

**WESTCHESTER JOINT WATER WORKS**  
**Board of Trustees Meeting**  
**Wednesday, February 10, 2015 at 4:00 p.m.**

The meeting was called to order at 4:14 p.m. with the following members present:

- Trustees Ron Belmont, Norman Rosenblum and Nancy Seligson
- Anthony Conetta, Manager
- David Birdsall, Business Director

**Approval of Minutes**

Trustee Seligson made a motion to approve the minutes as amended for the January 28, 2015 Board meeting. Trustee Rosenblum seconded the motion, all in favor:

|                   |       |
|-------------------|-------|
| Trustee Rosenblum | “aye” |
| Trustee Seligson  | “aye” |

Trustee Belmont joined the meeting at 4:20 p.m.

**Financial Reports and Approvals**

The Manager reviewed with the Board the current bank balances and claims to be approved. After review, Trustee Seligson made a motion to approve the 135 claims in the amount of \$645,348. Trustee Rosenblum seconded the motion, all in favor:

|                   |       |
|-------------------|-------|
| Trustee Belmont   | “aye” |
| Trustee Rosenblum | “aye” |
| Trustee Seligson  | “aye” |

The Manager reviewed the operating budget and capital projects with the Board. He also discussed the pre-audit financials and advised the Board that the audit should be completed by February 13<sup>th</sup>.

The Manager discussed the current listing of overdue customer accounts.

**Operations Status Reports**

The Manager reported on the following regarding various WJWW operational items:

- a. The year-to-date water production through the end of January 2015 was 295 million gallons compared to 309 million gallons through the end of January 2014 (a decrease of 4.0%).

b. Water Main Repairs and Facilities Improvements:

- VOM
  - Replaced five broken 6 inch water main valves and installed two 10 inch new water main valves at intersection of Boston Post Rd. and Barry Ave.
  - RFP under preparation for engineering assessment/alternatives evaluation for Flagler Dr.
- TOM
  - Repaired 12 inch water main break and replaced 12 inch water main valve on N. Chatsworth Ave.
  - Replaced broken 6 inch water main valve at intersection of N. Chatsworth Ave. and Edgewood Ave.
  - Repaired 6 inch water main break near intersection of Villa Rd. and Vine Rd.
- TOH
  - Repaired 12 inch water main break on Union Ave.
  - Repaired 6 inch water main break at intersection of Adelphi Ave. and Argyle Rd.
  - Installed fire hydrant on Bruce Rd.
  - Repaired 6 inch water main break on Yarmouth Rd.
  - Repaired 4 inch water main break on Macri Ave.
  - Repaired 6 inch water main break on Glenwood Rd.
  - Repaired 6 inch water main break on Henry Ave.

c. Storage Tank Rehabilitation/Repairs:

- Park Lane #1: The remaining exterior work will begin in Spring 2015. A letter was sent to the contractor regarding a resolution of the paint work.
- Park Lane Booster Station: Proceeding with engineering documents for WCDOH and also awaiting the preparation of an agreement with the Town of North Castle. Have not heard from North Castle.
- Woodside Tank: Received signed contracts from Nuco Painting.

d. Meter Reading and Billing Status:

- Meter reading for VOM (4,000 +/-) began February 2<sup>nd</sup>, however we are behind due to the weather conditions.
- Billing is expected to be completed mid-February.

e. Improvements to Pump Station:

- Kenilworth Pump Station: H2M has begun the engineering work and a kick-off meeting is scheduled for February 12<sup>th</sup>. A site visit of a similar pre-fab pump station is also scheduled.
- Kenilworth Booster Station Upgrade: Will be funded as a Capital project. The approximate cost is \$2.9 million joint project (VOM-\$794,600; TOM-\$577,100; TOH-\$1,528,300). After discussion, Trustee Rosenblum made a motion to approve the Kenilworth Booster Station upgrade as a Capital Project. Trustee Seligson seconded the motion, all in favor:  
Trustee Belmont "aye"  
Trustee Rosenblum "aye"  
Trustee Seligson "aye"
- Larchmont-Weaver Street Pump Station Upgrade: WJWW is preparing scope engineering work for updating D&B's June 2009 report. The Board supports updating the report and authorizes the Manager to negotiate the fee with D&B.

f. NYSDWSRF Grant/Zero Percent Interest Loan

- EFC has requested additional information which is currently being addressed.
- H2M submitted a general engineering agreement for WJWW and the 3 member municipalities. After discussion, Trustee Rosenblum made a motion to authorize the Manager to sign the agreement. Trustee Seligson seconded the motion, all in favor:  
Trustee Belmont "aye"  
Trustee Rosenblum "aye"  
Trustee Seligson "aye"

**UV Alternative Status to Rye Lake Source**

- a. The draft conceptual design plant was submitted by NYSDOH on January 2<sup>nd</sup>. WJWW is awaiting feedback/comments.
- b. Follow-up meetings are currently being scheduled with the Town of Greenburgh, City of White Plains, United Water Westchester, Village of Larchmont and NYCDEP regarding the project scope and opportunities for shared efforts. A meeting will be scheduled with NYCDEP after feedback/comments are received from NYSDOH and WCDOH.

**Date of Next Meeting**

The next Board meeting is scheduled for Tuesday, February 24, 2015 at 4:00 p.m.

**Executive Session**

At 5:01 p.m., Trustee Seligson made a motion to go into Executive Session to discuss personnel history of a particular person. Trustee Rosenblum seconded the motion, all in favor: "aye"

At 5:15 p.m., Trustee Rosenblum made a motion to leave Executive Session and return to the regular meeting. Trustee Seligson seconded the motion, all in favor: "aye"

During Executive Session, Trustee Rosenblum made a motion to upgrade Doris Lechner to the title of Accountant on a probationary basis. Trustee Seligson seconded the motion, all in favor:

|                   |       |
|-------------------|-------|
| Trustee Belmont   | "aye" |
| Trustee Rosenblum | "aye" |
| Trustee Seligson  | "aye" |

With no further business to discuss, Trustee Rosenblum made a motion to adjourn the meeting. Trustee Seligson seconded the motion, all in favor: "aye". The meeting adjourned at 5:15 p.m.