westchester County Airport, site of the proposed filtration facility, and property that WJWW's owns adjacent to the Airport. The County Executive further indicated that he would be directing the Westchester County Legal Department to draft legislation of such an agreement and to then send it to the Westchester County Board of Legislators. No opposition to this arrangement is expected, on the part of the Legislators, because according to Ms. McDonald, "WJWW has already presented to them and to several different interest groups and stakeholders in the area" and that "Legislator Nancy Barr, who has the airport in her district and is the key legislator there, has expressed support for this project."

General Counsel presented the Board of Trustees with an updated Resolution to declare WJWW's intent to be a Co-Lead agency with the Planning Board in the Town/Village of Harrison. An exact, mirrored resolution was submitted to the Planning Board in the Town/Village of Harrison, for consideration at their next meeting, scheduled for August 4th, 2020. Once both Boards take action with these resolutions, the circulation of the Notice of Intent Co-Lead agency will begin and the SEQR process can proceed. A revised EAF will be included since more details have been established at this time - land acquisition arrangements, for example. Trustee Belmont made a motion to approve the Resolution to declare WJWW's Intent to be a Co-Lead agency with the Planning Board in the Town/Village of Harrison for construction of a Filtration Facility Project

(A-1364) at Rye Lake as mandated for compliance with State and Federal Law and Rules. Trustee Murphy seconded the motion, all in favor:

Trustee Seligson	“aye”
Trustee Belmont	“aye”
Trustee Murphy	“aye”

Old Business

The General Superintendent reviewed several items including:

- Wegmans project: Moving along well, with the installation of water mains and paving nearing completion. This progress will allow for the Wegmans Grand Opening to take place on August 5th, as planned. Trustee Belmont thanked all who were involved and attributed the success of this project to WJWW and the coordinated efforts of several entities, including Wegmans, Monte Fiore Hospital and Toll Brothers. Bob Wasp Engineering was also noted as playing a key role in the process.
- Regular maintenance work is also ongoing with the replacement of hydrants, water lines and valves.
- Avalon / TOH: WJWW is gearing up to begin night work next week to install three service lines (out of nine) along Halstead Avenue. Work will include the moving of hydrants, service lines and temporary service line and valves.
- ConEdison Meeting / VOM: ConEdison is looking to begin improvements to many of their gas mains throughout the Village and WJWW is scheduling a meeting with them in order to coordinate projects and to determine what repair work will need to be done.
- Trustee Seligson inquired how the WJWW staff has been managing to work in the extreme heat. The General Superintendent reported that the staff is holding up well.

The Chief Water Treatment Plant Operator discussed the following items:

- Winged Foot Tank: This project is ahead of schedule. The painting of the interior walls is now complete and curing. The rigging has been affixed to the outside of the tank and the containment shroud has been installed. Power washing to remove dirt and sand blasting to remove old paint, will begin within the next couple of days. In approximately two weeks, once all the paint is removed, painting of the exterior of the tank will begin. The color selected, Delft Blue, is close to what the tank is currently painted and similar to the light blue used at Woodside Tank. The Chief Water Treatment Plant Operator will reach out as a courtesy to Winged Foot to discuss the color choice. Again, this project is ahead of schedule and is expected to be completed by the third week in August, in time for the U.S.Open, on September 14th, 2020.
- Water Usage: Extreme temperatures and dry weather conditions over an extended period, has resulted in numerous heavy water use days. Historically the highest use date on record is 23.7 million gallons in a 24-hour period and current conditions could result in record demand in the

coming days. Water pressure is good, with only the area located around Winged Foot experiencing reduced, but acceptable and “within the standard” levels. These conditions will improve once work at the Winged Foot Tank is completed.

Manager’s Report

No Manager’s Report at this time.

New Business

No New Business to discuss at this time.

Executive Session

No Executive Session needed at this time.

Date of Next Meeting

The next Board of Trustees meeting is scheduled for August 11th, 2020 at 3:30 p.m.

With no further business to discuss, Trustee Belmont made a motion to adjourn the meeting. Trustee Murphy seconded the motion:

Trustee Seligson	“aye”
Trustee Belmont	“aye”
Trustee Murphy	“aye”

The meeting adjourned at 4:00 p.m.