

**WESTCHESTER JOINT WATER WORKS**  
**Board of Trustees Meeting**  
**Tuesday, September 8, 2020 at 3:30 p.m.**

The meeting was called to order at 3:30 p.m. with the following members present (via video conference):

**Present:**

- Trustees: Ron Belmont, Tom Murphy, Nancy Seligson,
- Lori Lee Dickson, General Counsel
- Paul Kutzy, Manager
- David Birdsall, Business Director
- Terrence O'Neill, General Superintendent
- Frank Arcara, Chief Water Treatment Plant Operator 1-B

**Approval of Minutes**

Trustee Murphy made a motion to approve the minutes of the August 25, 2020 Board Meeting. Trustee Belmont seconded the motion, all in favor:

Trustee Seligson	"aye"
Trustee Belmont	"aye"
Trustee Murphy	"aye"

**Financial Reports and Approvals**

The Business Director reviewed bank balances and presented claims to the Board highlighting significant items, among them: Payroll costs, purchase of two vehicles, and costs associated with the purchase of pumps, valve and SCADA upgrades

Approval of Claims: Trustee Belmont made a motion to approve 91 claims totaling \$467,351. Trustee Murphy seconded the motion, all in favor:

Trustee Seligson	"aye"
Trustee Belmont	"aye"
Trustee Murphy	"aye"

**General Administration:**

- Rye Lake Filtration Facility: General Counsel explained to the Board that WJWW consultants are continuing with their work. Counsel is hopeful that in the coming weeks WJWW will be able to make a presentation to the Planning Board to continue to move forward with the Co-Lead agency agreement between WJWW and that entity.

The Manager said that a proposal submitted previously by Co-Communications to provide public relations and marketing services for the Filtration Facility, was still open for discussion and consideration by the Board. The Trustees expressed their desire for further review of this proposal.

- UV Facility: General Counsel shared that plans for the UV Facility are fully submitted to the TVOH Planning Board and include a response to a memorandum prepared by a planning

consultant for the Planning Board. The response answered questions that were raised in the memorandum, but additionally provided an opportunity for WJWW to highlight the fact that this project is separate and apart from the Filtration Facility and that even different teams have been assigned to each. The submission was made in time for the UV Facility to be placed on the next Planning Board's meeting agenda for consideration.

### **Old Business**

- The General Superintendent reported that since the last Board meeting there was one water main break which occurred at Genesee Trail (TVOH) and that the staff also replaced 5 lead service lines, performed a high volume of code 53 markouts for emergency and planned excavations by contractors and other utilities, performed weekly hydrant flushing at system dead ends, read water meters, painted/replaced hydrants and cleared up backlogged inspections. He went on to explain the importance of hydrant flushing and how semi-annual full system maintenance work helps to safeguard and prolong the life of water mains, valves and hydrants.
- The Chief Water Treatment Plant Operator explained that a crane is on site to remove all support apparatus from the top of the Winged Foot tank in order to complete the application of the final-coat of paint. This project will be completed in time for the start of the US Open. Trustee Belmont had an opportunity to visit this project and remarked that it was marvelous to see the work in progress and that it was quite eye-opening.

### **Manager's Report**

No Manager's Report needed at this time.

### **New Business**

No New Business to discuss at this time.

### **Executive Session**

No Executive Session needed at this time.

### **Date of Next Meeting**

The next Board of Trustees meeting is scheduled for September 22<sup>nd</sup>, 2020 at 3:30 p.m.

With no further business to discuss, Trustee Belmont made a motion to adjourn the meeting. Trustee Murphy seconded the motion:

Trustee Seligson	"aye"
Trustee Belmont	"aye"
Trustee Murphy	"aye"

The meeting adjourned at 3:56 p.m.